

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Meeting Agenda

Date: Thursday, December 1, 2022

Time: 12:50 p.m. – 1:50 p.m.

ZOOM Confer: 1-669-900-6833 / Meeting ID: 672 113 0391

<https://rccd-edu.zoom.us/j/6721130391>

I. **Approval of the November 3, 2022 Minutes**

II. **Approval of the December 1, 2022 Agenda**

III. **Committee Members:** James Banks; Vivian Harris (Co-Chair); Denise Indermuehle; LaNeshia Judon; Frankie Moore; Natalie Morford; Lijuan Zhai (Co-Chair)
Guest(s): Susan Mills; Ines Solis

Current AP/BP Work Group Members: Hayley Ashby; James Banks; Susan Brucks; Amber Casolari; Vivian Harris; Denise Indermuehle; Susan Mills; Rhonda Taube; Lijuan Zhai

IV. **Information Only**

Update by Vivian Harris - Co-Presentation at the New Faculty meeting on November 4, 2022 at Norco College on Professional Growth, Sabbatical Leave and Rank of Professor.

Update by Vivian Harris - Susan Brucks to present and take questions at the Academic Senate meeting(s) if deemed applicable by the Academic Senate President(s).

The respective committee members will coordinate a time for Susan Brucks to present, via Zoom, at the Faculty Development Committee meeting on Friday, February 10, 2023. – Status pending.

Request for Status on process for selecting the PG&SL Committee Members / Length of Term / Voting Process

Vivian Harris has requested a status from the Academic Senate Presidents to determine the current process for selecting the individuals who serve as the College representatives on the PG&SL Committee, including the length of the term and the voting process. As of October 27, 2022, she has not received a response. – **Vivian Harris and Lijuan Zhai will reach out to the Academic Senate President(s) to request a follow up status. Frankie Moore was requested by the Academic Senate President to serve on the committee and did not receive any information regarding shared governance nor term limit(s).**

V. **Discussion Items**

VI. **Request for Rank of Professor/Distinguished Professor**

The offices of Educational Services and Strategic Planning has received six (6) requests for the Rank of Professor for the 2023 / 2024 academic year. The information pertaining to the requests was provided to the PG&SL Committee on November 9, 2022 for review and consideration. No Requests for Rank of Distinguished Professor were received.

Requests for Change in Rank to Full Professor Applications 2023 / 2024 Academic Year

Doctorate/Terminal Degree

Stacie Eldridge	Associate Professor, Chemistry	Doctor of Philosophy	RCC
Chau Wong	Associate Professor, Mathematics	Doctor of Philosophy	RCC

Requests for Change in Rank to Full Professor Applications 2023 / 2024 Academic Year - continued

Exemplary service to the institution and/or the community for at least fifteen (15) years

Sharon Alexander	Associate Professor, Nursing	Master of Science, Nursing	RCC
Ellen Brown-Drinkwater	Associate Professor, Counseling	Master of Arts, Counseling	RCC
Felipe Galicia	Associate Professor, Biology	Master of Science, Biology	MVC
Micherri Wiggs	Associate Professor, Communication Studies	Masters of Arts, Communication Studies	RCC

VII. Request for Status on process for selecting the PG&SL Committee Members / Length of Term / Voting Process

Request for status update. Vivian Harris and Lijuan Zhai were to reach out to the Academic Senate President(s) to request a follow up status pertaining to the current process for selecting the individuals who serve as the College representatives on the PG&SL Committee, including the voting process, bylaws and did not receive any information regarding shared governance nor term limit(s).

VIII. Professional Growth

Tabled Items – No tabled items for discussion at this time.

New Requests

Bader, Melissa – Request for approval of a Professional Growth Plan to complete language coursework at Chaffey College. In addition to the coursework the faculty member is requesting approval for additional work with the Bill & Melinda Gates Foundation on Equity work (description and link in the letter to the committee). Items provided for committee's review are: The Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions; A letter describing the program and how the coursework and additional activity is directly related to the current Academic Full-Time Faculty position; Documentation with a link to the website and an attachment pertaining to the specific program and an email from HR&ER verifying 5 carryover units from time of hire.

IX. Salary Reclassification

Tabled Items – No tabled items for discussion at this time.

New Requests - No new requests at this time.

X. Open Hearing

XI. Next Meeting Dates: March 2, 2023; April 6, 2023; May 18, 2023, June 1, 2023

Meeting Adjourned: