

DISTRICT TECHNICAL REVIEW COMMITTEE**Meeting Agenda****Tuesday, May 19, 2026****2:30-4:00pm****CAADO 209/Zoom**

Committee Members	Guests
<input type="checkbox"/> Steven Schmidt (Chair, MUS)	<input type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input type="checkbox"/> Star Rivera-Lacey (Co-Chair, Deputy Chancellor & Provost)	<input type="checkbox"/> Casandra Greene (CPRO, RCCD)
<input type="checkbox"/> Kelly Douglass (ENGL, RCC)	<input type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input type="checkbox"/> Brian Johnson (MAT, NOR)	<input type="checkbox"/> Nicole Banerjee (AO, RCC)
<input type="checkbox"/> Nick Sinigaglia (PHI, MVC)	<input type="checkbox"/> Nick Franco (AO, NOR)
	<input type="checkbox"/> Deanna Murrell (AO, MVC)
	<input type="checkbox"/> Nicole Brown (CPRO, NOR)
	<input type="checkbox"/> Sabina Fernandez (CPRO, MVC)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order:**Agenda and Minutes**

1. Approval of Agenda
The agenda will be reviewed, discussed, and considered for approval.
2. Approval of Minutes – May 5, 2026
The minutes will be reviewed, discussed, and considered for approval.

Action Items

1. Curriculum Proposals
Curriculum proposals will be reviewed, discussed, and considered for forwarding to the College Curriculum Committees.

Discussion Items and Public Comment

1. CCN Phase 2B Implementation Standing Item
2. TOP/CIP Update – Standing Item
3. Work Experience Cross-listing – Bryan Medina
4. Objectives/SLOs on COR – Casandra Greene
5. Open Forum
6. Public Comment for all items on or not otherwise on the agenda.

Adjournment:

Technical Review - Curriculum Proposals

Proposals for Review for 05/19/2026

Courses

Course Deletions

		M	N	R	Notes
H	CAT 78B Advanced Adobe Photoshop Norco - Graphic Design AS/Cert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Nicholas Sinigaglia</i>
H	CAT 81 Introduction to Desktop Publishing using Adobe InDesign CIS-81 needs to come forward for review and to remove the crosslisting. CIS-81 is also out of compliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Nicholas Sinigaglia</i>
H	ETS 50 Introduction to African American Families and Populations Need HMS mods to remove the cross-listing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Melanie Lindsay PhD.</i>
H	ETS 51 Introduction to Latina and Latino American Families and Populations Need HMS mods to remove the cross-listing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Melanie Lindsay PhD.</i>
H	ETS 52 Introduction to Asian American Families and Populations Need HMS mods to remove the cross-listing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Melanie Lindsay PhD.</i>
H	ETS 53 Introduction to Native American Families and Populations Need HMS mods to remove the cross-listing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Melanie Lindsay PhD.</i>
H	HMS 50 Introduction to African American Families and Populations MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Rachel Dyer</i>
H	HMS 51 Introduction to Latina and Latino American Families and Populations MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Rachel Dyer</i>
H	HMS 52 Introduction to Asian American Families and Populations MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Rachel Dyer</i>
H	HMS 53 Introduction to Native American Families and Populations MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Rachel Dyer</i>

Course Inclusions

		M	N	R	Notes
	GEG 5 Weather and Climate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Michelle Harris</i>

Courses

Course Major Modifications

		M	N	R	Notes	
H	ADJ 27				Forensic & Crime Scene Photography Entrance skills but no prereq; GESLOs, no minutes.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <i>Melissa Matuszak</i>
H	ADJ 42				Criminal Behavior and Intelligence Analysis Minutes unclear. Lab hours were removed, but additional lab content still present. TOP/CIP do not align;	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <i>Nancy Aguirre</i>
H	ADJ 43				Criminal Intelligence Analyst Simulations Minutes unclear. Lab hours were removed, but additional lab content still present. TOP/CIP do not align;	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <i>Nancy Aguirre</i>
	ADM 1				Introduction to Applied Digital Media and Printing	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 200				Applied Digital Media Work Experience	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 2A				Color Systems and File Management	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 2B				Color Printing Systems and Color Management	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 2C				Ethics and Legalities for Graphic Designers	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 55				Business Management for Graphic Communications	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 62				Typography and Graphic Design	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 63A				Design For Print Publication	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 63B				Design for Electronic Publication	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 66				Visual Storytelling	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 67				Multimedia Animation	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 68A				3D Animation with Maya I	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 68B				3D Animation with Maya II	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 69A				Motion Graphics and Special Effects with After Effects	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 69B				Motion Graphics and Special Effects with After Effects, Advanced	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 70				Project Production and Portfolio	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 71A				Adobe Photoshop for Image Manipulation	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 71B				Adobe Photoshop, Advanced	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 74A				Web Design	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 74B				Web Design II	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>
	ADM 77A				Adobe Illustrator for Graphic Art	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Kwokwai Siu</i>

Courses

Course Major Modifications

		M	N	R	Notes
ADM 77B	Adobe Illustrator, Advanced	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 801	Design Process for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 802	Adobe Illustrator for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 803	Adobe Photoshop for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 804	Promotional Printing for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 83	Packaging Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 84A	Screen Printing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 84B	Screen Printing, Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 85A	Commercial Printing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
ADM 85B	Commercial Printing, Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kwokwai Siu
H ART 19	Experimental Methods & Materials Still have .33 unit overhang. Has many GESLOs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jeff Soto
H CAT 79	Introduction to Adobe Illustrator Mismatch with CIS-79	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Janet Lehr
H CAT 898A	Introduction to Excel Outside of class hours don't match, objectives don't match, course materials have a typo with mirror. Course had hours change and in a program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Janet Lehr
H CAT 898B	Advanced Excel Outside of class hours don't match, objectives don't match, course materials have a typo with mirror. Course has hours change and is in a program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Janet Lehr
H CAT 95A	Introduction to the Internet -- Living Online TOP/CIP mismatch to crosswalk. MOI/MOE mismatch to CIS-95A.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Janet Lehr
H CIS 12	PHP Dynamic Web Site Programming Cross listed with CSC-12 which has not been launched.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mark Lehr
H CIS 14A	Web Programming: JavaScript CIP code issue; mismatches with CSC-14A.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Conrad
H CIS 1A	Introduction to Computer Information Systems Non-CTE CIP code.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Scott McLeod
H CIS 21	Introduction to Operating Systems Non-CTE CIP code.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Conrad

Courses

Course Major Modifications

		M	N	R	Notes
H	CIS 78A				
	Introduction to Adobe Photoshop	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Scott McLeod</i>
	Crosslisted to CAT-78A, which is not here.				
H	CIS 79				
	Introduction to Adobe Illustrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Scott McLeod</i>
	Mismatch to CAT-79				
H	CIS 862				
	Microsoft Access	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Mark Lehr</i>
	Does not match mirrored courses.				
H	CIS 95A				
	Introduction to the Internet -- Living Online	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Scott McLeod</i>
	Mismatch to crosslisted partner.				
H	COS 60A1				
	Cosmetology Concepts Level A1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60A2				
	Cosmetology Concepts Level A2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60B1				
	Cosmetology Concepts Level B1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60B2				
	Cosmetology Concepts Level B2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60B3				
	Level II Haircutting Barbering Concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60C1				
	Cosmetology Concepts Level C1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60C2				
	Cosmetology Concepts Level C2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60D1				
	Cosmetology Concepts Level D1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 60D2				
	Cosmetology Concepts Level D2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	COS 90A				
	Level I Clinic Floor Concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Madeline Bettencourt</i>
H	CRP 402B				
	Slabs/Interior-Exterior Footings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs.				
H	CRP 403A				
	Tilt-Up Introduction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs.				
H	CRP 404C				
	Printreading	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs				
H	CRP 425D				
	Advanced Printreading	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs				
H	CRP 428E				
	Bridge Falsework	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs.				
H	CRP 429C				
	Solar Installer Level 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs; hours do not calculate to 1 unit.				
H	CRP 474C				
	Air, Moisture, and Thermal Barriers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Paul Van Hulle</i>
	Unit change, in programs.				
H	CSC 14A				
	Web Programming: JavaScript	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Paul Conrad</i>
	Mismatch to CIS 14A				

Courses

Course Major Modifications

		M	N	R	Notes		
H	CSC 62			<input checked="" type="checkbox"/>	Microsoft Access GESLOs; Mismatch to CIS-62/862	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	<i>Paul Conrad</i>
H	PHO 27		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Forensic & Crime Scene Photography Relaunched as major modification to align with ADJ-27.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Matthew Brabant</i>
	PSYC 33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Theories of Personality	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Sara Yerushalmian</i>

Course Minor Modifications

		M	N	R	Notes		
H	ANT 4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Native American Cultures Hold for ETS-27.	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Larisa Broyles</i>
H	DFT 21		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drafting Minutes rationale does not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<i>Farshid Mirzaei</i>
H	DFT 52		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Geometric Dimensioning & Tolerancing Course content has A with no B. Crosslisted with ENE-52 which has not been launched.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<i>Farshid Mirzaei</i>

Distance Education

		M	N	R	Notes		
	EAR 57DE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SchoolAge Child Care Programs and Curriculum	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>Melissa Thompson</i>
	EAR 58DE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recreational Leadership in School Age Child Care	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>Melissa Thompson</i>
H	PSYC 148DE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Corequisite Support for PSYC-48 Questions about SOC-148; Questions about regular and effective contact.	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Marc Wolpoff</i>
	SOC 148DE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Co Requisite for SOC 48	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Eddie Perez</i>

New Courses

		M	N	R	Notes		
	ADM 855	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Business Management for Graphic Communications	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	<i>Kwokwai Siu</i>
H	DFT 821		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drafting Minutes rationale do not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<i>Farshid Mirzaei</i>
H	DFT 852		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Geometric Dimensioning & Tolerancing Course content has A with no B. Crosslisted with ENE-52 which has not been launched.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<i>Farshid Mirzaei</i>
	PHO 6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Experimental and Alternative Process Photography	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	<i>Matthew Brabant</i>

Programs

New Programs

M N R Notes

ADT

H ETS **Social Justice Studies: African American Studies** *Melanie Lindsay PhD.*

Question about ENGL-20 not in requirements. PLO contains "understand".

ETS **Social Justice Studies: Asian American Studies** *Melanie Lindsay PhD.*

H ETS **Social Justice Studies: Chicano Studies** *Melanie Lindsay PhD.*

PLO contains "understand" and "examine"

ETS **Social Justice Studies: Ethnic Studies** *Melanie Lindsay PhD.*

ETS **Social Justice Studies: Gender Studies** *Melanie Lindsay PhD.*

H ETS **Social Justice Studies: General** *Melanie Lindsay PhD.*

Held as block for SJS programs.

H ETS **Social Justice Studies: LGBTQ Studies** *Melanie Lindsay PhD.*

Question about ENGL 66 not in course options.

H ETS **Social Justice Studies: Native American Studies** *Melanie Lindsay PhD.*

PLO contains "understand".

Certificate

H ADM **Comic & Graphic Novel Production** *Kwokwai Siu*

Waiting for Consortia Recommendation.

H ADM **Screen Printer** *Kwokwai Siu*

Waiting for Consortia Recommendation; PLO contains "understand".

Non-Credit Certificate

H ADM **Creative Design Entrepreneur** *Kwokwai Siu*

PLO contains "understand"; Waiting for ADM-855.

Program Modifications

M N R Notes

Certificate

HMS **Behavioral Therapist** *Rachel Dyer*

HMS **Child Welfare and Family Studies** *Rachel Dyer*

HMS **Military Social Work** *Rachel Dyer*

HMS **Multicultural Counseling & Advocacy Resources** *Rachel Dyer*

HMS **Social Justice System Studies** *Rachel Dyer*

Degree & Certificate

H COS **Barbering Concepts** *Madeline Bettencourt*

Updated LMI needed.

H COS **Cosmetology Concepts** *Madeline Bettencourt*

Updated LMI needed.

Programs

Program Modifications

M N R Notes

Degree & Certificate

H COS **Hairstyling Concepts** *Madeline Bettencourt*

Updated LMI needed. Waiting for Consortium for the addition of the degree.

HMS **Drug and Alcohol Studies** *Rachel Dyer*

HMS **Social Work, Human Services, & Counseling Practices** *Rachel Dyer*

Technical Review - Curriculum Proposals

Proposals for Review for 05/19/2026

Courses

Course Deletions

		M	N	R	Discussion	Action
H	CAT 78B Rationale: Advanced Adobe Photoshop Course has not been offered at MVC in several years. As the discipline has no plans to offer it in the foreseeable future we should remove it from the catalog to ensure the catalog represents our actual offerings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Norco - Graphic Design AS/Cert	
H	CAT 81 Rationale: Introduction to Desktop Publishing using Adobe InDesign Course has not been offered at MVC in several years. As the discipline has no plans to offer it in the foreseeable future we should remove it from the catalog to ensure the catalog represents our actual offerings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CIS-81 needs to come forward for review and to remove the crosslisting. CIS-81 is also out of compliance.	
H	ETS 50 Rationale: Introduction to African American Families and Populations Upon review of the Course Outline of Record for ETS 50, we respectfully request that this course be removed from the MVC catalog. At this time, we do not intend to offer ETS 50, as it does not align with the epistemologies, theories, or practices central to Ethnic Studies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Need HMS mods to remove the cross-listing.	
H	ETS 51 Rationale: Introduction to Latina and Latino American Families and Populations Upon review of the Course Outline of Record for ETS 51, Ethnic Studies faculty request that this course be removed from the MVC catalog. At this time, we do not intend to offer ETS 51, as it does not align with the epistemologies, theories, or practices central to Ethnic Studies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Need HMS mods to remove the cross-listing.	
H	ETS 52 Rationale: Introduction to Asian American Families and Populations Upon review of the Course Outline of Record for ETS 52, Ethnic Studies faculty request that this course be removed from the MVC catalog. At this time, we do not intend to offer ETS 52, as it does not align with the epistemologies, theories, or practices central to Ethnic Studies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Need HMS mods to remove the cross-listing.	
H	ETS 53 Rationale: Introduction to Native American Families and Populations Upon review of the Course Outline of Record for ETS 53, Ethnic Studies faculty request that this course be removed from the MVC catalog. At this time, we do not intend to offer ETS 53, as it does not align with the epistemologies, theories, or practices central to Ethnic Studies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Need HMS mods to remove the cross-listing.	

Courses

Course Deletions

		M	N	R	Discussion	Action
H	HMS 50 Rationale: HMS respectfully chooses to sunset the ETS cross-listed courses at the request of MVC ETS faculty.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies
H	HMS 51 Rationale: HMS respectfully chooses to sunset the ETS cross-listed courses at the request of MVC ETS faculty.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies
H	HMS 52 Rationale: HMS respectfully chooses to sunset the ETS cross-listed courses at the request of MVC ETS faculty.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies
H	HMS 53 Rationale: HMS respectfully chooses to sunset the ETS cross-listed courses at the request of MVC ETS faculty.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MVC Programs: Drug and Alcohol Studies, Social Work, Behavioral Therapist, Child Welfare, Military Social Work, Multicultural Counseling, Social Justice System Studies

Course Inclusions

		M	N	R	Discussion	Action
	GEG 5 Rationale: GEG-5 is included within the Norco and RCC catalogs but has not been offered at MVC. In the past few years MVC Geography has created the Geography ADT program and has recruited new full-time faculty members as enrollment rises. We aim to offer GEG-5 to increase the number of GEG course offerings that fulfill transfer credit and enable continued growth within the Geography discipline at MVC.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Course Major Modifications

		M	N	R	Discussion	Action
H	ADJ 27 Rationale: Periodic review; no changes.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Entrance skills but no prereq; GESLOs, no minutes.	

Courses

Course Major Modifications

		M	N	R	Discussion	Action
H	ADJ 42 Rationale: This modification aligns the course with SAAM definitions of lecture and laboratory instruction. The lab component is being removed, and contact hours are adjusted to reflect a lecture-only format for a three-unit course. All applied learning activities will be incorporated into scheduled lecture time as structured in-class exercises rather than as separate lab hours. This update ensures the course outline accurately represents current instructional practice and maintains compliance with SAAM standards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minutes unclear. Lab hours were removed, but additional lab content still present. TOP/CIP do not align;	
H	ADJ 43 Rationale: This modification aligns the course with SAAM definitions of lecture and laboratory instruction. The lab component is being removed, and contact hours are adjusted to reflect a lecture-only format for a three-unit course. All applied learning activities will be incorporated into scheduled lecture time as structured in-class exercises rather than as separate lab hours. This update ensures the course outline accurately represents current instructional practice and maintains compliance with SAAM standards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minutes unclear. Lab hours were removed, but additional lab content still present. TOP/CIP do not align;	
	ADM 1 Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	ADM 200 Rationale: TOP and CIP code update	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	ADM 2A Rationale: Textbook updates. TOP/CIP updates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	ADM 2B Rationale: Textbook updates. TOP/CIP updates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	ADM 2C Rationale: Textbook updates. TOP/CIP updates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	ADM 55 Rationale: Textbook updates. TOP/CIP updates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

Courses

Course Major Modifications

M N R Discussion

Action

ADM 62 [Typography and Graphic Design](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 63A [Design For Print Publication](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 63B [Design for Electronic Publication](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 66 [Visual Storytelling](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 67 [Multimedia Animation](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates. Additionally, we also updated ADM67's course content, sample assignments and course materials due to a software discontinuation from Adobe.

