

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE
February 23, 2012 - MINUTES
12:40 p.m.
CCCconfer

Present: Sylvia Thomas, Admin Co-Chair; Kathleen Saxon, Faculty Co-Chair; James Banks; Tammy DiBenedetto; Gwen Yount

Absent: Celia Brockenbrough (*voted by proxy*); Mike Cluff (*voted by proxy*)

I. **Approval of Minutes 12/8/11 – MSC/DiBenedetto/Banks**

II. **INFORMATION ONLY - PROFESSOR APPLICATIONS**

Sheila Pisa, Michael Cluff and Judy Perry - The committee's e-mail vote was unanimous to forward these (3) professor applications with their requested additional information to their respective College Presidents in December 2011 for review.

SABBATICALS - Chancellor has granted one sabbatical for the 2012-2013 academic year due March 1st. The committee will review sabbaticals at their next meeting on 3/8/12.

III. **SALARY RECLASSIFICATION:**

Vivian Harris – is an Assistant Professor of Library Services on the Norco College. She is requesting approval of her salary reclassification from F-6 to G-6 upon completion of 15 semester units from CSU East Bay in pursuit of her MS in Education:

EDUI 6701	Intro to Online Teaching and Learning	3.00
EDUI 6702	Teaching Models for Online Instruction	3.00
EDUI 6703	Technology Tools for Online Instruction	3.00
EDUI 6704	Designing Curriculum for Online Instruction	3.00
EDUI 6705	Educational Planning & Development for Online Programs	<u>3.00</u>
Total semester units		15.00

Motion – to approve Vivian Harris' salary reclassification/**MSC/Yount/Banks/Unanimous (Brockenbrough & Cluff voted by proxy to approve)**

Antonio Curtis – is an Assistant Professor of Mathematics at the Riverside City College. He is requesting approval of his salary reclassification from D-7 to E-7 upon completion of 19.43 semester units from University of California, Riverside in pursuit of his Ed.D:

EDU 216	Advanced Statistics	3.35
EDU240	Educational Psychology	2.68
SOC203B	Multi-equation & Measurement Models	2.68
EDU249	Discourse Analysis for Education	2.68
EDU 259	Research Seminar	1.34
EDU269E	Advanced Methodology	2.68
EDU 253	ADV Doctoral Seminar School Psych	1.34
EDU252E	History of Educational Psychology	<u>2.68</u>
Total semester units		19.43

Motion – to approve Antonio Curtis' salary reclassification/**MSC/Yount/Banks/Unanimous (Brockenbrough and Cluff voted by proxy to approve)**

Steven Garcia - is an Associate Professor of English and he is requesting salary reclassification from C-20 to D-20 based on 8.04 semester units completed at UCLA plus 10 carryover units (per HR) in pursuit of his doctorate in Education (pending receipt of official transcript):

ED230A	Research, Design and Statistics	2.68
ED458A	Dissertation Practicum	1.34
ED296A	Research Topics in Education	1.34
ED411	Procedural Issues – Evaluations	<u>2.68</u>
Total semester units		8.04
Plus 10 carryover units		

Motion – to approve Steven Garcia’s salary reclassification pending receipt of official transcript/**MSC/DiBenedetto/Banks/(Brockenbrough voted by proxy to approve; Cluff abstained)**

Steven Garica’s official transcript was received on 2/27/12 and his salary reclassification was forwarded to Human Resources for March board.

