

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE  
May 30, 2013  
(Amended) Minutes  
12:50 – 1:50  
CCCconfer

**Present:** Sylvia Thomas, Admin Co-chair; Ken Cramm, Faculty Co-chair; Kathleen Saxon; Mike Cluff; Celia Brockenbrough

**Absent:** James Banks (voted by proxy); Gwen Yount

**I. Approval of May 2, 2013 Minutes/MSC/Cluff/Saxon/Unanimous**

**II. Information Only**

- a. PG & SL agreed to the following revision to AP 7160a Paragraph I.A.: *“Professional growth is defined as those academic, scholarly, and professional endeavors planned, developed, and carried out by a **full-time faculty**” member . . .* (replacing “contract or regular faculty member”). Revised AP 7160a has been sent to Ruth Adams.
- b. Revised Full and Distinguished Professor Cover Letter and Full and Distinguished Professor Applications – Committee has reviewed all three documents and Sylvia Thomas will submit them to District Academic Senate on Monday, June 3<sup>rd</sup>.
- c. Margarita Shirinian – has submitted an update to her professional growth plan approved by PG&SL on September 8, 2011:  
EDU-7701 (Research Topic, Problem, Purpose, and Questions) has been replaced with EDU 7707 (Planning Dissertation Research in Education)  
and  
EDU-7703 (Qualitative Methods) has been replaced with EDU-7005 (Qualitative Research Design)

Committee acknowledged receipt of Margarita’s update to her professional growth plan which will be filed for future reference.

**III. Salary Reclassification**

**Richard Rodman** – is an Associate Professor of Automotive Technology at RCC. He is requesting salary reclassification from Column F to Column G based on the completion of 22 semester units at California State University, Long Beach in pursuit of his Ed.D in Educational Leadership (pending final official transcript with all grades posted):

EDLD 720	Prof. Seminar in Edu. Leadership	1.00
EDLD 730	Edu. Research Epistemologies & Methodologies	3.00
EDLD 743	Leadership in Higher Education	3.00
EDLD 721A	Adv. Prof. Seminar in Edu. And Leadership	1.00
EDLD 722	History & Systems of U.S. History	3.00
EDLD 724	Critical Perspectives of U.S. Edu/Diversity	3.00
EDLD 721B	Adv. Prof. Seminar in Educational Leadership	1.00
EDLD 731	Qualitative Research Methods for Edu. Leadership	3.00
EDLD 733	Program and Student Assessment	1.00
EDLD 741	Teaching and Learning in Post-Secondary Settings	<u>3.00</u>
	<b>Total</b>	<b>22 sem units</b>

**Motion** – to recommend salary reclassification for Richard from Column F to Column G  
**MSC/Saxon/Cluff/Unanimous**/(Banks voted by proxy to approve)

**Amended Motion** – to postpone Richard’s reclassification until official transcript with all grades posted is received/**MSC/Cluff/Banks/Unanimous**

**Maria Pacheco** – is an Associate Professor in Counseling at MVC. She is requesting salary reclassification from D to E in pursuit of her Psy.D degree in Marital and Family Therapy from Chicago School of Professional Psychology, L.A. campus with the completion of 15 semester units pending receipt of official transcript:

PM 601A	Etiology & Diagnostic Conceptualizations of Mental Illness	3.00
PM 604A	Advanced Academic Writing	2.00
PM 603A	Adv. Theories of Psychotherapy & Treatment Plan Dev.	3.00
PM 615A	Existential Humanistic Approaches	2.00
PM 608A	Assessment in Marital and Family Therapy	3.00
PM 609A	Advanced Family Systems Theories	<u>2.00</u>
	<b>Total</b>	<b>15 sem units</b>

**Motion** – to recommend salary reclassification for Maria from Column D to E pending receipt of official transcript/**MSC/Saxon/Brockenbrough/Unanimous**/(Banks voted by proxy to approve)

**Margarita Shirinian** – is an Associate Professor of ESL at Norco College. She is requesting salary reclassification from Column F to Column G based on completion of 15 semester units at NorthCentral University, Arizona in pursuit of her Ed.D pending receipt of official transcript:

EDU 7003	Statistics I	3.00
ESL 7003	Evaluation of Diverse Learners	3.00
ESL 7004	Bilingual Instructional Methods	3.00
EDU 7702	Research Design	3.00
ESL 7005	Developing Curriculum for ESL Learners	<u>3.00</u>
	<b>Total</b>	<b>15 sem units</b>

**Motion** – to recommend salary reclassification for Margarita from Column F to G pending receipt of official transcript/**MSC/Brockenbrough/Saxon/Unanimous**/(Banks voted by proxy to approve)

#### IV. **Professional Growth**

**Nicholas Franco** – is an Associate Professor in Counseling at Norco. He is requesting approval of his professional growth plan to earn a Certificate in Inclusive Classroom Teaching at the University of La Verne for a total of 15 semester units:

EDUC 710C	The Multi-cultural Classroom	3.00
EDUC 712N	Teaching the Latino Student	3.00
EDUC 712Z	Understanding Autism	3.00
EDUC 714U	Understanding Asperger's Syndrome	3.00
EDUC 715A	Teaching Students with Mild Disabilities	<u>3.00</u>
	<b>Total:</b>	<b>15 sem units</b>

**Motion** – to approve Nicholas' professional growth plan to earn a Certificate at the University of La Verne/**MSC/Brockenbrough/Cluff/Unanimous**/(Banks voted by proxy to approve)

**Carla Reible** – is an Associate Professor in ESL at RCC. She is requesting approval of her professional growth plan to take a series of courses at the University of Phoenix to refresh and update her knowledge in her area of expertise for a total of 22 semester units:

