



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, February 21, 2020
Bradshaw Building – Hall of Fame - RCC
2:05 pm – 3:44 pm

Present: Hassain Agah, Gregory Anderson, Stephen Ashby, Christopher Blackmore, Victor Bolano, Aaron Brown, Michael Collins, Kristine DiMemmo, Carol Farrar, Jennifer Floerke, Rebeccah Goldware, Evelyn Gonzalez, Monica Green, Wolde-Ab Isaac, Nathaniel Jones, Jeannie Kim, Ruth Leal, Samuel Lee, Susan Mills, Thea Quigley, Abel Sanchez, Kathleen Sell, Mark Sellick, David Torres, Chip West, Launa Wilson, Lijuan Zhai

Absent: Melissa Bader, Quinton Bemiller, FeRita Carter, Carlos Lopez, Sheila Pisa, Gustavo Segura, Robin Steinback, Denise Terrazas, Jorge Zavala,

I. Committee Business

- a. Approval of the October 25, 2019 Minutes – Sellick/Anderson moved to approve minutes of October 25, 2019. Motion carried
- b. Approval of the January 17, 2020 Minutes – Sellick/DiMemmo moved to approve minutes of January 17, 2020. Motion carried.
- c. Approval of the February 21, 2020 Agenda. Quigley/Collins moved to approve the agenda of February 21, 2020. Motion carried.

II. Chancellor's Report - W. Isaac

- The Chancellor reminded everyone he would write the charge of the DSPC councils and the charge of DSPC. He requested senate presidents, co-chairs, college presidents to formulate the charges and bring back to DSPC for discussion and adoption. He set a timeline of April for this item to return to DSPC.
- The Norco College president search is on target. The first forum was held yesterday, with the remainder next Tuesday and Thursday. Final interview will be conducted the same day as their forum. The final decision will be going to the March 17th Board meeting for approval.
- The Chancellor was encouraged the facilities master plan included student housing. Our legislative lobbying this year focused on student access and affordability and student housing. SB 19 authorized by Connie Leyva is to help with more funding coming to community colleges for this exact purpose. Vice Presidents of Business Services were asked to identify land on their campus for student housing.
- To confront student success, the District is focusing on scaling of guided pathways. It's an integrated system created to assist our students to stay on path. The Chancellor will seek additional money to support this program. Any additional funds to support CTE will come through the Department of Labor. The District has been made aware when these funds will become available and will apply by the deadline.
- April 8-9, 2020 – Inland Empire Guided Pathways Regional Summit – Riverside Convention Center.
- Measure A – we are in the final stretch. Very important for this bond to pass. All facility planning stems on the passage of this bond. If this bond, along with Proposition 13 pass, RCCD could receive close to \$1B dollars. Faculty was asked to encourage students to take advantage of their civic duty and vote. The District has close to 36,000 voting age students.

- The Chancellor discussed his meeting with Dr. Marshall, Chair of Chairs, for the accreditation visits. He shared his monthly campus visits and our budget allocation model, which were developed to close the loop of program review, connected to our strategic plan.

III. Information Items

- Long-Term Capital Facilities Program (H. Agah)
Hussain gave a presentation on the Long-Term 5-Year Capital Facilities Program for the District. Items covered were: vision, mission statement; initiatives; 5-year plan to the State, including a three campus plans; development process; sustainability plan; integrated energy plan/ aerial topography mapping; underground utilities mapping and conditions assessment and infrastructure program; owner program requirement with district standards, and colleges building design guidelines, facility conditions assessment; California environmental quality act campus program; environmental impact reports, ADA transition plan, accessibility compliance and wayfinding; information technology infrastructure plan; safety and security plan; project management information system; project delivery methods assessment; implementation plan (\$6.5M - one time cost)
- Solar Planning Initiative (H. Agah)
The State Chancellor's Office and Board of Governors adopted a new energy and sustainability policy May 2019 and is asking all colleges/districts to comply. The District hired a professional expert to review the District and give their opinion as to what the District should do to comply with this policy. The consultant will work with us through the whole process, including installation, and confirm everything works. He reviewed the selection process followed by the committee. Seven proposals were received; three were selected, who attended an interview. DLR was selected for a total of \$229,220 because of their past work with community colleges. Any new projects in the District will include a solar project (rooftop, solar farm, etc.) The other vendors considered were ARUP - \$198,000 and Willdan for \$210,960.
- Update on ERP Replacement Project (C. Blackmore)
Campus Management Corp. has been chosen for the new ERP (Enterprise Resource Planning). Reference checks are currently underway. The system will be used to manage day-to-day business activities, such as accounting, payroll, etc. A statement of work was provided to the selection committee as a preliminary document. Chris will distribute to anyone interested. This company is new to the California community college market. They have worked with for-profit colleges in the past in California and are wishing to expand. Currently working with Campus Management on the number of employees and hours needed to support the new system. Implementation will take approximately two years. Will return to DSPC when implementation is ready to begin.

IV. Action Items

- Facilities Planning and Development Council (H. Agah)
The approval of the District Strategic Plan in October 2019 included a sub-committee for facilities planning. The proposal to create the Facilities Planning and Development Council was reviewed. The proposal included the charge of the council, meeting schedule, membership/voting members, agenda and initiatives/projects. It was suggested to add a classified representative from the District Office and IT. Sellick/Farrar moved to approve the formation of the Facilities Planning and Development Council. Motion approved.

V. Task Force/Sub-Committee/Special Reports

VI. Reports/Updates

- Moreno Valley College – A. Sanchez
Getting ready for spring retreat to kick-off their assessment of their strategic plan. Committees will review data. MVC is ready for the accreditation visit in March. Looking forward to Measure A and Proposition 13 passing.
- Norco College – M. Green
Enrollment is strong; above target. Thanked everyone for the work being done to encourage enrollment. Graduation at CRC (California Rehabilitation Center) had 28 new graduates; 2

graduation ceremonies will be held each year. Business Services new planning budget tool will be coming out soon; working on their strategic plan, resource allocation process, and planning structure. Finalizing efforts for their accreditation visit; met with team chair and assistant; meeting with committees to review ISER and practice questions before the actual visit.

- Riverside City College – G. Anderson
Parking is a major challenge; enrollment is strong with 99.4% of their target; strategic planning is on track; met with the chair of chairs (Dr. Marshall); will work with District Office on scheduling.

VII. Other

- Dr. Mills shared the District Strategic Plan has been finalized and 50 copies will be printed and delivered to each college by Friday, February 28th. The final version will also be posted on the webpage by Wednesday.
- Next meeting: Friday, March 20, 2020, 2:00 pm, Hall of Fame

Adjourned at 3:44 p.m