ADM 68A [3D Animation with Maya I](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 68B [3D Animation with Maya II](#)

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

Courses

Course Major Modifications

M N R Discussion

Action

ADM 69A **Motion Graphics and Special Effects with After Effects**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 69B **Motion Graphics and Special Effects with After Effects, Advanced**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 70 **Project Production and Portfolio**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 71A **Adobe Photoshop for Image Manipulation**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 71B **Adobe Photoshop, Advanced**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 74A **Web Design**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 74B **Web Design II**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

ADM 77A **Adobe Illustrator for Graphic Art**

Rationale: This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.

Courses

Course Major Modifications

		M	N	R	Discussion	Action
ADM 77B	Adobe Illustrator, Advanced	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					
ADM 801	Design Process for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	Textbook updates. TOP/CIP updates					
ADM 802	Adobe Illustrator for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	Textbook updates. TOP/CIP updates					
ADM 803	Adobe Photoshop for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	Textbook updates. TOP/CIP updates					
ADM 804	Promotional Printing for Graphic Design and Printing Entrepreneur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	Textbook updates. TOP/CIP updates					
ADM 83	Packaging Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					
ADM 84A	Screen Printing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					
ADM 84B	Screen Printing, Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					
ADM 85A	Commercial Printing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					
ADM 85B	Commercial Printing, Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rationale:	This course is SAAM-affected. Our proposed change involves a modification of lecture and lab hours. The updated lecture hours are 36 and the updated lab hours are 54; thus yielding exactly 3 units for this course. TOP/CIP updates.					

Courses

Course Major Modifications

		M	N	R	Discussion	Action
H	ART 19 Rationale: Course materials, Course Objectives, and course SLOs require update.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Still have .33 unit overhang. Has many GESLOs.	
H	CAT 79 Rationale: 2-year CTE review of course and content. Review and update of lecture/lab hours for SAAM. We are changing from 54 lecture hours and 18 lab hours to 45 lecture hours and 27 lab hours.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mismatch with CIS-79	
H	CAT 898A Rationale: 26SPR-content and materials review for CTE compliance; This course is mirrored with CAT-98A, an update of lecture/lab hours was made to match that course.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Outside of class hours don't match, objectives don't match, course materials have a typo with mirror. Course had hours change and in a program	
H	CAT 898B Rationale: 26SPR-Content and materials review and update for CTE 2-Year review; update lab hours to match CAT-98B credit course	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Outside of class hours don't match, objectives don't match, course materials have a typo with mirror. Course has hours change and is in a program	
H	CAT 95A Rationale: 2 year CTE review and review and update of lecture/lab hours for SAAM. We are changing from 27 lecture hours and 18 lab hours to 18 lecture hours and 27 lab hours.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TOP/CIP mismatch to crosswalk. MOI/MOE mismatch to CIS-95A.	
H	CIS 12 Rationale: Lecture/Lab hours to correspond with State Guidelines	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Cross listed with CSC-12 which has not been launched.	
H	CIS 14A Rationale: Two-year CTE Review of course and content. Review and update lecture/lab for SAAM.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CIP code issue; mismatches with CSC-14A.	
H	CIS 1A Rationale: 2-year CTE review of course and content. Review and update of lecture/lab hours for SAAM. We are changing from 54 lecture hours and 18 lab hours to 45 lecture hours and 27 lab hours.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Non-CTE CIP code.	
H	CIS 21 Rationale: Two-year CTE Review of course and content. Review and update lecture/lab for SAAM.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Non-CTE CIP code.	

Technical Review Proposals for 05/19/2026

Proposals marked with a red "H" were held at a previous Tech Review meeting.

Documents in the Programs section without an underline have not yet been received by the Tech Review Committee.

Courses

Course Major Modifications

M N R Discussion

Action

H	CIS 78A Rationale:	Introduction to Adobe Photoshop 2-year CTE review of course and content. Review and update of lecture/lab hours for SAAM. We are changing from 54 lecture hours and 18 lab hours to 45 lecture hours and 27 lab hours.	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Crosslisted to CAT-78A, which is not here.
H	CIS 79 Rationale:	Introduction to Adobe Illustrator Two year CTE review of course and content plus a review and update of lecture/lab hours for SAAR/SAAM. Lecture/Lab hours changing from 54/18 to 45/27.	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Mismatch to CAT-79
H	CIS 862 Rationale:	Microsoft Access 26SPR-course, content review for CTE. This mirrored course has been updated to match lab hours with CIS-62, which was modified for SAAM accounting.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Does not match mirrored courses.
H	CIS 95A Rationale:	Introduction to the Internet -- Living Online 2 year CTE review and review and update of lecture/lab hours for SAAM. We are changing from 27 lecture hours and 18 lab hours to 18 lecture hours and 27 lab hours.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Mismatch to crosslisted partner.
H	COS 60A1 Rationale:	Cosmetology Concepts Level A1 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60A2 Rationale:	Cosmetology Concepts Level A2 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60B1 Rationale:	Cosmetology Concepts Level B1 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60B2 Rationale:	Cosmetology Concepts Level B2 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60B3 Rationale:	Level II Haircutting Barbering Concepts SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60C1 Rationale:	Cosmetology Concepts Level C1 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
H	COS 60C2 Rationale:	Cosmetology Concepts Level C2 SAAM updates.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	

Technical Review Proposals for 05/19/2026

Proposals marked with a red "H" were held at a previous Tech Review meeting.

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Courses

Course Major Modifications

		M	N	R	Discussion	Action
H	COS 60D1 Rationale: SAAM updates.			<input checked="" type="checkbox"/>		
	COS 60D2 Rationale: SAAM updates.			<input checked="" type="checkbox"/>		
H	COS 90A Rationale: SAAM updates.			<input checked="" type="checkbox"/>		
H	CRP 402B Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs.	
H	CRP 403A Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs.	
H	CRP 404C Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs	
H	CRP 425D Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs	
H	CRP 428E Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs.	
H	CRP 429C Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>		Unit change, in programs; hours do not calculate to 1 unit.	

Courses

Course Major Modifications

		M	N	R	Discussion	Action
H	CRP 474C Rationale: Updating courses to make them the same as the Western States Carpenters Apprenticeship. The Western States curriculum has been approved and is used statewide.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit change, in programs.	
H	CSC 14A Rationale: Two-year CTE Review of course and content. Review and update lecture/lab for SAAM.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mismatch to CIS 14A	
H	CSC 62 Rationale: Two-year CTE Review of course and content. Review and update lecture/lab for SAAM.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	GESLOs; Mismatch to CIS-62/862	
H	PHO 27 Rationale: To align with ADJ 27 updates.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Relaunched as major modification to align with ADJ-27.	
	PSYC 33 Rationale: The main goal of this modification is to change the focus of the content to reflect also contemporary personality psychology, emphasizing empirical research, evidence-based models, and real-world applications. Classic theories are also integrated within modern scientific perspectives.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Course Minor Modifications

		M	N	R	Discussion	Action
H	ANT 4 Rationale: At this time the discipline is doing a minor modification to update the course materials. We will be working with ETS later this year since the course is cross-listed with ETS-27 to discuss updating course content. MVC has hired a new ETS instructor who does have expertise in Native American Studies and I have had some discussion with her about it but she just arrived at MVC so now is not the right time. We will revisit a major modification later in Academic Year 25-26.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold for ETS-27.
H	DFT 21 Rationale: Update course materials/books		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Minutes rationale does not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.	
H	DFT 52 Rationale: Update book		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course content has A with no B. Crosslisted with ENE-52 which has not been launched.	

Technical Review Proposals for 05/19/2026

Proposals marked with a red "H" were held at a previous Tech Review meeting.

Documents in the Programs section without an underline have not yet been received by the Tech Review Committee.

Courses

Distance Education

		M	N	R	Discussion	Action
	EAR 57DE SchoolAge Child Care Programs and Curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Rationale:					
	EAR 58DE Recreational Leadership in School Age Child Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Rationale:					
H	PSYC 148DE Corequisite Support for PSYC-48	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Questions about SOC-148; Questions about regular and effective contact.	
	Rationale:					
	SOC 148DE Co Requisite for SOC 48	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Rationale:					

New Courses

		M	N	R	Discussion	Action
	ADM 855 Business Management for Graphic Communications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	Rationale: We are mirroring our 3-unit ADM55 Business Management for Graphic Communications, so we will have a non-credit version of that same class (ADM855) for our non-credit students. TOP/CIP updates					
H	DFT 821 Drafting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Minutes rationale do not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.	
	Rationale: To increase enrollment by adding a Non-credit option for DFT-21					
H	DFT 852 Geometric Dimensioning & Tolerancing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course content has A with no B. Crosslisted with ENE-52 which has not been launched.	
	Rationale: To increase enrollment by adding a Non-credit option for DFT-52					
	PHO 6 Experimental and Alternative Process Photography	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	Rationale: This course will teach students professional concepts with problem solving by experimenting with different photographic medias and printing strategies.					

Programs

New Programs

M N R Discussion

Action

ADT

H ETS [Social Justice Studies: African American Studies](#) Question about ENGL-20 not in requirements. PLO contains "understand".
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

ETS [Social Justice Studies: Asian American Studies](#)
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

H ETS [Social Justice Studies: Chicano Studies](#) PLO contains "understand" and "examine"
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

ETS [Social Justice Studies: Ethnic Studies](#)
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

ETS [Social Justice Studies: Gender Studies](#)
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

H ETS [Social Justice Studies: General](#) Held as block for SJS programs.
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

H ETS [Social Justice Studies: LGBTQ Studies](#) Question about ENGL 66 not in course options.
Rationale: New program to the college – we have the requisite coursework in the catalog to build the ADT.

Documents: [Narrative](#) [TMC](#)

Programs

New Programs

M N R Discussion

Action

ADT

H	ETS	Social Justice Studies: Native American Studies	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	PLO contains "understand".
	Rationale:	New program to the college – we have the requisite coursework in the catalog to build the ADT.		
	Documents:	Narrative TMC		

Certificate

H	ADM	Comic & Graphic Novel Production	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Waiting for Consortia Recommendation.
	Rationale:	Comic book and graphic novel is a marketable and profitable skill for students whose professional paths should lead them to the graphic design, illustration and visual storytelling industries. This new Comic & Graphic Novel certificate will greatly equip our students with visual storytelling capabilities and publishing methodologies and strategies.		
	Documents:	Narrative		

H	ADM	Screen Printer	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Waiting for Consortia Recommendation; PLO contains "understand".
	Rationale:	Screen printing is a valuable and marketable skill for students whose professional paths should lead them to the graphic design, graphic communication, and printing industries. This new Screen Printing certificate will greatly equip our students with wholistic and practical end-to-end (from ideation to screen-printing) apparel design and production processes.		
	Documents:	Narrative		

Non-Credit Certificate

H	ADM	Creative Design Entrepreneur	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	PLO contains "understand"; Waiting for ADM-855.
	Rationale:	The proposed Creative Design Entrepreneur certificate offers short-term, vocational, CTE-focused and hands-on training that equips prospective students with marketable, employable, and entrepreneurial skills for the graphic design and promotional printing industries with a special emphasis of entrepreneurial operations as creatives.		
	Documents:	Narrative		

Programs

Program Modifications

M N R Discussion

Action

Certificate

HMS **Behavioral Therapist**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

HMS **Child Welfare and Family Studies**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

HMS **Military Social Work**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

HMS **Multicultural Counseling & Advocacy Resources**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

HMS **Social Justice System Studies**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

Degree & Certificate

H **COS** **Barbering Concepts** Updated LMI needed.
 Rationale: To meet the standard accounting unit requirements.

H **COS** **Cosmetology Concepts** Updated LMI needed.
 Rationale: To meet the standard accounting unit requirements.

H **COS** **Hairstyling Concepts** Updated LMI needed. Waiting for Consortium for the addition of the degree.
 Rationale: To meet the standard accounting unit requirements.

HMS **Drug and Alcohol Studies**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

HMS **Social Work, Human Services, & Counseling Practices**
 Rationale: Change of course titles and omission of courses where content is covered in other required courses.

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

DISTRICT TECHNICAL REVIEW COMMITTEE

Program Documentation for May 19, 2026

Program Outline

Title: Social Justice Studies: African American Studies

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 2201.80 Social Justice: African American Studies

CIP Code:05.0201 African American/Black Studies

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer
Transfer

Associate in Science for Transfer

This is a: New ADT*

Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached

Approval Pending

No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college’s Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

Evidence of district-wide discipline communication

College discipline minutes showing approval

Department minutes showing approval

Narrative *(See next page)*

C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: African American Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Africana Studies/African American Studies/Black Studies/Pan African Studies. The Social Justice: African American Studies will grant students with the opportunity to examine, analyze, and explore African Americans historically, socially, and politically. By employing a multi-disciplinary approach, this program shall allow students to thoroughly consider theoretical frameworks that have impacted the lives of African people in the United States. These theoretical infrastructures primarily include race, gender, and sexuality. Moreover, this course will expose students to the expanse of the African Diaspora, allowing students to recognize connections between African-Americans and African people who lived and are living in the Caribbean, Latin America, and Europe. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Recognize the historical foundations of Black Studies and make connections with contemporary white supremacy and racial justice issues.
2. Read, write and discuss orally a variety of primary and secondary texts about African people in the United States and the African Diaspora.
3. Use art, film, music, and literature to critically examine and explore the history and struggle of African people in the United States and the African Diaspora.
4. Analyze the histories and experiences of African people and the contributions they have made to social justice and the fight for equality in the United States and the African Diaspora.
5. Examine the ethical and moral implications inherent in the experiences of African people in the United States and throughout the African Diaspora in their quest for social, moral and economic justice.
6. Compare and contrast the African American experience with other experiences that are a part of the African Diaspora.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: **6** units

Course	Title	Units
Select one from the following:		
ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
Select one from the following:		

SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
ETS-8	Introduction to Black Feminism	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
<u>Area 1 - History or Government:</u>		
<i>Select course not already used from list A.</i>		
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
POLS-23/ETS-23	Race, Ethnicity and Politics in America	3
<u>Area 2 - Arts and Humanities:</u>		
ARTH-9	African Art History	3
ETS-13	Survey of Black Thought	3
ENGL-20	Survey of African American Literature	3
<u>Area 3- Social Science:</u>		
<i>Select course not already used from required courses.</i>		
ETS-3	Introduction to African American Studies	3
ETS-7	Women of Color in the United States	3
ETS-8	Introduction to Black Feminism	3
<u>Area 4 - Quantitative Reasoning and Research Methods :</u>		
<i>(A maximum of one course can be used from this area).</i>		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: African American Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Social Justice Studies: Asian American Studies

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 2201.90

CIP Code:

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer
Transfer

Associate in Science for
Transfer

This is a: New ADT*

Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached

Approval Pending

No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college’s Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

Evidence of district-wide discipline communication

College discipline minutes showing approval

Department minutes showing approval

Narrative *(See next page)*

C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: Asian American Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Social Justice or Ethnic Studies, or to programs focused in Asian American Studies. Asian American critically examines the history, issues, sociology, religion, experiences, culture, and policies relevant to Asian Americans. Students will study Asian American experiences from various groups, focusing on race, ethnicity, and the complex relations and phenomena of culture, power, oppression, equity, and equality. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Recognize the historical foundations of Asian American Studies and make connections with contemporary white supremacy and racial justice issues.
2. Read, write, and discuss orally a variety of texts written by and about Asian Americans and Asian American activism.
3. Use art, film, music, and literature to critically examine and explore the history and struggle of Asian Americans in the United States and throughout the Asian sub-continent.
4. Analyze the histories and experiences of Asian Americans and the contributions they have made to racial justice, social justice, and the fight for equality in the United States.
5. Examine the ethical and moral implications inherent in the experiences of Asian Americans in their quest for social, moral, and economic justice.
6. Compare and contrast Asian American experiences with other experiences that are a part of or separate from Asian traditions.
7. Use qualitative and quantitative research methods in the behavioral and social sciences to better analyze issues related to Asian American Studies.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: **6 units**

Course	Title	Units
Select one of the following:		
ETS-1	Introduction to Ethnic Studies	3

SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
Select one of the following		
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
ARTH-12	Asian Art History	3
POLS-23 or ETS-23	Race, Ethnicity and Politics in America	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
<u>Area 1 - History or Government:</u> <i>Select course not already used.</i>		
HIST-34	History of Women in the United States	3
ETS-23/POL-23	Race, Ethnicity and Politics in America	3
<u>Area 2 - Arts and Humanities:</u>		
ARTH-7	Women Artists in History	3
ARTH-12	Asian Art History	3
ENGL-24	Survey of Asian American Literature	3
ENGL-35	Women in Literature	3
<u>Area 3- Social Science:</u> <i>Select course not already used.</i>		
ETS-7	Woman of Color in the United States	3
SOC-15	Introduction to Women's Studies	3
<u>Area 4 - Quantitative Reasoning and Research Methods :</u> <u>(A maximum of one course can be used from this area).</u>		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: Asian American Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Social Justice Studies: Chicano Studies

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 2201.60

CIP Code:

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer
Transfer

Associate in Science for Transfer

This is a: New ADT*

Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached

Approval Pending

No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college’s Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

Evidence of district-wide discipline communication

College discipline minutes showing approval

Department minutes showing approval

Narrative *(See next page)*

C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: Chicano Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Chicanx/Latinx Studies or Mexican-American Studies. Chicanx and Latinx Studies offer a multidisciplinary approach to the study of Chicanx and Latinx identities, culture, art, literature, politics, history, and society in Latin America and in the United States. Through the Arts, Humanities, and Social Sciences, the Chicanx and Latinx Studies Program incorporates theories of race and ethnicity, the importance of language and identification, human rights and indigenous populations, and the study of comparative social and political movements to examine the ways that we currently understand Latin American, Latinx, African-Caribbean, and Chicanx culture. To support this multidisciplinary approach, the Chicanx and Latinx Studies program offers courses that cover history, psychology, politics, literature, film, art, ethnic studies, and gender studies. The degree requires a minimum of 18 units lower division work in Chicanx and Latinx Studies and related disciplines and is combined with the California State General Education Pattern to prepare students to take upper division courses at a California State University. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Recognize the historical foundations of Chicanx and Latinx Studies and make connections with contemporary white supremacy and racial justice issues.
2. Read, write, and discuss orally a variety of texts written by and about Chicanxs and the Chicanx movement.
3. Use art, film, music, and literature to critically examine and explore the history and struggle of Chicanxs and Latinxs in the United States and throughout Latin America.
4. Analyze the histories and experiences of Chicanxs and Latinxs and the contributions they have made to racial justice, social justice, and the fight for equality in the United States.
5. Examine the ethical and moral implications inherent in the experiences of Chicanxs and Latinxs in their quest for social, moral, and economic justice.
6. Compare and contrast Chicanx and Latinx experiences with other experiences that are a part of or separate from Latin American tradition.
7. Use qualitative and quantitative research methods in the behavioral and social sciences to better analyze issues related to Chicanx and Latinx Studies.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: **6 units**

Course	Title	Units
Select one from the following:		
ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
Select one from the following:		
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
ETS-2/HIST-31	Introduction to Chicanx and Latinx Studies	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: **9-10 units**
 (Only one course from Area 4 may be used).

