

OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, April 23, 2021

Via Teleconference

2:02 pm – 3:30 pm

Present: Hussain Agah, Stephen Ashby, Majd Askar, Quinton Bemiller, Trinda Best, Christopher Blackmore, Victor Bolanos, Aaron Brown, FeRita Carter, Michael Collins, Michael Collins, Torria Davis, Kristine DiMemmo, Kevin Fleming, Rebeccah Goldware, Wolde-Ab Isaac, Ruth Leal, Virgil Lee, Susan Mills, Paul O'Connell, Abel Sanchez, Elena Santa Cruz, Mark Sellick, Robin Steinback, David Torres, Delisle Warden, Chip West, Launa Wilson, Lijuan Zhai

Absent: Gregory Anderson, Jennifer Floerke, Evelyn Gonzalez, Monica Green, Ivan Hess, Jeannie Kim, Samuel Lee, Carlos Lopez, Christopher Sweeten, Kaneesha Tarrant, Georgina Villasenor-Lee

Guests: Cristina Cervantes, Rebecca Crippin, Cindy Lenzion, Laurie McQuay-Peninger

I. Committee Business

- a. Approval of the March 19, 2021 Minutes – Carter/Fleming moved to approve the minutes of March 19, 2021. Motion carried. [A. Sanchez-Abstention]
- b. Presentation of the April 23, 2021 Agenda

II. Chancellor's Report - W. Isaac

- Attended the Trustee's Institute meeting today with 34 other district trustees and CEOs. Included experts from AACC and the Aspen Institute focusing on how trustees and CEOs can improve their relationship and how to get trustees more involved in equity and setting clear goals for their CEO. As their project, RCCD has chosen the Summer Math Institute which will increase the rate of math completion for students in their first year of college.
- Held the first Safe Return Town Hall meeting on Wednesday. Thanks to the VPs of Business Services, the Chief of Police and Director of Risk Management. A town hall will be held each month through August. The next one will focus on academic programs. As plans for the town hall are finalized, information will be sent out. R. Steinback shared that a Q&A sheet will be developed and posted on the District webpage.
- The Chancellor has received information from the State Chancellor's Office on mandating students to receive the COVID vaccine before returning to campus. This is the same requirement Cal State and UC systems have adopted. Anyone with issues can apply for an accommodation.

III. Information Items

- a. California Community College Capital Outlay Program Revision – H. Agah
After the Vision for Success was approved through the State Chancellor's Office changes were made to the application and scoring process to submit projects to the state. Reviewed were the project eligibility criteria, new scoring metric updates, local contribution and hardship waiver updates and the impact to RCCD. With the new process, districts are required a minimum of 25% local contribution of the total project budget and the hardship waiver of a failed obligation bond has been eliminated. The State Chancellor's Office just approved seven projects which has exhausted the remaining Prop 51 funds. The Chancellor stressed how important it will be for the district to get a general obligation bond passed during the November 2022 election.
- b. Grant Management Handbook – L. McQuay-Peninger

A handbook was created as a training tool and resource for faculty and staff who manage grant projects within RCCD. This handbook is a living document that will be updated as needed. It will be posted on the Grants page of the District's website.

IV. Action Items

V. Task Force/Sub-Committee/Special Reports

VI. Reports/Updates

- Moreno Valley College – R. Steinback
Their Education Master Plan is making its way through the process; will be coming to DSPC and then on to the Board for approval by the end of the term.
- Norco College – M. Collins
A COVID vaccination clinic was held at the college with over 400 shots being given; continuing with refining the Safe Return plans for the fall semester; celebrating STEAM Week; preparing for summer registration. The college's Strategic Plan was recently approved by the Board so they are working on approving charters. Black Student Success Week is scheduled next week; equity data is being analyzed in relation to student outcomes; working on their plans for a virtual commencement on June 11 with a drive-through option on June 2; and encouraged everyone to take the virtual campus tour located on the Norco College website.
- Riverside City College – C. West
Vaccination clinic was held this week with over 1300 shots given; planning for the return of employees and students in the fall; finalizing plans for a virtual celebration of Classified Appreciation Week May 17-21; marketing has ramped up for summer enrollment; all their HEERF funds have been spent before the deadline and the college is also working on their virtual commencement on June 11 and drive-through option which will be held on June 3.

VII. Other

- Discuss Charge of DSPC and Voting Members
The Chancellor agreed this is long overdue. The foundation has been laid out with a function map listing the responsibilities and alignments; leadership committees are the same as the Board committees; and the colleges have mapped out leadership council and their memberships. He proposes to create a subcommittee chaired by Vice Chancellor Brown consisting of the three academic presidents; college presidents and the interim vice chancellor of Educational Services. This subcommittee will meet to review the structure, membership and charge of each of the councils. This item will remain on the DSPC agenda with monthly updates until finalized. Dr. Mills will forward a draft document that was started when she was vice chancellor of Education Services.

Adjourned at 3:30 p.m