

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Meeting Agenda

Date: Thursday, November 2, 2023

Time: 12:50 p.m. – 1:50 p.m.

ZOOM: 1-669-900-6833 / Meeting ID: 892 1899 6092 / Passcode: 620022

<https://rccd-edu.zoom.us/j/89218996092?pwd=K2pSMHdWLytoQVkvb3VZeVHdzRmQT09&from=addon>

*Revised

Call to Order:

I. **Approval of the *November 2, 2023 Agenda**

II. **Approval of the *October 5, 2023 Minutes**

III. **Committee Members**

Denise Indermuehle (Co-Chair)
LaNeshia Judon
Frankie Moore
Natalie Morford
Sara Nafzgar
Debbi Renfrow (Member, appointed as designee for
Professor James Banks)
Lijuan Zhai (Co-Chair)

Guest(s): Keith Dobyms; Felipe Galicia; Susan Brucks; Katherine Koh

IV. **Information Only**

Update to BP/AP Workgroup Members

Invitations will be sent to the workgroup members, and to the guests, by October 31, 2023. A meeting will be scheduled by Dr. Zhai's Administrative Assistant and an updated packet, with the most recent revisions, will be sent to the workgroup members.

Rank of Professor and Distinguished Professor

The deadline for Full-Time Faculty members to request a change in Rank to Professor or Distinguished Professor was October 31, 2023. As of October 30, 2023, there are two (2) recommendations for the Rank of Distinguished Professor and seven (7) requests for Rank of Professor. The information will be sent to the committee members in advance of the December 7, 2023 committee meeting.

V. **Discussion Items**

Request for vote to determine if the committee will meet in person or via Zoom at the December 7, 2023 committee meeting.

VI. Professional Growth

Tabled Items

Castro, Miguel – Request for approval of a Professional Growth Plan to complete stand-alone credit courses the California Community Colleges – California Virtual Campus. Items provided for committee's review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email has been sent to HR&ER to request a number, if any, of carry-over units prior to time of hire.

Crampton, Pamela – Request for approval of a Professional Growth Plan to complete two (2) language courses and two (2) wellness courses at Riverside City College. Items provided for committee's review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email from HR&ER verifying 11-2/3 carry-over units prior to time of hire.

Elton, William (Jim) – Request for approval of a Professional Growth Plan to complete all Spanish coursework that is available at Riverside City College. Items provided for committee's review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email from HR&ER verifying that there are no carry-over units prior to time of hire.

New Requests

Hernandez, Lisa – Request for approval of a Professional Growth Plan to complete upper-division, graduate work at California State Polytechnic University, Pomona. Items provided for committee's review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email from HR&ER verifying that there are no 0.6 carry-over units prior to time of hire.

Ramin, Michelle – Request for approval of a Professional Growth Plan due to Professional Publications. Items provided for committee's review are: A letter describing how the publications are directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; An acceptance letter, list of requirements, links and email/web correspondence pertaining to the submission and/or acceptance of various works for publication. An Email has been sent to HR&ER to and there are no carry-over units prior to time of hire.

Reible, Carla – Request for approval of a Professional Growth Plan to complete graduate level course work at Fresno Pacific University to complete a Certificate in Online Teaching & Design. Items provided for committee’s review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email has been sent to HR&ER to verify if there are carry-over units prior to time of hire.

Sanchez, Marc – Request for approval of a Professional Growth Plan to complete a PhD in Educational Psychology at the University of California, Riverside. Items provided for committee’s review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. The faculty member is currently at Column G and will be moved to Column H upon completion of the Degree and verification of official transcripts with the conferral date and degree posted.

VII. Salary Reclassification

Tabled Items

No tabled items.

New Request

Smith, Damien – Request for Salary Reclassification to move from Column D to Column E due to completion of 15 approved units from Concordia University, St. Paul. Items provided for the committee’s review are: Request for Reclassification Form; official transcripts; a copy of the committee’s program approval letters.

VIII. Open Hearing

IX. Next Meeting Dates: December 7, 2023 (In Person)
March 7, 2024; April 4, 2024; May 16, 2024; June 6, 2024

Meeting Adjourned: