



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, March 15, 2019

CAADO, Culinary Classroom 140

2:00-3:30 p.m.

**Present:** Gregory Anderson, Stephen Ashby, Melissa Bader, Christopher Blackmore, Aaron Brown, Peggy Campo, FeRita Carter, Michael Collins, William Diehl, Carol Farrar, Monica Green, Wolde-Ab Isaac, Nathaniel Jones, Ruth Leal, Carlos Lopez, Susan Mills, Sheila Pisa, Abel Sanchez, Kathleen Sell, David Torres

**Absent:** Christopher Earl, Jennifer Floerke, Terri Hampton, Chris Nollette, Patrick Pyle, Thea Quigley, Bryan Reece, Jaime Rodriguez, Gustavo Segura, Mark Sellick, Robin Steinback, Denise Terrazas, Jacob Velasquez, Chip West, Launa Wilson

**Guests:** Majd Askar, Kristi DiMemmo, Toni Rangel, Shari Yates

### I. Committee Business

- a. Approval of the February 22, 2019 Minutes – Blackmore/Farrar moved that the committee approve the minutes of February 22, 2019. Motion carried (18 ayes, 1 abstention)
- b. Approval of the March 15, 2019 Agenda – (19 ayes)

### II. Chancellor's Report

- The District is gearing up for the next citizen's obligation bond. The week of March 25<sup>th</sup>, a GO Bond Study Session will meet to discuss to progress of the bond.
- Recruitment for the various open positions are progressing; VC Institutional Advancement & Economic Development has been offered; AVC of Facilities; AVC Grants & Economic Development have accepted. Position of Director, Governmental Relations will be reposted.
- Joint Board meeting with Jurupa Unified on Monday, March 18 for a presentation on Dual Enrollment.
- The Board held a retreat on Saturday, March 9 that was very successful. The Chancellor gave a presentation on the Strategic Plan including the six goals.
- Guided Pathways Summit held March 4 & 5 was very successful. The summit has created more work for ourselves with helping others in Region 9.

### III. Information Items

- Economic Impact Study w/EMSI by Conference Call – The District and colleges have been working with EMSI to create economic impact reports for all three colleges and the District. These reports have been shared with Chancellor's Cabinet; received feedback; worked with the college leadership teams for refinement and now being presented to DSPC. These reports can be used in various ways, but primarily for our upcoming citizen obligation bond initiative. These reports will also be used to help set targets within our strategic plan. Once completed, the college reports will be shared individually with each college.
- ERP System Replacement Process – Chris Blackmore shared the progress of replacing our Colleague/Datatel programs. The RFP will close on March 22. Anticipating three outside proposals. Teams have been formed to review various portions of the proposals submitted. Each vendor will be required to give a one-week demonstration of their product. The teams

will give feedback and make recommendations. The process should be completed by the end of the spring term.

- Team F – Writing Team – Professor Tom Allen has been hired to begin writing the Strategic Plan for the District. The action goals from each of the teams will be used to determine the three-year targets. This data will also be used to determine the gaps in our system and will need to work on how those gaps are bridged.
- Aligning Local Goals with the Vision for Success – Colleges are aware of the upcoming deadline of May 31. The goals will be taken to the Board for approval in May. Dr. Isaac feels we should meet all the state goals except the equity gap requirement.
- Data Presentation – Dr. Isaac reviewed data gathered by David Torres. The District has been making improvement with the number of first year students with less than 30 units. Not making much progress with the students who have 60+ units. First time students by ethnicity data shows gaps are slowly closing; will use the 22% white as the baseline in this category. (For the time being, the higher-performing Asians students will be treated as outliers.) The methodology of how these gaps will be closed needs to be finalized before moving on to the colleges to manage.

#### **IV. Action Items**

- Proposed Child Care Center Fee Increase – The two-year fee increase proposal was sent to the Board in January but was pulled because of too many questions and the request it be routed through DSPC and a Board Committee meeting. At our last DSPC meeting, it was requested to be returned as an action item. This request is submitted for the RCC campus program alone. Moreno Valley College will submit their request later. The fees generated will be used for program operational costs and faculty salaries. The data distributed shows these increases of the next 5 years will not cover all the costs, which will require the use of their reserves. Anderson/Carter moved to approve the Child Care Center Fee Increase item and forward on to the April 2<sup>nd</sup> Board Committee meeting.
- Budget Allocation Model Revision (BAM) – A committee has been meeting on a weekly basis to develop a budget allocation model that is fair, equitable and transparent. The group created a set of principals to guide the model. Full time students were looked at as currency. Two separate programs with different requirements (nursing and political science) were used to develop a sample “discipline cost per FTES” for each college. This information will be used to allocate appropriate revenue to each of the colleges. Several steps still remain (1) finalize the principles; (2) how are District Office costs treated within the model; (3) implement the revised BAM for 2019-2020; recommend modifications to the BAM. This process will be used to allocate general fund monies fairly to each college. If colleges and/or programs are less efficient, they may be given more funds to allow them to catch up with others. This process is a multi-phased process. College teams should begin reviewing the data presented to identify areas not represented, inaccuracies, and to ensure salaries and costs are charged to the accurate program. Presidents were asked to review with the leadership team and send suggestions to Aaron Brown.

Adjourned at 4:51 p.m.

**Next Meeting**  
**Friday, April 19, 2019**