Course	Title	Units
Area 1 - History or Government:		
<i>Select course not already used.</i>		
HIST-25	History of Mexico	3
HIST-31/ETS-2	Introduction to Chicanx and Latinx Studies	3
HIST-32	History of Early Latin America	3
HIST-60	U.S. History From a Chicana/o/x Perspective: Pre-Columbian to 1848	3
HIST-61	US History From a Chicana/o/x Perspective: 1848 to Present Day	3
ETS-21/POLS-21	Latinx Politics	3
ETS-23/POLS-23	Race, Ethnicity, and Politics in America	3
Area 2 - Arts and Humanities:		
<i>Select course not already used.</i>		
ARTH-7	Women Artists in History	3
ENGL-25	Latinx Literature of the United States	3
ETS-2/HIST-31	Introduction to Chicanx and Latinx Studies	3
Area 3- Social Science:		

ANT-4/ETS-27	Native American Cultures	3
ANT-5	Cultures of Ancient Mexico	3
Area 4 - Quantitative Reasoning and Research Methods : (A maximum of one course can be used from this area).		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: Chicano Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Social Justice Studies: Ethnic Studies

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 05.0200

CIP Code:

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer
Transfer

Associate in Science for
Transfer

This is a: New ADT*

Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached

Approval Pending

No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college’s Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

Evidence of district-wide discipline communication

College discipline minutes showing approval

Department minutes showing approval

Narrative *(See next page)*

C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: Ethnic Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Social Justice or Ethnic Studies, or to programs focused on ethnic groups such as Africana Studies, Asian American Studies, Chicana/Latina Studies, or Native American and Indigenous Studies. Ethnic Studies is an interdisciplinary and multi-disciplinary study that explores the ways that ethnicity, race, racism, and white supremacy shape the experiences of Black, Indigenous, and people of color in the United States. This discipline draws from the perspectives of other fields, such as History, Sociology, Anthropology, Education, Music, Art, and Literature to offer courses that present a diversity of topics. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Utilize theoretical perspectives as they relate to structures and systems of power and oppression including critical ethnic studies, Critical Race Theory (CRT), feminist theory, or queer and transgender theory.
2. Recognize the historical foundations of Ethnic Studies, its constitutive disciplines, and make connections with contemporary racial and social justice issues.
3. Employ the principles of Ethnic Studies to identify, explore, and analyze examples of white supremacy, racism, prejudice, discrimination, or oppression in historical or cultural frameworks.
4. Identify and describe the general history of Black, Indigenous, and people of color in the United States.
5. Develop strategies and employ plans for empowering people to pursue social justice for all groups that are unfairly oppressed in our current society.
6. Engage critical thinking and communication skills with a focus on racial, cultural, transnational, and global awareness.
7. Use statistics or research methods in the humanities and social sciences to better analyze issues related to Ethnic Studies and Social Justice Studies.
8. Analyze issues across multiple disciplines through a racial justice lens.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: 6 units

Course	Title	Units
Select one course from the following:		
ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
Select one course from the following:		
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
ANT-4/ETS-27	Native American Cultures	3
HIST-31/ETS-2	Introduction to Chicax and Latinx Studies	3
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
POLS-23/ETS-23	Race, Ethnicity, and Politics in America	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
Area 1 - History or Government:		
<i>Select course not already used.</i>		
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
HIST-25	History of Mexico	3
HIST-31/ETS-2	Introduction to Chicax and Latinx Studies	3
HIST-32	History of Early Latin America	3
HIST-33	History of Modern Latin America	3
HIST-34	History of Women in the United States	3
HIST-38	LGBTQ+ History in the United States	3
HIST-60	U.S. History from a Chicana/o/x Perspective: Pre-Columbian to 1848	3
HIST-61	US History from a Chicana/o/x Perspective: 1848 to Present Day	3
POLS-21/ETS-21	Latinx Politics	3
POL-23/ETS-23	Race, Ethnicity and Politics in America	3
Area 2 - Arts and Humanities:		
ARTH-7	Women Artists in History	3

ARTH-12	Asian Art History	3
ENGL-18	Survey of Native American Literature	3
ENGL-20	Survey of African American Literature	3
ENGL-24	Survey of Asian American Literature	3
ENGL-25	Latinx Literature of the United States	3
ENGL-35	Women in Literature	3
ETS-13	Survey of Black Thought	3
<u>Area 3- Social Science:</u> <i>Select course not already used.</i>		
ANT-4/ETS-27	Native American Cultures	3
ANT-5	Cultures of Ancient Mexico	3
ETS-3	Introduction to African American Studies	3
ETS-8	Introduction to Black Feminism and Womanism	3
<u>Area 4 - Quantitative Reasoning and Research Methods :</u> <u>(A maximum of one course can be used from this area).</u>		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: Ethnic Studies** Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Social Justice Studies: Gender Studies

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 05.0207

CIP Code:

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer
Transfer

Associate in Science for
Transfer

This is a: New ADT*

Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached

Approval Pending

No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college’s Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

Evidence of district-wide discipline communication

College discipline minutes showing approval

Department minutes showing approval

Narrative *(See next page)*

C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: Gender Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Women’s Studies, Gender Studies, and Women and Gender Studies. Women and Gender Studies offers students breadth of knowledge through a set of introductory courses addressing gender, sexuality, race, ethnicity, and class, and depth of knowledge courses that focus on women’s experiences from an intersectional feminist perspective. Coursework aims to understand and dismantle not only sexism, but also racism, homophobia/heterosexism, classism, ableism, ageism, transphobia, and other forms of institutionalized oppression. The AA-T prepares students who wish to transfer and pursue a baccalaureate degree in a field related to Social Justice, particularly at the California State University campuses. Related fields include Women and Gender Studies, Feminist Studies, Sexuality Studies, Ethnic Studies, Critical Race Studies, or any of a number of other CSU majors in this “area of emphasis.” California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Utilize feminist theory along with queer and trans theory to explore and analyze conceptions of power and oppression.
2. Employ the principles of Women, Gender, & Sexuality Studies to identify, explore, and analyze examples of prejudice, discrimination, or oppression in historical or cultural frameworks.
3. Examine the process of gender socialization.
4. Analyze women’s experiences, gender politics, and/or feminism across cultures.
5. Engage critical thinking and communication skills with a focus on cultural and global awareness.
6. Use statistics or research methods in the behavioral and social sciences to better analyze issues related to Women and Gender Studies.
7. Analyze issues across multiple disciplines through the lens of gender.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: **9** units

Select three courses from the following:

Course	Title	Units
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ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
<u>Area 1 - History or Government:</u>		
HIST-34	History of Women in the United States	3
ETS-21/POLS-21	Latinx Politics	3
ETS-23/POL-23	Race, Ethnicity and Politics in America	3
<u>Area 2 - Arts and Humanities:</u>		
ARTH-7	Women Artists in History	3
<u>Area 3- Social Science:</u>		
COMM-13	Gender and Communication	
ETS-8	Introduction to Black Feminism and Womanism	3
HIST-38	LGBTQ+ History in the United States	3
SOC-50	Introduction to Social Research Methods	3
<u>Area 4 - Quantitative Reasoning and Research Methods :</u> (A maximum of one course can be used from this area).		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: Gender Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Social Justice Studies: General

Originator: Melanie Lindsay

Date 4/9/2026

Department: HESBS

College/Learning Pathway/Engagement Center: Moreno Valley - Humanities, Education, Social and Behavioral Sciences Engagement Center

TOPs Code: 2201.30 Social Justice: General CIP Code:

College: Moreno Valley College Norco College Riverside City College

(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)

Type of ADT: Associate in Arts for Transfer Associate in Science for Transfer

This is a: New ADT* Modification to an existing ADT

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

- Yes, minutes attached Approval Pending
 No Capital or Budgetary Impacts

If this is a modification to an existing ADT, please specify the changes being made:

(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

New program to the college – we have the requisite coursework in the catalog to build the ADT.

Required Documentation:

Please submit this form and the documents outlined below to your college's Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified ADTs must include the following:

- Evidence of district-wide discipline communication
- College discipline minutes showing approval
- Department minutes showing approval
- Narrative *(See next page)*
- C-ID or Assist Articulation Information, and the most current TMC Template *(Work with your Articulation Officer to obtain this documentation)*

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: General is designed to provide a clear pathway to a CSU major and baccalaureate programs in Social Justice, Ethnic Studies, Women, Gender, or Sexuality Studies, or to programs focused on ethnic groups such as Chicano/Latino Studies, African American Studies, Asian American Studies, or Native American Studies. Social Justice Studies explores the experiences of individuals from various groups, focusing on race, ethnicity, gender, and sexuality, and the complex relations and phenomena of culture, power, oppression, equity, and equality. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Utilize theoretical perspectives as they relate to structures and systems of power and oppression including critical ethnic studies, Critical Race Theory (CRT), feminist theory, or queer and trans theory.
2. Employ the principles of Social Justice Studies, Ethnic Studies, or Women, Gender, & Sexuality Studies to identify, explore, and analyze examples of prejudice, discrimination, or oppression in historical or cultural frameworks.
3. Engage critical thinking and communication skills with a focus on cultural and global awareness.
4. Use statistics or research methods in the behavioral and social sciences to better analyze issues related to Social Justice Studies.
5. Analyze issues across multiple disciplines through a social justice lens.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT.

Course titles and unit values must be exact.

Required Courses: **6 units**

Course	Title	Units
ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
ANT-4/ETS-27	Native American Cultures	3
ETS-3	Introduction to African American Studies	3
HIST-31/ETS-2	Introduction to Chicanx and Latinx Studies	3
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
POLS-23/ETS-23	Race, Ethnicity, and Politics in America	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
<u>Area 1 - History or Government:</u>		
<i>Select course not already used.</i>		
HIST-14/ETS-14	African American History I	3
HIST-15/ETS-15	African American History II	3
HIST-25	History of Mexico	3
HIST-31/ETS-2	Introduction to Chicanx and Latinx Studies	3
HIST-32	History of Early Latin America	3
HIST-33	History of Modern Latin America	3
HIST-34	History of Women in the United States	3
HIST-38	LGBTQ+ History in the United States	3
HIST-60	U.S. History from a Chicana/o/x Perspective: Pre-Columbian to 1848	3
HIST-61	US History from a Chicana/o/x Perspective: 1848 to Present Day	3
POLS-21/ETS-21	Latinx Politics	3
POL-23/ETS-23	Race, Ethnicity and Politics in America	3
<u>Area 2 - Arts and Humanities:</u>		
<i>Select course not already used.</i>		
ARTH-7	Women Artists in History	3
ARTH-12	Asian Art History	3
ENGL-18	Survey of Native American Literature	3
ENGL-20	Survey of African American Literature	3
ENGL-24	Survey of Asian American Literature	3

ENGL-25	Latinx Literature of the United States	3
ENGL-35	Women in Literature	3
ETS-13	Survey of Black Thought	3
Area 3- Social Science:		
<i>Select course not already used:</i>		
ANT-4/ETS-27	Native American Cultures	3
COMM-13	Gender and Communication	3
ETS-7	Woman of Color in the United States	3
SOC-2	American Social Problems	3
SOC-50	Introduction to Social Research Methods	3
Area 4 - Quantitative Reasoning and Research Methods :		
(A maximum of one course can be used from this area).		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: General** Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice: LGBTQ Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in LGBTQ+ Studies, Queer and Transgender Studies, and Sexuality Studies. Queer and Transgender Studies offers students breadth of knowledge through a set of introductory courses addressing gender, sexuality, race, ethnicity, and class, and depth of knowledge courses that focus on queer and transgender experiences from an intersectional perspective. Coursework aims to understand and dismantle not only sexism, but also racism, homophobia/heterosexism, transphobia, classism, ableism, ageism, and other forms of institutionalized oppression. The AA-T prepares students who wish to transfer and pursue a baccalaureate degree in a field related to Social Justice, particularly at the California State University campuses. Related fields include Women and Gender Studies, Feminist Studies, Sexuality Studies, Ethnic Studies, Critical Race Studies, or any of a number of other CSU majors in this “area of emphasis.” California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Utilize queer and transgender theory along with feminist theory to explore and analyze conceptions of power and oppression.
2. Employ the principles of Queer and Transgender Studies to identify, explore, and analyze examples of prejudice, discrimination, or oppression in historical or cultural frameworks.
3. Examine the process of gender socialization and critique gender binaries.
4. Analyze queer and transgender experiences and gender/sexuality politics across cultures.
5. Engage critical thinking and communication skills with a focus on cultural and global awareness.
6. Use statistics or research methods in the behavioral and social sciences to better analyze issues related to Queer and Transgender Studies.
7. Analyze issues across multiple disciplines through the lens of gender and sexuality.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.

Required Courses: **9** units

Course	Title	Units
ETS-1	Introduction to Ethnic Studies	3
SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3

SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A:

Select three courses from at least two of the following areas: 9-10 units

(Only one course from Area 4 may be used).

Course	Title	Units
Area 1 - History or Government:		
HIST-38	LGBTQ+ History in the United States	3
Area 2 - Arts and Humanities:		
ARTH-7	Women Artists in History	3
HIST-34	History of Women in the United States	3
ENGL-66	Queer Voices: A Survey of LGBTQIA2+ Literature	3
Area 3- Social Science:		
COMM-13	Gender and Communication	3
PSYC-11	Psychology of Human Sexuality	3
Area 4 - Quantitative Reasoning and Research Methods : (A maximum of one course can be used from this area).		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: LGBTQ Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Narrative

Item 1. Program Goals and Objectives

Must address a valid transfer preparation purpose.

The Associate in Arts for Transfer in Social Justice Studies: Native American Studies is designed to provide a clear pathway to a CSU major and baccalaureate programs in Ethnic Studies, or to programs in American Indian Studies or Native American and Indigenous Studies. This interdisciplinary course of study examines the cultural, social, economic, political, and educational systems of Native and Indigenous communities. The NAIS program develops respect for, and understanding of, Native views, culture and history and provides learners with the Native perspective on contemporary issues. Students in NAIS develop and refine skills in creative and critical thinking and analysis and graduate prepared to succeed in any field they choose. California Community College students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system. This priority does not guarantee admission to specific majors or campuses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Understand the historical foundations of Native American and Indigenous Studies and make connections with contemporary racial and social justice issues.
2. Explain the concept of tribal sovereignty and how tribal sovereignty is both restricted and acknowledged by the federal trust relationship and by relationships with the states.
3. Understand the development of modern tribal governments and their functions and importance in contemporary society.
4. Understand and appreciate the roles of history, culture, and politics in the development of tribal world views that relate to modern life and contemporary issues of concern for Native American peoples.
5. Identify historical, cultural, and political diversity and significance in Native oral traditions and written literatures.
6. Recognize stereotypes about Native American peoples and explain why these stereotypes were created and why they are sustained in modern society.
7. Understand historical experiences and contemporary issues in North America from the perspective of Native American peoples.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT.

Course titles and unit values must be exact.

Required Courses: **6 units**

Course	Title	Units
Select one course from the following:		
ETS-1	Introduction to Ethnic Studies	3

SOC-10/ SOC-10H	Race and Ethnic Relations/ Honors Race and Ethnic Relations	3
Select one course from the following:		
SOC-15	Introduction to Women's Studies	3
ETS-7	Women of Color in the United States	3

List A: 3 units

Course	Title	Units
Select one course from the following:		
ANT-4/ETS-27	Native American Cultures	3
OR		
Any course not already used from the required courses above.		

List B:

Select three courses from at least two of the following areas: 9-10 units
 (Only one course from Area 4 may be used).

