RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE CHANCELLOR
District Strategic Planning Council
Minutes
Thursday, August 30, 2018
RCC Bradshaw Center, Heritage Room
2:00-3:30 p.m.

Present: Chancellor Isaac, Majd Askar, Melissa Bader, Christopher Blackmore, Aaron Brown, Peggy Campo, FeRita Carter, Michael Collins, William Diehl, Christopher Earl, Melissa Elwood, Carol Farrar, Jennifer Floerke, Irv Hendrick, Nathaniel Jones, Ruth Leal, Carlos Lopez, Susan Mills, Sara Nafzgar, Thea Quigley, Bryan Reece, Robin Steinback, David Torres, Launa Wilson.

Absent: Stephen Ashby, Terri Hampton, Chris Nollette, LaTonya Parker, Patrick Pyle, Jaime Rodriguez, Abel Sanchez, Gustavo Segura, Kathleen Sell, Mark Sellick, Denise Terrazas, Jacob Velasquez, Jeff Williamson

I. Committee Business
   a. Approval of the June 1, 2018 Minutes – Torres/Farrar moved that the committee approve the minutes of June 1, 2018. Motion carried (13 ayes, 8 abstentions)
   b. Approval of the August 30, 2018 Agenda – (21 ayes)

II. Chancellor's Report – W. Isaac
   - Enjoyed the Flex Days he attended at the three colleges. Everyone seems excited about the District moving forward. RCC's Welcome Day was very well attended
   - Dr. Isaac's plan was to have the first draft of the DSP completed by August 1st; only a few weeks behind. The data included in our internal and external scans will identify our areas of strengths, weaknesses and opportunities for growth. Today's report from Team D will detail our mission and who we want to become.
   - Dr. Isaac reviewed the new District reorganizational chart, which should be used to draft Team D's report. The chart highlights the vertical alignment with all committees reporting to DSPC with adequate connection to the BOT committees. Measureable targets will be mapped out by October 2018; subcommittees formed and members asked to participate.

III. Information Items
   - Team D – Mission/Vision/Values and Strategic Themes – R. Steinback
     It was suggested to add "career attainment" and "striving to be the best in higher education" to the District vision statement. Dr. Isaac asked that everyone review the draft plan and return next month with further suggestions.
   - District Marketing/Communications and Hiring Procedures – B. Reece
     In preparation for Norco's accreditation review, their team has been looking for weak areas. Two areas in question is the process used for resource allocation and the hiring process at the District Office. Many resources at the colleges may or will affect departments at the DO (facilities, etc.) All support the goal of educating students. District Office budget includes more than just CAADO building activities. (IT, facilities, safety & police, etc.)

IV. Task Force/Sub-Committee/Special Reports
   - District Budget Advisory Council (DBAC) – A. Brown
     - The minutes from the June 1, 2018 DBAC meeting were distributed.

- The minutes from the July 28, 2018 DBAC meeting were distributed.
- FY 2018-2019 RCCD Final Budget Presentation – A. Brown
  Mr. Brown reviewed the final budget presentation that will be given at the September 4th BOT Committee meeting.
- AP 6301 Fiscal Management – Cash Equivalent Aid – M. Elwood
  Ms. Elwood reviewed draft AP 6301 covering the purchase, security, use and distribution of gift cards, certificates, meal and book cards, vouchers, tablets, access codes, etc. Under an existing BP, this AP will be approved by Chancellor's Cabinet before being posted on the District's website.

V.   Reports/Updates
- Moreno Valley College –N. Jones
  Strategic Planning retreat is being held tomorrow; enrollment was over their target for the summer session; fall enrollment is doing well but working hard to increase their numbers.

- Norco College – B. Reece
  Opening of school went well.

- Riverside City College – C. Farrar
  Start of school is going well; new parking spaces were ready for the start of school; updating their strategic plan and facility master plan.

Adjourned at 3:54 p.m.

Next Meeting
Friday, September 21, 2018