

Meeting Minutes

Tuesday, June 2, 2026

2:30-4:00pm

CAADO 209/Zoom

Committee Members	Guests
☒ Steven Schmidt (Chair, MUS)	☒ Lijuan Zhai (AVC ES&IE, RCCD)
☒ Star Rivera-Lacey (Co-Chair, Deputy Chancellor & Provost)	☒ Casandra Greene (CPRO, RCCD)
☒ Kelly Douglass (ENGL, RCC)	☒ Bryan Medina (CPRO, RCCD)
☒ Brian Johnson (MAT, NOR)	☒ Nicole Banerjee (AO, RCC)
☒ Nick Sinigaglia (PHI, MVC)	☒ Nick Franco (AO, NOR)
	☒ Deanna Murrell (AO, MVC)
	☒ Nicole Brown (CPRO, NOR)
	☒ Sabina Fernandez (CPRO, MVC)
Additional Guests: John Alpay, Tamara Cummings	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

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Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 2:32pm

Agenda and Minutes

1. Approval of Agenda
Motion: Sinigaglia; Second: Johnson
Addition of Discussion Item: Labeling Honors Content
Approved, Unanimous (1 absence: Douglass)
2. Approval of Minutes – May 19, 2026
Motion: Sinigaglia; Second: Johnson
Approved, Unanimous (1 absence: Douglass)

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. CCN Phase 2B Implementation Standing Item
 - a. Kelly Douglass – COMM, SOC, and ANT appear to be launched. Some faculty believe they need to submit DE modifications as well. We may need to let them know it's not necessary.
 - b. Bryan Medina – Is EAR only changing their one course to CDEV?
 - i. Casandra Greene – There are additional courses in Phase 3, and the State has not determined the subject code for all of them. The course in Phase 2B is their

- highest enrolled course.
 - ii. Kelly Douglass – Perhaps wait until after curriculum institute to see if we can get more information. If Phase 3 is postponed indefinitely, we can ask what the faculty want at that time.
- 2. COR Report Include CIP Code and anything else? – Steven Schmidt
 - a. Can we add the CIP code to the COR to the bottom along with the other codes?
 - i. Bryan Medina – Yes.
 - b. Anything else we need to add to the COR?
 - i. Not at this time.
- 3. Quantity of Review Items Each Fall Meeting – Bryan Medina
 - a. The committee discussed how to divide the proposals for review during the fall term:
 - i. Curriculum Analysts will divide the total proposals over the first three meetings for the fall term, prioritizing ADTs and new programs due to the length of time the State Chancellor's Office requires for their review and approval.
 - ii. Curriculum Analysts will provide a master list of all proposals alongside a meeting specific list of items to be reviewed.
 - iii. After the first meeting in September, the committee can reassess the total quantity and approach.
 - b. Casandra Greene – We are seeing more program submissions with completely blank forms. At Moreno Valley, all program documentation goes through Sabina first for her to review, she then submits the documents to Tech Review, and we see significantly fewer errors. Are the chairs comfortable with us rolling out a similar approach at Riverside and Norco?
 - i. The Chairs were supportive of the idea.
- 4. Labeling Honors Content – Kelly Douglass
 - a. Kelly Douglass had drafted an appeal for the articulation denial for the ENGL honors course. Have the AOs heard from the other disciplines?
 - i. Nick Franco – Received a reply from ARTH. Have not seen anything from HIST.
 - b. Kelly Douglass – Is there a character limit on the appeal?
 - i. Deanna Murrell – No character limitation, but do suggest that the catalog years be removed and simply state it was previously approved. Don't want to draw attention to anything else, but we can leave it.
 - ii. Kelly Douglass – Feels the CalGETC reviewers are neglecting that the course has to meet the C-ID. What makes it an honors course is nothing determined by CSU. The honors designation is a locally determined set of criteria per the HTCC, and CSU has no place in saying whether a class is an honors class. Had wanted to say it is a 20-year-old class to say it has always been this way. Switching from CSUGE/IGETC to CalGETC does not expand the scope of work of the reviewers.
 - iii. Nick Franco – Whenever we bring something like this up there is usually a response that the criteria may have been different at that time. May want to revise it to reflect the approvals at the colleges. RCC was approved in 2007, NOR/MOV since 2010.
 - iv. Kelly Douglass – Perhaps will add that the criteria for an honors class has not changed with HTCC. Will send a new draft tomorrow.
 - c. Nick Sinigaglia – Do we have an idea of how widespread these rejections are?
 - i. Nick Franco – Several colleges have received denials for CCN honors courses.
 - d. Nick Sinigaglia – Colleague has said there was been no discussion about this at HTCC at all. Has anyone been in touch with HTCC?
 - i. Deanna Murrell – Have not heard anything.

