

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

April 7, 2016

MINUTES

Time: 12:50 – 1:50 pm

CCCconfer

Present: James Banks, Faculty Co-Chair; Kathleen Saxon; Carol Miter; Celia Brockenbrough; Susan St. Peters

Absent: Sylvia Thomas, Admin Co-Chair; Jason Wong

Meeting Called to Order: 12:50 p.m.

I. **Approval of March 3, 2016 Minutes as Amended** – Kathleen and James agreed to share Faculty Co-Chairs duties for 2015-2016.

MSC/St. Peters/Brockenbrough/Unanimous

II. **Information Only**

- Evaluate and Review Requirements for Distinguished and Full Professor Ranks – Defer to May 5th meeting to give committee time to review.
- Set Face-to-Face meeting to Review Sabbaticals. Sabbaticals submitted:
 - Donald Foster, Music, MVC
 - Joyce Kim, ESL, MVC
 - Jo Scott-Coe, English, RCC
 - Richard Mahon, History, RCC
 - Buck Stevens, Theater Arts, NC
 - Judy Perry, Computer Information Systems, NC

Meeting date to review sabbaticals was set for **Thursday, April 28th from 12:50 – 1:50** by CCCconfer or face-to-face at the new District Office, Conference #209.

- Revised AP 7160a – See attached. On March 24th Mike Simmons stated that this AP will need to go through General Counsel for review and advisement. Committee acknowledged Sylvia's revisions and accepted them.

III. **Salary Reclassification**

Hayley Ashby – is an Associate Professor of Library Services at RCC. She is requesting salary advancement from Column E to F based on completion of 15 semester units from Brandman University in pursuit of her Doctor of Education in Organizational Leadership Program (*pending official transcript*):

EDOL 700	Transformational Leadership	3.00
EDOL 750	Writing Research & Publication I	2.00
EDOL 705	Communication & Conflict Management	3.00
EDOL 752	Quantitative Research Methods I	2.00
EDOL 706	Team and Group Dynamics	3.00
EDOL 753	Quantitative Research Methods II	<u>2.00</u>
	Total Semester Units	15.00

Motion – to accept Hayley's salary reclassification from Column E to Column F

MSC/Brockenbrough/Miter/Unanimous

Maria Pacheco – is an Associate Professor in Counseling at MVC. She is requesting salary reclassification to Column H based on award of her Psy.D in Marital and Family Therapy at the Chicago School of Professional Psychology, L.A. Campus:

PM 602	Clinical Consultation and Supervision	3.00
PM 630	Quantitative and Qualitative Analysis	3.00
PM 631	Brief Psychodynamic Approaches	2.00
PM 616	Research Design & Proposal Development	3.00
PM 650	Teaching in Higher Education	2.00
PM 655	Technology in Instruction	1.00
PM 741	Private Practice Management	2.00
PM 715	Community Clinical and Agency Management	3.00
PM 724	Grant Writing and Publications	2.00

PM 725	Dissertation I: Data Collection	3.00
PM 730	Dissertation II: Data Analysis	3.00
PM 735	Dissertation III: Report Writing and Dissertation Defense	<u>3.00</u>
	Total Semester Units	30.00

Motion – to accept Maria’s salary reclassification to Column H
MSC/Saxon/Brockenbrough/Unanimous

Ladylyn Dominguez – is an Assistant Professor in Counseling at Norco. She is requesting salary reclassification from Column D to Column E based on completion of 12.04 semester units and earning her Online Teaching and Learning Certificate from California State University East Bay in addition to 3.95 carryover units. She will have .99 carryover units towards her next reclassification:

EDUI 7801	Introduction to Online Teaching and Learning	3.01
EDUI 7802	Teaching Models for Online Teaching Instruction	3.01
EDUI 7803	Technology Tools for Online Instruction	3.01
EDUI 7804	Designing Curriculum for Online Instruction	<u>3.01</u>
	Semester Units:	12.04
	Plus carryover units	<u>3.95</u>
	Total:	15.99

Motion - to accept Ladylyn’s salary reclassification from Column D to Column E
MSC/Miter/Brockenbrough/Unanimous

IV. **Open Hearing**

- a. Faculty inquiring about their Column Placement on the faculty salary schedule may call Debbie McDowell or Susan Boling in HRER for that information.

- b. Celia posed a question from a faculty member: If a faculty member wants to pursue a doctorate in an FSA that they were not hired in, would the PG & SL Committee accept their professional growth plan if they were to submit it?
The committee agreed that they would encourage the faculty member to submit their professional growth plan for the committee’s review and to discuss any issues that may come up at that time.

Next Meeting:

Thursday, April 28, 2016
12:50 – 1:50
Review of Sabbaticals
CCCconfer
Or
New District Office
3801 Market Street, 2nd Floor, #209

Adjourned: 1:12 p.m.