

Riverside Community College District
District Strategic Planning Council

Friday, April 10, 2015 - 2:00-3:30

Bradshaw Bldg., Heritage Room, Riverside City College

MINUTES



Committee Webpage: <http://www.rccd.edu/administration/educationalservices/ineffectiveness/Pages/StrategicPlanning.aspx>

Meeting called to order: 2:07 pm

Chair: Michael Reiner

Present: Ruth Adams, Tom Allen, Ree Amezquita, Melissa Bader, Ed Bush, Amy Cardullo, Chris Carlson, Beth Gomez (for D. Dieckmeyer), LaTonya Parker (for T. Gibbs), Rick Herman, Wolde-Ab Isaac, Sandra Mayo, Susan Mills, Eric Muehlebach, Lee Nelson, Leslie Salas, Sylvia Thomas, John Tillquist, David Torres

Absent: Martha Arellano, Aaron Brown, Michael Burke, Peggy Campo, Diane Dieckmeyer, April Galvan, Travis Gibbs, Irv Hendrick, Richard Keeler, Ruth Leal, Paul Parnell, Robin Steinback,

Guest: Cheryl Sterry, HMC Architects, Eva Conrad, Collaborative Brain Trust, Sal Soto

1. Committee Business

- a. Approval of April 10, 2015 agenda as amended (move "Items for Action" up to #3/**MSC/Nelson/Tillquist**)
- b. Approval of March 13, 2015 minutes/**MSC/Tillquist/Mayo (3) abstentions**

2. Chancellor's Report – No Report

3. Items for Action

- a. MVC Comprehensive Master Plan – S. Mayo

Dr. Mayo, with the assistance of Cheryl Sterry, HMC Architects and Eva Conrad, Collaborative Brain Trust, presented the integrated report on the MVC Comprehensive Master plan as required by ACCJC. Eva Conrad spoke on the Educational Plan and Cheryl Sterry spoke on the Facilities Plan.

- **Educational Plan - Challenges:** (1) Increase offerings of programs and services to meet anticipated increases in student demand; (2) Meet the student needs created by the unique demographics of its community; (3) Increase the rate at which students complete degrees, certificates and transfer requirements.
- **Facilities Plan - Challenges and Opportunities for BCTC:** (1) Aged and temporary facilities leased from the county; (2) MOA & ground lease; (3) Riverside County master plan for BCTC.
- **Challenges & Opportunities for Main Campus:** (1) Accommodate growing student demand; (2) Expand and modernize learning environments; (3) Improve the campus zoning and linkages; (4) Improve accessibility; (5) Develop the campus open spaces; (6) Further campus sustainability and environmental stewardship.
- **Recommendations for MVC-BCTC –** (1) Enter into a long-term ground lease; (2) Enter into an operational agreement; (3) Obtain center status; (4) Develop MVC-BCTC facilities; (5) Seek state funding to address future growth

Motion – to accept MVC Comprehensive Master Plan/MSC/Adams/Salas / (1) abstention****

Recommendation will be forwarded to May board.

- b. BAM Entity Budget Alignment Proposal – VC Brown appointed Dr. Reiner to act as his proxy for the following two action items.

Motion – to accept the BAM Entity Budget Alignment Proposal/MSC/Allen/Bader****

Discussion: This proposal was understood to be transitional as we move from the current budget model to a new one in the future. It is to be used only for 2015-16 budget development. There was concern that this document was not based on a six-year weighted average. **Amended Motion - to accept the BAM Entity Budget Alignment Proposal for fiscal year 2015-2016/**MSC/Allen/Bader/(vote: 15 ayes / 4 nays (1) abstention) Motion Passed****

- c. Indirect Cost Reimbursement Plan

Motion – to accept the Indirect Cost Reimbursement Plan/MSC/Allen/Adams/Unanimous****

4. Information Items

a. Subcommittee Update – M. Reiner

- The subcommittee decided to go beyond just editing the Operational Guidelines due to a significant number of substantive concerns. Instead, they will propose options for revision and reformatting DSPC structure and function for the May 8th meeting.
- Ground rules were established for the subcommittee’s deliberative process and Dr. Reiner revised 2.c. of his April 1st report to include ACCJC Standard IV related to integrated planning in Multi-College Districts or Systems.
- The subcommittee agreed on twelve principles they believe should govern the structure and process of DSPC.

Comments/Concerns:

- There was a concern about the “Ground Rule” related to subcommittee members’ roles and the need for a distinction between district strategic planning and the college strategic planning. **Clarification** – the subcommittee “Ground Rules” were to govern how they interact to achieve their charge, not their view on the Operational Guidelines for DSPC. They agreed to come together to discuss these issues representing DSPC as members of DSPC, not primarily as representatives of an individual college.
- Concern was expressed about Principle #1, which specified that DSPC serves in an advisory role to the Chancellor. The DSPC also makes recommendations. The subcommittee will take into consideration that DSPC should function as both a recommending and advising body.
- Per the subcommittee report, Dr. Reiner revised 2.c. to say “...that district system planning and evaluation are integrated with college planning and evaluation to improve student learning and achievement and institutional effectiveness” to align with ACCJC’s new guidelines.

b. Student Success Scorecard for 2014 – M. Reiner

- David Torres presents the required scorecard annually to the board. Dr. Reiner stated that DSPC needs to pay more attention to goal setting, metrics, and how to achieve those goals related to topics such as the Student Success Scorecard.
- Dr. Reiner discussed limitations of the scorecard data: it is based on a very small cohort, approximately 10% of our student body, which began in 2008. The state wants to see how many students graduated from the cohort in six years. Therefore, it doesn’t reflect “Student Success” in general.
- Most of our students come to us unprepared. Our completion rates for the cohort studied are approximately 10% below the state average, which is a concern to the board.
- Our success is better in CTE, but worse with some of our remedial programs, especially math. Most problematic is that our Hispanic students (approximately 55% of our population) are doing poorly compared to other ethnicities. How can we help these students? We need to use these metrics to design strategic plans to help our students improve.

c. DBAC Minutes for 1/23 and 2/27/15 – A. Brown (not present) Minutes sent to committee for their review.

d. Status of Methods for Calculating Transfer Volume Analysis & Student Educational Plans – D. Torres

- David reported that a committee has been formed which meets monthly to consult and coordinate research efforts to ensure integrity and standardization. While District/College institutional researchers generally use data from authoritative sources, like the state Datamart, they are sometimes asked for data that isn’t available, so they have to come up with their own method.
- For example, there was no standardized method available to calculate a transfer volume. The committee came up with their own standardized method so that in the future all colleges use this method for consistency.
- David also shared how the institutional researchers calculate student educational plans. On their next agenda, they will address “How do we standardize the definition for student educational

plans?" If there are any questions from the campuses, please forward to David so he can submit it for their next meeting.

5. **Presentations – N/A**

6. **Subcommittee/Task Force Reports - No reports**

- a. District Budget Advisory Council – A. Brown
- b. District Enrollment Management Committee – M. Reiner
 - At their next meeting, Enrollment Management is considering a different way of thinking about how to approach pursuing FTEs increases and how the District and Colleges approach enrollment planning.
- c. Information Technology Strategy Council – R. Herman

7. **President and Vice Chancellor Reports - No reports**

- a. Moreno Valley College, S. Mayo
- b. Norco College, P. Parnell
- c. Riverside City College, W. Isaac
- d. Educational Services, M. Reiner
- e. Business and Financial Services, A. Brown
- f. Diversity and Human Resources, S. Thomas
- g. Facilities Planning – C. Carlson
 - FYI - The state is still asking for the five year CIP and they are working with the colleges. There are five different bills in the state legislature related to a bond.
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Adjourned: 3:37 pm

Next meeting – May 8, 2015, 2:00 – 3:30 pm, Bradshaw Bldg., Heritage Room, RCC