

DISTRICT PROGRAM REVIEW MEETING MINUTES
MEETING DATE: May 12, 2022
12:50 P.M. – 1:50 P.M. VIA ZOOM

I. Call to Order: 12:51 pm

Attendees Present: **Voting Committee Members:** Anya Marquis (Chair), Cynthia Morrill, Timothy Russell
 Non-voting Committee Members: Lijuan Zhai (Co-Chair), David Torres
 Guests: Wendy McEwen, Ines Solis (note taker)

II. Approval of May 12, 2022 Agenda **Motion Morrill, 2nd Russell; motion carried unanimously**

III. Adoption of Minutes **Motion Morrill, 2nd Russell; motion carried unanimously**

IV. College Reports

Moreno Valley College Report

Moreno Valley College Faculty Chair: Anya Marquis

During the Spring term, Moreno Valley College Program Review Committee has prepared for the fall and has been trying to get data onto the Institutional Effectiveness' website before it gets uploaded to Nuventive to provide faculty more time to access their data. MVC's comprehensive reports are on a three-year cycle, approximately one third of them are due every year, plus annual reports due for the subsequent years. A rubric is used to help evaluate the completeness. MVC is proposing new language for Nuventive to reflect the 2022-2023 cycle. The Office of Institutional Effectiveness at MVC is working on gathering socioeconomic and intersectionality data from various sources to potentially integrate into the Comprehensive Reports. The Program Review Committee at MVC is also working with APC on adding consistent language to the Resource Request form and will help advocate for faculty hiring prioritization. The follow-up meeting in December helped resolve the issues reported with the Power BI graphs.

Norco College Report

Norco College Faculty: Tim Russell

The Norco College Program Review is on a three-year cycle with annual reports due only if there are resources requests or updates. This term nine submissions were received. NC continues to work on ways to improve their use of Nuventive to be meaningful to their users and get the most out of the platform. An equity subgroup is working on devising potential equity questions to support Norco's equity initiatives. NC recently underwent a restructuring of councils and they have continued their efforts to make the Resource Request prioritization process more transparent, and show what has been funded and what has been pushed to the following year. A dashboard was created for NC program review to see the status of resource requests. A demo was presented at the end of the meeting.

Riverside Community College Report

Riverside City College Faculty: Cynthia Morrill

The Riverside City College Program Review Committee has changed dramatically and has a new charge that is committed to using the college's program review and planning process to improve student success and learning. RCC engaged in a retreat to support disciplines with planning coaching, facilitation, training, and communication. They are on a five-year cycle with annual update. The retreat included training, best practice sharing, and an effort to deepen and broaden the understanding of the purpose of Program Review – to assessment as well as resource requests. They provide support for development, implementation, and evaluation of discipline-level and department-

level program review and planning and facilitates the connection of planning to department leadership, curriculum revision, and division conversations. Dean Wendy McEwen is the administrative co-chair of the committee and always has access to data and background to assist disciplines.

V. Discussion Items

- **Discuss any staffing or chair changes for 22-23 academic year**
Riverside City College's faculty district representative will change to Virginia White for 2022-2023.

- **Review and Finalize Rotation of District Chair Position**
The District Program Committee discussed continuing with the district chair position rotation for the 2022-2023 academic year. **Motion** to have Virginia White assume the chair role per the cycle pending her approval (Marquis/Russell). Motion carried unanimously.

- **Schedule Fall 2022 Meeting**
Fall 2022 meeting date to be determined.

VI. Adjourn: 1:31 pm