

Professional Growth and Sabbatical Leave Committee

Tuesday, March 4, 2025

12:50 pm – 1:50 pm

Zoom Meeting

Meeting Agenda

Committee Members: Antonio Curtis, LaNeshia Judon, Frankie Moore, Natalie Morford, Sara Nafzgar, Debbi Renfrow (Co-Chair, Spring), Lijuan Zhai (Co-Chair)

I. Approval of the March 4, 2025, Agenda

Approval of the December 3, 2024, [Minutes](#)

II. Information Only

- a. Rank of Professor: Laura Adams, NC & Patrick Scullin, RCC, approved.
- b. Rank of Distinguished Professor: Don Ajene Wilcoxon, pending committee meeting.
- c. Sabbatical leaves: Deadline March 15 & May 15. No requests received yet.
- d. Future Flex presentation regarding Sabbatical Leave and Professional Growth.

III. Discussion Items – No discussion items.

IV. Professional Growth New Requests

[Brown, Leslie](#) (RCC) – Request for approval of a Professional Growth Plan to complete 5 credits of independent studies. HR has verified there are no carry-over units at time of hire.

[Fernandez, Candace](#) (MVC) – Request for approval of a Professional Growth Plan to complete a Master of Arts in Instructional Design and Technology from California State University, San Bernardino. HR has verified 7 carry-over units at time of hire.

[Gregory, Lua](#) (RCC) – Request for approval of a Professional Growth Plan to complete a graduate-level Inclusive Classroom Teaching Certificate from University of La Verne. HR has verified 9.34 carry-over units at time of hire.

[Henry, Kayla](#) (RCC) – Request for approval of a Professional Growth Plan to complete a Doctor of Philosophy in Transformative Studies from California Institute of Integral Studies. HR has verified there are no carry-over units at time of hire.

[Hutchings, Caroline](#) (Norco) – Request for approval of a Professional Growth Plan to complete a graduate certificate in Teaching and Learning Statistics & Data Science from North Carolina State University. There are 3.69 carry-over units towards the completion of an additional 15.0 approved semester units. HR has verified 6.0 carry-over units at time of hire, which leaves a balance of 9.69 carry-over units.

[Nafzgar, Sara](#) (Norco) – Request for approval of a Professional Growth Plan to complete graduate courses from University of La Verne. HR has verified there are no carry-over units at time of hire.

[Ragone, Justin](#) (MVC) – Request for approval of a Professional Growth Plan to complete a Doctor of Education (Ed.D.) Program from California Baptist University. HR has verified there are no carry-over units at time of hire.

V. Salary Reclassification New Requests

[Aguilar, Ruben](#) (Norco)– Request for Salary Reclassification to move from Column D to Column E due to completion of 16.0 approved units from California Baptist University. There was a balance of 1.0 carry-over semester unit, which leaves a balance of 2.0 approved units to apply toward the next salary reclassification request.

[Webb, Joel](#) (MVC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 15.0 approved units from University of La Verne. There was a balance of 1.0 carry-over semester unit, which leaves a balance of 1.0 approved unit to apply toward the next salary reclassification request.

VI. Open Hearing

VII. Next Meeting Dates:

- April 1, 2025
- May 20, 2025
- June 3, 2025

Meeting Adjourned