

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

May 29, 2014

Minutes

Time: 12:50 – 1:50 pm

CCCconfer

Present: Sylvia Thomas, Admin Co-chair; Celia Brockenbrough, Faculty Co-Chair; James Banks; Kenneth Cramm; Carol Miter

Absent: Tammy Kearn; Kathleen Saxon (both voted by proxy)

Guest: Kim Kamerin, Assistant Professor, Music, Norco

I. Approval of May 1, 2014 Minutes/MSC/Banks/Cramm

II. Information Only

Research Results on Article Writing

The committee reviewed and discussed the research submitted at the last meeting regarding the number of units that should be allowed for publications, compilations, or textbooks. Since it is very hard to determine unit value for these types of professional growth, the committee decided, to forward the AP 7160a with current revisions to the District Senate so as not to hold up the AP any longer. If the committee feels a rubric is needed, this issue can be re-visited at our next meeting in September. A link to a rubric would be provided in the document.

Motion - to accept AP 7160a with the current revisions which includes the language in Section II.B.2,3 which states "... *may approve up to five units applicable...*" from seven units and forward to the District Senate/**MSC/Miter/Banks**/(Vote: 2 ayes/1 abstention) **Motion Passed**

III. Professional Growth

Kim Kamerin – is an Assistant Professor in Music at Norco College. He is requesting professional growth for independent study to write and record an entire album and for a course he will be taking at Berklee School of Music to be completed by September 30, 2014. He is asking for a total of eight semester units for salary advancement from Column E to Column F (in addition to seven carryover units he has on file in HR):

Independent Study to write and record an entire album	(to be determined)
OMPRD-280 Producing Music with Ableton Live	<u>3.00</u>
Total Semester Units	?

The committee agreed that this is a lower division course, but it is degree applicable. Kim was asked by the committee to keep track of the hours spent on his independent study project, and upon completion of the project, he will turn in those hours and the recorded album so the committee can determine the number of units to be given, up to five units.

Motion – to accept Kim’s professional growth plan for independent study to write and record an entire album along with the three unit course to be taken at Berklee School of Music **MSC/Cramm/Banks**/(Tammy voted by proxy to approve) **Motion Passed**

Upon completion of his project, Kim will submit hours spent on this activity along with the completed album for the timeframe specified. The unit value will be determined by the committee upon completion of the project, up to five units.

IV. Reclassification

Doug Finrock – is an Assistant Professor of Kinesiology at RCC. He is requesting salary reclassification from Column D to Column E based on completion of 16 semester units from Concordia University Irvine in pursuit of his Masters in Coaching and Athletic Administration:

MCAA 510	Principles of Coaching and Leadership	4.00
MCAA 585	Strength, Speed & Conditioning	4.00
MCAA 530	Ethics and Sport	4.00
MCAA 562	Facility Planning and Event Management	<u>4.00</u>
Total: 16 semester units		

Motion – to accept Doug Finrock’s salary reclassification from Column D to Column E
MSC/Banks/Miter/Unanimous/(Tammy and Kathy voted by proxy to approve)

Garth Schultz – is a Visiting Assistant Professor for Counseling, RCC. He is requesting salary reclassification from Column E to Column F based upon completion of 15 semester units from San Diego State University in pursuit of his Masters in Science for Rehabilitation in Counseling:

ARP 645B	Assessment in Rehab	3.00
ARP 687	Placement Practices	3.00
ARP 648	Group Dynamics	3.00
ARP 740	Adv. Seminar in ARPE	3.00
ARP 744	Practicum in Rehab	<u>3.00</u>
	Total Semester Units:	15.00

Motion – to accept Garth’s salary reclassification from Column E to Column F
MSC/Banks/Miter/Unanimous/(Tammy and Kathy voted by proxy to approve)

James Finley – is an Instructor in Multimedia at Norco. He is requesting approval of his salary reclassification from Column E to Column G based on completion of 30 semester units and the award of his Masters in Software Engineering from Cal State Fullerton (***pending receipt of his official transcript***):

CPSC 541	Systems and Software Standards and Requirements	3.00
CPSC 542	Software Verification and Validation	3.00
CPSC 543	Software Maintenance	3.00
CPSC 544	Advanced Software Process	3.00
CPSC 545	Software Design and Architecture	3.00
CPSC 546	Modern Software Management	3.00
CPSC 547	Software Measurement	3.00
CPSC 548	Professional, Ethical and Legal Issues for Software Engineers	3.00
CPSC 597	Masters Project/Thesis	<u>6.00</u>
	Total semester units:	30.00

Motion – to accept James’ salary reclassification from Column E to Column G ***pending receipt of official transcript*****MSC/Banks/Cramm/Unanimous/(Tammy and Kathy voted by proxy to approve)**

IV. **Opening Hearing**

Next meeting will be on Thursday, September 4, 2014; 12:50 p.m. by CCCconfer. The committee will confirm the meeting dates for the remainder of the 2014-2015 year in September. We will have a new committee member replacing Kenneth Cramm, and he will notify us of the new member’s name when they have been elected.

Next Meeting:

**September 4, 2014
12:50 – 1:50
CCCconfer**