

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, November 18, 2022

CAADO 309 & Zoom

2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:02 pm

Present: Hussain Agah, Aaron Brown, Stephen Ashby, Majd Askar, Christopher Blackmore, Victor Bolanos, FeRita Carter, Michael Collins, Kristine DiMemmo, Keith Dobyms, Tammy Few, Mark Figueroa, Felipe Galicia, Rebeccah Goldware, Evelyn Gonzalez, Casandra Greene, Vivian Harris, Tenisha James, Ruth Leal, Susan Mills, Michael Peterson, Mark Sellick, Christopher Sweeten, Rhonda Taube, Denise Terrazas, David Torres, Joel Webb, Lynn Wright, Lijuan Zhai

Absent: AnnaMarie Amezcuita, Kimberly Bell, Chris Clarke, Torria Davis, Rochelle Duran, Andrew Graham, Monica Green, Azadeh Iglesias, Wolde-Ab Isaac, Debra Mustain, Jason Parks, Laurie McQuay-Peninger, Arlene Serrato, Robin Steinback, Kaneesha Tarrant, Julie Taylor, Beiwei Tu, Launa Wilson

Guests Present: Bryan Medina, Ines Solis (minute recorder)

I. Committee Business

a. Approval of the November 18, 2022 Agenda

Motion to approve amending agenda for November 18, 2022 to remove item II.c and bring it back to the December 9th DSPC meeting.

- 1st K. DiMemmo, 2nd M. Peterson; No abstentions

b. Approval of the October 21, 2022 Minutes

Motion to approve the October 21, 2022 minutes as written.

- 1st V. Harris, 2nd M. Peterson; No abstentions

II. Action Items

a. District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure (Third Read)

Vice Chancellor Susan Mills presented a third read of the District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure. A review of the Teaching and Learning, Human Resources, and Institutional Planning, Effectiveness, and Governance Sub-Committees was conducted identifying the changes as proposed from the second read. A review of the Resources and Advancement and Partnerships Sub-Committees followed and further input was offered. After discussing the additional proposed changes, a fourth read was recommended by the Council.

b. Emergency Conditions Allowance Recovery Plan

Vice Chancellor Susan Mills presented the updates to the Emergency Conditions Allowance Recovery Plan Update for the Council's review and input. The Plan will be presented at the January Board of Trustees meeting for approval and will be submitted to the State Chancellor's office to meet the February 2023 submission deadline.

Motion to approve the Emergency Conditions Allowance Recovery Plan Update as written.

- 1st M. Peterson, 2nd K. DiMemmo; No abstentions

c. Board Policy 5200 Budget Preparation

Item II.c. was withdrawn from agenda and tabled for the December 9th District Strategic Planning Council meeting.

III. Information Items

a. 2023-2024 Schedule Production

Vice Chancellor Susan Mills and Instructional Support Coordinator Bryan Medina informed that the Scheduling task force is recommending to move to a scheduling timeline with a full-year schedule roll. The task force was comprised of approximately 30

diverse members and included faculty, IDSs, IT, and Enrollment Services. Moving this scheduling timeline gives counselors more time to interact with students to work on their educational plans by posting registration earlier, provides an opportunity to lock-in Associate faculty schedules and gives IDSs an opportunity to use time more effectively. The full-year roll will be implemented beginning January 2023.

IV. Task Force/Sub-Committee/Special Reports

- a. Facilities Planning and Development Council Minutes: September 29, 2022
 - o The FPDC minutes for September 29th were included in the agenda packet for the Council's review. The Council did not have any questions or additional input for Vice Chancellor Aaron Brown.

V. Vice Chancellor's Report

Vice Chancellor Susan Mills did not have any additional items to report.

VI. Reports/Updates

a. Moreno Valley College

Vice President Christopher Sweeten informed that Moreno Valley held their first town hall regarding the proposed participatory governance structure and are actively collecting feedback. The MVC team has been diligently working with their Strategic Enrollment task force on their Strategic plan to address enrollment declines and supporting students. A draft should be ready next month, and the MVC Student housing plans are in progress. For Guided Pathways, four engagement centers now have permanent locations and two have temporary locations.

b. Norco College

Vice President Michael Collins shared that Norco College's enrollment is underway and winter is approximately 70 FTES higher compared to last year. Academic Affairs and Student Services have teamed up on a campaign to recruit and invite students that left during the pandemic. The NC leadership councils have finalized their rankings for the resource request prioritization and will be presented at their next college council meeting for acceptance and to have the resource allocations begin in January. Leadership councils and constituency groups have ranked the HOTEQ equity audit recommendations and will begin the work of operationalizing it and prioritizing recommendations in collaboration with the Executive Cabinet and the student equity leads.

b. Riverside City College

Interim President FeRita Carter informed that Riverside City College's leadership councils have engaged in their strategic planning process for budget and faculty prioritization. The final rankings have been shared with EPOC and are on RCC's Strategic Planning website list. These will go through a final review with the RCC Academic Senate before they are received at the President's office. Engagement centers at RCC increased their onsite staffing; counselors have been assigned to specific engagement centers for easier access for student to seek counseling support in addition to the general counseling support services that will continue in the Kane building. Other members of the counseling teams, such as Ed Advisors, have been deployed to the academic engagement centers as well.

VII. Other

- a. Next Meeting: December 9, 2022

Adjournment 3:53 pm