

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Thursday, March 2 2017

Minutes

TIME: 11:00 am-1:00pm

CCC Confer: 888-450-4821/ Participant Pin: 488357

Meeting called to order: 12:56pm

Present: James Banks; Celia Brockenbrough; Preston Galusky; Carol Miter; Scott Hernandez; Rolando Regino
Absent: Kathleen Saxon (Voted by Proxy)

- Approval of December 2nd, 2016 Minutes- Motion: C. Brockenbrough / Second: J. Banks/ 1 Abstain: K. Saxon
- Approval of Agenda- Motion: C. Brockenbrough / Second: K. Saxon

- Professor Applications

n/a

- Professional Growth

- Renee Vas- is an Associate Professor of Reading, English and Media Studies, RCC. She is requesting approval of her professional growth plan. She is currently in Salary placement of F 2. Her plan is to advance to Column G by completing 12 units at Cal State East Bay from 3/1/17-9/1/17.- Cannot move with 12 units; if she wants to move columns, it must show some kind of cohesion and direction. Re-visit her application after she provides additional information, such as a letter that describes how her proposal fits into professional growth plan, and clarify if this lead to a certificate or degree. Motion: K. Saxon/ Second: J. Banks

- Salary Reclassification

- Patricia Avila- is an Associate Professor, Counseling, RCC. She is requesting approval of her professional growth plan. She is currently on Salary Placement of C 16. She submitted her official transcripts with coursework she has completed since August 2016 at Brandman University.- Needs to provide initial approval letter from PG&SL committee and committee needs copy of transcript for it to be approved. Will re-visit next month. Motion: J. Banks/ Second: C. Brockenbrough

- Brady Kerr- is an Associate Professor, Music, at NOR. He is requesting a salary advancement from Column D to Column E based on the completion of his Bachelor of Professional Studies in Music Production at Berklee College of Music on September 18, 2016. – Committee agreed this is an H.R. issue

and is not in the purview of PG&SL. When someone comes in to the college, HR makes an offer of column and step. Motion: C. Brockenbrough/ Second: J. Banks

- Open Hearing
- Letters have not been sent out to the applicant's regarding decision, but will send out.
- December 2nd minutes need to be sent out to District Senate to upload to Website.
- Sabbaticals- March 15th is for following academic year or May 15th for the following spring semester only. Check with Academic President to see if one of those dates have been moved to April. Let faculty know, so they can complete and sign off on Sabbatical requests. Dr. Regino to find out the dates from District Senate, so that a District wide announcement can be made to faculty.

Adjourned: 1:31pm

Motion: J.Banks/ S. Hernandez