

District Academic Standards

Meeting Minutes

Thursday, November 6, 2025; 3:00-5:00pm

<https://rccd-edu.zoom.us/j/82506905881?pwd=ejYySWlrGjzRGoxa1k5YVJiT0dQQT09>

Riverside City College CAK 224	Moreno Valley College SAS 101	Norco College OC 116
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Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (DCC Chair, ENGL, RIV)	<input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input type="checkbox"/> <i>Vacant</i> (DCC Co-Chair, VC Ed Svs)	<input checked="" type="checkbox"/> Sabina Fernandez (CPRO, MOV)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)	<input checked="" type="checkbox"/> Casandra Greene (CPRO, RIV)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Nicole Brown (CPRO, NOR)
<input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)	
<input checked="" type="checkbox"/> Nick Franco (AO, NOR)	
<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)	
<input checked="" type="checkbox"/> Brock Russell (PHY, RCC)	
<input checked="" type="checkbox"/> Patricia Avila (GUI, NOR)	
<input type="checkbox"/> <i>Moreno Valley Representative</i>	
Additional Guests: Stephanie Chow; Lijuan Zhai	

Call to Order: 3:01pm

Agenda and Minutes

1. Approval of Agenda
Motion: Johnson; Second: Sinigaglia
Approved, Unanimous

2. Approval of Minutes – October 2, 2025
Motion: Johnson; Second: Russell
Approved, Unanimous

Discussion & Action Items

1. Title 5 Baccalaureate Degree Programs BP Review
 - a. Following the last meeting, Kelly and Bryan worked on a draft of BP/AP 2025 and 2100. The committee reviewed the language.
 - b. The Articulation Officers drafted language specific to the ADT for inclusion in AP 2100. The ADT is mentioned in the BP, but there was no language in the AP regarding requirements. The committee agreed to insert the language into the AP.
 - c. The committee discussed the sentence “local degree will also include a lifelong learning and self-development requirement.” The language was modified.
 - d. Approval of the BP/AP 2025 and 2100 as modified: Approved, Unanimous
 - e. Lijuan Zhai will take the BP/APs to Keith Dobyns and then to District Senate.

2. Title 5 Updates to the COR

- a. The Title 5 revisions to the COR were discussed and reviewed by the committee. Districts need to conform their policies by April 22, 2026, will full implementation by 2030.
- b. Kelly Douglass – Regarding the language in part C, concern regarding the language that states we must have procedures that guarantee accessibility. That has not been the role of the curriculum committee. How do we develop a procedure with that guarantee?
 - i. Nick Sinigaglia – Also confused about that language. We already have an accommodation process. Is this saying the COR must reflect accommodations for all students? Is generic language sufficient? We have existing resource centers. Do we include language that states we respect the accommodation of students per that office’s directive?
 - ii. Kelly Douglass – Perhaps have language in the MOI regarding the honoring of accommodations.
 - iii. Sinigaglia – Perhaps also include language that states all digital materials will be accessible.
 - iv. Brock Russell – The language also implies that all CORs must address universal design.
- c. Kelly Douglass – Regarding part B, the existing COR review tool developed at RCC in 2020 could be used here. That tool was developed from resources at the 2020 Curriculum Institute. Long Beach City College also has an audit process we could investigate. How do we ensure the tool is used? Are we requiring disciplines provide a check list? How do we design a procedure that is authentic but not onerous?
 - i. Johnson – Perhaps we need to be clearer about what we expect in the MOE and MOI sections of the COR. The existing MOE and MOI areas are somewhat generic now.
 - ii. Kelly Douglass – The memo requires implementation by 2030.
 - iii. Casandra – In theory, all courses should come through since all courses are reviewed every 2 or 5 years.
 - iv. Brock Russell – If courses come through as a minor mod, the curriculum committees would not necessarily see the updates.
 - v. Brian Johnson – We can define what constitutes a minor or major mod.
- d. Kelly Douglass and Brock Russell will put together ideas for section B. Nick Sinigaglia and Deanna Murrell will look at section C. All members should consider any ideas for those areas and submit to Bryan Medina. All ideas or language should be provided to Bryan Medina by the morning of December 1 for inclusion in the next Standards agenda. All members should review those documents for a working meeting on December 4.
- e. Following approval at December 4, the document should be sent to the college committee for their input, then brought to Tech Review.