Course	Title	Units
<u>Area 1 - History or Government:</u>		
HIST-25	History of Mexico	3
HIST-32	History of Early Latin America	3
HIST-34	History of Women in the United States	3
ETS-23/POL-23	Race, Ethnicity and Politics in America	3
<u>Area 2 - Arts and Humanities:</u> <i>Select course not already used.</i>		
ARTH-7	Women Artists in History	3
ENGL-18	Survey of Native American Literature	3
ETS-7	Women of Color in the United States	3
<u>Area 3- Social Science:</u> <i>Select course not already used.</i>		
ANT-4/ETS-27	Native American Cultures	3
<u>Area 4 - Quantitative Reasoning and Research Methods :</u> (A maximum of one course can be used from this area).		
STAT-C1000/ STAT-C1000H	Introduction to Statistics/ Introduction to Statistics - Honors	4
PSYC-48/SOC-48	Statistics for the Behavioral Sciences	4
PSYC-50	Research Methods in Psychology	4
SOC-50	Introduction to Social Research Methods	3

Total Units: 18-19

ASSOCIATE IN ARTS FOR TRANSFER DEGREE

The Associate in Arts in **Social Justice Studies: Native American Studies** for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the California General Education Transfer Curriculum (Cal-GETC) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better (or a “P” if taken as Pass/No Pass).

Program Outline

Title: Comic & Graphic Novel Production

Originator: Kwokwai Sunny Siu

Date 4/7/2026

Department: Applied Digital Media

College/Learning Pathway/Engagement Center: Choose an item.

Moreno Valley College Norco College Riverside City College
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code:1003.00

CIP Code: 50.0409

Type of Program:

Certificate of Achievement only Locally approved certificate (8-units or less) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree* Modification to an existing certificate/degree

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached Approval Pending
 No Capital or Budgetary Impacts

If this is a modification to an existing certificate/degree, please specify the changes being made:
(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Comic book and graphic novel is a marketable and profitable skill for students whose professional paths should lead them to the graphic design, illustration and visual storytelling industries.

This new Comic & Graphic Novel certificate will greatly equip our students with visual storytelling capabilities and publishing methodologies and strategies.

Required Documentation

Please submit this form and the documents outlined below to your college's Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
- College discipline minutes showing approval
- Department minutes showing approval
- Narrative (*see following page*)
- Transfer preparation documentation (*only if applicable*)

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*

- Labor Market Information and Analysis (*Required for new programs and modifications.*)
- Advisory Committee Recommendation (*Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.*)
- Regional Consortium Recommendation (*Required for new programs only.*)

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.*

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The Comic and Graphic Novel Production certificate, offered by the Applied Digital Media and Printing program, provides prospective learners from a diverse community with hands-on training in the fields of comic and graphic novel designing and publishing. Successful completion of this career-technical program will equip students with foundational skills and practical knowledge in all aspects of design elements, design principles, storytelling, sequential art, panel layout, production, and publication. Possible career outcomes for this program include: graphic artist, cartoonist, comic book artist, graphic novel creator, layout artist, illustrator, and self-publishing entrepreneur. Relevancy of this program is maintained via annual input from an advisory committee, employment data and industry feedback.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

This certificate prepares students for entry level careers in the Graphic Arts with an emphasis on comic and graphic novel development and production. This includes skill building instruction in concept development, character design, cinematography, illustration, story structure, and sequential art for comic and graphic novels. Classes are structured to give strong academic and hands-on experience in sequential art and production techniques using the latest equipment and software available.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Evaluate the different sequential art styles, applications, techniques and their marketability.
2. Explore the various entrepreneurial possibilities and options for self-publishing.
3. Produce sequential art from preliminary sketches, manuscripts, production to finished products.
4. Create a marketable story proposal that demonstrates an understanding of story structure and narrative cinematography.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Required Courses: ___ units

Course	Title	Units	Sequencing
ADM66	Visual Storytelling	3	Semester 2, Fall

ADM71A	Adobe Photoshop for Image Manipulation	3	Semester 1, Fall
ADM77A	Adobe Illustrator for Graphic Art	3	Semester 1, Fall
ADM63A	Design for Print Publication	3	Semester 1, Spring
ADM55	Business Management for Graphic Communications	3	Semester 1, Spring

Elective Courses: units

Course	Title	Units	Sequencing

Total Program Units: 15 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

The Applied Digital Media and Printing Program (ADM) is part of the Applied Technology Department, a division of CTE at Riverside City College (RCC). The ADM program prepares a diverse population of students to become professionals and entrepreneurs in graphic communications. This includes technical instruction, hands-on training, software competency and visual communication skills that prepare students for productive careers in design, printing and multimedia communication while providing a pathway for further academic achievement. Originally founded in 1921 as part of an early printing vocational training program, ADM has continued to evolve year after year to meet the training needs of the graphic communication industry.

The Applied Digital Media and Printing program is a PrintED accredited. PrintED accreditation is a national accreditation program administered by the Graphic Arts Education and Research Foundation (GAERF®). PrintED certifies that the ADM program meets industry specific standards for instruction in key skills competency areas. These include: digital file preparation and output, digital production printing, graphic design, introduction to graphic communications, offset press operations, bindery and finishing, and screen printing. These industry standards are integrated into the current ADM program learning outcomes (PLOs) and into the course specific student learning outcomes (SLOs) of the curriculum.

The ADM program offers a state-approved two-year associate’s degree and program certificate, nine one-year completion certificates, one short-term non-credit certificate, and three new certificates that are currently under development. The degree and certificate provide a comprehensive program of study while the completion certificates focus on technical training in specific career areas. The degree and certificates are listed as follows:

- Graphic Design and Printing Degree/Certificate (AS653/CE653) 34 Units + GE Units

- Graphic Design and Digital Media Degree/Certificate (AS950/CE950) 37 Units + GE Units
- Basic Graphic Design Certificate (CE823) 17 Units
- Basic Graphic Communication Certificate (CE822) 17 Units
- Electronic Publishing and Design Certificate (CE862) 17 Units
- Motion Graphics and 3D Animation Certificate (CE821) 17 Units
- Graphic Design and Promotional Printing Entrepreneur Certificate (CC8042) – non-credit
- Design Agency Production Certificate (CE1120) – 18 Units
- Packaging Design and Printing Certificate (CE1103) – 17 Units
- Graphic Art and Visual Storytelling Certificate (CE1102) – 18 Units
- Creative Design Entrepreneur (in development) – non-credit
- Screen Printer Certificate (in development) – 16 units
- Comic & Graphic Novel Production Certificate (in development) – 15 units

ADM faculty regularly update their curriculum and evaluate program equipment and training course outcomes regularly in partnership with local industry advisors. Classrooms, lab facilities, industry specific software and technical equipment are maintained and updated by the college and through the assistance of state and federal grants and industry donations.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Applied Digital Media and Printing program required courses are offered every semester to assist student completion rates. The majority of the scheduled courses satisfy degree requirements for multiple certificates. This provides ADM students with a variety of available pathways to completion. The target completion rate for the Comic & Graphic Novel Production Certificate is between 12 to 15 students annually.

Basic Graphic Communications Required Courses Enrollment Totals

Course	Title	Annual # Sections	Section Enrollment	Annual Enrollment Total
ADM 77A	Adobe Illustrator for Graphic Art	4	24	96
ADM 71A	Adobe Photoshop for Image Manipulation	4	24	96
ADM 66	Visual Storytelling	1	24	24
ADM 63A	Design for Print Publication	2	24	48
ADM 55	Business Management for Graphic Communications	1	24	24

Item 6. Place of Program in Curriculum/Similar Programs

*For additional information, please see the Program and Course Approval Handbook (PCH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk.
 Revised April 2025*

Must address how the certificate/degree fits in college's existing inventory.

This certificate is a part of the existing Applied Digital Media and Printing program at Riverside City College. ADM is the primary graphic communications training program in the district and does not duplicate or conflict with any other college or district program offerings.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Applied Digital Media and Printing is the only graphic communications program in the Riverside Community College District. While there are many graphic design and digital media programs throughout the state of California, ADM is uniquely positioned as one of the only programs that also includes the equipment and facility necessary to offer commercial printing and production skills training and certificates.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Program Outline

Title: Screen Printer

Originator: Kwokwai Sunny Siu

Date 4/7/2026

Department: Applied Digital Media

College/Learning Pathway/Engagement Center: Choose an item.

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 0936.00 **CIP Code:** 10.0305

Type of Program:

Certificate of Achievement only Locally approved certificate (8-units or less) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree* Modification to an existing certificate/degree

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached Approval Pending
 No Capital or Budgetary Impacts

If this is a modification to an existing certificate/degree, please specify the changes being made:
(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Screen printing is a valuable and marketable skill for students whose professional paths should lead them to the graphic design, graphic communication, and printing industries.

This new Screen Printing certificate will greatly equip our students with wholistic and practical end-to-end (from ideation to screen-printing) apparel design and production processes.

Required Documentation

Please submit this form and the documents outlined below to your college's Curriculum Program Coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
- College discipline minutes showing approval
- Department minutes showing approval
- Narrative (*see following page*)
- Transfer preparation documentation (*only if applicable*)

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*

- Labor Market Information and Analysis (*Required for new programs and modifications.*)
- Advisory Committee Recommendation (*Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.*)
- Regional Consortium Recommendation (*Required for new programs only.*)

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.*

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The Screen Printer certificate, offered by the Applied Digital Media and Printing program, provides prospective learners from a diverse community with hands-on training in the fields of graphic design and screen-printing production. Successful completion of this career-technical program will equip students with foundational skills and practical knowledge in all phases of project creation, production, finishing, and marketing. Possible career outcomes for this program include: screen printer, screen printing press operator, print shop/production manager, textile/apparel printer or graphic artist. Relevancy of this program is maintained via annual input from an advisory committee and industry feedback.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

This certificate prepares students for entry level careers in screen printing and design. This includes instruction in all phases of project creation and production, using the latest equipment and software available. Classes are structured to give strong academic and hands-on experience into screen printing design, print preparation, production, and finishing.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Evaluate screen printing design types, methods, and applications in the commercial screen-printing industry.
- Explore career and entrepreneurial opportunities available in textile/apparel design and screen-printing industries.
- Understand essential role screen printing design has in brand identity development.
- Demonstrate proper techniques and processes for screen preparation, development and management.
- Demonstrate proficiency in design preparation, color separation, marketing in the context of entrepreneurial screen-printing design and production.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Required Courses: units

Course	Title	Units	Sequencing
ADM77A	Adobe Illustrator for Graphic Art	3	Semester 1, Fall
ADM71A	Adobe Photoshop for Image Manipulation	3	Semester 2, Spring
ADM84A	Screen Printing	3	Semester 1, Fall
ADM84B	Advanced Screen Printing	3	Semester 2, Spring
ADM2A	Color Systems and File Management	2	Semester 1, Fall
ADM2B	Color Printing Systems and Color Management	2	Semester 1, Fall

Elective Courses: units

Course	Title	Units	Sequencing

Total Program Units: 16 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

The Applied Digital Media and Printing Program (ADM) is part of the Applied Technology Department, a division of CTE at Riverside City College (RCC). The ADM program prepares a diverse population of students to become professionals and entrepreneurs in graphic communications. This includes technical instruction, hands-on training, software competency and visual communication skills that prepare students for productive careers in design, printing and multimedia communication while providing a pathway for further academic achievement. Originally founded in 1921 as part of an early printing vocational training program, ADM has continued to evolve year after year to meet the training needs of the graphic communication industry.

The Applied Digital Media and Printing program is a PrintED accredited. PrintED accreditation is a national accreditation program administered by the Graphic Arts Education and Research Foundation (GAERF®). PrintED certifies that the ADM program meets industry specific standards for instruction in key skills competency areas. These include: digital file preparation and output, digital production printing, graphic design, introduction to graphic communications, offset press operations, bindery and finishing, and screen printing. These industry standards are integrated into the current ADM program learning outcomes (PLOs) and into the course specific student learning outcomes (SLOs) of the curriculum.

The ADM program offers a state-approved two-year associate’s degree and program certificate, nine one-year completion certificates, one short-term non-credit certificate, and three new certificates that are currently under development. The degree and certificate provide a comprehensive program of study

while the completion certificates focus on technical training in specific career areas. The degree and certificates are listed as follows:

- Graphic Design and Printing Degree/Certificate (AS653/CE653) 34 Units + GE Units
- Graphic Design and Digital Media Degree/Certificate (AS950/CE950) 37 Units + GE Units
- Basic Graphic Design Certificate (CE823) 17 Units
- Basic Graphic Communication Certificate (CE822) 17 Units
- Electronic Publishing and Design Certificate (CE862) 17 Units
- Motion Graphics and 3D Animation Certificate (CE821) 17 Units
- Graphic Design and Promotional Printing Entrepreneur Certificate (CC8042) – non-credit
- Design Agency Production Certificate (CE1120) – 18 Units
- Packaging Design and Printing Certificate (CE1103) – 17 Units
- Graphic Art and Visual Storytelling Certificate (CE1102) – 18 Units
- Creative Design Entrepreneur (in development) – non-credit
- Screen Printer Certificate (in development) – 16 units
- Comic & Graphic Novel Production Certificate (in development) – 15 units

ADM faculty regularly update their curriculum and evaluate program equipment and training course outcomes regularly in partnership with local industry advisors. Classrooms, lab facilities, industry specific software and technical equipment are maintained and updated by the college and through the assistance of state and federal grants and industry donations.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Applied Digital Media and Printing program required courses are offered every semester to assist student completion rates. The majority of the scheduled courses satisfy degree requirements for multiple certificates. This provides ADM students with a variety of available pathways to completion. The target completion rate for the Screen Print Certificate is 15 students annually.

Basic Graphic Communications Required Courses Enrollment Totals

Course	Title	Annual # Sections	Section Enrollment	Annual Enrollment Total
ADM 77A	Adobe Illustrator for Graphic Art	4	24	96
ADM 71A	Adobe Photoshop for Image Manipulation	4	24	96
ADM 84A	Screen Printing	3	24	72
ADM 84B	Advanced Screen Printing	3	24	72
ADM 2A	Color Systems and File Management	3	24	72
ADM 2B	Color Printing Systems and Color Management	3	24	72

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

This certificate is a part of the existing Applied Digital Media and Printing program at Riverside City College. ADM is the primary graphic communications training program in the district and does not duplicate or conflict with any other college or district program offerings.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Applied Digital Media and Printing is the only graphic communications program in the Riverside Community College District. While there are many graphic design and digital media programs throughout the state of California, ADM is uniquely positioned as one of the only programs that also includes the equipment and facility necessary to offer commercial printing and production skills training and certificates.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

**Record –
Non-Credit Certificates**

Program Outline

Title: Creative Design Entrepreneur

College: Moreno Valley College Norco College Riverside City College

(Please note: Programs are college specific. If multiple colleges wish to include this program, a separate proposal and college specific supporting documents are required.)

TOPs Code: 0614 Digital Media

CIP Code: 50.0409

Certificate is being proposed as:

Certificate of Completion (CDCP Eligible)

Please specify non-credit category:

Short-Term Vocational

Workforce Preparation

Certificate of Competency (CDCP Eligible)

Please specify non-credit category:

English as a Second Language

Elementary and Secondary Basic Skills

Local Non-Credit Certificate (Not CDCP Eligible; Not Submitted to State Chancellor's Office)

Please specify non-credit category:

Citizenship for Immigrants

Health and Safety

Parenting

Courses for Persons with Substantial Disabilities

Home Economics

Courses for Older Adults

This is a: New non-credit certificate Modification to an existing non-credit certificate

If this is a modification to an existing non-credit certificate, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, contact hour values, etc.)

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

The proposed Creative Design Entrepreneur certificate offers short-term, vocational, CTE-focused and hands-on training that equips prospective students with marketable, employable, and entrepreneurial skills for the graphic design and promotional printing industries with a special emphasis of entrepreneurial operations as creatives.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All new and modified programs must include the following:

Discipline and Department minutes showing approval

Narrative *(See following page)*

Labor Market Information and Analysis *(For certificates in the Short-Term Vocational category only)*

**Record –
Non-Credit Certificates**

**Record –
Non-Credit Certificates**

Program Narrative

Item 1. Program Goals and Objectives

Goals:

The proposed Creative Design Entrepreneur certificate offers short-term vocational training that provides an introductory overview of marketable, employable, and entrepreneurial skills, business mindsets and suitable business models for the graphic design and promotional printing industries. This CTE-focused certificate is designed to provide hands-on instructions in relevant software, technical skills, financial management skills, business strategic planning, marketing techniques, and a comprehensive examination of today's industry and entrepreneurial trends. The knowledge and competencies covered in this program will enable the prospective students to set up good business practices and embrace entrepreneurial ventures with confidence, familiarity, and professionalism. This certificate also serves as a gateway to the Applied Digital Media and Printing program's more comprehensive career certificates and associate's degrees.

