

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

March 5, 2015

Agenda - **Amended**

Time: 12:50 – 1:50 pm

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I. Approval of December 5, 2014 Minutes

II. Information Only

AP 7160a – District Academic Senate had asked the PG & SL Committee for a rubric and rationale for increasing the units for publications to a maximum of seven units. The final version of AP 7160a has been uploaded to the website.

Excerpt from November 6th minutes to refresh our memory:

Professional Growth Credit for publications, textbooks, articles, and compilations - Cyndi Gobatie is submitting her observations for a rubric. Overall, Cyndi felt it would be ill advised to create any kind of stringent rubric due to the rare occurrence of a salary reclassification based on publications.

- Celia stated that she agrees with the majority of Cyndi's guidelines. However, she doesn't believe that a published book should be granted the same amount of units as a long article. She thinks a published book should receive more or a long article less.

Discussion followed. The committee agreed that the language in AP 7160a regarding the maximum amount of allowable credit for publications and independent study should be changed from five maximum units to 7-10 units. During the previous revision process of AP 7160a, the committee had changed the maximum number of units to seven but then decided to change back to five units so as not to hold up the approval process by the Senate. The committee had stated instead that maybe a rubric was needed and agreed to provide research on creating a rubric by the next meeting. The committee had stated that a rubric could be a link provided in the AP document.

Tammy will write up a request to present to the District Senate President explaining why PG & SL feels it's necessary to make the above changes to AP 7160a in hopes that this request will be submitted as an agenda item to District Senate.

Mohamad Kassab – is a one year temp teaching Mathematics at RCC. He wanted approval of his professional growth plan to increase his knowledge and expertise in methods of instruction, better understanding students' needs, and in coaching and mentoring others. His plan is to take 24 semester units at University of San Diego beginning 1/27/15 – 5/1/15:

EDU-X763H	Computer for the Educator – Level I	3.00
EDU-X764H	Computer for the Educator – Level II	3.00
EDU-X750H	The Tech Savvy Teacher	2.00
EDU-X783	Identifying Resources	2.00
EDU-X782	Becoming a Professional	2.00
EDU-X780	Adolescent Literacy	2.00
EDU-X777	Families as Partners	2.00
EDU-X775	Aligning Standards, Curriculum & Assessment	2.00
EDU-X778	Strategic Planning	2.00
EDU-X779	Teaching Methods for all Learners	2.00
EDU-X776	Classroom Management	<u>2.00</u>
	Total semester units:	24.00

The consensus of the committee, by e-mail, was that these courses are continuing education courses designed for K-12 teachers offered through San Diego's Division of Professional and Continuing Education rather than through the University of San Diego. He didn't give further explanation of how this would help him advance or grow in knowledge to teach students here at RCC.

Secondly, he asked if he could receive credit for his Masters in Engineering from the Lebanese University. Susan Boling from HR stated on 1/23/15 that in order to consider a revised salary placement for Mohamad, she would need his original official professional evaluation of his

master's degree foreign transcripts. Currently, I have not received any further information from him.

Shari Yates – Associate Professor of Early Childhood Education at RCC. Requested salary advancement to Column H based on award of her Doctor of Education from Brandman University 12/24/14.

EDOL 723	Innovation in Resource	3.00
EDOL 791	Dissertation I	3.00
EDOL 792	Dissertation II	3.00

Motion – to accept Shari Yates' salary reclassification from Column G to Column H

Saxon/Banks (e-mail vote 1/20/15: 4 ayes) Motion passed

III. **Distinguished Professor Application Approved for 2015-16**

a. Sharon Crasnow – approved by Chancellor (*needs Senate's and Ron Pardee's approval*)

IV. **Professor Applications Approved for 2015-16**

a. Greg Burchett – *approved by President*

b. Rita Chenoweth - *approved by President*

c. Dorothy Gaylor - *approved by President*

d. Lisa Howard - *approved by President*

e. Ingrid Wicken – **Motion:** PG & SL recommended forwarding Ingrid's professor application by email on 1/20/15 after receiving her additional information/**Saxon/Gobatie (vote: 4 ayes)**

Motion Passed (Approved by President and Chancellor)

f. Ann Pfeifle – *PG & SL suggested she re-apply when she has completed her Ph.D. or 15 years of exemplary service.*

