

District Technical Review Committee Meeting Minutes

Tuesday, December 3, 2024

2:30-4:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Steven Schmidt (Chair, MUS)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input checked="" type="checkbox"/> Eric Bishop (Co-Chair, Int. VC Ed. Services)	<input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MVC) <i>Just-cause attendance via Zoom</i>	<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)
	<input type="checkbox"/> Sabina Fernandez (CPRO, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (CPRO, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (CPRO, NOR)
Additional Guests: Jennifer Corr	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTIYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 2:40p.m.

Agenda and Minutes

1. Approval of Agenda
Motion: K. Douglass; Second: B. Johnson
Approved, Unanimous

2. Approval of Minutes – November 19, 2024
Motion: K. Douglass; Second: B. Johnson
Correction to typo in section 1.c.
Steven Schmidt thanked Kelly Douglass for chairing the Tech Review meeting on November 19.
Approved, Unanimous

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. Open Forum
 - a. Kelly Douglass – The English department at Riverside that the titles of the courses ENG-91, ENG-802, and MAT-112 contain course numbers that need to be updated to reflect the new common course numbers. Can this be a clerical change?
 - i. The committee agreed this can be a clerical change given that common course numbering is a mandate we must comply with. Bryan will launch major mods for

the courses in question, and Brian and Kelly will reach out to ENG and MAT department chairs to communicate what is taking place.

- b. Nick Sinigaglia – Moreno Valley College has an AA in Music that was superseded by the ADT in the Music. Does the program need to go through the discontinuation process?
 - i. After discussion, the committee agreed that yes, the program must go through discontinuance if MVC no longer intends to offer it.
2. Public Comment for all items on or not otherwise on the agenda.
 - a. None.

Adjournment: 3:06pm

Technical Review Notes

Proposals and Notes for 12/03/2024

Courses

Course Deletions

		M	N	R	Action	Douclass	Johnson	Sinigaglia
HLS 50	Developing a Personal Philosophy of Leadership and Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Return to Draft	Y	Y	Y
Proposal returned to draft at faculty request.								

Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ELE 73	Electric Motors and Transformers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Needs to hold for ELC-73.								
MAN 73	Electric Motors and Transformers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Needs to hold for ELC-73.								

Course Minor Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
CIS 41D	Advanced Security Concepts and Practices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Vote was unclear in minutes.								
ELC 77	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Waiting for MAN-77								
ELE 77	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
HUM 35	Philosophy of Religion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PHI 35	Philosophy of Religion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Description states "The course presumes a basic knowledge..." Seems odd to have in the description. May be a reference to the advisory.								

New Courses

		M	N	R	Action	Douclass	Johnson	Sinigaglia
CUL 829	Introduction to Food Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Content and Methods of Evaluation need to be reviewed.								
ELE 65	Programmable controller troubleshooting 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Prereq language needs to be reviewed. Entrance skill links. No SLOs.								
MAT 810	TEAS Mathematics Review	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for certificate development and additional courses.								

Programs

New Programs

		M	N	R	Action	Douclass	Johnson	Sinigaglia
Certificate								
ACC	Income Tax Preparer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Regional consortium needed.								
BUS	Cannabis Entrepreneur Professional	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for regional consortium.								

Program Discontinuances

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ADT								
JOU	Journalism	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Program Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ADT								
ART	Studio Arts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Holding for ART-19 articulation.								