

## OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

### District Strategic Planning Council

Friday, October 21, 2022

CAADO 309 & Zoom

2:00 – 4:00 P.M.

### MEETING MINUTES

Meeting called to order – 2:01 pm

**Present:** Hussain Agah, Aaron Brown, AnnaMarie Amezquita, Stephen Ashby, Majd Askar, Christopher Blackmore, Victor Bolanos, FeRita Carter, Chris Clarke, Michael Collins, Kristine DiMemmo, Keith Dobyms, Tammy Few, Mark Figueroa, Felipe Galicia, Rebecca Goldware, Evelyn Gonzalez, Monica Green, Casandra Greene, Vivian Harris, Ruth Leal, Susan Mills, Michael Peterson, Mark Sellick, Arlene Serrato, Christopher Sweeten, Kaneesha Tarrant, Julie Taylor, Denise Terrazas, David Torres, Beiwei Tu, Joel Webb, Launa Wilson, Lijuan Zhai

**Absent:** Kimberly Bell, Torria Davis, Rochelle Duran, Andrew Graham, Azadeh Iglesias, Wolde-Ab Isaac, Debra Mustain, Jason Parks, Laurie McQuay-Peninger, Robin Steinback, Lynn Wright

**Guests Present:** Tim Gutierrez, Tenisha James, Inez Moore, Kathryn Stevenson, Michael Paul Wong, Ines Solis (minute recorder)

#### I. Committee Business

##### a. Approval of the October 21, 2022 Agenda

Motion to approve the October 21, 2022 agenda.

- 1<sup>st</sup> M. Peterson, 2<sup>nd</sup> F. Carter; No abstentions

##### b. Approval of the September 16, 2022 Minutes

Motion to approve the September 16, 2022 minutes as written.

- 1<sup>st</sup> F. Carter, 2<sup>nd</sup> B. Tu; No abstentions

#### II. Vice Chancellor's Report

Vice Chancellor Susan Mills attended the California Community College-Chief Instructional Officers' conference where the theme was *Equity at the Core*. The conference emphasized having equity at the heart of all district planning and integrated *Equity* into the plans. The theme was very fitting because the college Student Equity Plans are being presented as part of the DSPC's agenda. While in attendance at the conference, the State Chancellor's Office representatives informed of several board policies that will need revisions statewide. The timing aligns well with RCCD as it is in the process of updating Board policies.

#### III. Information Items

##### a. Solar Project Financing

Vice Chancellor Aaron Brown presented RCCD Solar Project Financing and provided background information on the project. The scope of the project was detailed and questions regarding the project were answered in detail. The Council was also encouraged to review the [website](#) where project specifics and developments are continuously updated.

##### b. Student Equity Plans

A collaborative presentation of the Student Equity Plans from Moreno Valley College, Norco College and Riverside City College was presented for review and input. The Council provided feedback and points of improvement to help provide clarity for future audiences and make the data more impactful. The collaborative presentation and the three college Student Equity Plans will be presented at Cabinet followed by a presentation to the Board of Trustees.

#### IV. Action Items

##### a. District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure (Second Read)

Vice Chancellor Susan Mills presented a second read of the District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure. Details of the proposed changes were reviewed one-by-one and discussion ensued. Due to time limitations, the Council reviewed three of the five DSPC Committees with recommendations noted to further improve the

document. A third read was recommended by the Council.

**V. Task Force/Sub-Committee/Special Reports**

- a. District Budget Advisory Council Minutes: April 28, 2022 and May 19, 2022
  - o The DBAC minutes for April 28<sup>th</sup> and May 19<sup>th</sup> were included in the agenda packet for the Council's review. The Council did not have any questions or additional input for Vice Chancellor Aaron Brown.
- b. Facilities Planning and Development Council Minutes: July 28, 2022 and August 25, 2022
  - o The FPDC minutes for July 28<sup>th</sup> and August 25<sup>th</sup> were included in the agenda packet for the Council's review. The Council did not have any questions or additional input for Vice Chancellor Aaron Brown.

**VI. Reports/Updates**

**a. Moreno Valley College**

Vice President Mark Figueroa informed that Moreno Valley College has achieved 91.5 percent of its fall FTES target and it is reflective of the strategies recently deployed at the college through holistic support to students. There is an observable increase in the number of units attempted per student, averaging 9.1 units across all demographics as well as an increase in full time students. The MVC outreach teams are visible in community attending public events and visiting public high schools. The building dedication for the School of Public Safety building for the Moreno Valley Education Center was well attended.

**b. Norco College**

Dr. Monica Green shared that Norco College is engaging in strategic planning, and counselors are ranking their priorities and implementing the Hotep recommendations from the equity audit. They expect to finalize their areas of focus at their next council meeting and look at their scope. Enrollment is 18.4 percent up from last fall, currently at 87.7 percent of NC's overall target comprised of 40 percent of students' enrolled only online, 10 percent only enrolled face-to-face, and 50 percent with hybrid enrollment. Norco College is hoping to finalize their apprenticeship partnership with the Southwestern Carpenter's Union and begin registration for fall enrollments.

**c. Riverside City College**

Dr. FeRita Carter informed that Riverside City College is at 99.5 percent FTES for fall 2022. The 2023 winter/spring schedule was posted on October 17<sup>th</sup>. The RCC team is finalizing the enrollment management plan under the leadership of Vice President DiMemmo. The college is fully immersed in the strategic planning cycle where program plans and faculty hiring requests are being prioritized. In regards to Guided Pathways, the counseling team will now be dispersed across campus and counselors will be rotating at each of the engagement center so that there is always a counselor present. The Counseling Clerks and Ed Advisors have also been moved to the engagement centers throughout campus to better serve students.

**VII. Other**

- a. Next Meeting: November 18, 2022

Adjournment 4:13 pm