- e. Kelly Douglass – Did prior handbooks have the language regarding honors courses?
 - i. Nick Franco – Will double check.
 - f. Nick Franco – It seems as though the reviewers are not really looking to see if this is a GE course, but instead if you can tell the difference between honors and non-honors courses. Recently received an e-mail reminder from the UC asking to make sure the honors content is clearly distinguishable.
 - g. Nick Franco – On ARTH, one of the comments was asking to reinclude the 10,000-word writing statement, but on the ARTH faculty e-mail, she said the 10,000 words is reading, not writing. Need clarification.
 - i. Nick Sinigaglia – Faculty had clarified 5,000 words writing. Can remove reference to 10,000 and the reference to reading.
 - h. Nick Franco – Who will do the narrative appeal for ARTH?
 - i. Kelly Douglass – ARTH faculty need to do that. If the draft for ENGL is ok, ARTH can use it and tailor it to their class.
5. Military Science Minimum Qualifications – Bryan Medina
- a. Postponed to DCC.
6. Open Forum
- a. None.
7. Public Comment for all items on or not otherwise on the agenda.
- a. None.

Adjournment: 4:13pm

Technical Review Notes

Proposals and Notes for 06/02/2026

Courses

Course Deletions

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ARE 200	Architecture Work Experience	☐	☒	☐	Approved	Y	Y	Y
CAT 78B	Advanced Adobe Photoshop Norco - Graphic Design AS/Cert	☒	☐	☐	Hold	Y	Y	Y
CAT 81	Introduction to Desktop Publishing using Adobe InDesign CIS-81 needs to come forward for review and to remove the crosslisting. CIS-81 is also out of compliance.	☒	☐	☐	Hold	Y	Y	Y
CON 200	Construction Technology Work Experience Elective in Construction Technology	☐	☒	☐	Hold	Y	Y	Y
DEH 200	Dental Hygiene Work Experience	☒	☐	☐	Approved	Y	Y	Y
DEH 200DX	Dental Hygiene Work Experience	☒	☐	☐	Approved	Y	Y	Y
DFT 200	Drafting Work Experience	☐	☒	☐	Approved	Y	Y	Y
ENE 200	Engineering Work Experience	☐	☒	☐	Approved	Y	Y	Y
MAN 200	Manufacturing Technology Work Experience	☐	☒	☐	Approved	Y	Y	Y
SCA 200	Supply Chain Automation Work Experience	☐	☒	☐	Approved	Y	Y	Y
SCT 200	Supply Chain Technology Work Experience	☐	☒	☐	Approved	Y	Y	Y

Course Exclusions

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ 10	Introduction to Security RIV ADJ Degree/Cert; Need to verify district discipline notification	☐	☐	☒	Hold	Y	Y	Y
ADJ 200	Administration of Justice Work Experience RIV ADJ Degree/Cert; RIV ADT Law, Public Policy; Need to verify district discipline notification	☐	☐	☒	Hold	Y	Y	Y
ADJ 21	Control & Supervision in Corrections RIV ADJ Degree/Cert; RIV Corrections Cert; Need to verify district discipline notification	☐	☐	☒	Hold	Y	Y	Y
ADJ 22	Legal Aspects of Corrections RIV ADJ Degree/Cert; RIV Corrections Cert; Need to verify district discipline notification	☐	☐	☒	Hold	Y	Y	Y

Y = "Yea" N = "Nay" A = Abstained Blank = Absent for Vote

Technical Review Notes 06/02/2026

Courses

Course Exclusions

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ 25	Introduction to Probation and Parole	☐	☐	☒	Hold	Y	Y	Y
RIV ADJ Degree/Cert; RIV Corrections Cert; Need to verify district discipline notification								
ADJ 8	Juvenile Law and Procedures	☐	☐	☒	Hold	Y	Y	Y
RIV ADJ Degree/Cert; RIV Corrections Cert; RIV ADT Law, Public Policy; Need to verify district discipline notification								
CIS 14B	Web Programming: Server Pages	☒	☐	☐	Approved	Y	Y	Y

Course Inclusions

		M	N	R	Action	Douglass	Johnson	Sinigaglia
HUM 10H	Honors World Religions	☒	☐	☐	Approved	Y	Y	Y
HUM 11	Cults, Crosses, & Colonialism: Religion in America	☒	☐	☐	Approved	Y	Y	Y
HUM 9	American Voices	☒	☐	☐	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ 27	Forensic & Crime Scene Photography	☐	☒	☒	Approved	Y	Y	Y
ADM 62	Typography and Graphic Design	☒	☐	☒	Hold	Y	Y	Y
Waiting for cross-listed CIS-59								
ART 18	Intermediate Drawing	☒	☒	☒	Approved	Y	Y	Y
ART 19	Experimental Methods & Materials	☐	☒	☒	Approved	Y	Y	Y
ART 27	Intermediate Painting	☒	☒	☒	Approved	Y	Y	Y
CIS 12	PHP Dynamic Web Site Programming	☒	☒	☒	Hold	Y	Y	Y
Hold for cross-listed CSC-12								
CIS 78A	Introduction to Adobe Photoshop	☒	☒	☒	Hold	Y	Y	Y
Crosslisted to CAT-78A, which is not here.								
CRP 402B	Slabs/Interior-Exterior Footings	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs.								
CRP 403A	Tilt-Up Introduction	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs.								
CRP 404C	Printreading	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs								

