

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE
March 7, 2013
12:50 - CCCconfer
MINUTES

Present: Sylvia Thomas, Admin Co-Chair; Ken Cramm, Faculty Co-chair; James Banks; Kathleen Saxon; Gwen Yount

Absent: Celia Brockenbrough; Michael Cluff

I. **Approval of 2/21/13 minutes as Amended – MSC/Banks/Saxon**

Motion to accept Garth Schultz's professional growth plan was received by e-mail vote
5 ayes/0 nays/**Motion Passed/Unanimously**

II. **Information Only**

a. Reviewed final draft of AP 7160a with Mike's revisions.

b. Revisions to Full Professor and Distinguished Professor Cover Letter

- Add the word "Completed" ten years... to the first bullet under Full Professor - Years of Service.
- Add another bullet under Distinguished Professor for "Years of Service – minimum of 14 years in a full-time faculty position".
- Realign the criteria under "Distinguished Professor" to match the order of the Full Professor criteria.

Revisions to Distinguished Professor Application

- Add another bullet to the criteria for "Years of Service – minimum of 14 years in a full-time faculty position".
- Realign the criteria to match the order of the Full Professor criteria.

No revisions to Full Professor Application

c. Ken will work on developing general operational guidelines for PG & SL.

d. Rubric to be developed for paragraph AP 7160a II. B. 2 – This discussion to be continued at the April 4th meeting giving the committee time to review AP 7160a thoroughly. The question that arose was whether or not units should be granted for publications. Is there any historical evidence of units being granted for publications? Hold off on forwarding Ruth Adams the final draft of AP 7160a until we get an answer or develop a rubric.

Meeting Adjourned: 1:40 p.m.

Next Meeting Date:

**Thursday, April 4th
CCCconfer
12:50 p.m.**