V. **Professional Growth**

Marissa Iliscupidez – is an Associate Professor in Counseling at Norco. She is requesting approval of her professional growth plan to take 12 semester units and earn an Online Teaching and Learning Certificate from the California State University East Bay:

EDUI 7801	Introduction to Online Teaching and Learning	3.01
EDUI 7802	Teaching Models for Online Teaching Instruction	3.01
EDUI 7803	Technology Tools for Online Instruction	3.01
EDUI 7804	Designing Curriculum for Online Instruction	<u>3.01</u>
	Total Semester Units:	12.04

Richard Gabriel – is an Instructor in Culinary Arts at RCC. He is requesting approval of his professional growth plan to pursue his Masters in Education from Brandman University for a total of 33 semester units starting May 2015 through May 2016:

EDUU 600	Research and Evaluation Methods	3.00
EDUU 605	Democracy, Educational and Social Change	3.00
EDUU 607	Seminar in Comparative Education	3.00
EDUU 606	Seminar in Learning Theory	3.00
EDUU 515	Teaching the Adult Learner	3.00
EDCI 631	Differentiated Instruction in Multicultural and Multi-Ability Classrooms	3.00
EDUU 609	Seminar in Curriculum Studies	3.00
EDUU 632	Assessing Student Learning	3.00
EDCI 634	Contemporary Issues and Trends in Curriculum: Expertise Paper Development	3.00
EDUU 608	Seminar in the Social Foundations of Education	3.00
EDAU 674	Instructional Leadership, Supervision and Accountability	<u>3.00</u>
	Total Semester Units:	33.00

Terrie Hawthorne – is a Visiting Assistant Professor in Counseling at Moreno Valley College. She is requesting professional growth credit for hours she will spend on preparing for the State Licensing Exam to receive her License to ????. Does her plan qualify under AP 7160a II.A.4 regarding workshops where hours of intense outside preparation is involved to receive up to 5 semester units of credit or under II.C.1 - Independent Study? (*Plan hasn't been received yet*)

VI. Salary Reclassification

Garth Schultz – is an Associate Professor of Counseling at RCC. He is requesting salary advancement from Column F to Column G based on completion of 18 semester units from San Diego State University. He has earned his second Masters which won't show up on his transcript until April/May:

ARP 710A	Organizational Development	3.00
APR 745	Internship	3.00
ARP 710B	Program Development	3.00
ARP 745B	Internship	3.00
ARP 607	Apps in Rehab Technology	3.00
ARP 798	Special Study	<u>3.00</u>
	Total Semester Units:	18.00

1st and 2nd motion made by e-mail – Saxon/Miter

Ingrid Wicken – is an Associate Professor in Kinesiology at MVC. She is requesting salary advancement from Column D to E based on the completion of the following courses and one publication:

Publication	Pray for Snow: A History of Skiing in Southern California <i>(approved by PG & SL on 10/20/97 and completed in June 2000 – 207 pages)</i>	TBD
HSTX 904	Riverside/San Bernardino: A History <i>(this course was previously approved for professional growth per letter dated 9/7/2000 from Ingrid to PG & SL. Don't have a copy of PG & SL's original approval letter showing number of units approved. Is this a CEU course? (Official transcript shows 3.00 units)</i>	3.00?
PSY481	Applied Sport & Fitness Psychology	3.00
PSY483	Contemporary Issues in Sports & Fitness	3.00
	Plus carryover units from last salary reclassification in August 1998:	<u>2.16</u>
	Total approved units:	??

Richard Gabriel – is an Instructor in Culinary Arts at RCC. He is requesting approval of his salary reclassification from Column D to Column E on the occupational salary schedule based on award of his Bachelor's from Brandman University for a total 54 semester units. *(He was hired in 2011 and had already completed 110 units towards his Bachelor's degree which is why he didn't have a professional growth plan on file).*

Bachelor's awarded - total semester units 54

Doug Finfrock – is an Assistant Professor of Kinesiology at RCC. He is requesting approval of his salary reclassification from Column F to Column G based on award of his Masters and completion of 12.00 semester units from Concordia University Irvine plus 4 carryover units. Official transcript received showing award of 2nd Masters in Coaching and Athletic Administration:

MCAA 520	Psychology of Coaching	4.00
MCAA 540	Sport Technologies	4.00
MCAA 595	Culminating Project	4.00
	Plus (4) four carryover units	<u>4.00</u>
	Total semester units:	16.00

Next Meeting:

**April 2, 2015
12:50-1:50
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