Courses

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia
CRP 425D	Advanced Printreading	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs								
CRP 428E	Bridge Falsework	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs.								
CRP 429C	Solar Installer Level 1	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs; hours do not calculate to 1 unit.								
CRP 474C	Air, Moisture, and Thermal Barriers	☐	☒	☐	Hold	Y	Y	Y
Unit change, in programs.								
ECON 9	Economics of Poverty, Inequality and Discrimination	☐	☒	☒	Hold	Y	Y	Y
Formatting issues; For "for eligibility for", entrance skill links are not needed. Objectives seem to be rephrasing of the SLOs and do not match 9H. Methods of Evaluation very general.								
ECON 9H	Honors Economics of Poverty, Inequality and Discrimination	☐	☐	☒	Hold	Y	Y	Y
Formatting issues; Prerequisite formatting. Objectives seem to be rephrasing of the SLOs and do not match 9. Many GESLOs.								
EMS 200	EMS Work Experience	☒	☐	☐	Hold	Y	Y	Y
Minutes; Formatting								
KIN A46	Yoga, Beginning	☒	☒	☐	Approved	Y	Y	Y
Description references title 5 repeatability.								
KIN A47	Yoga, Intermediate	☒	☒	☐	Approved	Y	Y	Y
Description references title 5 repeatability.								
KIN A48	Yoga, Advanced	☒	☐	☐	Approved	Y	Y	Y
Description references title 5 repeatability.								
KIN V02	Football, Varsity, Men	☐	☐	☒	Approved	Y	Y	Y
KIN V04	Basketball, Varsity, Men	☐	☐	☒	Approved	Y	Y	Y
KIN V05	Baseball, Varsity, Men	☐	☐	☒	Approved	Y	Y	Y
Description may need to be reviewed.								
KIN V06	Track and Field, Varsity, Men	☐	☐	☒	Approved	Y	Y	Y
KIN V23	Water Polo, Varsity, Men	☐	☐	☒	Approved	Y	Y	Y
KIN V24	Water Polo, Varsity, Women	☐	☐	☒	Approved	Y	Y	Y
PHO 27	Forensic & Crime Scene Photography	☐	☒	☒	Approved	Y	Y	Y

Courses

Course Minor Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ANT 4	Native American Cultures	☒	☒	☒	Hold	Y	Y	Y
Hold for ETS-27.								
DFT 21	Drafting	☐	☒	☐	Hold	Y	Y	Y
Minutes rationale does not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.								
DFT 52	Geometric Dimensioning & Tolerancing	☐	☒	☐	Hold	Y	Y	Y
Course content has A with no B. Crosslisted with ENE-52 which has not been launched.								
PSYC 50	Research Methods in Psychology	☒	☒	☒	Approved	Y	Y	Y

Extensive Labs

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ 12L	Introduction to Criminalistics Lab	☐	☐	☒	Hold	Y	Y	Y
Contract defines extensive prep lab, the contract is not the purview of curriculum. The contract has historically defined/showed a pattern of approving extensive prep labs in STEM and nursing. Per the contract, are we missing a step? The contract lists the 7 criteria, and then any decision to change the status will be made by majority vote of the members of the affected discipline, forwarded to the VPAA for consultation, and then to the curriculum committees. Consultation and commentary from the VPAA's does not appear to be happening. Historically, VPAA consultation and comment may have been included with the proposal for the curriculum committees to consider. The committee discussed that the proposals should be sent to the VPAA for their consultation, and the form should be updated. Additionally, how do we evaluate criteria 7 regarding the equivalent lab?								
ADJ 28L	Crime Scene Investigation Laboratory	☐	☐	☒	Hold	Y	Y	Y
ADJ 31L	Cybercrime & Digital Forensics Laboratory	☐	☐	☒	Hold	Y	Y	Y

New Courses

		M	N	R	Action	Douglass	Johnson	Sinigaglia
DFT 821	Drafting	☐	☒	☐	Hold	Y	Y	Y
Minutes rationale do not match the change made to the course, appears to be missing vote. GESLOs, crosslisted course has not been launched, and materials do not match the mirrored version.								
DFT 852	Geometric Dimensioning & Tolerancing	☐	☒	☐	Hold	Y	Y	Y
Course content has A with no B. Crosslisted with ENE-52 which has not been launched.								

Programs

New Programs

ADT

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ETS	Social Justice Studies: Gender Studies	☒	☐	☐	Approved	Y	Y	Y
Held to add ENGL-35								

Program Modifications

Degree & Certificate

		M	N	R	Action	Douglass	Johnson	Sinigaglia
CIS	Computer Programming	☒	☐	☐	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security	☒	☐	☐	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security - Fire Technology	☒	☐	☐	Approved	Y	Y	Y