

# PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

## Meeting Agenda

Date: Thursday, November 3, 2022

Time: 12:50 p.m. – 1:50 p.m.

ZOOM Confer: 1-669-900-6833 / Meeting ID: 672 113 0391

<https://rccd-edu.zoom.us/j/6721130391>

### I. **Approval of the October 6, 2022 Minutes**

### II. **Approval of the November 3, 2022 Agenda**

III. **Committee Members:** James Banks; Vivian Harris (Co-Chair); Denise Indermuehle; LaNeshia Judon; Frankie Moore; Natalie Morford; Lijuan Zhai (Co-Chair)

**Guest(s):** Susan Mills; Ines Solis

**Current AP/BP Work Group Members:** Hayley Ashby; James Banks; Susan Brucks; Amber Casolari; Vivian Harris; Denise Indermuehle; Susan Mills; Rhonda Taube; Lijuan Zhai

### IV. **Information Only**

#### **Website/Forms**

All links and forms have been updated on the PG&SL website. The final forms have been made fillable and are ADA compliant. All links to the CTA Agreement, AP/BPs, forms and email addresses have been updated and verified. Please see the updated pages at: [https://www.rccd.edu/admin/ed\\_services/pgsl/Pages/index.aspx](https://www.rccd.edu/admin/ed_services/pgsl/Pages/index.aspx).

#### **Request for Rank of Professor/Distinguished Professor**

An email notification was sent to rccd-all on September 21, 2022, October 4, 2022, October 12, 2022 and October 26, 2022 providing the information to full-time faculty who will be applying for the Rank of Professor or Distinguished Professor. The deadline for the application(s) is no later than October 31, 2022 for the 2023 / 2024 Academic Year. All packets will be assembled for the Committee's review and consideration on December 1, 2022.

### V. **Discussion Items**

#### **December 1, 2022 PG&SL Meeting**

Request for a vote to determine if the meeting will be facilitated in person at the CAADO Offices or via Zoom.

#### **Request for Status on process for selecting the PG&SL Committee Members / Length of Term / Voting Process**

Vivian Harris has requested a status from the Academic Senate Presidents to determine the current process for selecting the individuals who serve as the College representatives on the PG&SL Committee, including the length of the term and the voting process. As of October 27, 2022, she has not received a response.

### VI. **Professional Growth**

**Tabled Items** – No tabled items for discussion at this time.

#### **New Requests**

**Webb, Joel** – Request for approval of a Professional Growth Plan to complete a CC Certificate for Librarians from Creative Commons. Items provided for committee's review are: The Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions; A letter describing the program and how the certificate is directly related to the current Academic Full-Time Faculty position; Documentation with a link to the website and an attachment pertaining to the specific program.

**VII. Salary Reclassification**

**Tabled Items** – No tabled items for discussion at this time.

**New Requests** - No new requests at this time.

**VIII. Open Hearing**

**IX. Next Meeting Dates:** December 1, 2022 (in person)  
March 2, 2023; April 6, 2023; May 18, 2023, June 1, 2023

**Meeting Adjourned:**