

February 13, 2012

Colleagues,

Via this memo, we are providing you with the Credit FTES target for 2012-2013.

Based on District's target for 2012-2013 of 25,186, the table below provides you with FTES targets for each college. This is based on the % distribution discussed at the enrollment management committee meeting on December 5<sup>th</sup>, 2012.

**Credit Resident FTES targets 2012-2013:**

<b>Credit FTES</b>	<b>2012-2013</b>	<b>% Distributions</b>
MOV	5792.78	23
NOR	5792.78	23
RIV	13600.44	54
<b>District</b>	<b>25186</b>	<b>100</b>

The colleges have the flexibility of planning for each term within the fiscal year.

I understand that we need to prepare our summer schedule by March 1<sup>st</sup>, 2012.

It is imperative that “Enrollment Management Committee” at each **College** would meet and finalize the tentative section distribution over the next four terms for 2012-2013.

Please plan accordingly and inform the College FTES distributions targets for each term.

Please be reminded that scheduling is the core for optimum FTES generation.

I will be glad to assist the colleges for any additional college specific information as needed.