IV. **PROFESSIONAL GROWTH:**

James Cheney – is an Associate Professor of Physics at the Riverside City College and he is requesting approval for his professional growth plan to receive a certificate as a PADI (Professional Association of Diving Instructors) Open Water Scuba Instructor. He states that these courses will allow him to better serve his students by teaching fluid mechanics, including the principles of buoyancy and pressure. He plans on taking the following two courses:

Divemaster (Lower Division) 12WIN – Key Largo, Florida	2 semester units
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Instructor Development Course (Upper Division) 12SUM – local So. California facility	3 semester units
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Motion – to accept James Cheney’s professional growth plan/**MSC/DiBenedetto/Banks In Favor – 0 (Brockenbrough and Cluff voted by proxy to abstain)**

Motion Defeated/Unanimous

Discussion followed. The committee members felt that James Cheney’s professional growth plan does not meet the criteria of Board Policy 3080 since these courses are not courses for which "graduate or upper division credit can be certified by a regionally accredited college or university," nor do they have "applicability toward a degree, certificate, or credential program at that institution," as required BP 3080.

Stephanie Canfield - is a Visiting Assistant Professor in Nursing and is requesting approval of her professional growth plan to enter the Ph.D. program (80 semester units) in Nursing Education at Capella University in March 2012:

Core Courses (2.68 semester units each)

ED8002	Foundations of Theory and Practice in Doctoral Studies
ED8112	Educational Research Methods
ED8117	Advanced qualitative Research Methods
ED8122	Statistics for Educational Research I

Specialization Courses (2.68 semester units each)

ED7311	Theory and Methods of Educating Adults
ED7314	Int’l & Multicultural & Perspectives in Postsecondary & AC Education
ED7712	Classroom Assessment in Education
ED7310	Evaluating the Effectiveness of the Educational Process
ED8350	Advanced Nursing Theory and Concepts
ED8355	Curriculum Design and Evaluation in Nursing Education
ED8360	The Nurse Educator: Faculty Roles and Responsibilities
ED8365	Teaching Strategies in Nursing Education
ED8370	Nursing Leadership and Professional Practice
ED9919	Doctoral Comprehensive Examination
ED9920	Dissertation Courseroom – non-credit
ED9921	Dissertation Research 1 – 3.35 semester units
ED9922	Dissertation Research 2 – 3.35 semester units
ED9923	Dissertation Research 3 – 3.35 semester units
ED9924	Dissertation Research 4 – 3.35 semester units

Elective Courses (2.68 semester units each)

ED7818	The Future of Teaching and Learning: Issues for the Edu. Leader
ED5317	Foundations of Adult Education
ED5311	The Collaborative Nature of Adult Education
ED7391	International Aspects of Adult Education
ED5804	The Delivery of Distance Education
ED7212	Administration and Leadership of Distance Education Programs
ED7590	Critical Thinking in Adult Education

ED7700	Learning Theory and the Educational Process
ED7540	Leadership in Higher Education
ED7547	Assessment in Higher Education
ED7690	Critical Skills for Facilitating Online Learning
ED5312	Strategies for Building Online Learning Communities
ED5313	Curriculum Development for Online Learning
ED7716	Faculty Leadership
ED7800	Grant Writing for Higher Education
ED8444	Higher Education Curriculum Development and Teaching Strategies
ED8600	Effective Online Course Design, Delivery, facilitation, and Assessment
HS8505	Ethics and Decision Making in Health Care
HS8300	Diversity in the Workplace

Motion – to accept Stephanie Canfield’s professional growth plan/MSB/Banks/DiBenedetto (Brockenbrough and Cluff voted by proxy to accept)

Discussion followed regarding Stephanie’s current position as a Visiting Assistant Professor as it relates to BP 3080 which states: “Professional growth is defined as those academic, scholarly, and professional endeavors planned, developed, and carried out by a **contract or regular faculty member...**” The committee agreed to amend the motion accordingly.

Amended Motion - Although we encourage the pursuit of advanced degrees, the PG & SL committee cannot take action on Stephanie Canfield’s request for professional growth to enter the Ph.D. program in Nursing Education in March 2012 because she is not eligible for professional growth under BP 3080/MSB/Cluff/DiBenedetto/Unanimous

Next Meeting:

Thursday, March 8th
Time: 12:00 – 2:00
District Office, #307
Face to Face Meeting
to review Sabbaticals