3. Open Forum

- a. December Meeting Agenda Item – Discipline control of courses in their catalog, and the recent CAT exclusions example.
- b. Nick Sinigaglia – The upper-division courses currently have a limitation on enrollment that specifies enrollment specifically in the Emergency Management program. Should that be changed to enrollment in any baccalaureate program?
 - i. Kelly Douglass – Yes.
- c. Kelly Douglass – Once the baccalaureate degree is approved locally, what are the next

steps?

- i. Deanna Murrell – It can be submitted to the State Chancellor’s Office for approval.
- d. Deanna Murrell – Investigated if GESLOs need to be attached to the SLOs of upper-division courses. Other colleges do not do this.
 - i. Nick Sinigaglia – It seems we should be consistent here. Should we add them?
 - ii. Kelly Douglass – They are for lower-division, and upper-division courses are supposed to be more rigorous.
 - iii. Nick Sinigaglia – Will remove them from any upper-division courses.

4. Public Comment

- a. None

Adjournment: 4:08pm

BP 2025 PHILOSOPHY AND CRITERIA FOR THE ASSOCIATE DEGREE, THE BACCALAUREATE DEGREE, AND GENERAL EDUCATION

References:

Title 5 Section 55061;
ACCJC Accreditation Standard II.A

Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy.

The awarding of an Associate or Baccalaureate degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Additionally, the awarding of the Baccalaureate degree is intended to meet local or regional workforce needs.

Upper division courses require the application of lower division knowledge and the demonstration of critical thinking through writing, oral communication, or computation. Upper division coursework may encompass research elements, workforce training, apprenticeships, internships, and may require practicum or capstone projects. Upper division courses may have one or more lower or upper division prerequisites. Riverside Community College District courses that have been designated as upper-division are only intended to be applicable to the baccalaureate degree.

Central to a ~~n Associate~~ degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts, and methodologies both unique to and shared by the various disciplines. College-educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live.

In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major societal problems.

The Chancellor, in consultation with District Academic Senate, shall establish procedures to assure that courses used to fulfill general education and Associate degree requirements meet the standards in this policy.

Date Adopted: May 15, 2007

Revised: April 22, 2008

Revised: November 25, 2014 (references only)

Revised: April 18, 2023

Formerly: 4025

**AP 2025 PHILOSOPHY AND CRITERIA FOR ASSOCIATE
DEGREE AND GENERAL EDUCATION**

References:

Title 5 Section 55061;
ACCJC Accreditation Standard II.A, (formerly II.A.3)

The District Academic Senate, either as a body or through its various subcommittees, participates in the development, revision and maintenance of the Associates Degree requirements, and the General Education Student Learning Outcomes (updated and approved by the Board of Trustees, September 18, 2012). The General Education Student Learning Outcomes and the requirements for the Associates Degree are printed in the District Catalog, which is available for viewing on the District's website (www.rccd.edu), or through the Academic Affairs offices on each campus.

[The process for approving upper-division courses for RCCD Baccalaureate degrees is outlined in the RCCD Curriculum Handbook.](#)

Office of Primary Responsibility: Vice Chancellor, Educational Services & Strategic Planning

Administrative Approval: October 18, 2007

Revised: July 16, 2013

Revised: April, 2014 (Job Titles only)

Revised: December 2, 2014 (Job Title and References only)

Formerly: 4025

Academic Affairs

BP 2100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

References:

Education Code Section 70902 (b)(3);
Title 5 Sections 55060 et seq., and 53200 (b)

The Colleges grant the degrees of Associate in Arts, Associate in Science, and Associate Degrees for Transfer to those students who have completed the subject requirements for graduation and who have maintained a 2.0 grade point average in subjects attempted. Students must also complete the general education, residence, and competency requirements set forth in Title 5 regulations.

