

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

October 1, 2015

Minutes

Time: 12:50 – 1:50 pm

CCCconfer

Present: Sylvia Thomas, Admin Co-Chair ; Kathleen Saxon, Faculty Co-Chair; James Banks; Carol Miter; Cyndi Gobatie; Celia Brockenbrough

Meeting Called to Order: 1:00 pm

**I. Approval of September 3, 2015 Minutes/MSB/Brockenbrough/Miter (vote: 2 ayes / 1 abstention)
Motion Passed.**

II. Information Only

This is a statement that was suggested to send out to faculty: "You may want to consider postponing your enrollment in a course or program until your professional growth plan is approved by PG & SL to avoid any unnecessary problem involving refunds, book purchases, etc."

- The committee agreed to use this revised statement – "*If faculty want to take a course or program for salary reclassification, they may want to postpone their enrollment until their plan is approved by PG & SL to avoid any unnecessary problems involving refunds, book purchases, etc.*"

III. Professional Growth

Joyce Kim – is an Associate Professor of ESL at MVC. She is requesting approval of her professional growth plan to obtain a Ph.D. in Education from the University of California, Riverside for a total of 56.95 semester units. She started the program back in fall 2014 not realizing she had to get approval from this committee. She is currently on Column G and she won't be submitting a reclassification until she is awarded a Ph.D.

Motion – to accept Joyce Kim's professional growth plan to pursue her Ph.D. in Education from UCR.
MSB/Gobatie/Banks/MSB/Unanimous

III. Salary Reclassification

Marissa Iliscupidez - is an Associate Professor in Counseling at Norco. She is requesting salary reclassification for completion of 12 semester units earning her Online Teaching and Learning Certificate from the California State University East Bay in addition to completing 3 units at California State University, Dominguez Hills for a total of 15 semester units for advancement to Column F from Column E:

CSU East Bay:

EDUI 7801	Introduction to Online Teaching and Learning	3.01
EDUI 7802	Teaching Models for Online Teaching Instruction	3.01
EDUI 7803	Technology Tools for Online Instruction	3.01
EDUI 7804	Designing Curriculum for Online Instruction	<u>3.01</u>
	Total Semester Units:	12.04

CSU, Dominguez Hills

GED 548	Effective College Teaching	<u>3.00</u>
	Total Semester Units:	15.00

Motion – to accept Marissa Iliscupidez's salary reclassification from Column E to Column F pending receipt of her Online Teaching and Learning Certificate from California State University East Bay
MSB/Gobatie/Banks/Unanimous

IV. Open Hearing

- An issue was brought up regarding a discussion held at Riverside and again during the District Academic Senate meeting on September 28th about decentralizing PG & SL as a District committee and combining professional growth with PG & SL at each college. The discussion at Riverside questioned why a "district group", which included other colleges, would be used to make decisions that impact a faculty member's professional growth and salary reclassification from another college.
 - It is important that members of PG&SL attend college Senate meetings and the District Academic Senate meeting so reports can be made. Kathy will find out what the procedure is to call into the meeting if no one can attend in person. Cyndi agreed to attend the District Academic Senate meetings for October and November on the fourth Monday of each month from 3:00 -5:00.
 - The current structure of PG&SL ensures that equal standards apply across the District.
 - It was suggested that the monthly PG & SL minutes be sent to Peggy Campo, the District Academic Senate President.
- Debbie McDowell will send out a reminder e-mail for Professor Applications due October 31, 2015.

c. No decision has been made yet as to whether or not sabbaticals will be granted for 2016-2017.

Adjourned: 1:40

Next Meeting:

**November 5, 2015
12:50-1:50
CCCconfer**