COM 705	Communication Strategies	1.00
TESOL 508	Teaching Reading and Writing	3.00
TESOL 505	Assessment	3.00
RDG 503	Phonological Theory and Application	3.00
RDG 530CA	Curriculum Const. & Assmt: Reading & Language Arts	3.00
EDU 521	Technologies for Online Teaching	3.00
EDU 732	Planning, Evaluation, and Assessment in Higher Education Admin	3.00
TESOL 567	Cross-cultural Communication	<u>3.00</u>
	<b>Total</b>	<b>22 sem units</b>

**Motion** – to approve Carla's professional growth plan to take coursework at the University of Phoenix for advancement on the faculty salary schedule

**MSC/Cluff/Brockenbrough/Unanimous**/(Banks voted by proxy to approve)

**Jeanne Howard** – is an Associate Professor of Counseling at MVC. She is requesting approval of her professional growth plan to complete coursework from the University of La Verne for a total of 27 semester units:

EDUC 7160	Religions of the World: Celebrating Diversity	3.00
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EDUC 714P	Microsoft Excel	3.00
EDUC 717E	Creating a Google Apps Classroom	3.00
EDUC 715P	Web 2.0 Powerful Tools to Transform Teaching And Learning	3.00
EDUC 716Z	Human Development: Current Research	3.00
EDUC 715U	The Universe Revolves around Me	3.00
EDUC 714U	Understanding Asperger's Syndrome	3.00
EDUC 712Z	Understanding Autism	3.00
EDUC 715K	Integrating the Arts for Teaching and Learning	3.00
<b>Total</b>		<b>27 sem units</b>

**Motion** – to accept Jeanne's professional growth plan for coursework at the University of La Verne for advancement on the faculty salary schedule/**MSC/Saxon/Brockenbrough**/(Banks voted by proxy to approve)

**Rosa Ramos** – is an Associate Professor of Counseling at RCC. She is requesting approval of her professional growth plan to complete the Motivation and Classroom Management Certificate Program (for a total of 15 semester units) at the University of La Verne for the period June 1, 2013 – June 1, 2014:

EDUC 711C	Effective Character Education	3.00
EDUC 711X	Creating a Mindful Environment	3.00
EDUC 713J	Motivating Students Who Don't Care	3.00
EDUC 713K	The Differentiated Classroom	3.00
EDUC 713O	Building Classroom Discipline	3.00
EDUC 714E	What's in a Grade?	3.00
EDUC 715B	Making Connections for Engaged Learning	3.00
EDUC 715I	Effective Feedback to Improve Student Achievement	3.00
EDUC 716G	Bridging the Culture and Poverty Gap in Education	3.00

**Motion** – to accept Rosa's professional growth plan to earn a Certificate from the University of La Verne/**MSC/Saxon/Brockenbrough/Unanimous**/(Banks voted by proxy to approve)

**Marissa Iliscupidez** – is an Assistant Professor of Counseling at Norco. She is requesting approval of her professional growth plan to complete the Classroom Teaching Certificate Program offered through the University of La Verne for the period June 1, 2013 – December 31, 2013 for a total of 15 semester units:

EDUC 711X	Creating a Mindful Environment	3.00
EDUC 712N	Teaching the Latino Student	3.00
EDUC 713K	The Differentiated Classroom	3.00
EDUC 714U	Understanding Asperger's Syndrome	3.00
EDUC 715A	Teaching Students with Mild Disabilities	3.00
<b>Total</b>		<b>15 sem units</b>

**Motion** - to accept Marissa's professional growth plan to earn a Certificate from the University of La Verne/**MSC/Brockenbrough/Cluff/Unanimous**/(Banks voted by proxy to approve)

**Elizabeth Yglecias** – is an Associate Professor of Counseling at RCC. She is requesting approval of her professional growth plan to take courses from two graduate certificate programs from the University of La Verne to enhance her students and her counseling and classroom experience for advancement on the salary schedule for the period June 2013 – December 2018:

EDUC 711C	Effective Character Education	3.00
EDUC 711X	Creating a Mindful Environment	3.00
EDUC 713J	Motivating Students Who Don't Care	3.00
EDUC 713K	The Differentiated Classroom	3.00
EDUC 713O	Building Classroom Discipline	3.00
EDUC 713V	Building Classroom Management for Middle & High School Teachers	3.00
EDUC 714E	What's in a Grade?	3.00
EDUC 715B	Making Connections for Engaged Learning	3.00
EDUC 715G	ADD/ADHD Strategies & Interventions for Classroom	3.00
EDUC 715I	Effective Feedback to Improve Student Achievement	3.00
EDUC 716G	Bridging the Culture and Poverty in Education	3.00
EDUC 710C	The Multicultural Classroom	3.00

EDUC 712N	Teaching the Latino Student	3.00
EDUC 713T	Achieving Success for English Language Learners	<u>3.00</u>
<b>Total</b>		<b>42 sem units</b>

**Motion** - to accept Elizabeth's professional growth plan for coursework from the University of La Verne for advancement on the faculty salary schedule/**MSC/Brockenbrough/Cluff/Unanimous** (Banks voted by proxy to approve)

- V. **Other Business** – Tammy DiBenedetto will be joining PG & SL for 2013-14 replacing Gwen Yount. Mike Cluff accepted the committee's nomination to be the Faculty Co-Chair for 2013-14.

**Motion** - to approve next meeting for September 12, 2013/ **MSC/Cluff/Brockenbrough/Unanimous**

Thursday, September 12, 2013  
12:50 -1:50  
CCCconfer

**Motion** to Adjourn: 1:38 pm/**MSC/Cluff/Brockenbrough**