Students may be awarded a Certificate of Achievement and participate in a graduation ceremony upon successful completion of a minimum of 16 or more semester units of degree-applicable coursework designed as a pattern of learning experiences to develop certain capabilities that may be oriented to career or general education.

The colleges grant the Baccalaureate degree to those students who have completed a minimum of 40 semester units of total upper division coursework, including units in the major and in general education and a minimum of nine semester units of upper division general education courses. Upper division general education courses must come from at least two disciplines outside of the major, one of which must have an emphasis in written communication, oral communication, or computation. A lower division course may meet an upper division course requirement but may not be counted toward the required minimum number of upper division units. Enrollment in upper division courses shall be limited to students admitted to a baccalaureate program at a California community college.

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The Chancellor, in consultation with the District Academic Senate and District Curriculum Committee, shall establish procedures to determine degree and certificate requirements. The procedures shall assure that graduation requirements are published in each college's catalog and included in other resources that are convenient for students.

Date Adopted: April 22, 2008

Revised: May 16, 2017

Revised: February 18, 2020

Revised: April 18, 2023

Formerly: 4100

AP 2100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

Reference:

Title 5 Sections 55060, et seq.

Requirements for the Associate Degree

For the Associate ~~of~~ Arts or Sciences degree, ~~a student must demonstrate competence in reading, in written expression, and in mathematics.~~

~~The~~ the student must satisfactorily complete at least 60 semester units of college work of which 18 semester units are a major or area of emphasis or career-technical program.

A definition of "college work" which provides that courses acceptable toward the associate degree include those which have been properly approved pursuant to Title 5 Section 55002(a) or, if completed at other than a California community college, would reasonably be expected to meet the standards of that Title 5 section.

The work must include at least 12 semester units of study in residence; exceptions to the residence requirement can be made by the Board of Trustees when an injustice or undue hardship would result.

The RCCD general education requirements must include ~~a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality. English composition, oral communication, and critical thinking; mathematical concepts and quantitative reasoning; arts and humanities; social and behavioral sciences; natural sciences; and ethnic studies.~~ The RCCD general education pattern also includes a lifelong learning and self-development requirement.

Students pursuing an associate degree must complete either the RCCD GE or an approved intersegmental lower-division general education pattern used for transfer to the University of California or the California State University.

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A student must ~~have a minimum grade point average of 2.0 in coursework taken at Riverside Community College District. If coursework taken at one or more accredited colleges is used to satisfy degree requirements, the overall cumulative grade point average must be at least 2.0 and will be determined by an aggregation of all grades from all transcripts used.~~ complete the requirements for the associate degree with a minimum cumulative grade point average of 2.0 in the degree-applicable courses. If units accumulated beyond those required for the degree lower a student's cumulative grade point average below 2.0, colleges may compute the grade point average based solely on those courses used to satisfy the degree requirements, provided that the coursework used to compute the grade point average fulfill all major/area of emphasis and general education requirements. If coursework is applied towards degree requirements from an institution using a "+/-" grading scale, the original grade points assigned by that institution as indicated on the transcript will be used to calculate the cumulative grade point average.

Students who have been awarded a bachelor's degree from ~~a regionally~~ institutionally-accredited institution in the United States will be exempt from the general education requirements should they pursue an Associate of Arts or Science degree at one of the District's colleges.

Students may petition to have non-credit courses counted toward the satisfaction of requirements for an associate degree.

Board Policies and Administrative Procedures regarding general education and degree requirements must be published in the Colleges' catalogs and must be filed with the California Community College Chancellor's Office.

Requirements for the Associate Degree for Transfer (ADT)

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For an Associate in Arts for Transfer degree or an Associate in Science for Transfer degree (AA-T/AS-T) the requirements for students include:

Completion of 60 CSU transferable semester units with a minimum grade point average of 2.0.

