

Professional Growth and Sabbatical Leave Committee

Tuesday, May 20, 2025
12:50 pm – 1:50 pm
Zoom Meeting / CAADO Room 319

Meeting Agenda

Committee Members: Antonio Curtis, LaNeshia Judon, Frankie Moore, Natalie Morford, Sara Nafzgar, Debbi Renfrow (Co-Chair, Spring), Lijuan Zhai (Co-Chair)

- I. Approval of the May 20, 2025 Agenda**
Approval of the April 1, 2025 [Minutes](#)
- II. Information Only**
 - **Sabbatical Leave survey (29 responses)**
 - **Organization restructured under HR, under discussion under senate.**
 - **This is a brown act committee that meets via Zoom without public participation.**
- III. Discussion Items – No discussion items.**
- IV. Sabbatical Leave Requests**

[Peggy Campo](#) (Norco) – Request for 100% Semester Sabbatical Leave for Spring 2026.

[Heather Smith](#) (RCC) – Request for full year 100% Regular Sabbatical Leave for 2025-2026 Academic Year.

[Jeff Soto](#) (RCC) – Request for 100% Semester Sabbatical Leave for Spring 2026.

V. Professional Growth New Requests

[Leslie Alarcon](#) (MVC) – Request for approval of a Professional Growth Plan to complete a Doctor of Social Work (DSW) from California Baptist University. HR has verified there is no carry-over unit at time of hire.

[Citlalli Anahuac](#) (RCC) – Request for approval of a Professional Growth Plan to complete an Educational Doctorate (Ed.D.) in Leadership and Innovation from Arizona State University. HR has verified 3.0 carry-over units at time of hire.

[Miguel Castro](#) (Norco) – Request for approval of a Professional Growth Plan to complete a Post-Master's Certificate in Digital Curation from San Jose State University. HR has verified there is no carry-over unit at time of hire. His request was reviewed in April, and additional information is attached for today's review.

[Daniel Grajeda](#) (Norco) – Request for approval of a Professional Growth Plan to take Spanish and English courses at Riverside Community College District. HR has verified 3.0 carry-over units at time of hire.

[Daniel Grajeda](#) (Norco) – Request for approval of a Professional Growth Plan to complete 36 units of graduate courses from University of La Verne. HR has verified 3.0 carry-over units at time of hire.

[Caroline Hutchings](#) (Norco) – Request for approval of a Professional Growth Plan to complete a graduate certificate in Teaching and Learning Statistics & Data Science from North Carolina State University. There are 3.69 carry-over units from the last salary reclassification. HR has verified 6.0 carry-over units at time of hire, which leaves a balance of 9.69 carry-over units. Her request was reviewed in March, and additional information is attached for today's review.

[Jeffrey Mulari](#) (Norco) – Request for approval of a Professional Growth Plan to complete an Educational Doctorate (Ed.D.) in Higher Education Leadership from California Baptist University. HR has verified 14.0 carry-over units at time of hire.

[Cameron Young](#) (Norco) – Request for approval of a Professional Growth Plan to complete an Educational Doctorate (Ed.D.) in Higher Education Leadership from California Baptist University. HR has verified 3.0 carry-over units at time of hire.

VI. Salary Reclassification New Requests

[Jim Elton](#) (RCC) – Request for Salary Reclassification to move from Column C to Column E due to completion of 30 approved units from University of Central Florida and Florida State University. There was no carry-over semester unit at the time of hire.

[Caroline Hutchings](#) (Norco) – Request for Salary Reclassification to move from Column D to Column E due to completion of 5.34 approved units from University of California San Diego. Caroline Hutchings took DSC 209R (2.67 units) which was not in the approved list of courses. An explanation regarding DSC 209R is included in the review. There was a balance of 9.69 carry-over semester units, which leaves a balance of 0.03 units to apply towards the next salary reclassification request.

[Barry McNaughton](#) (MVC) – Request for Salary Reclassification to move from Column C to Column D due to completion of 14.69 approved units from University of California, Riverside. Barry McNaughton took MUS 290 (2.67 units) which was not in the approved list of courses. An explanation regarding MUS 290 is included in the review. There was a balance of 4.0 carry-over semester units, which leaves a balance of 3.69 units to apply towards the next salary reclassification request.

[Carla Reible](#) (RCC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 12 approved units from Fresno Pacific University. There was a balance of 3.33 carry-over semester units, which leaves a balance of 0.33 unit to apply towards the next salary reclassification request.

VII. Open Hearing

VIII. Next Meeting Dates:

- June 3, 2025 (Zoom or in-person meeting)

Meeting Adjourned