Objectives:

- Demonstrate an understanding of the design process from concept to completion for promotional design and printing.
- Create professional quality, print-ready vector graphics in Adobe Illustrator that use the correct color system and file type.
- Prepare images using the correct color mode and resolution appropriate for various promotional printing applications.
- Demonstrate proper promotional printing techniques and procedures.
- Understand the various business models and commerce/e-commerce structures available for entrepreneurs whose vocational pursuits are creative in nature.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

- a. The certificate provides students with an understanding of the degree process, mainstream Adobe applications, printing processes, and most importantly, a business mindset and model for the creative design entrepreneurs. The knowledge and competencies covered in this program will enable the prospective students to function as entrepreneurs in the graphic design and promotional printing industries with a special emphasis on successful and profitable business models. This certificate also serves as a gateway into the Applied Digital Media and Printing department's more comprehensive credit programs.
- b. Program requirement:
 - i. Creative Design Entrepreneur certificate is consisted of the following five courses:
 1. ADM801 – Design Process for Graphic Design and Printing Entrepreneur

**Record –
 Non-Credit Certificates**

2. ADM802 – Adobe Illustrator for Graphic Design and Printing Entrepreneur
 3. ADM803 – Adobe Photoshop for Graphic Design and Printing Entrepreneur
 4. ADM804 – Promotional Printing for Graphic Design and Printing Entrepreneur
 5. ADM855 – Business Management for Graphic Communications
- c. Prerequisite skills: None.
- i. ADM801-804 can be taken out of sequence; however, it is advisable to take these four 4-week classes sequentially within the same term.
 - ii. It is also recommended to take the 16-week-long ADM855 concurrently with the ADM801-804 sequence; this way a student could finish this certificate in one 16-week term.
- d. Enrollment limitation: 25 maximum capacities
- e. PLOS: Upon successful completion of this program, students should be able to:
- i. Critical assessment of the design processes from conception to completion for promotional design and printing.
 - ii. Prepare branding graphics appropriate for entrepreneurial marketing and promotional printing.
 - iii. Prepare images using the correct color mode and resolution appropriate for various promotional printing applications.
 - iv. Examine different design styles and printing techniques for various entrepreneurial marketing and promotional applications
 - v. Create a comprehensive business plan, specifically for a creative design endeavor, that is both sustainable and profitable.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. The courses specified must coincide with the courses associated with the certificate proposal record. Within the program requirements table, specify the total student contact hours of each course. Course titles and contact hours must be exact.

Required Courses: _____ hours

Course	Title	Hours	Sequencing
ADM801	Design Process for Graphic Design and Printing Entrepreneur	16	Fall and Spring
ADM802	Adobe Illustrator for Graphic Design and Printing Entrepreneur	16	Fall and Spring
ADM803	Adobe Photoshop for Graphic Design and Printing Entrepreneur	16	Fall and Spring
ADM804	Promotional Printing for Graphic Design and Printing Entrepreneur	16	Fall and Spring
ADM855	Business Management for Graphic Communications	54	Fall and Spring

**Record –
 Non-Credit Certificates**

Elective Courses: hours

Course	Title	Hours	Sequencing
n/a	n/a	n/a	n/a

Total Program Hours: 118 hours

Item 4. Master Planning

Describe how the certificate program fits into the mission, curriculum, and master planning of the college and higher education in California.

a. Appropriateness to mission

The Riverside Community College District’s (RCCD) mission is to offer educational opportunities that promote social and economic mobility for its students and demonstrates leadership in the region and the state by providing high quality instructional programs and by advancing social justice for all. In unison with the RCCD’s mission, this Creative Design Entrepreneur certificate serves a diverse community of learners by offering hands-on training that helps students achieve their educational and career goals. This short-term vocational and student-centered CTE program also strives to improve the social and economic mobility of its students and communities by equipping prospective learners with relevant and marketable skills for entrepreneurial applications in the areas of graphic design and promotional printing. The development of this Creative Design Entrepreneur certificate is consistent with Riverside Community College District’s Mission Statement and master plan, as it provides a pathway to the workplace, additional noncredit certificates, or credit certificates and degrees.

b. Need

According to the Center for Excellence’s recent report, employment for the multimedia occupational group is expected to increase by 4% between 2018 and 2023 in the Inland Empire/Desert region (IEDR). A total of 1,475 job openings will be available over the five-year timeframe. The median wages for the multimedia occupational group are above the MIT Living Wage estimate of \$12.39 per hour for a yearly salary of \$42,700 for a single adult living in the IEDR.

Graphic design, printing, and our existing non-credit courses at the Applied Digital Media and Printing (ADM) department at RCC consistently fill. We expect this new low-barrier noncredit program will perform just as effectively and successfully.

The college expects to offer all courses in the Creative Design Entrepreneur certificate twice per year(Spring and Fall), and each class will have a capacity of 25 seats (due to the number of equipment and capacity of the ADM labs) . This certificate will potentially

**Record –
Non-Credit Certificates**

yield in total 250 seats available to prospective students and 50 program completion each academic year.

This certificate is designed to fill that gap and allow adult learners to build the specific knowledge necessary to meet their short-term goals as creative design entrepreneurs. The Applied Digital Media and Printing (ADM) department at RCC currently offers credit programs that address many of the overlapping skills outlined in this non-credit certificate; however, this short-term certificate will expand access to those interested in non-credit and a quicker pathway. This certificate also serves as a gateway into the Applied Digital Media and Printing department's more comprehensive credit courses, degrees and certificates.

- c. Resources
 - vi. No additional resources will be needed as the colleges currently have appropriate faculty, staff and technology resources to offer this program. Additionally, this program will not result in additional costs.
- d. Compliance
 - vii. This certificate program is in full compliance with Title 5 and is not in conflict with any state or federal laws, statutes, or regulations.

Program Outline

Title: Behavioral Therapist

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services **CIP Code:** 44.0000 **Degree:** N/A **Cert code:** MCE1044

Type of Program:

Certificate of Achievement only Associate’s Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a:

New certificate/degree Modification to an existing certificate/degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Change of course titles and omission of courses where content is covered in other required courses

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices Discipline and Department approval, this modification is proposed. Further, PLO/SLO alignment is completed.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years). Was informed this can be submitted after narratives are launched and still make BOT meeting in December-*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor’s Office for approval, certificates that have not been approved by the State Chancellor’s Office cannot appear on student transcripts and the college cannot receive apportionment for program completions.*

Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The Behavioral Therapist Certificate of Achievement prepares students for various paraprofessional positions providing behavior-analytic therapy and behavior-analytic interventions. Graduates of the program will be prepared to work as entry-level employees in a variety of settings including agencies hiring behavioral therapists, behavior interventionists and ABA (Applied Behavioral Analysis) therapists.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and skills needed to prepare for an entry-level paraprofessional position in behavioral therapy.
 - Course Student Learning Outcome
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 36: Recognize, define, and analyze the terms of counseling families with special needs youth.
 - HMS 39: Recognize, define, and analyze the terms of the Individualized Education Program.
- Apply Applied Behavioral Analysis techniques when working with children and families.
 - Course Student Learning Outcome
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 36: Demonstrate knowledge of counseling families with special needs youth through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 39: Demonstrate knowledge of working in the school system and processing the IEP (Individualized Education Program) through processing case vignettes, role plays, documentation and/or assessment procedures.
- Identify diagnostic criteria, skill deficits, needs and targeted behaviors exhibited by clients.
 - Course Student Learning Outcome
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.

- HMS 36: Demonstrate knowledge of counseling families with special needs youth through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 36: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 39: Demonstrate knowledge of working in the school system and processing the IEP (Individualized Education Program) through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 39: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - Assist consumers and family members in matching needs with available community resources.
 - Course Student Learning Outcome
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 36: Demonstrate knowledge of counseling families with special needs youth through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 36: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 39: Demonstrate knowledge of working in the school system and processing the IEP (Individualized Education Program) through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 39: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - Demonstrate an understanding of the IEP (Individualized Education Program) process.
 - Course Student Learning Outcome
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 39: Recognize, define, and analyze the terms of the Individualized Education Program.
 - HMS 39: Recognize the role of ethics when formulating the Individualized Education Program.
 - HMS 39: Demonstrate knowledge of working in the school system and processing the IEP (Individualized Education Program) through processing case vignettes, role plays, documentation and/or assessment procedures.
 - Participate in role-play application scenarios applying principles of behavioral therapy.
 - Course Student Learning Outcome
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 36: Recognize the role of ethics when counseling families with special needs youth.
 - HMS 36: Demonstrate knowledge of counseling families with special needs youth through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 39: Demonstrate knowledge of working in the school system and processing the IEP (Individualized Education Program) through processing case vignettes, role plays, documentation and/or assessment procedures.

- Discuss, analyze and explain the ethical standards that guide behavioral therapy.
 - Course Student Learning Outcome
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 36: Recognize the role of ethics when counseling families with special needs youth.
 - HMS 39: Recognize the role of ethics when formulating the Individualized Education Program.
- Complete and reflect upon service-based learning experience.
 - Course Student Learning Outcome
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.
 - HMS 36: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 39: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - WKX 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - WKX 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a Behavioral Therapist certificate.

Catalog Description:

The Behavioral Therapist Certificate of Achievement prepares students for various paraprofessional positions providing behavior-analytic therapy and behavior-analytic interventions. Graduates of the program will be prepared to work as entry-level employees in a variety of settings including agencies hiring behavioral therapists, behavior interventionists and ABA (Applied Behavioral Analysis) therapists.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a Behavioral Therapist certificate.

Required Courses: 13 - 16 units

Course	Title	Units	Sequencing
HMS 5	Introduction to Evaluation and Counseling	3	Semester 1 or 2 Fall/Spring
HMS 6	Introduction to Case Management	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring

Program Outline of Record – Credit Degrees and Certificates

HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 200/ WKX 200	Human Services Work Experience / General Work Experience	1-2-3-4	Semester 1 or 2 Fall/Spring

Elective Courses: 3 units

Course	Title	Units	Sequencing
HMS-4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS 7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 18	Introduction to Social Work	3	Semester 1 or 2 Fall/Spring
HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling		Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring
HMS 48	Counseling and Case Management in Correctional Facilities	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring

HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS-60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: 16 - 19 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The Child Welfare & Family Studies Certificate of Achievement paves a pathway for students interested in pursuing training in providing services to children and their families. This certificate promotes social work, human services, and counseling practices career growth and educational advancement in the Inland Empire/Desert Region. It provides an educational platform for students to expand skillsets through training that can potentially improve their opportunities for career, pursuing certifications, and impact on the regional and national workforce.

Service-based learning is integral to the program which will allow for continued and active community service in the Inland/Empire Desert Region.

Education: Students will develop paraprofessional skills and knowledge in child welfare.
 Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

- HMS-5; 30 students
- HMS-6; 30 students
- HMS-36; 32 students
- HMS-39; 32 students
- HMS-200; 40 students

Elective Courses:

HMS-4; 32 students
HMS-8: 32 students
HMS-13: 32 students
HMS-16; 30 students
HMS-17: 32 students
HMS-18; 45 students
HMS-19; 32 students
HMS-20; 45 students
HMS-21: 32 students
HMS-22: 32 students
HMS-23; 20 students
HMS-24; 32 students
HMS-25: 32 students
HMS-26: 32 students
HMS-27: 32 students
HMS-29; 45 students
HMS-36; 20 students
HMS-39; 20 students
HMS-41; new course; no enrollment data available
HMS-42: 32 students
HMS-71: new course; no enrollment data available

HMS-4, HMS-5, HMS-6, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19, HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-29, HMS-36, HMS-39, HMS-41, HMS-42, HMS-46, HMS-47, HMS-48, HMS-71, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 20 – 25 students completing this certificate annually beginning in September 2022.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

Program Outline

Title: Child Welfare and Family Studies

Moreno Valley College Norco College Riverside City College
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services **CIP Code:** 44.0000 **Degree:** N/A **Cert code:** MCE1038

Type of Program:

Certificate of Achievement only Associate’s Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree Modification to an existing certificate/degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Change of course titles and omission of courses where content is covered in other required courses

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices Discipline and Department approval, this modification is proposed. Further, PLO/SLO alignment is completed.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years). Was informed this can be submitted after narratives are launched and still make BOT meeting in December-*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor’s Office for approval, certificates that have not been approved by the State Chancellor’s Office cannot appear on student transcripts and the college cannot receive apportionment for program completions.*

Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The Child Welfare and Family Studies Certificate of Achievement prepares students for various paraprofessional positions in child welfare, such as child care worker in a group home/residential setting, social service intake specialist, social worker assistant or foster family intake worker. Graduates of the program will be prepared to work as entry-level employees in a variety of settings such as group homes, foster family agencies, adoption agencies, halfway houses, mental health and juvenile correctional facilities, and family, child and service agencies under the direct supervision of social workers and other human services professionals in public and non-profit social service agencies. This certificate also provides a foundation for continuing higher education towards a Bachelor's degree in social work, human services and counseling practices related to child welfare.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and skills needed to prepare for an entry-level paraprofessional position in child welfare.
 - Course Student Learning Outcome
 - HMS 19: Demonstrate an understanding of the characteristics of a helping relationship and basic methods of practice in systems of various sizes.
 - HMS 19: Demonstrate an understanding of the 7 steps of the Generalist Intervention Model (engagement, assessment, planning implementation, evaluation termination and follow-up) and be able to apply to a case example.
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.
 - HMS 22: Contribution of volunteer experience in the career pathway of human services during service-based learning.
- Discuss, analyze and explain the ethical standards that guide the child welfare worker.
 - Course Student Learning Outcome
 - HMS 19: Demonstrate a beginning understanding of the values and ethics of social work practice.
 - HMS 22: Recognize the role of ethics in human behavior and the social environment.
 - HMS 42: Recognize the role of ethics in counseling in foster care.
- Assist consumers and family members in matching needs with available community resources.
 - Course Student Learning Outcome
 - HMS 19: Demonstrate an understanding of the characteristics of a helping relationship and basic methods of practice in systems of various sizes.
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 22: Demonstrate knowledge of human behavior and the social environment through processing case vignettes, role plays, documentation and/or assessment procedures.

- Demonstrate understanding of safety and risk assessments.
 - Course Student Learning Outcome
 - HMS 19: Demonstrate an understanding of the characteristics of a helping relationship and basic methods of practice in systems of various sizes.
 - HMS 19: Demonstrate an understanding of the 7 steps of the Generalist Intervention Model (engagement, assessment, planning implementation, evaluation termination and follow-up) and be able to apply to a case example.
 - HMS 19: Demonstrate knowledge of crisis intervention concepts, suicide assessment and child abuse assessment.
 - HMS 22: Demonstrate knowledge of human behavior and the social environment through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 42: Demonstrate knowledge of counseling in foster care through processing case vignettes, role plays, documentation and/or assessment procedures.
- Complete and reflect upon service-based learning experience.
 - Course Student Learning Outcome
 - HMS 19: Demonstrate an understanding of the characteristics of a helping relationship and basic methods of practice in systems of various sizes.
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.
 - HMS 22: Contribution of volunteer experience in the career pathway of human services during service-based learning.
 - HMS 42: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Child Welfare & Family Studies.

Catalog Description:

The Child Welfare and & Family Studies Certificate of Achievement prepares students for various paraprofessional positions in child welfare, such as child care worker in a group home/residential setting, social service intake specialist, social worker assistant or foster family intake worker. Graduates of the program will be prepared to work as entry-level employees in a variety of settings such as group homes, foster family agencies, adoption agencies, halfway houses, mental health and juvenile correctional facilities, and family, child and service agencies under the direct supervision of social workers and other human services professionals in public and non-profit social service agencies. This certificate also provides a foundation for continuing higher education towards a Bachelor's degree in social work, human services and counseling practices related to child welfare.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Child Welfare and Family Studies.

Required Courses: 10 - 13 units

Course	Title	Units	Sequencing
HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 200/ WKX 200	Human Services Work Experience / General Work Experience	1-2-3-4	Semester 1 or 2 Fall/Spring

Elective Courses: 6 units

Course	Title	Units	Sequencing
HMS-4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS-5	Introduction to Evaluation and Counseling	3	Semester 1 or 2 Fall/Spring
HMS-6	Introduction to Case Management	3	Semester 1 or 2 Fall/Spring
HMS 7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 18	Introduction to Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling	3	Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 40	Counseling Youth and Adolescents (Course Deletion approved for 26/27 YR)	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring

HMS 48	Counseling and Case Management in Correctional Facilities	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS-60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: 16 - 19 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The Child Welfare & Family Studies Certificate of Achievement paves a pathway for students interested in pursuing training in providing services to children and their families. This certificate promotes social work, human services, and counseling practices career growth and educational advancement in the Inland Empire/Desert Region. It provides an educational platform for students to expand skillsets through training that can potentially improve their opportunities for career, pursuing certifications, and impact on the regional and national workforce.

Service-based learning is integral to the program which will allow for continued and active community service in the Inland/Empire Desert Region.

Education: Students will develop paraprofessional skills and knowledge in child welfare.
 Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

HMS-19; 40 students
HMS-22; 32 students
HMS-42; 32 students
HMS-200: 40 students

Elective Courses:

HMS-4; 32 students
HMS-5; 30 students
HMS-6; 30 students
~~HMS-7; 32 students~~
HMS-8; 32 students
HMS-13; 32 students
HMS-16; 30 students
HMS-17; 32 students
HMS-18; 45 students
HMS-19; 32 students
HMS-20; 45 students
HMS-21; 32 students
HMS-22; 32 students
HMS-23; 20 students
HMS-24; 32 students
HMS-25; 32 students
HMS-26; 32 students
HMS-27; 32 students
HMS-28; 32 students
HMS-29; 45 students
~~HMS-30; 32 students~~
~~HMS-31; 32 students~~
~~HMS-32; 32 students~~
~~HMS-33; 32 students~~
HMS-36; 20 students
HMS-39; 20 students
HMS-41; 32 students
HMS-42; 32 students
~~HMS-43; 20 students~~
~~HMS-44; new course; no enrollment data available~~
~~HMS-47; 20 students~~
~~HMS-50; no enrollment data available~~
~~HMS-51; no enrollment data available~~
~~HMS-52; no enrollment data available~~
~~HMS-53; no enrollment data available~~
HMS-60; 40 students
HMS-61; 20 students
HMS-62; 32 students
HMS-71; 32 students

HMS-4, HMS-5, HMS-6, HMS-7, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19,
HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-28, HMS-29,

HMS-30, HMS-31, HMS-32, HMS-33, HMS-36, HMS-39, HMS-40, HMS-41, HMS-42, HMS-43, HMS-44, HMS-46, HMS-47, HMS-48, HMS-50, HMS-51, HMS-52, HMS-53, HMS-60, HMS-61, HMS-62, HMS-71, HMS-72, HMS-73, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 20 – 25 students completing this certificate annually beginning in September 2022.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

Program Outline

Title: Military Social Work

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services **CIP Code:** 44.0000 **Degree/Cert code:** MCE903

Type of Program:

Certificate of Achievement only Associate’s Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a:

New certificate/degree Modification to an existing certificate/degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Course title changes completed and proposed
- Removal of one course from certificate
- Addition of all remaining HMS courses as elective options.