The California General Education Transfer Curriculum (Cal-GETC) pattern (effective Fall 2025). Students with catalog rights prior to Fall 2025 may use the California General Education Transfer Curriculum (Cal-GETC), the Intersegmental General Education Transfer Curriculum (IGETC), or the California State University General Education Breadth Requirements (CSU GE) to fulfill the general education requirement for the degree.

A minimum of 18 semester units in an ADT major, meeting the requirements of an approved Transfer Model Curriculum. All courses in the major must be completed with a grade of 'C' or better (or a 'P' if taken as Pass/No Pass).

Students awarded this degree must complete at least 12 semester units in residence within the district.

Students that have been fully California State University General Education (CSU GE) or Intersegmental General Education Transfer Curriculum (IGETC) certified or who have been awarded a Certificate of Achievement in CSU GE Breadth or Certificate of Achievement in IGETC, shall be considered to have satisfied the general education (GE) for the Associate Degree for Transfer. The certification or certificate award must be posted on the certifying or awarding community college's transcript or through another official method verified by the articulation officer at the RCCD college awarding the ADT.

Requirements for the Baccalaureate Degree

(a) Riverside Community College District shall confer the baccalaureate degree upon students who have fulfilled the course requirements of Sections 55061 and 55091, and who have met the following conditions:

(1) Completion of a minimum of 120 semester units.

(2) Completion of a minimum of 36 semester units of general education that includes:

(A) Completion of the requirements in Section 55061 and 55062 to align with the lower division general education patterns of the associate and baccalaureate degrees;

(B) Completion of the upper division general education requirements in Section 55091;

(C) Completion of additional general education courses to meet the minimum total units that may be lower division, upper division, or any combination of lower and upper division.

(3) Courses designated as an upper division major requirement must be completed with a minimum grade of "C" (or "P");

(4) Satisfactory completion of at least 12 semester units of upper division courses at colleges within RCCD. Governing boards shall adopt policies that permit students to obtain waivers of this requirement in order to alleviate undue hardship; and

(5) Completion of the requirements for the baccalaureate degree with a minimum cumulative grade point average of 2.0 in the degree-applicable courses. If units accumulated beyond those required for the degree lower a student's cumulative grade point average below 2.0, colleges may compute the grade point average based solely on those courses used to satisfy the degree requirements, provided that the coursework used to compute the grade point average fulfill all major and general education requirements.

(b) Courses shall be counted toward baccalaureate degree unit requirements if they were completed within a California segment of higher education or, if they meet district standards of rigor, were completed at another institutionally accredited institution.

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(c) Courses may meet multiple requirements, including general education, a major, and additional requirements stated in Sections 55061 and 55091 when courses are locally approved to meet multiple requirements. However, one course may not be counted in more than one general education area, even if the course is approved in multiple general education areas.

(d) Students may receive credit for knowledge or skills acquired through Riverside Community College District's procedures for awarding credit for prior learning as per Section 55050.

(e) Students who have been awarded a bachelor's degree from an institutionally accredited institution shall be deemed to have fulfilled the general education course requirements for the baccalaureate degree.

(f) Students who have completed the California General Education Transfer Curriculum (Cal-GETC) shall be deemed to have fulfilled lower division baccalaureate degree requirements, and shall not be required to complete further lower division general education courses.

(g) District governing boards shall establish procedures for students to petition to have completion of a noncredit course counted toward satisfaction of the requirements for a baccalaureate degree, if such degrees are offered in the district

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Requirements for Certificates

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For a Certificate of Achievement, a student must successfully complete a course of study or curriculum that consists of 16 or more semester units of degree-applicable credit coursework. The Certificate of Achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs and non-credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible and adhere to guidelines on academic achievement.

Certificates for which the State Chancellor's approval is not sought may be given any name or designation deemed appropriate except for Certificate of Achievement, Certificate of Completion or Certificate of Competency.

Office of Primary Responsibility: Vice Chancellor, Educational Services and Strategic Planning

Administrative Approval: June 16, 2008
Revised: April, 2014 (job titles only)
Revised: May 16, 2017
Revised: February 18, 2020
Formerly: 4100