

Professional Growth and Sabbatical Leave Committee

Tuesday, March 4, 2025

12:50 pm – 1:50 pm

Zoom Meeting

Meeting Minutes

Call to order: 12:50 pm

Committee Members: Antonio Curtis, Sinclair Dickerson, Tammy Few, Frankie Moore, Natalie Morford, Sara Nafzgar, Debbi Renfrow (Co-Chair, Spring), Lijuan Zhai (Co-Chair)

Approval of the March 4, 2025, Agenda:

- **First:** Frankie Moore, **Second:** Antonio Curtis; Approved by consensus.

Approval of the December 3, 2024, Minutes

- **First:** Antonio Curtis, **Second:** Sara Nafzgar; Approved by consensus.

Information Only

- Rank of Professor: Laura Adams, NC & Patrick Scullin, RCC, approved.
- Rank of Distinguished Professor: Don Ajene Wilcoxon, pending committee meeting.
- Sabbatical leaves: Deadline March 15 & May 15. No requests received yet.
- Future Flex presentation regarding Sabbatical Leave and Professional Growth.
- Frankie Moore suggested that presentations for sabbatical leave should be given at colleges to provide information for faculty who are interested. Sara Nafzgar and Natalie Morford are happy to present, and Frankie Moore is happy to provide a power point she used before.

Discussion Items – No discussion items.

Professional Growth New Requests

Brown, Leslie (RCC) – Request for approval of a Professional Growth Plan to complete 5 credits of independent studies. HR has verified there are no carry-over units at time of hire.

- **Motion to table request** – **First:** Debbi Renfrow, **Second:** Frankie Moore; Approved by consensus. This request is tabled pending the review and revision of AP 6160[A].

Fernandez, Candace (MVC) – Request for approval of a Professional Growth Plan to complete a Master of Arts in Instructional Design and Technology from California State University, San Bernardino. HR has verified 7 carry-over units at time of hire.

- **Motion to table request** – **First:** Sara Nafzgar, **Second:** Natalie Morford; Approved by consensus. The committee seeks further clarification on how the Master of Arts in Instructional Design and Technology aligns with the faculty's current FSA, the program's

impact on the Dental Assisting curriculum at Moreno Valley College, and how this program

will enhance the faculty's current role and influence the curriculum's instructional modality.

Gregory, Lua (RCC)– Request for approval of a Professional Growth Plan to complete a graduate-level Inclusive Classroom Teaching Certificate from University of La Verne. HR has verified 9.34 carry-over units at time of hire.

- **Motion to accept – First:** Sara Nafzgar, **Second:** Natalie Morford; Approved by consensus.

Henry, Kayla (RCC) – Request for approval of a Professional Growth Plan to complete a Doctor of Philosophy in Transformative Studies from California Institute of Integral Studies. HR has verified there are no carry-over units at time of hire.

- **Motion to accept – First:** Antonio Curtis, **Second:** Frankie Moore; Approved by consensus.

Hutchings, Caroline (Norco) – Request for approval of a Professional Growth Plan to complete a graduate certificate in Teaching and Learning Statistics & Data Science from North Carolina State University. There are 3.69 carry-over units towards the completion of an additional 15.0 approved semester units. HR has verified 6.0 carry-over units at time of hire, which leaves a balance of 9.69 carry-over units.

- **Motion to table request – First:** Frankie Moore, **Second:** Sara Nafzgar; Approved by consensus. The committee seeks further clarification on how the certificate aligns with the faculty's current Faculty Service Area (FSA) and contribute to the enhancement of the faculty's position and job skills, given her recent completion of Master's Degree course work in Data Science at UC San Diego.

Nafzgar, Sara (Norco) – Request for approval of a Professional Growth Plan to complete graduate courses from University of La Verne. HR has verified there are no carry-over units at time of hire.

- **Motion to accept – First:** Frankie Moore, **Second:** Natalie Morford; Approved by consensus.

Ragone, Justin (MVC) – Request for approval of a Professional Growth Plan to complete a Doctor of Education (Ed.D.) Program from California Baptist University. HR has verified there are no carry-over units at time of hire.

- **Motion to accept – First:** Sara Nafzgar, **Second:** Antonio Curtis; Approved by consensus.

Salary Reclassification New Requests

Aguilar, Ruben (Norco)– Request for Salary Reclassification to move from Column D to Column E due to completion of 16.0 approved units from California Baptist University. There was a balance of 1.0 carry-over semester unit, which leaves a balance of 2.0 approved units to apply toward the next salary reclassification request.

- **Motion to accept – First:** Antonio Curtis, **Second:** Frankie Moore; Approved by consensus.

Webb, Joel (MVC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 15.0 approved units from University of La Verne. There was a

balance of 1.0 carry-over semester unit, which leaves a balance of 1.0 approved unit to apply toward the next salary reclassification request.

- **Motion to accept – First:** Sara Nafzgar, **Second:** Frankie Moore; Approved by consensus.

Open Hearing – None

Next Meeting Dates:

- April 1, 2025
- May 20, 2025
- June 3, 2025

Meeting Adjourned: 1:45 pm