

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

March 20, 2014

Agenda

Time: 12:50 – 1:50 pm

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**I. Call Meeting to Order**

- a. Approval of December 5, 2013 Minutes/MSC
- b. Appoint new Faculty co-chair
- b. Welcome the appointment of Carol Miter as the new Norco Representative
- c. Acknowledge Mike Cluff's service since 2010-2011

**II. Information Only**

- a. **Don Wilcoxson** – revised professor application accepted unanimously by e-mail vote on December 20, 2013 to move forward.  
**Motion** – to accept Don Wilcoxson's revised Full Professor Application by e-mail on 12/20/13  
**MSC/Kearn/Cramm/Unanimous**
- b. **Maria Pacheco** – is an Associate Professor of Counseling at MVC. She requested salary reclassification from E to F based on completion of 15 semester units from the Chicago School of Professional Psychology, L.A. campus in pursuit of her Psy.D degree in Marital and Family Therapy.  
**Motion** – to approve Maria Pacheco's salary reclassification from E to F  
**MSC/Banks/Kearn/Unanimous / PG & SL Committee approved this reclassification by email vote on 1/28/14 to expedite this for board approval.**
- c. **Sheila Pisa** - is a Professor of Mathematics at Moreno Valley College. She is requesting salary reclassification from Column F to Column H based on award of her Doctorate in Educational Technology from Pepperdine University on 10/15/13 for a total of 62 semester units.  
**Motion** – to approve Sheila Pisa's salary reclassification from Column F to Column H  
**MSC/Kern/Banks/Unanimous / PG & SL approved this reclassification by e-mail vote on 1/9/14 to expedite this for board approval.**
- d. **Carla Reible** – Sylvia Thomas sent Carla an email on 12/17/13 regarding her approved professional growth plan in May 2013. After reviewing these courses from the University of Phoenix, the committee realized that these courses are CEUs per BP 3080 and not coursework for salary advancement. Sylvia stated in her email, that it is possible PG & SL might withdraw its approval of her plan.
- e. **Additional revisions to AP 7160 regarding questions about terminal degrees and publications– Terminal Degrees:** Since the policy is explicit in stating that professional growth must be in the faculty member's discipline or related directly to their assignment, a question was raised about doctorate degrees, many of which are in broader, non-discipline-related areas....like Leadership, Community College Specialization, Educational Administration and so forth.  
**Publications:** What if a faculty member writes a second book on the same topic as their first book? Would they still be eligible to submit the second book towards professional growth? Due to the confusion, suggested language has been added to paragraphs II.A. and II.B.1. (See attached AP 7160a)
- f. **Update of professional growth plans for Counseling faculty**  
PG & SL's letter of December 17, 2013 stated that courses completed by Counseling faculty as of January 31, 2014 from previously approved professional growth plans, would be accepted as graduate level courses for salary advancement from the University of La Verne. Any additional coursework described as professional level, fully online, self-paced courses which are non-degree applicable, will from now on, only be applied as CEU credit as granted under BP 3080, Option II.A.3.
- g. **Update on Rank of Professor for 2014-2015 (8)**  
Moreno Valley  
Chris Nollette, Emergency Medical Services

Norco

Rex Beck, Business Administration  
Rosina Chacon, Counseling  
Dominique Hitchcock, Spanish  
Gail Zwart, Business Administration

Riverside City College

Debbie Cazares, Early Childhood Education  
Patricia Tutor, Nursing  
Don Wilcoxson, Business Administration

**III. Professional Growth**

**James Finley** – is an Instructor in Multimedia at Norco. He is requesting approval of his professional growth plan to earn his Masters in Software Engineering from Cal State Fullerton for a total of 30 semester units:

CPSC 541	Systems and Software Standards and Requirements	3.00
CPSC 542	Software Verification and Validation	3.00
CPSC 543	Software Maintenance	3.00
CPSC 544	Advanced Software Process	3.00
CPSC 545	Software Design and Architecture	3.00
CPSC 546	Modern Software Management	3.00
CPSC 547	Software Measurement	3.00
CPSC 548	Professional, Ethical and Legal Issues for Software Engineers	3.00
CPSC 597	Masters Project/Thesis	<u>6.00</u>
	Total:	30 sem units

**IV. Reclassification**

**Rosa Ramos** – is an Associate Professor of Counseling at RCC. Rosa is requesting salary reclassification from F to G based on completion of 12 semester units from the University of La Verne and 5 semester units from RCC for SPA-3 in Fall 2007:

EDUC 713J	Motivating Students Who Don't Care	3.00
EDUC 715B	Making Connections for Engaged Learning	3.00
EDUC 715I	Effective Feedback to Improve Student Achievement	3.00
EDUC 716G	Bridging the Culture and Poverty Gap in Education	3.00
SPA 3	Spanish 3 (Fall 2007)	<u>5.00</u>
	TOTAL:	17 sem units

**Marissa Iliscupidez** – is an Assistant Professor of Counseling at Norco. Marissa is requesting salary reclassification from D to E based on completion of 15 semester units and award of her Inclusive Classroom Teaching Certificate from the University of La Verne:

EDUC 711X	Creating a Mindful Environment	3.00
EDUC 712N	Teaching the Latino Student	3.00
EDUC 713K	The Differentiated Classroom	3.00
EDUC 714U	Understanding Asperger's Syndrome	3.00
EDUC 715A	Teaching Students with Mild Disabilities	<u>3.00</u>

**Total 15 sem units**

**Jeanne Howard** – is an Associate Professor of Counseling at MVC. She is requesting salary reclassification from F to G based on completion of 15 semester units from the University of La Verne:

EDUC 714P	Microsoft Excel	3.00
EDUC 717E	Creating a Google Apps Classroom	3.00
EDUC 715P	Web 2.0 Powerful Tools to Transform Teaching	3.00
EDUC 714U	Understanding Asperger's Syndrome	3.00
EDUC 712Z	Understanding Autism	<u>3.00</u>
	<b>TOTAL</b>	<b>15 sem units</b>

**LaTonya Parker-** is an Associate Professor of Counseling at MVC. She is requesting salary reclassification from D-12 to E-12 in from Brandman University in pursuit of her Ed.D in Organizational Leadership (official transcript pending):

EDOL 700	Transformational Leadership	3.00
EDOL 750	Writing for Research & Publication I	2.00
EDOL 705	Organizational Communication and Conflict Management	3.00
EDOL 751	Writing for Research & Publication II	2.00
EDOL 706	Team and Group Dynamics	3.00
EDOL 752	Quantitative Research Methods	<u>2.00</u>
	Total semester units:	15.00

**Next Meeting:**

**Thursday, April 3, 2014  
12:50 – 1:50  
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