

**District Strategic Planning Committee**  
December 13, 2013 - 2:00 pm to 5:00 pm  
**RCC, Hall of Fame**  
**Minutes**

**Chancellor:** Dr. Azari - Chair

**Members Present**

Amezquita, Ree; Arellano, Martha; Brown, Aaron; Bush, Ed; Cardullo, Amy; Carlson, Chris; Greene, Lyn; Herman, Rick; Isaac, Wolde-Ab; Keeler, Richard; Mayo, Sandra; Mills, Susan; Muehlebach, Eric; Nelson, Lee; Parnell, Paul; Soto, Sal (for Travis Gibbs); Steinback, Robin; Tillquist, John; Torres, David; Zwart, Gail

**Members Absent**

Adams, Ruth; Dieckmeyer, Diane; Gibbs, Travis; Nicholson, Vicki; Snyder, Jared

**Guests:**

Jaime Rodriguez; Leslie Salas; Charles Wyckoff

**APPROVAL of 10/11/13 minutes/MSC/Zwart/Nelson/ (vote: 20 ayes/0 nays) (1) abstention**

**REPORTS**

Chancellor, Dr. Azari – Dr. Azari reiterated that last year we went through a process with a consultant where goals were identified and vetted for the District Strategic Plan. There were some concerns in meeting the accreditation standards, so Dr. Azari asked David Torres to begin looking at assessing our plan, to give us the background, and explain what needs to be done in order to comply with the accreditation standards.

**District Strategic Plan: Evolution and Evaluation**

D. Torres, Dean, Institutional Research and Strategic Planning – David presented his Evolution and Evaluation plan with the following proposed ideas:

- To make the District Strategic Plan easier to understand with better accessibility.
- Presently, the District Strategic Plan is not an aggregation of the three college plans which presents the following challenges: (1) to align college strategic plans with the District Strategic Plan (2) need measurable outcomes (3) need to be able to measure how the District contributes to the success of the colleges. The focus of the District Strategic Plan measurement should be changed to “how the district supports the colleges in achieving their goals”. A survey will be conducted to measure the disconnect between the District and the colleges.
- All 27 goals were analyzed and placed with one of the existing six themes. Similar goals were consolidated, producing a more manageable set of 15 goals.
- The committee will read through the above proposed ideas and send their feedback to David. The committee will then be ready to move forward and: (1) finalize the changes to the 15 newly regrouped goals (if agreed upon) (2) collect data on the District-support survey in January 2014. (3) Begin collecting objective measures on the 15 goals.

Discussion followed.

- Committee to finalize any changes to the District Strategic Plan and send all feedback to David by next week so we can move forward.
- Collect data on the District support survey which will be sent to administrators/managers at all three colleges along with the academic senates.
- Begin collecting objective measures on reconfigured goals and create measureable objectives and action plans with timelines which can be shared with accreditors.

### **District Strategic Planning Updates**

- a. Business and Financial Services, A. Brown – Aaron gave an update on the District Budget Advisory Council. He stated that the most significant issue is aligning the budgets by entity. They have formed a sub-group to address CTE and GE courses to try and develop some kind of data associated with these areas and then assess to determine what direction to take. They discussed aligning and integrating action plans among the colleges and the district. Aaron had a matrix showing the implementation issues and resolutions which he will forward to Debbie to e-mail to the committee. The state budget comes out on January 10, 2014, and in the allocation of resources, there could possibly be a little bit of growth, statutory COLA, a bump to the TRIO SSS program and Matriculation, along with some scheduled maintenance to instruction and equipment.
- b. Diversity and Human Resources, Vicki Nicholson – Not present. No report.

### **College Strategic Planning Updates**

- a. Moreno Valley, S. Mayo – Dr. Mayo reported that MVC is working on a project report from the integrated strategic plan and the comprehensive master plan that will be presented to community partners and anyone else who is interested on January 15, 2014 from 5:30 -7:30.
- b. Norco, P. Parnell – Dr. Parnell reported that they now have printed copies of their completed Self-Evaluation Report. They have finished their strategic plan and are basing all their decisions on governance outlined in the plan. They have completed their Technology Plan and Facilities Master Plan. Norco has all their plans in place and the challenge is to now fulfill those plans.
- c. Riverside City College, W. Isaac – Dr. Isaac reported that Riverside is working on refreshing their strategic plan which goes from 2009-2014 and have formed a workgroup for assessment of the plan. They are trying to create a framework that connects the new plan with the strategic plan and master plan. They are focusing a great deal on the Comprehensive Program Review to be the driver for all the other plans.

**Meeting Adjourned: 3:10 p.m.**

**Next Meeting:**

**Friday, January 31, 2014  
2:00 – 5:00  
RCC, Hall of Fame**