



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, August 30, 2019  
RCC Bradshaw Center, Hall of Fame  
12:25 pm – 3:00 pm

**Present:** Hussain Agah, Gregory Anderson, Stephen Ashby, Melissa Bader, Quinton Bemiller, Christopher Blackmore, Aaron Brown, Michael Collins, Kristine DiMemmo, Carol Farrar, Kurt Faulknerloser, Jennifer Floerke, Rebecca Goldware, Monica Green, Terri Hampton, Wolde-Ab Isaac, Nathaniel Jones, Jeannie Kim, Ruth Leal, Susan Mills, Sheila Pisa, Thea Quigley, Abel Sanchez, Kathleen Sell, Mark Sellick, Robin Steinback, David Torres, Chip West, Jorge Zavala, Lijuan Zhai

**Absent:** FeRita Carter, Christopher Earl, Carlos Lopez, Chris Nollette, Patrick Pyle, Gustavo Segura, Denise Terrazas, Launa Wilson

**Guests:** Majd Askar

### I. Committee Business

- a. Approval of the May 17, 2019 Minutes – Sellick/Sell moved that the committee approve the minutes of May 17, 2019. Ruth Leal asked that “first read” be added to the Norco College Educational Master Plan. Motion carried (22 ayes, 7 abstentions)
- b. Approval of the August 30, 2019 Agenda

### II. Chancellor’s Report

- Norco College President search has begun. ACCT was selected as the search firm. Two possible time frames: Process completed in December with the new president starting in Spring 2020 or have the president start July 1, 2020.
- Several city and countywide initiatives are in the process regarding economic development. These initiatives would attract jobs with high level skills and high salaries. The Western Riverside Council of Government have also approached RCCD for their involvement in the same type project.
- The Chancellor attended a meeting regarding a proposed regional center for logistics in the Inland Empire.
- The early retirement incentive recently approved by the Board will affect all colleges and the District Office. HR can start early recruitment as soon as each employee turns in their resignation papers and is approved by the Board.

### III. Information Items

- New ERP System Procurement Process – C. Blackmore  
Mr. Blackmore updated on the process. The committee took 18 months looking for a new system, selecting a candidate and at the point of signing a contract, the vendor walked away. Mr. Blackmore was assured it was no fault of the District. IT will continue to find a new vendor. In the meantime, IT will bring forward short and long-term alternatives.

### IV. Action Items

- 2019-2024 DRAFT District Strategic Plan – W. Isaac  
This district-wide plan is to serve as an overarching guide to the colleges and department plans. Colleges need to have their various councils review the plan.  
Recommended Changes:

- Mission Statement: Change the order of colleges to alphabetical order.
- Vision Statement: One small grammatical change was previously made.
- Values: No changes
- Guided Pathways: Overarching framework for our planning.
- Goals: No changes
- Student Access Objectives: No changes
- Student Success Objectives: 2.9 should read “annually”; “at least” should be added to each objective mentioning a percentage; align numbers in the chart that compares existing number with projected numbers; align charts with objective numbers.
- Equity Objectives: No changes
- Institutional Effectiveness Objectives: No changes
- Resources Objectives: Objective 5.4 – add a row to the chart listing the percentage, as well as the number
- Advancement, Partnership Objectives: 6.4 needs to have some sort of reference to the colleges; not District.

Dr. Steinback asked the Vice Chancellor and Associate Vice Chancellor meet with the colleges to explain the methodology used to reach the district-level efficiency level of 595. She also quoted the State Chancellor’s Office statement regarding their methodology of calculating efficiency levels.

Dr. Sell asked how the Vice Chancellors plan to create their department plans. How is the District Office integrating their plans with the college plans since those plans have not come forward yet? The Chancellor explained the District Office will look at key goals of the colleges and provide resources to support. The District Office plans will be created using experience, interactive working in tandem and then work in sequence. He also shared that Objectives 4, 5 and 6 do not have data to use to set the baseline. The stated goals will be a starting point to move forward.

- The Organizational Chart: need to be redesigned. Develop a crosswalk.

Concerned about the number of committees included in the new organizational chart; some are not committees; some are functions; some already exist. These five committees will replace the existing Board Committees. These committees will have District Office representation and may not meet as often as the college level. Dr. Sell feels this new structure is top heavy; why the need for Executive Council? Crosswalk between where we are now and where we want to be will be developed. Each council will be defined with tasks and expectations as well as state who serves on the council.

Ms. Bader is concerned about the perception that the authority has been moved from the colleges to the District Office. The Chancellor’s message reads work was not being done at the colleges in the past.

- Chancellor’s Message: Message will be refined.

Sellick/Bader moved to postpone approving the plan until next month. (29 ayes)

The plan will go the Board in September as an update; will go before college councils in September/early October and to the Board for approval October 15<sup>th</sup>.

## **V. Task Force/Sub-Committee/Special Reports**

- DBAC Minutes – May 17, 2019

- Budget Adoption for the FY 2019-20 RCCD Budget – A. Brown

Mr. Brown reviewed the presentation on the RCCD final budget for 2019-20. Has been challenging to put together because of the Student Centered Funding Formula keeps changing. Allocations to the colleges will be based on the exchange rate created for courses by the average cost by category. For those courses in the unique category, allocations will be done on a case by case basis. The revised BAM and FTES cost comparison will be sent out to all council members early next week.

The conversation regarding college carryover has not taken place. Will need to have a broader discussion about distribution of these type funds.

## **VI. Reports/Updates**

Moreno Valley College – R. Steinback

Their college strategic plan was brought before DSPC April 19 where various changes were suggested. Dr. Steinback thanked everyone involved who worked during the summer to make those changes and their plan was approved by the Moreno Valley College Academic Senate on Monday. She also asked questions whether the distribution of funds to the colleges will mirror the same percentage as the State to the District. If using the current BAM formula, the colleges will receive a reduction. How will this be addressed and when?

Norco College – M. Green

Enrollment number are up; thanks to all who worked hard with calling and follow up with students who started the enrollment process and had not completed; Welcome Day went well; Chancellor's Open Forum this week went well; pleasure to be back at Norco College.

Riverside City College – G. Anderson

Enrollment is on target.

Adjourned at 3:00 p.m