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices discipline and Department approval, this modification will allow for the certificate and degree title to reflect the Discipline title and will add all remaining HMS courses as elective options.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years).-*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor's Office for approval, certificates that have not been approved by the State Chancellor's Office cannot appear on student transcripts and the college cannot receive apportionment for program completions. Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.*

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

This Military Social Work Certificate equips students with an educational foundation of the principles, theories and practices on the career pathway of military social work. An overview is given of the unique culture of military families, their resilience, and the challenges of military life. Emphasis is on family studies and family psychology of serving veterans and active duty U.S. Armed Forces, an understanding of trauma-focused counseling, mental health and substance abuse counseling and public assistance and benefits.

The Certificate Program Learning Outcomes are:

- Demonstrate knowledge and skills needed to prepare for an entry-level paraprofessional position in the field of military social work.
- Develop an understanding of military culture and how it impacts military members and their families.
- Participate in role-play application scenarios regarding military social work.
- Discuss, analyze and explain the ethical standards that guide the social worker in the application of counseling techniques with active-duty military, veterans and their families.
- Complete and reflect upon service-based learning experience.
- Assist consumers and family members in matching needs of military members and their families with available community resources.
- Develop an understanding of how to address substance abuse and mental health needs of military members and their families.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

This Military Social Work Certificate equips students with an educational foundation of the principles, theories and practices on the career pathway of military social work. An overview is given of the unique culture of military families, their resilience, and the challenges of military life. Emphasis is on family studies and family psychology of serving veterans and active duty U.S. Armed Forces, an understanding of trauma-focused counseling, mental health and substance abuse counseling and public assistance and benefits.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the following course requirements and elective units, students will receive a certificate in Military Social Work.

Program Outline of Record – Credit Degrees and Certificates

Required Courses: 11-14 units

Course	Title	Units	Sequencing
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2, Winter/Summer
HMS 18	Introduction to Social Work	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
Wkx-200 /HMS-200	General Work Experience/ Human Services Work Experience	1-2-3-4	Semester 1 or 2, Fall/Spring

Elective Courses: 6 units

Course	Title	Units	Sequencing
HMS-4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS-5	Introduction to Evaluation and Counseling	3	Semester 1 or 2 Fall/Spring
HMS-6	Introduction to Case Management	3	Semester 1 or 2 Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2 Fall/Spring
HMS 7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring
HMS 48	Counseling and Case Management in Correctional Facilities	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring

HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: 17 - 20 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The goal the Military Social Work certificate and degree is to develop knowledge in this area and to prepare students for various paraprofessional positions responding to the social services-based needs of military personnel and families. Graduates of the program will develop competency regarding mental wellness and social services-needs, resources, and services designed to respond to the unique challenges faced by our service members and their families. Further, graduates will be prepared to work as entry-level employees in a variety of settings in private and public sectors. Further students will be prepared for transfer should they decide to continue on the academic pathway of related professions.

Education: Students will develop knowledge in the academic discipline social work, human services, and counseling practices.

Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate and/or degree.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Service: Students will be required to complete service-based learning (with virtual option) which includes volunteer service to the community.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

HMS-16; 32 students

HMS-18; 45 students

HMS-26: 32 students
HMS-28: 32 students
WKX-200/HMS 200: 32 students

Elective Courses:

HMS-4; 32 students
HMS-5; 32 students
HMS-6; 32 students
HMS-8; 32 students
~~HMS-7; 32 students~~
~~HMS-13; 32 students~~
~~HMS-17; 32 students~~
HMS-19; 32 students
HMS-20; 45 students
HMS-21; 32 students
HMS-22; 32 students
HMS-23; 32 students
HMS-24; 32 students
HMS-25; 32 students
HMS-27; 32 students
HMS-29; 45 students
~~HMS-30; 32 students~~
~~HMS-31; 32 students~~
~~HMS-32; new course; no enrollment data available~~
~~HMS-33; new course; no enrollment data available~~
~~HMS-36; 20 students~~
~~HMS-39; 20 students~~
HMS-41; 32 students
HMS-42; 32 students
~~HMS-43; 20 students~~
~~HMS-44; new course; no enrollment data available~~
~~HMS-46; 20 students~~
~~HMS-47; 32 students~~
~~HMS-48; 20 students~~
~~HMS-50; no enrollment data available~~
~~HMS-51; no enrollment data available~~
~~HMS-52; no enrollment data available~~
~~HMS-53; no enrollment data available~~
HMS-60: 45 students
~~HMS-61; 32 students~~
HMS-62: 32 students
HMS-71: 32 students

HMS-4, HMS-5, HMS-6, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19, HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-28, HMS-29, HMS-41, HMS-42, HMS-60, HMS-71, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 30 – 40 students completing this certificate annually beginning in September 2020.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

Program Outline

Title: Multicultural Counseling & Advocacy Resources

Moreno Valley College Norco College Riverside City College
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services **CIP Code:** 44.0000 **Degree: / Cert code:** MCE 1039

Type of Program:

Certificate of Achievement only Associate's Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree Modification to an existing certificate/degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Course title changes completed and proposed
- Removal of one course from certificate
- Addition of all remaining HMS courses as elective options.

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices discipline and Department approval, this modification will allow for the certificate and degree title to reflect the Discipline title and will add all remaining HMS courses as elective options.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
 Department minutes showing approval
 Narrative *(see following page)*
 Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years).*-
 Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
 Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor's Office for approval, certificates that have not been approved by the State Chancellor's Office cannot appear on student transcripts and the college cannot receive apportionment for program completions. Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.*

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The goal of the Multicultural Counseling & Advocacy Resources Certificate is to pave a pathway to prepare students for providing services to individuals and families which represent a wide variety of ethnic backgrounds and to enhance culturally sensitive practice. The program aims to develop training of helping professionals in counseling and referral-based services while responding to the needs represented in the community. Graduates will have developed knowledge, skills and attitudes necessary to help clients across the micro-macro continuum.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Multicultural Counseling & Advocacy Resources provides training in the area of case management, conflict-resolution, counseling theories and techniques, community services, needs assessment, etc. Students will learn how to work with individuals, families and communities which are representative of diverse populations, including, but not limited to: African American, Hispanic, Asian and Native American clients. Students will develop an understanding of the knowledge, skills, and attitudes necessary to transition into entry-level employment in multicultural counseling and transfer opportunities in the practice area. Applications are discussed across the micro-macro continuum.

The Certificate Program Learning Outcomes are:

- Demonstrate knowledge and skills needed to prepare for an entry-level paraprofessional position in multicultural counseling.
- Participate in role-play application scenarios regarding multicultural counseling.
- Discuss, analyze and explain the ethical standards that guide the helper/counselor in the application of counseling techniques.
- Complete and reflect upon service-based learning experience.
- Assist consumers and family members in matching needs with available community resources.
- Expand knowledge, skills, and attitudes necessary to help people better understand and help themselves.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the following course requirements and elective units, students will receive a certificate in Multicultural Counseling and Advocacy Resources.

Required Courses: 7-10 units

Course	Title	Units	Sequencing
HMS-27	Introduction to Multicultural Counseling	3	Semester 1 or 2, Winter/Summer
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
WKX-200 /HMS-200	General Work Experience/ Human Services Work Experience	1-2-3-4	Semester 1 or 2, Fall/Spring

Elective Courses: 6 units

Course	Title	Units	Sequencing
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring

Total Program Units: 13 - 16 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The Multicultural Counseling & Advocacy Resources Certificate is to pave a pathway to prepare students for providing services to individuals and families which represent a wide variety of ethnic backgrounds and to enhance culturally sensitive practice. The program aims to develop training of helping professionals in counseling and referral-based services while responding to the needs represented in the community. Graduates will have developed knowledge, skills and attitudes necessary to help clients across the micro-macro continuum. Further, graduates will be prepared to

work as entry-level employees in a variety of settings in private and public sectors. Further students will be prepared for transfer should they decide to continue on the academic pathway of related professions.

Education: Students will develop competency in the academic discipline of multicultural counseling and advocacy resources.

Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate and/or degree.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Service: Students will be required to complete service-based learning (with virtual option) which includes volunteer service to the community.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

HMS-27; 32 students

HMS-62; 32 students

WKX-200/HMS 200: 50 students

Elective Courses:

HMS-22; 32 students

HMS-24; 20 students

HMS-25; 20 students

HMS-29; 32 students

~~HMS-30; 25 students~~

~~HMS-31; 25 students~~

~~HMS-32; new course; no enrollment data available~~

~~HMS-33; new course; no enrollment data available~~

HMS-36; 20 students

HMS-41; 20 students

HMS-42; 32 students

~~HMS-43; 20 students~~

~~HMS-50; no enrollment data available~~

~~HMS-51; no enrollment data available~~

~~HMS-52; no enrollment data available~~

~~HMS-53; no enrollment data available~~

HMS-22, HMS-24, HMS-25, HMS-27, HMS-29, HMS-36, HMS-41, HMS-42, HMS-62, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 20 – 40 students completing this certificate annually beginning in September 2022.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

Program Outline

Title: Social Justice System Studies

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services CIP Code: 44.0000 Degree: N/A Cert code: MCE988

Type of Program:

Certificate of Achievement only Associate’s Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a:

New certificate/degree Modification to an existing certificate/degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:
(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Change of course titles and omission of courses where content is covered in other required courses

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices Discipline and Department approval, this modification is proposed. Further, PLO/SLO alignment is completed.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years). Was informed this can be submitted after narratives are launched and still make BOT meeting in December-*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor’s Office for approval, certificates that have not been approved by the State Chancellor’s Office cannot appear on student transcripts and the college cannot receive apportionment for program completions.*

Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

The Social Justice System Studies Certificate provides a foundational understanding of how to implement social justice theory and advocacy techniques to respond to community needs. Education is provided on providing services to individuals and their families including, but not limited to: human trafficking survivors and perpetrators, youth in gangs, youth on probation, adults on parole, clients within residential treatment programs and within correctional facilities. Graduates will have developed knowledge, skills and attitudes necessary to help clients of diverse cultural backgrounds and within varied settings across the micro-macro continuum.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate a basic understanding of the knowledge, skills and values on the career pathway of social work, human services and counseling practices in the justice system.
 - Course Student Learning Outcome
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 21: Recognize, define, and analyze the terms of social justice in the criminal justice system, including counseling in forensic social work practice.
 - HMS 21: Demonstrate knowledge of forensic social work practice through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 46: Demonstrate knowledge of counseling individuals on probation or parole through processing case vignettes, role plays, documentation and/or assessment procedures.
- Discuss, analyze and explain the ethical standards that guide the helper/counselor in the application of counseling techniques with clients in the justice system.
 - Course Student Learning Outcome
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 21: Recognize the role of ethics in social work practice in the criminal justice system.
 - HMS 46: Recognize the role of ethics in counseling individuals on probation or parole.
- Assist consumers and family members in matching needs with available community resources.
 - Course Student Learning Outcome
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 16: Identify and describe the various benefits available through local, state and federal public assistance programs.
 - HMS 16: Compare and analyze the impact of public assistance programs on recipients and taxpayers.
 - HMS 16: Evaluate the eligibility requirements for such benefits.
 - HMS 200: Develop effective and appropriate workplace skills including: communication, problem solving, personal behavior and specific tasks as required.

- HMS 200: Demonstrate the ability to develop job related goals and formulate a plan to achieve them.
- HMS 21: Demonstrate knowledge of forensic social work practice through processing case vignettes, role plays, documentation and/or assessment procedures.
- HMS 46: Demonstrate knowledge of counseling individuals on probation or parole through processing case vignettes, role plays, documentation and/or assessment procedures.
- Complete and reflect upon service-based learning experience.
 - Course Student Learning Outcome
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 21: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 46: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Social Justice System Studies.

Catalog Description:

The Social Justice System Studies Certificate provides a foundational understanding of how to implement social justice theory and advocacy techniques to respond to community needs. Education is provided on providing services to individuals and their families including, but not limited to: human trafficking survivors and perpetrators, youth in gangs, youth on probation, adults on parole, clients within residential treatment programs and within correctional facilities. Graduates will have developed knowledge, skills and attitudes necessary to help clients of diverse cultural backgrounds and within varied settings across the micro-macro continuum.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Social Justice System Studies.

Required Courses: 11 - 14 units

Course	Title	Units	Sequencing
HMS-6	Introduction to Case Management	3	Semester 1 or 2 Fall/Spring
HMS 16	Public Assistance and & Benefits	1	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 200/ WKX 200	Human Services Work Experience / General Work Experience	1-2-3-4	Semester 1 or 2 Fall/Spring

Elective Courses: 6 units

Course	Title	Units	Sequencing
HMS-4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS-5	Introduction to Evaluation and Counseling	3	Semester 1 or 2 Fall/Spring
HMS-7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 18	Introduction to Social Work	3	Semester 1 or 2 Fall/Spring
HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling	3	Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families in the Child Welfare System	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring
HMS 48	Counseling and Case Management in Correctional Facilities	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS-60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring

HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: 17 - 20 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The Social Justice Systems Studies certificate paves a pathway for students interested developing counseling skills specific to the practice area which may include: probation, parole, corrections, forensic social work, human trafficking, and other roles in the criminal justice system. This certificate promotes social work, human services, and counseling practices career growth and educational advancement in the Inland Empire/Desert Region. It provides an educational platform for students to expand skillsets through training that can potentially improve their opportunities for career, pursuing certifications, and impact on the regional and national workforce.

Service-based learning is integral to the program which will allow for continued and active community service in the Inland/Empire Desert Region.

Education: Students will develop paraprofessional skills and knowledge in social justice systems studies.

Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds. This certificate promotes social work, human services, and counseling practices career growth and educational advancement in the Inland Empire/Desert Region. It provides an educational platform for students to expand skillsets through training that can potentially improve their opportunities for career, pursuing certifications, and impact on the regional and national workforce.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

- HMS-6; 32 students
- HMS-16; 40 students
- HMS-21: 32 students

HMS-46: 20 students
HMS-200: 40 students

Elective Courses:

HMS-4; 32 students
HMS-5; 30 students
HMS-6; 30 students
~~HMS-7; 32 students~~
HMS-8; 32 students
HMS-13; 32 students
HMS-17; 32 students
HMS-18; 45 students
HMS-19; 32 students
HMS-20; 45 students
HMS-21; 32 students
HMS-22; 32 students
HMS-25; 32 students
HMS-26; 32 students
HMS-27; 32 students
HMS-28; 32 students
HMS-29; 45 students
HMS-36; 20 students
HMS-39; 20 students
HMS-41; 20 students
HMS-42; 32 students
~~HMS-43; 20 students~~
~~HMS-44; 20 students~~
~~HMS-47; 20 students~~
HMS-48; 20 students
~~HMS-50; no enrollment data available~~
~~HMS-51; no enrollment data available~~
~~HMS-52; no enrollment data available~~
~~HMS-53; no enrollment data available~~
HMS-60; 40 students
HMS-61; 20 students
HMS-62; 32 students
HMS-71; 32 students

HMS-4, HMS-5, HMS-6, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19, HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-28, HMS-29, HMS-36, HMS-39, HMS-41, HMS-42, HMS-46, HMS-48, HMS-60, HMS-61, HMS-62, HMS-71, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 10 – 15 students completing this certificate annually beginning in September 2022.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

**Record –
 Credit Degrees and Certificates**

Program Outline

Title: Barbering Concepts

Originator: Madeline Bettencourt

Date 2/18/2026

Department: Cosmetology

Moreno Valley College **Norco College** **Riverside City College**

(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 300700

CIP Code: 12.0401

Type of Program:

- Certificate of Achievement only Locally approved certificate (less than 8 units) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

- Associate of Arts Associate of Science

This is a: New certificate/degree Modification to an existing certificate/degree

If this is a modification to an existing certificate/degree, please specify the changes being made:

Standard accounting update, unit update.

Rationale:

To meet the standard accounting unit requirements.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
 Department minutes showing approval
 Narrative *(see following page)*
 Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(Required for new programs and modifications.)*
 Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
 Regional Consortium Recommendation *(Required for new programs only.)*

**Record –
Credit Degrees and Certificates**

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.*

Program Narrative

Item 1. Program Goals and Objectives

Mission of Riverside City College: Riverside City College provides a high-quality affordable education and engages with a diverse community of learners by offering pre-college, transferable, and career-technical courses leading to locally-approved and state-approved certificates, associate degrees, associate degrees for transfer, and transfer. Based on a learner-centered philosophy, the College fosters critical thinking; develops information competency and technological literacy; expands communication skills, and promotes self-development and global awareness. To encourage student success, the College provides comprehensive learning and student support services; co-curricular activities; and community and Arts programs. RCC supports and empowers students as they work toward individual achievement, intellectual curiosity, and life-long learning.

