

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Meeting Minutes

Date: Thursday, March 4, 2021

Time: 12:50 p.m. – 1:50 p.m.

ZOOM Confer: 1-669-900-6833 / Meeting ID: 991 711 08742

<https://cccconfer.zoom.us/j/99171108742>

Start Time: 12:52 p.m.

I. **Approval of the March 4, 2021 Agenda – 1st Indermuehle / 2nd Moore - Approved**

II. **Approval of the December 3, 2020 Minutes – 1st Harris / 2nd Banks - Approved**

III. **Committee Members:** James Banks; Vivian Harris; Scott Hernandez (Co-Chair); Denise Indermuehle; Frankie Moore; Natalie Morford; Lijuan Zhai (Co-Chair)

Guest: Jeannie Kim; Ines Solis – **Jeannie Kim unable to attend**

Current AP/BP Work Group Members: James Banks, Quinton Bemiller, Susan Brucks, Amber Casolari, Vivian Harris, Scott Hernandez, Denise Indermuehle, Jeannie Kim, Jan Muto, Rhonda Taube, Lijuan Zhai

IV. **Information only**

Requests for Change in Rank to Full Professor Applications 2020 / 2021 Academic Year (Information Item)

At this time there are six requests for the Rank of Professor and one request for the Rank of Distinguished Professor.

Please review Section H for RCCD BP / AP 2000 as it relates to the Rank of Distinguished Professor. The only items, pertaining to the application, which have been received are two letters of nomination, respectively.

https://www.rccd.edu/bot/Board_Policies/Chapter%202%20-%20Academic%20Affairs/2000.pdf

Email(s) providing the information submitted by the applicants were sent to the committee on November 18, 2020.

Requests for Change in Rank to Full Professor Applications 2019 / 2020 Academic Year (Information Item)

The recommendations were placed on the agenda, and approved, at the Board of Trustees (BOT) meeting in April, 2020.

Due to the COVID-19 pandemic, the Professors will be invited to attend a Board of Trustees meeting to be presented with a certificate. Discussion to determine the meeting date to invite the employees to attend to be presented with their certificate(s), respectively.

Approved-Doctorate/Terminal Degree

Kimberly R. Anderson	D.N.P.	Nursing	RCC
Thatcher C. Carter	Ph.D.	English	RCC
Tonya M. Huff	Ph.D.	Biology	RCC
Ernesto O. Reyes	Ed.D.	Mathematics (FSA)	RCC
Kathleen M. Sell	Ph.D.	English	RCC
Marc E. Wolpoff	Ph.D.	Psychology	RCC

Approved-Years of Service/Education/Scholarship

Sean D. Drake	M.S.	Mathematics	MVC
William J. Kim	M.F.A.	Art	RCC
James S. Namekata	M.A.	Mathematics	MVC

It has been determined that the information will be combined with the approved requests for the 2020 / 2021 Academic Year. The names will remain on the agenda for the remaining meetings.

V. Rank of Distinguished Professor Application 2020 / 2021 Academic Year

Nomination letters, and additional documentation, for the Rank of Distinguished Professor have been submitted to the PG & SL Committee for the following Faculty member:

Moreno Valley College

1. Christopher Nollette Professor, Emergency Medical Service

The PG&SL Committee approved the nominations for the Rank of Distinguished Professor at the December 3, 2020 meeting.

VI. Rank of Professor Applications 2020 / 2021 Academic Year

Application(s) for the Rank of Professor have been submitted to the PG & SL Committee for the following Faculty members:

Approved-Doctorate/Terminal Degree

- | | | | |
|-------------------|------------------------------|--------------------------------------|-----|
| 1. Miguel Reid | Associate Professor, English | Doctor of Education, Adult Education | RCC |
| 2. Valarie Zapata | Associate Professor, English | Doctor of Philosophy, English | MVC |

Approved-Years of Service/Education/Scholarship

- | | | |
|------------------|--|-----|
| 1. Melissa Bader | Associate Professor, English | NC |
| 2. Mark Haines | Associate Professor, Dance | RCC |
| 3. Frankie Moore | Associate Professor, Coordinator, Student Activities | MVC |
| 4. Salvador Soto | Associate Professor, Counseling | RCC |

The PG&SL Committee approved the Request(s) for the Rank of Professor at the December 3, 2020 meeting.

The Requests for Rank of Professor have been submitted to, and approved by, the College Presidents, respectively. The requests were submitted to Chancellor, Wolde-Ab Isaac for review and recommendations on February 8, 2021. Chancellor Isaac's recommendations are pending. If approved, the requests will be placed on the agenda for the Board of Trustee's Regular Committee Meeting on April 20, 2021.

VII. Discussion Items

Requested status for approval of Rank of Professor from Chancellor Isaac; the requests are still in Process.

