

## OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, October 23, 2020

Via Teleconference

2:00 pm – 2:55 pm

**Present:** Hussain Agah, Gregory Anderson, Stephen Ashby, Quinton Bemiller, Trinda Best, Christopher Blackmore, Victor Bolanos, Aaron Brown, FeRita Carter, Torria Davis, Kristine DiMemmo, Carol Farrar, Kevin Fleming, Jennifer Floerke, Rebecca Goldware, Evelyn Gonzalez, Monica Green, Wolde-Ab Isaac, Nathaniel Jones, Jeannie Kim, Ruth Leal, Samuel Lee, Virgil Lee, Carlos Lopez, Abel Sanchez, Elena Santa Cruz, Mark Sellick, Robin Steinback, David Torres, Georgina Villasenor-Lee, Lijuan Zhai

**Absent:** Michael Collins, Ivan Hess, Paul O'Connell, Christopher Sweeten, Kaneesha Tarrant, Chip West, Launa Wilson

**Guests:** Majd Askar

### I. Committee Business

- a. Approval of the September 18, 2020 Minutes – DiMemmo/Carter moved to approve minutes of September 18, 2020. Motion carried.

### II. Chancellor's Report - W. Isaac

- Recruitment going fairly well for the Director of Risk Management. Two candidates have been sent forward for final interviews.
- General Counsel/Chief of Staff have also forwarded two candidates.
- The workshop for National Academics of Sciences, Engineering and Medicine went well yesterday. Dr. Jeannie Kim, Rex Beck from NC and Chancellor Isaac participated on various panels available through the workshop.

### III. Information Items

### IV. Action Items

### V. Task Force/Sub-Committee/Special Reports

- DBAC Minutes – September 11, 2020 – provided as an information item.
- Tax Revenue and Anticipation Notes (TRAN) – Aaron Brown  
A TRAN is a borrowing mechanism to obtain cash flow for the district to operate until the deferred funds begin arriving from the state in July 2021. The deferrals will begin in February through June 2020. The resolution authorizes no more than \$40 million. RCCD's share of the deferrals is \$46 million.
- Measure C Reconciliation – Majd Askar  
The Project Savings and Reconciliation report reconciles approved Measure C projects with actual completed project expenditures. The project saving is \$303,234, which if approved by the Board, will permit these funds to be reallocated to the colleges for future projects.

The report shows Norco College with a budget shortfall. This occurred because Measure C was voter approved before the district was a multi-college district. Norco College had several Board approved projects that were already completed or underway. The Measure C allocation was not sufficient to cover those projects and left them overcommitted. The adjustment of \$2,589,291 from centrally controlled funds was made to cover the deficit.

Interest income in the amount of \$453,790 from July 1, 2019 through June 30, 2020 will be allocated back to the colleges to use on future projects. Vice Chancellor Kim asked if these funds could be used toward Student Engagement Centers at the colleges. The Chancellor feels there is not enough money to cover the cost of a center but could be a topic of discussion. Vice Chancellor Brown asked her to forward her plans to him to discuss.

- **BAM Revision Project Update – Majd Askar**  
The Budget Allocation Model (BAM) began in 2018 through DBAC to establish a model where district funds are allocated on fair, equitable and transparent principles. The concept was developed using an exchange rate method in the form of discipline costs per FTES. Phase I consisted of the establishment for the basis of the model including method of calculating the discipline cost per FTES centered on the core principles.

Phase II involved the committee validating discipline costs for accuracy, assessing the exchange rate valuation, determining the base year, escalation factor and the beginning balance per entity. Special projects for exclusion were also identified, which are programs that are specific to a college.

Phase III will continue to assess and develop the model, the highest priority of the committee is to reassess the cost/per FTES rate for the unique disciplines (defined as a discipline that occurs at only one college). Examples of unique disciplines would be Nursing, Fire Tech, and Emergency Medical. Also on the agenda for Phase III is to look at these other areas such as new faculty position allocation methodology, non-general fund resource allocations, using the student centered funding formula components of equity and success outcomes, treatment of the district office, and continued assessment of the overall BAM performance.

## **VI. Reports/Updates**

- **Moreno Valley College – R. Steinback**  
MVC is making progress on their educational master plan. President Steinback thanked the faculty at MVC for all the work in completing the plan. Distance education is working beyond what the accreditation requirements call for when working with students. Excited to be included in Cohort II for the guided pathways. MVC has reorganized their administration structure to support the six-school model and guided pathways. In November will bring forward their plan on student engagement centers. Funding has been located to support two of the three centers. Discussions continue at the college on improving the student onboarding experience.
- **Norco College – M. Green**  
Held the first meeting of the instructional group of the Safe Return Task Force. A follow-up meeting with the coach on guided pathways is scheduled. Progress has been made on the implementation and revised processes and the needs of students, focusing on the steps ahead for the five project teams. Will be filming this week the virtual ground breaking of the veteran's resource center. The video should be completed and ready for release on November 11<sup>th</sup>. Representatives from each service areas were able to participate. Currently working on following-up with students who started registration but did not complete; reaching out to the 1200 students who enrolled in spring but did not come back in the fall; and connecting with other priority groups of students to encourage continued enrollment. NC strategic master plan and governance manual will come before DSPC in March 2021. President Green thanked academic senate on addressing the governance issue and is asking for consistency in regards to Title V and education code.
- **Riverside City College – G. Anderson**  
Guided pathways is becoming a more common topic in department meetings. Planning is underway with faculty, academic senate and others for the spring semester. Music students have been approved to return to face-to-face instruction by the Safe Return Task Force and the Chancellor and will be practicing on the football field and parking structures. A possible recommendation from athletics may be forthcoming. Next week, the vice presidents plans will move forward in the prioritization process. Several hiring searches are underway: VP Planning and Development, Director of Athletics, and VP Academic Affairs. He thanked Dr. Farrar for her hard work as she has decided to return to the classroom.
- **Call To Action – G. Anderson**  
Work has now started in all four-work areas. Others have been asking to join the task force and the various groups and all are encouraged to participate.

## **VII. Other**

- The Chancellor thanked Dr. Farrar for her hard work and dedication to the college. He tried, but could not convince her to remain in her position.