

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Thursday, April 6, 2017

Minutes

TIME: 12:50 pm-1:50pm

CCC Confer: 888-450-4821/ Participant Pin: 997260

Meeting called to order: 12:55pm

Present: James Banks; Preston Galusky; Carol Miter; Rolando Regino; Kathleen Saxon

Absent: Celia Brockenbrough; Scott Hernandez (Voted by Proxy)

- Approval of Agenda- Motion: J. Banks/ Second: K. Saxon
- Approval of March 2, 2017 Minutes- Motion: J. Banks/ Second: K. Saxon

- Sabbatical
- Thatcher Carter- Associate Professor, English, RCC- submitted an application for sabbatical to sharpen her research skills and immerse herself in the process of writing and editing. Application was sent to Chancellor Office. Motion: P. Galusky/ Second: J. Banks- Passed

- Professional Growth
- Renee Vas- Associate Professor of Reading, English and Media Studies, RCC. She is requesting approval of her professional growth plan. She is currently in Salary placement of F 2. Her plan is to advance to Column G by completing 12 units at Cal State East Bay from 3/1/17-9/1/17. Provided additional information and letter from H.R. that describes how her proposal fits into her professional growth plan. Motion: K. Saxon/ P. Galusky- Passed

- Veasna Chiek- Associate Professor, Mathematics, RCC- He is requesting approval of his professional growth plan. He is currently on Salary Placement of F 14. His plan is to advance to Column G by completing the course work at Cal State Fullerton from August 21, 2017 to May 10, 2019. Motion: P. Galusky/ K. Saxon- Passed

- Salary Reclassification
- Patricia Avila- Associate Professor, Counseling, RCC- She is requesting approval of her Salary Reclassification; she is currently on Salary Placement of C 16. We now have her transcripts and letter with course work completed in August 2016 at Brandman University. Motion: J. Banks/ Second: K. Saxon- Passed

- Melissa A. Matuszak- Associate Professor, Behavioral Science, RCC- She is requesting approval of her Salary Reclassification to move from Column G step 2 to Column H Step 2. She provided her Unofficial Transcript with coursework she completed at Capella University on February 28, 2017. Motion: J. Banks/ Second: K. Saxon- Passed pending official transcript and letter from PG&SL.
- Stacey Cerwin-Bates- Associate Professor, Reading, RCC- She is requesting approval of her Salary Reclassification to move from Column D Step 15 to Column E Step 15. Along with her Reclassification form, she provided her Letter of Approval that she received from the Administrative Co-Chair of the PG & SL Committee when her Plan of Professional Growth was approved. Motion: J. Banks/ K. Saxon- Not passed. Need transcripts to verify that the additional units were complete.
- Brady Kerr- Associate Professor, Music, at NOR. Committee agreed this is an H.R. issue and will not discuss. Letter was sent to Brady Kerr via email, advising him to reach out to H.R. Department. As of March 28th, 2017, H.R responded via e-mail: *"Since Brady earned his bachelors **AFTER** he started it is not an HR issue it needs to be approved by PGSL. His degree posted in September and he was hired in August. He was placed at the time of hire in column D on the occupational salary schedule (Permanent Credential including 90 college semester units). He should move to column E (permanent credential plus AB degree) now that his bachelors is completed."* Motion: J. Banks/ Second: P. Galusky- Tabled for May. Cannot approve because committee never approved his professional growth plan. We need to find out if he was hired without a Bachelor Degree.

VII. Open Hearing

- Nicole Abbate, Renee Vas, Araceli Covarrubias- letter will be sent to notify them their request were approved.
- Thursday, April 27, 2017 is the deadline to receive applications for the May 4, 2017, PG & SL Meeting- Dr. Regino will send out announcement for deadline.
- June meeting is tentative (final exams begin that day); any business will most likely will be conducted by email.
- Faculty Co-Chair of PG & SL will rotate to Riverside for the 2017/2018 term
- Next Meeting: May 4, 2017 /12:50-1:50 / CCCconfer

Adjourned: 1:49 pm- Motion: J. Banks/ K. Saxon