The Barbering Concepts certificate program provides high quality affordable education that engages with a diverse community of learners offering career- technical courses that will lead to a state-approved certificate. The Barbering Concepts Certificate prepares individuals to provide professional cosmetic services in barber shop, salons, resorts, casinos and other related industry establishments. This includes courses in hair design, hair sculpting, chemical, safety and sanitation, management, customer service, and preparation for practicing as licensed barber in the state of California. Courses in applicable professional labor laws and regulations in the barbering industry, physiology, anatomy, electricity and ergonomics are also covered in depth. Emphasis is placed on passing state licensing exam and industry entry skills.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Identify the organizations responsible for advancing the barbering profession and explain the function of state barber boards.
2. Deduce valid conclusions, compare viable techniques and apply principles in preparation of the California State Board of Barbering and Cosmetology practical and written exam.
3. Identify and analyze concepts leading to synthesis of theory for the state board written exam. Produce a business plan and portfolio.
4. Demonstrate entry level skills in a clinic laboratory setting. Demonstrate workplace behaviors (soft skills) necessary for success in the cosmetology industry.

Item 2. Catalog Description

The Barbering Concepts Certificate prepares individuals to provide professional cosmetic services in barber shops, salons, resorts, casinos and other related industry establishments. This includes courses in hair design, hair sculpting, chemical, esthetic and other cosmetic services, safety and sanitation, management, customer service, and preparation for practicing as licensed barbers in the state of California. Courses in applicable professional labor laws and regulations in the barbering industry

**Record –
 Credit Degrees and Certificates**

physiology, anatomy, electricity and ergonomics are also covered in depth. Emphasis is placed on passing state licensing exam and industry entry skills.,

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Required Courses: 46 units

Course	Title	Units	Sequencing
COS-60A1	Cosmetology Concepts Level A1	6.5	Term 1
COS-60A2	Cosmetology Concepts Level A2	6.5	Term 2
COS-60B1	Cosmetology Concepts Level B1	5.5	Term 3
COS-60B3	Level IV Haircutting Barbering Concepts	7.5	Term 4
COS-60C1	Cosmetology Concepts Level C1	5.5	Term 5
COS-60C2	Cosmetology Concepts Level C2	5.5	Term 6
COS-60D1	Cosmetology Concepts Level D1	4.5	Term 7
COS-60D2	Cosmetology Concepts Level D2	4.5	Term 8

Total Program Units: 46 units

Item 4. Master Planning

Program supports the college mission by offering career opportunities for students.

The barbering concepts program prepares students for the workforce through the instruction of care and styling of hair, and care of complexion, including hygiene, customer relations, and salon/barber shop management.

In 2021, there were 18,847 jobs in the barbering occupational group in the Inland Empire/Desert Region. This occupational group is projected to increase employment by 31% by 2026, with 4,055 job openings expected annually.

Item 5. Enrollment and Completer Projections

Enrollment projections are 26 per cohort with a new cohort beginning two-three times per year. Completer projections are 52-78 per year.

**Record –
Credit Degrees and Certificates**

Item 6. Place of Program in Curriculum/Similar Programs

The courses offered with this barbering concepts program will overlap in similar programs within the cosmetology department. The curriculum will overlap from barbering to cosmetology, esthetics, manicuring, and hairstyling.

Item 7. Similar Programs at Other Colleges in Service Area

No barbering programs exist at community colleges in the area.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Program Outline

Title: Cosmetology Concept

Originator: Madeline Bettencourt

Date 2/18/2026

Department: Cosmetology

Moreno Valley College **Norco College** **Riverside City College**

(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 300400

CIP Code: 12.0401

Type of Program:

- Certificate of Achievement only Locally approved certificate (less than 8 units) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

- Associate of Arts Associate of Science

This is a: New certificate/degree Modification to an existing certificate/degree

If this is a modification to an existing certificate/degree, please specify the changes being made:

Standard accounting update, unit update.

Rationale:

To meet the standard accounting unit requirements.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
 Department minutes showing approval
 Narrative *(see following page)*
 Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*

- Labor Market Information and Analysis *(Required for new programs and modifications.)*
 Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
 Regional Consortium Recommendation *(Required for new programs only.)*

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for*

approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.

Program Narrative

Item 1. Program Goals and Objectives

- Deduce valid conclusions, compare, and contrast viable techniques and apply principles in preparation of the California State Board of Barbering and Cosmetology practical and written exam.
- Identify and analyze concepts leading to synthesis of theory for the state board written exam. Produce a business plan and portfolio.
- Demonstrate entry-level industry skills in a clinic laboratory setting.
- Demonstrate workplace behaviors (“soft skills”) necessary for success in the cosmetology industry

Item 2. Catalog Description

This program prepares individuals to provide professional cosmetic services in salons, resorts, casinos, dermatologist’s offices and other related industry establishments. This includes courses in hair design, hair sculpting, chemical, esthetic and other cosmetic services, safety and sanitation, management, customer service, and preparation for practicing as licensed cosmetologist in the state of California. Courses in applicable professional labor laws and regulations in the cosmetology industry, physiology, anatomy, electricity and ergonomics are also covered in depth. Emphasis is placed on passing state licensing exam and industry entry skills.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Required Courses: 44 units

Course	Title	Units	Sequencing
COS-60A1	Cosmetology Concepts Level A1	6.5	Term 1
COS-60A2	Cosmetology Concepts Level A2	6.5	Term 2
COS-60B1	Cosmetology Concepts Level B1	5.5	Term 3
COS-60B2	Cosmetology Concepts Level B2	5.5	Term 4
COS-60C1	Cosmetology Concepts Level C1	5.5	Term 5
COS-60C2	Cosmetology Concepts Level C2	5.5	Term 6
COS-60D1	Cosmetology Concepts Level D1	4.5	Term 7
COS-60D2	Cosmetology Concepts Level D2	4.5	Term 8

Total Program Units: 44 units

Item 4. Master Planning

Program supports the college mission by offering career opportunities for students.

Item 5. Enrollment and Completer Projections

Approximately 60 students annually

Item 6. Place of Program in Curriculum/Similar Programs

Currently in place.

Item 7. Similar Programs at Other Colleges in Service Area

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Program Outline

Title: Hairstyling Concepts

Originator: Madeline Bettencourt

Date 2/18/2026

Department: Cosmetology

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 300400 CIP Code: 12.0401

Type of Program:

Certificate of Achievement only Locally approved certificate (less than 8 units) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree Modification to an existing certificate/degree

If this is a modification to an existing certificate/degree, please specify the changes being made:

Standard accounting update, unit update.

Rationale:

To meet the standard accounting unit requirements.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(Required for new programs and modifications.)*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(Required for new programs only.)*

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor’s Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.*

Program Narrative

Item 1. Program Goals and Objectives

- Deduce valid conclusions, compare, and contrast viable techniques and apply principles in preparation of the California State Board of Barbering and Cosmetology practical and written exam.
- Identify and analyze concepts leading to synthesis of theory for the state board written exam. Produce a business plan and portfolio.
- Demonstrate entry-level industry skills in a clinic laboratory setting.
- Demonstrate workplace behaviors (“soft skills”) necessary for success in the cosmetology industry

Item 2. Catalog Description

This program prepares individuals to provide professional cosmetic services in salons, resorts, casinos, dermatologist’s offices and other related industry establishments. This includes courses in hair design, hair sculpting and other cosmetic services, safety and sanitation, management, customer service, and preparation for practicing as licensed cosmetologist in the state of California. Courses in applicable professional labor laws and regulations in the cosmetology industry, physiology, anatomy, electricity and ergonomics are also covered in depth. Emphasis is placed on passing state licensing exam and industry entry skills.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Required Courses: 22 units

Course	Title	Units	Sequencing
COS-60A1	Cosmetology Concepts Level A1	6.5	Term 1
COS-60A2	Cosmetology Concepts Level A2	6.5	Term 2
COS-60D1	Cosmetology Concepts Level D1	4.5	Term 7
COS-60D2	Cosmetology Concepts Level D2	4.5	Term 8

Total Program Units: 22 units

Item 4. Master Planning

Program supports the college mission by offering career opportunities for students.

Employment Outlook: California (2022–2032)

- Estimated employment (2022): 36,600
- Projected employment (2032): 38,700
- Job growth: +2,100 jobs (+5.7%)
- Total job openings (2022–2032): 52,820

Item 5. Enrollment and Completer Projections

Approximately 60 students annually

Item 6. Place of Program in Curriculum/Similar Programs

Currently in place.

Item 7. Similar Programs at Other Colleges in Service Area

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Record –
Credit Degrees and Certificates

Program Outline

Title: Drug and Alcohol Studies

Originator: Rachel Dyer

Date 10/2/2025

Department: Health and Human Services

College/Learning Pathway/Engagement Center: Moreno Valley - Business, Health and Human Services Engagement Center

Moreno Valley College Norco College Riverside City College
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00 CIP Code: 44.0000

Type of Program:

Certificate of Achievement only Locally approved certificate (8-units or less) only
 Associate Degree only Certificate of Achievement and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a: New certificate/degree* Modification to an existing certificate/degree

***New programs that require new facilities, positions, capital outlays, or have budgetary impacts must also be approved by Academic Senate and Strategic Planning before being submitted. Has this program been appropriately approved?**

Yes, minutes attached Approval Pending
 No Capital or Budgetary Impacts

If this is a modification to an existing certificate/degree, please specify the changes being made:
(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- HMS is adding an Associate's of Science Degree pathway to the existing Certificate of Achievement in Drug and Alcohol Studies

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

In alignment with the California Association of Alcohol and Drug Educators (CAADE) accreditors and after review of supported LMI data, HMS is adding on an option for aspiring students to complete the next level of the addictions counselor, the Certified Addiction Treatment Counselor (CATC) 1 pathway. This pathway will help prepare students for the CAADE written licensing exam. Per the recommendation of the Human Services Discipline, Department approval, Counseling support, and requested approval

Record – Credit Degrees and Certificates

from Regional Consortium. This Fall APC approved an HMS new hire full-time position to assist with maintaining accreditation and supporting an Associate's Degree program in Drug and Alcohol Studies.

Required Documentation

Please submit this form and the documents outlined below to your college's Instructional Program Support Coordinator (IPSC) and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Evidence of district-wide discipline communication
- Department minutes showing approval
- Narrative (*see following page*)
- Transfer preparation documentation (*only if applicable*)- *N/A*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*

- Labor Market Information and Analysis (*Required for new programs and modifications.*)
- Advisory Committee Recommendation (*Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.*)-*At State*
- Regional Consortium Recommendation (*Required for new programs only.*) -*At State*

**Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.*

**Record –
Credit Degrees and Certificates**

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and skills needed to prepare for an entry-level paraprofessional position in drug and alcohol studies.
 - Course Student Learning Outcome
 - HMS 8: Identify ethical and legal issues in group counseling.
 - HMS 8: Compare and contrast theories and techniques of group counseling
 - HMS 23: Recognize, define, and analyze the terms of law and ethics.
 - HMS 23: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 27: Identify and analyze sociocultural issues related to multicultural counseling.
 - HMS 27: Explain informed consent and confidentiality in the counseling process.
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 5: Recognize and discuss client strengths, accomplishments and available supports.
 - HMS 5: Articulate self-generated options and approaches to dealing with ethical dilemmas.
 - HMS 6: List and describe the basic elements of case management.
 - HMS 6: List and describe the basic skills and personal characteristics desirable of a case manager.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 6: Evaluate and address situations covered by mandated reporting laws.
 - HMS 42: Identify local, state, and federal resources for clients and families affected by the child welfare system and families.
 - HMS 60: Recognize, define, and analyze the terms of the course: Introduction to Alcohol and Drugs.
 - HMS 60: Recognize the role of ethics when working as a practitioner with clients who use alcohol and drugs.
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 60: Contribution of volunteer experience in the career pathway of human services during service-based learning.
 - HMS 61: Explain the role and responsibilities of the counselor providing drug/alcohol counselor.

Record – Credit Degrees and Certificates

- HMS 62: Identify a substance-related and addictive disorder.
 - HMS 63: Identify key theories, models, and evidence-based practices in the prevention, intervention, and recovery of substance use disorders.
 - HMS 64: Describe the role of the drug and alcohol counselor as it relates to the roles of other medical professionals as members of the recovery team, as assessed by exams and written assignments
 - HMS 64: Explain the biological impact of alcoholism and other drug dependencies, and their impact on the recovery process, as assessed by exams and written assignments.
 - HMS 64: Identify, define, and analyze key terms associated with physiology and pharmacology.
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
 - HMS 65: Prepare professional documents including resumes, cover letters, and other written communications
 - HMS 65: Develop two learning objectives based on work-related duties in order to improve work performance and/or achieve new or expanded learning.
 - HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
 - HMS 66: Develop two learning objectives based on work-related duties in order to improve work performance and/or achieve new or expanded learning.
 - HMS 66: Develop career awareness utilizing skills assessments and interest inventories, research occupational and educational career requirements and develop career goals related to drug and alcohol counseling.
- Articulate a theoretical understanding of substance use, abuse, misuse and addictions, and how these phenomena affect individuals, families, groups, and communities.
 - Course Student Learning Outcome
 - HMS 8: Identify ethical and legal issues in group counseling.
 - HMS 23: Recognize, define, and analyze the terms of law and ethics.
 - HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 5: Recognize and discuss client strengths, accomplishments and available supports.
 - HMS 6: List and describe the basic elements of case management.
 - HMS 6: List and describe the basic skills and personal characteristics desirable of a case manager.
 - HMS 42: Identify local, state, and federal resources for clients and families affected by the child welfare system and families.
 - HMS 60: Recognize, define, and analyze the terms of the course: Introduction to Alcohol and Drugs.
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 61: Explain the role and responsibilities of the counselor providing drug/alcohol counselor.

**Record –
Credit Degrees and Certificates**

- HMS 64: Describe the role of the drug and alcohol counselor as it relates to the roles of other medical professionals as members of the recovery team, as assessed by exams and written assignments
 - HMS 64: Identify, define, and analyze key terms associated with physiology and pharmacology.
 - HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
 - HMS 66: Develop career awareness utilizing skills assessments and interest inventories, research occupational and educational career requirements and develop career goals related to drug and alcohol counseling.
 - Engage clients at various stages of change using motivational interviewing techniques.
 - Course Student Learning Outcome
 - HMS 8: Identify ethical and legal issues in group counseling.
 - HMS 8: Compare and contrast theories and techniques of group counseling
 - HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 5: Recognize and discuss client strengths, accomplishments and available supports.
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 61: Explain the role and responsibilities of the counselor providing drug/alcohol counselor.
 - HMS 64: Explain the biological impact of alcoholism and other drug dependencies, and their impact on the recovery process, as assessed by exams and written assignments.
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
 - HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
 - Demonstrate, at a beginning level, screening and assessment skills to determine if problems related to alcohol, other drugs, and addictions (AODAs) exist.
 - Course Student Learning Outcome
 - HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 42: Identify local, state, and federal resources for clients and families affected by the child welfare system and families.
 - HMS 62: Identify a substance-related and addictive disorder.
 - HMS 63: Identify key theories, models, and evidence-based practices in the prevention, intervention, and recovery of substance use disorders.

**Record –
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- HMS 64: Describe the role of the drug and alcohol counselor as it relates to the roles of other medical professionals as members of the recovery team, as assessed by exams and written assignments
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
 - HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
 - HMS 66: Develop career awareness utilizing skills assessments and interest inventories, research occupational and educational career requirements and develop career goals related to drug and alcohol counseling.
- Assess tolerance, psychological dependence, and physical dependence.
 - Course Student Learning Outcome
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 64: Describe the role of the drug and alcohol counselor as it relates to the roles of other medical professionals as members of the recovery team, as assessed by exams and written assignments
 - HMS 64: Explain the biological impact of alcoholism and other drug dependencies, and their impact on the recovery process, as assessed by exams and written assignments.
 - HMS 64: Identify, define, and analyze key terms associated with physiology and pharmacology.
- Differentiate between intervention needs of diverse populations affected by AODAs.
 - Course Student Learning Outcome
 - HMS 23: Recognize the role of ethics in the human services/social work career pathway.
 - HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 27: Identify and analyze sociocultural issues related to multicultural counseling.
 - HMS 27: Explain informed consent and confidentiality in the counseling process.
 - HMS 5: Recognize and discuss client strengths, accomplishments and available supports.
 - HMS 6: List and describe the basic elements of case management.
 - HMS 6: Assess client needs and create a list of appropriate referral sources.
 - HMS 60: Recognize the role of ethics when working as a practitioner with clients who use alcohol and drugs.
- Develop, at a beginning level, intervention strategies and skills to assist in prevention, engagement, intervention, and follow-up with individuals, families, and communities affected by AODAs.
 - Course Student Learning Outcome
 - HMS 8: Identify ethical and legal issues in group counseling.
 - HMS 8: Compare and contrast theories and techniques of group counseling

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- HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 23: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 42: Explain the process of child-mandated reporting.
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 62: Identify a substance-related and addictive disorder.
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
 - HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
- Assist consumers and family members in matching needs with available community resources.
 - Course Student Learning Outcome
 - HMS 23: Demonstrate knowledge of law and ethics through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 5: Recognize and discuss client strengths, accomplishments and available supports.
 - HMS 6: Formulate goals, objectives, priorities and action plans with clients.
 - HMS 27: Identify and analyze sociocultural issues related to multicultural counseling.
 - HMS 27: Explain informed consent and confidentiality in the counseling process.
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.
 - HMS 61: Explain the role and responsibilities of the counselor providing drug/alcohol counselor.
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
- Expand knowledge, skills, and attitudes required in the effective treatment of AODAs.
 - Course Student Learning Outcome
 - HMS 5: Demonstrate proficiency in the techniques of active listening in evaluation and counseling.
 - HMS 6: List and describe the basic skills and personal characteristics desirable of a case manager.
 - HMS 8: Identify ethical and legal issues in group counseling.
 - HMS 8: Compare and contrast theories and techniques of group counseling.
 - HMS 27: Identify and analyze sociocultural issues related to multicultural counseling.
 - HMS 27: Explain informed consent and confidentiality in the counseling process.
 - HMS 60: Demonstrate knowledge of alcohol and drugs through processing case vignettes, role plays, documentation and/or assessment procedures.