There will be no Sabbatical Leave for the 2021-2022 Full Academic Year. There will be further discussion about the possibility of the Spring 2022 Term, only.

VIII. Professional Growth

Tabled Items – No tabled items for discussion at this time.

New Requests

Abbate, Nicole – Request for approval of a Professional Growth Plan to complete coursework under a Counseling Certificate at the University of San Diego (Extension). Items provided for committee's review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Banks / 2nd Indermuehle - Approved**

Brabant, Matthew – Request for approval of a Professional Growth Plan to complete a Master of Fine Arts in Creative Photography and Experimental Media at California State University, Fullerton. Items provided for committee's review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Banks / 2nd Harris – Approved**

Camacho, Steven – Request for approval of an update to an approved Professional Growth Plan to complete a PhD in English at Claremont Graduate University. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form with complete Course Codes and Titles (previously undetermined; see letter); Requested Coursework Form; and Course Descriptions. – **1st Banks / 2nd Indermuehle – Approved**

Fontaine, Robert – Request for approval of a Professional Growth Plan to complete Certificate Program in Emergency Management Executive Leadership from the American Public University. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions– **1st Banks / 2nd Indermuehle - Approved**

Kelvington, Jessica – Request for approval of a Professional Growth Plan to complete a Doctor of Nursing Practice Program at Aspen University. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Banks / 2nd Indermuehle - Approved**

Nafzgar, Sara – Request for approval of a Professional Growth Plan to complete an Integrating Technology into the Classroom Certificate at the University of La Verne. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Moore / 2nd Harris - Approved**

Ortega, Fernando – Request for approval of a Professional Growth Plan to complete a Doctor of Nursing Practice Program at Aspen University. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Indermuehle / 2nd Banks - Approved**

Ortega, Leticia – Request for approval of a Professional Growth Plan to complete a Doctor of Nursing Practice Program at Aspen University. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Indermuehle / 2nd Banks - Approved**

Somers, Nivard – Request for approval of a Professional Growth Plan to complete an Ed.D. in Educational Leadership: Community College Leadership at California State University, Fullerton. Items provided for committee’s review are: A copy of the letter to the committee stating how the course work is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Form; Requested Coursework Form; and Course Descriptions. – **1st Harris / 2nd Moore - Approved**

IX. Salary Reclassification

Tabled Items – No tabled items for discussion at this time.

New Requests

Alanis, Isabel – Request for Salary Reclassification to move from Column E to Column F due to the completion of 15, approved, semester units. Items provided for the committee’s review are: Request for Reclassification Form; a copy of the committee’s program approval letter and official transcripts. – **1st Banks / 2nd Indermuehle - Approved**

Bottoms, Megan – Request for Salary Reclassification to move from Column G to Column H due to the completion of a Doctor of Education – Higher Education which is conferred and posted on the official transcripts. Items provided for the committee’s review are: Request for Reclassification Form; a copy of the committee’s program approval letter and official transcripts. – **1st Moore / 2nd Banks - Approved**

Delgadillo, Guadalupe – Request for Salary Reclassification to move from Column F to Column G due to the completion of 15, approved, semester units. Items provided for the committee’s review are: Request for Reclassification Form; a copy of the committee’s program approval letter and official transcripts. – **1st Harris / 2nd Banks – Approved**

Greene, Monique – Request for Salary Reclassification to move from Column G to Column H due to the completion of an Ed.D. Educational Leadership (Community College/Postsecondary Leadership) which is conferred and posted on the official transcripts. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Harris / 2nd Moore - Approved**

Magno, Karyn – Request for Salary Reclassification to move from Column D to Column E due to the completion of 15, approved, semester units. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Banks / 2nd Indermuehle - Approved**

McCracken, Michael – Request for Salary Reclassification to move from Column C to Column D due to the completion of 15, approved, semester units; including 7.33 verified carry over units. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Harris / 2nd Banks - Approved**

Morford, Natalie – Request for Salary Reclassification to move from Column C to Column D due to the completion of 15, approved, semester units; including 9 verified carry over units. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Harris / 2nd Indermuehle – 1 – Abstained – Approved**

Payan, David – Request for Salary Reclassification to move from Column D to Column E due to the completion of 15, approved, semester units. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Harris / 2nd Indermuehle - Approved**

Shipway, Stacy – Request for Salary Reclassification to move from Column E to Column F due to the completion of 15, approved, semester units; including 6 verified carry over units. Items provided for the committee's review are: Request for Reclassification Form; a copy of the committee's program approval letter and official transcripts. – **1st Indermuehle / 2nd Moore - Approved**

X. Open Hearing

XI. Next Meeting Dates: April 1, 2021; May 20, 2021

Meeting Adjourned: 1:30 p.m.