



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, November 22, 2019  
CAADO – Rooms 138 & 140  
2:00 pm – 4:05 pm

**Present:** Hussain Agah, Gregory Anderson, Stephen Ashby, Melissa Bader, Quinton Bemiller, Christopher Blackmore, Aaron Brown, FeRita Carter, Michael Collins, Carol Farrar, Rebeccah Goldware, Evelyn Gonzalez, Monica Green, Wolde-Ab Isaac, Nathaniel Jones, Ruth Leal, Susan Mills, Sheila Pisa, Thea Quigley, Abel Sanchez, Kathleen Sell, Mark Sellick, Robin Steinback, David Torres, Launa Wilson, Jorge Zavala, Lijuan Zhai

**Absent:** Kristi DiMemmo, Kurt Faulknerloser, Jennifer Floerke, Jeannie Kim, Carlos Lopez, Patrick Pyle, Gustavo Segura, Denise Terrazas, Chip West

**Guests:** Monica Esqueda, Shauna Gates, Diana Torres, Marisa Yeager

### I. Committee Business

- a. Approval of the October 25, 2019 Minutes – Minutes will be brought back to a future meeting for approval.
- b. Approval of the November 22, 2019 Agenda

### II. Chancellor's Report - None

### III. Action Items

- Norco College Educational Master Plan – M. Green  
Dr. Green highlighted various portions of the plan that have been revised (new mission, vision and values statement; student, regional and college transformation sections). The plan is aligned to their Facilities Master Plan that was Board approved; and has clear alignment to the District Strategic Plan. Their core commitments have been reaffirmed with 2 new additional added; has been reviewed for the strategic direction and goals. Was reviewed and approved by their Strategic Planning Committee and Academic Senate.  
Suggested:
  - Use concrete numbers throughout the document and/or list the goals; not consistent
  - Seems to look like an educational master plan and strategic master plan.
  - Goals have been stated in quantifying goals. Goals need to have targets.
  - Confusion between region and service area.
  - SWOT analysis needs to be restated using strength, weakness (for internal) threats, opportunities (for external)
  - Need to address faculty, staff and student retention.
  - Photonics – should be drafted in a manner that does not include the research facility.

Sellick/Sell moved that Norco College has followed the proper process of bringing their Educational Master Plan to DSPC for their advice and suggestions. Motion passed with 1 abstention. This document does not need to return to DSPC for further review.

A lengthy discussion ensued regarding the function and charge of DSPC. The Chancellor will write a document listing this body's function.

- Moreno Valley College Early Childhood Education Fee Increase – R. Steinback  
Basically the same fee increase as RCC brought a few months back. Moreno Valley College received a grant that could have impacted this item. These increases would go into effect January 2020. Narrative will be updated to remove “Toddler Program”. Anderson/Farrar moved to accept and move forward. Motion passed.
- RCCD Function Maps and Statement of Purpose – A. Brown  
Since coming before DSPC in May, a large amount of work has gone into Standards 2 and 4. Statement of Purpose has also been revised. Requesting “draft” be removed from the document but still remain a living document to allow further review. Questions have been directed to the Vice Chancellor HR regarding this document. Sellick/Anderson moved to accept the RCCD Function Map. Motion passed.

#### **IV. Information Items**

- Needs Assessment Study: Transitioning BCTC to Education Center Status – N. Jones  
This study is part of the process to establish the Ben Clark Training Center as an Education Center. Other requirements included long term lease of the site, access to student services, on-site administration, access to student population, offering general ed. courses, enrollment exceeding 500 full-time students. The anticipated approval date of the Center is March 2020. Receipt of additional apportionment funds is 2022-2023 FY.
- MVC Mission, Vision and Values – A. Sanchez and E. Gonzalez  
The new Moreno Valley College Mission, Vision and Values was reviewed. Students, faculty, staff and administration were surveyed for their suggestions. MVC Strategic Planning Council, Academic Senate and President's Cabinet have approved.
- RCCD 2020 Legislative Program – M. Yeager  
The current State and Federal areas of focus by RCCD were discussed. These areas will be covered when the Board of Trustees and administration conduct legislative visits in Sacramento and Washington DC early 2020.
- RCCD Police Standard Operating Procedures Manual – S. Gates  
Due to time constraints, this item will return to the December 6<sup>th</sup> DSPC meeting.

#### **V. Task Force/Sub-Committee/Special Reports**

- DBAC Meeting Minutes – May
- DBAC Meeting Minutes – August
- DBAC Meeting Minutes - October

#### **VI. Reports/Updates - None**

- Moreno Valley College
- Norco College
- Riverside City College

Adjourned at 4:05 p.m