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Credit Degrees and Certificates**

- HMS 60: Contribution of volunteer experience in the career pathway of human services during service-based learning.
- HMS 61: Explain the role and responsibilities of the counselor providing drug/alcohol counselor.
- HMS 63: Identify key theories, models, and evidence-based practices in the prevention, intervention, and recovery of substance use disorders.
- HMS 65: Develop two learning objectives based on work-related duties in order to improve work performance and/or achieve new or expanded learning.
- HMS 66: Formulate and demonstrate human relations, decision-making, and communication skills, related to the practice of the drug and alcohol counselor.
- HMS 66: Develop career awareness utilizing skills assessments and interest inventories, research occupational and educational career requirements and develop career goals related to drug and alcohol counseling.
- Complete and reflect upon service-based learning experience.
 - Course Student Learning Outcome
 - HMS 23: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 27: Contribution of volunteer experience in the career pathway of human services/social work during service-based learning.
 - HMS 6: List and describe the basic skills and personal characteristics desirable of a case manager.
 - HMS 62: Explain why service-based learning is important to professional development.
 - HMS 65: Demonstrate the connection between drug and alcohol studies theory to the application of workplace skills.
 - HMS 66: Develop two learning objectives based on work-related duties in order to improve work performance and/or achieve new or expanded learning.
 - HMS 66: Develop career awareness utilizing skills assessments and interest inventories, research occupational and educational career requirements and develop career goals related to drug and alcohol counseling.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Drug and Alcohol Studies.

Catalog Description:

The Drug and Alcohol Studies Associate of Science Degree prepares students to build strong competencies in drug and alcohol addiction and to prepare for various paraprofessional and entry-level positions. Graduates of the program will develop the necessary knowledge, skills and attitudes required to be effective in the treatment of alcohol and other drug dependency and abuse in a variety of treatment settings. This degree will overview direct provision of substance abuse specific services,

**Record –
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provision of other support services, early detection, assessment, referral/linkage, mobilization of self-help, advocacy, community development, education, case management, and research. Graduates will be prepared to work as entry-level employees in a variety of settings under the direct supervision of social workers and other human services professionals in public and non-profit social service agencies.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the course requirements and elective units identified in Item 3., students will earn a certificate in Drug and Alcohol Studies.

Required Courses: 41.5 units

Course	Title	Units	Sequencing
HMS 5	Intro to Evaluation and Counseling	3	Semester 1 or 2 Fall/Spring
HMS 6	Introduction to Case Management	3	Semester 1 or 2 Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 63	Addiction Prevention, Intervention, and Recovery	3	Semester 1 or 2 Fall/Spring
HMS 64	Introduction to Physiology and Pharmacology Related to Addictions	3	Semester 1 or 2 Fall/Spring
HMS 65	Supervised Practicum	3	Semester 1 or 2 Fall/Spring
HMS 66	Clinically Supervised Experience	5.5	Semester 1 or 2 Fall/Spring

Elective Courses: 3 units

Course	Title	Units	Sequencing
HMS-4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS-7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 18	Introduction to Social Work	3	Semester 1 or 2 Fall/Spring

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HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring
HMS 48	Counseling and Case Management in Correctional Facilities	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: **44.50** units; Add General Education Units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and*

**Record –
Credit Degrees and Certificates**

empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service

The Drug and Alcohol Studies associate's degree paves a pathway for students interested in pursuing training and competency for fields related to responding to the needs of families and individuals addicted to drugs and alcohol. Students are provided with an educational foundation in understanding how to provide counseling services to diverse populations. The rationale is to assist with preparing students to take the State test for AOD certification. This degree option promotes social work, human services, and counseling practices career growth and educational advancement in the Inland Empire/Desert Region. It provides an educational platform for students to expand skillsets through training that can potentially improve their opportunities for career, pursuing certifications, degrees, and impact on the regional and national workforce.

Service-based learning is integral to the program which will allow for continued and active community service in the Inland/Empire Desert Region.

Education: Students will develop knowledge in ethnic studies and multicultural counseling.

Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate.

Equity: All coursework is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Service: Students will be required to complete service-based learning (with virtual option) which includes volunteer service to the community.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

HMS-5; 30 students

HMS-6; 30 students

HMS-8; 32 students

HMS-23; 32 students

HMS-27; 32 students

HMS-42; 32 students

HMS-60; 32 students

HMS-61; 32 students

HMS-62; 25 students

HMS-63; no enrollment data available

HMS-64; 32 students

HMS-65; 32 students

HMS-66; 32 students

**Record –
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Elective Courses:

HMS-4; 32 students

~~HMS-7; 32 students~~

HMS-13; 32 students

HMS-17; 32 students

HMS-18; 45 students

HMS-19; 32 students

HMS-20; 45 students

HMS-21; 32 students

HMS-22; 32 students

HMS-24; 32 students

HMS-25; 32 students

HMS-26; 32 students

HMS-28; 25 students

HMS-29; 45 students

HMS-36; 20 students

HMS-39; 20 students

HMS-41; 25 students

~~HMS-43; 20 students~~

~~HMS-44; 20 students~~

HMS-46; no enrollment data available

~~HMS-47; 20 students~~

HMS-48; 20 students

~~HMS-50; no enrollment data available~~

~~HMS-51; no enrollment data available~~

~~HMS-52; no enrollment data available~~

~~HMS-53; no enrollment data available~~

HMS-71; 25 students

HMS-4, HMS-5, HMS-6, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19, HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-28, HMS-29, HMS-36, HMS-39, HMS-41, HMS-42, HMS-46, HMS-48, HMS-60, HMS-61, HMS-62, HMS-63, HMS-65, HMS-66, and HMS-71 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The associate's degree program expects to have 15 – 20 students completing this certificate annually beginning in September 2025.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

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The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College District, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. College of the Desert is the only college in Riverside County that has a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU

Program Outline

Title: Social Work, Human Services, & Counseling Practices

Moreno Valley College **Norco College** **Riverside City College**
(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 2104.00: Human Services **CIP Code:** 44.0000 **Degree:** MAS987/C / Cert code: MCE987

Type of Program:

Certificate of Achievement only Associate’s Degree only Certificate and Degree

Type of Associate Degree:

Associate of Arts Associate of Science

This is a:

New certificate/degree Modification to an existing certificate and degree
 Modification to an existing local certificate

If this is a modification to an existing certificate/degree, please specify the changes being made:

(Please be specific! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Modification requesting the following changes be made:

- Course title changes completed and proposed
- Addition of all remaining HMS courses as elective options.

Rationale:

(Please note: This information will be presented to the Board of Trustees.)

Per the recommendation of the Social Work, Human Services, & Counseling Practices discipline and Department approval, this modification will allow for the certificate and degree title to reflect the Discipline title and will add all remaining HMS courses as elective options.

Required Documentation

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates

- Discipline
- Department minutes showing approval
- Narrative *(see following page)*
- Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes

In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor’s Office for approval.*

- Labor Market Information and Analysis *(required for new programs and modifications; also be recent, within 2 years).*
- Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
- Regional Consortium Recommendation *(required for new programs only)*

**While certificates between 8 and less than 16 units can be approved locally and are not required to be submitted to the State Chancellor's Office for approval, certificates that have not been approved by the State Chancellor's Office cannot appear on student transcripts and the college cannot receive apportionment for program completions. Additionally, any certificate of less than 8 units can only be approved locally. These certificates also cannot appear on student transcripts and colleges cannot receive apportionment for completion.*

Program Narrative

Item 1. Program Goals and Objectives

For programs with a vocational TOPs code, must address a valid workforce preparation purpose. For programs with a non-vocational TOPs code, must address a valid workforce preparation, basic skills, civic education, or local purpose. May address transfer preparation if applicable.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate effective case management skills, group facilitation, and a general understanding of theories which guide practice in social work, human services, and counseling practices.
- Complete and reflect upon service-based learning experience.
- Increase the capacity for self-awareness and personal growth.
- Demonstrate identifying client strengths in response to needs and map available community resources.
- Discuss, analyze and explain the ethical standards that guide service delivery in social work, human services, and counseling practices.

Item 2. Catalog Description

Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal.

Upon completion of the course requirements and elective units identified in Item 3., students will receive a certificate in Social Work, Human Services, & Counseling Practices. An Associates of Science Degree in Social Work, Human Services, and Counseling Practices will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Catalog Description:

This program prepares students for paraprofessional work opportunities and/or transfer to a Bachelor's degree program in social work, human services, and counseling practices. An emphasis is on the development of effective case management skills, group facilitation, and a general understanding of theories guiding practice. Students will analyze ethical dilemmas and consider how ethics and values guide the decision-making process and service delivery. Identify the role of the helper in advocacy for social justice, respect to all ethnicities and cultural backgrounds, and delivering equitable services for all populations. The Generalist Intervention Model and its application to practice areas across the micro-macro continuum are discussed. Explore service-based learning opportunities and reflect on personal growth and professional development. Students will develop an understanding of the knowledge, skills, and attitudes necessary to transition into entry-level employment in social work, human services, and counseling practices across the micro-macro continuum.

Item 3. Program Requirements

Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Upon completion of the following course requirements and elective units, students will receive a certificate in Social Work, Human Services, & Counseling Practices. An Associates of Science Degree in Social Work, Human Services, and Counseling Practices will be awarded upon completion of the degree

requirements, including general education and other graduation requirements as described in the college catalog.

Required Courses: 14-17 units

Course	Title	Units	Sequencing
HMS-5	Introduction to Evaluation and Counseling	3	Semester 1 or 2, Fall/Spring
HMS-6	Introduction to Case Management	3	Semester 1 or 2, Fall/Spring
HMS-8	Introduction to Group Process	3	Semester 1 or 2, Fall/Spring
HMS-16	Public Assistance and Benefits	1	Semester 1 or 2, Winter/Summer
HMS-18	Introduction to Human Services	3	Semester 1 or 2, Fall/Spring
Wkx-200 /HMS-200	General Work Experience/ Human Services Work Experience	1-2-3-4	Semester 1 or 2, Fall/Spring

Elective Courses: 6 units

Course	Title	Units	Sequencing
HMS 4	Introduction to Human Services	3	Semester 1 or 2 Fall/Spring
HMS 7	Psychosocial Rehabilitation	3	Semester 1 or 2 Fall/Spring
HMS 13	Employment Support Strategies	3	Semester 1 or 2 Fall/Spring
HMS 14	Job Development – (Course Deletion proposal approved for 26/27 YR)	3	Semester 1 or 2 Fall/Spring
HMS 17	Introduction to Community Mental Health	3	Semester 1 or 2 Fall/Spring
HMS 19	Generalist Practices of Social Work	3	Semester 1 or 2 Fall/Spring
HMS 20	Medical Social Work	3	Semester 1 or 2 Fall/Spring
HMS 21	Social Justice in the Criminal Justice System	3	Semester 1 or 2 Fall/Spring
HMS 22	Human Behavior and the Social Environment	3	Semester 1 or 2 Fall/Spring
HMS 23	Law and Ethics in Social Work, Human Services, & Counseling Practices	3	Semester 1 or 2 Fall/Spring
HMS 24	Creative Arts Therapies and Self-Care for Helping Professionals	3	Semester 1 or 2 Fall/Spring
HMS 25	Crisis-Intervention Management	3	Semester 1 or 2 Fall/Spring
HMS 26	Trauma-Focused Counseling	3	Semester 1 or 2 Fall/Spring
HMS 27	Introduction to Multicultural Counseling	3	Semester 1 or 2 Fall/Spring
HMS 28	Military Social Work	3	Semester 1 or 2 Fall/Spring
HMS 29	Introduction to Careers in Social Work	3	Semester 1 or 2 Fall/Spring
HMS 30	Counseling of African Americans	3	Semester 1 or 2 Fall/Spring
HMS 31	Counseling of Latina and Latino Americans	3	Semester 1 or 2 Fall/Spring
HMS 32	Counseling of Asian Americans	3	Semester 1 or 2 Fall/Spring
HMS 33	Counseling of Native Americans	3	Semester 1 or 2 Fall/Spring
HMS 36	Counseling Families of Special Needs Youth	3	Semester 1 or 2 Fall/Spring
HMS 39	Introduction to Special Education and the IEP (Individualized Education Program)	3	Semester 1 or 2 Fall/Spring
HMS 41	Counseling and Resources for Survivors of Domestic Violence	3	Semester 1 or 2 Fall/Spring
HMS 42	Counseling and Resources for Families	3	Semester 1 or 2 Fall/Spring
HMS 43	Counseling and Resources for Older Adults and Their Families	3	Semester 1 or 2 Fall/Spring
HMS 44	Counseling Youth in Gangs	3	Semester 1 or 2 Fall/Spring
HMS 46	Introduction to Resources and Counseling Individuals on Probation or Parole	3	Semester 1 or 2 Fall/Spring
HMS 47	Counseling of Residential Treatment Clients	3	Semester 1 or 2 Fall/Spring

HMS 48	Counseling and Case Management in Corrections	3	Semester 1 or 2 Fall/Spring
HMS 50	Introduction to African American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 51	Introduction to Latina and Latino American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 52	Introduction to Asian American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 53	Introduction to Native American Families and Populations	3	Semester 1 or 2 Fall/Spring
HMS 60	Introduction to Drugs and Alcohol	3	Semester 1 or 2 Fall/Spring
HMS 61	Evaluation of Narcotics and Controlled Substances	3	Semester 1 or 2 Fall/Spring
HMS 62	Introduction to the Diagnostic and Statistical Manual of Mental Disorders	3	Semester 1 or 2 Fall/Spring
HMS 71	Grant Writing Essentials	3	Semester 1 or 2 Fall/Spring

Total Program Units: 20 - 23 units

Item 4. Master Planning

Must address how the certificate/degree fits in the mission, curriculum, and master planning of the college and higher education in California.

Mission of Moreno Valley College: *Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, Equity, Service*

The goal the Social Work, Human Services, & Counseling Practices certificate and degree is to develop knowledge in this area and to prepare students for various paraprofessional positions in social work, human services, and counseling practices field. Graduates of the program will be prepared to work as entry-level employees in a variety of settings such as group homes, foster family agencies, adoption agencies, halfway houses, mental health and correctional facilities, and family, child and service agencies under the direct supervision of social workers and other human services professionals in public and non-profit social service agencies Further students will be prepared for transfer should they decide to continue on the academic pathway of related professions.

Education: Students will develop knowledge in the academic discipline social work, human services, and counseling practices.

Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate and/or degree.

Equity: All course-work is taught through an equity-lens, including an emphasis on social justice and a respect for working with people of all ethnic and cultural backgrounds.

Service: Students will be required to complete service-based learning (with virtual option) which includes volunteer service to the community.

Item 5. Enrollment and Completer Projections

Projection of number of students to earn certificate/degree annually.

Enrollment projections for courses are as followed:

Required Courses:

HMS-5: 45 students
HMS-6: 45 students
HMS-8: 45 students
HMS-16: 32 students
HMS-18; 45 students
WKX-200/HMS 200: 50 students

Elective Courses:

HMS-4; 32 students
~~HMS-7; 32 students~~
HMS-13; 32 students
HMS-17; 32 students
HMS-18; 45 students
HMS-19; 32 students
HMS-20; 45 students
HMS-21; 32 students
HMS-22; 32 students
HMS-23; 32 students
HMS-24; 20 students
HMS-25; 32 students
HMS-26; 32 students
HMS-27; 32 students
HMS-28; 20 students
HMS-29; 45 students
~~HMS-30; 32 students~~
~~HMS-31; 32 students~~
~~HMS-32; new course; no enrollment data available~~
~~HMS-33; new course; no enrollment data available~~
HMS-36; 20 students
HMS-39; 20 students
HMS-41; 20 students
HMS-42; 32 students
~~HMS-43; 20 students~~
~~HMS-44; new course; no enrollment data available~~
HMS-46; 20 students
~~HMS-47; 20 students~~
HMS-48; 20 students
~~HMS-50; no enrollment data available~~
~~HMS-51; no enrollment data available~~
~~HMS-52; no enrollment data available~~
~~HMS-53; no enrollment data available~~
HMS-60: 45 students
HMS-61; 20 students
HMS-62: 32 students
HMS-71: 20 students

HMS-4, HMS-5, HMS-6, HMS-8, HMS-13, HMS-16, HMS-17, HMS-18, HMS-19, HMS-20, HMS-21, HMS-22, HMS-23, HMS-24, HMS-25, HMS-26, HMS-27, HMS-28, HMS-29, HMS-36, HMS-39, HMS-41, HMS-42, HMS-46, HMS-48, HMS-60, HMS-61, HMS-62, HMS-71, and WKX-200/HMS-200 are actively available in Moreno Valley College inventory. These have been approved by the BOT and are documented in the catalog. All courses are approved for transfer to the CSU.

The certificate program expects to have 30 – 40 students completing this certificate annually beginning in September 2020.

Item 6. Place of Program in Curriculum/Similar Programs

Must address how the certificate/degree fits in college's existing inventory.

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area

Justification of need for certificate/degree in the region.

Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)

If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

Not applicable as courses are already articulated UC and/or CSU