

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**CLASSIFIED POSITION DESCRIPTION**

**JOB TITLE:** Music Accompanist/Assistant

**BASIC FUNCTION:** Under the supervision of the area Dean, the Music Accompanist/Assistant plays and accompanies on piano and other instruments for vocal and instrumental classes, ensembles, applied instruction; works with the music faculty and staff to coordinate performances; manages the music library; and assists with the maintenance of the piano lab and campus pianos. Focus on commercial music.

**PROVIDES WORK OR LEAD DIRECTION TO:** Student employees.

**REPRESENTATIVE DUTIES:**

1. Accompanies vocal and instrumental ensembles on piano and/or other instruments for rehearsals and performances.
2. Accompanies students in applied instruction as needed.
3. Assists faculty and staff to set schedules for performances.
4. Assists faculty and staff to set maintenance and upkeep of the piano lab and campus pianos.
5. Participates in other training designed to maintain current knowledge of repertoire and performance practices.
6. Maintains and upkeeps the music library, including cataloguing, filing, and cleaning.
7. Communicates with vendors and consultants for special events and performances.
8. Participates in District-provided in-service training programs.
9. Maintains a friendly, supportive atmosphere for students, staff, faculty, and the public.
10. Performs other duties, related to the position, as assigned.

**EDUCATION:** An Associate's degree from an accredited institution is required. A Bachelor's or Master's degree, from an accredited institution, in Music is preferred.

**EXPERIENCE:** Two year of directly related professional performance experience is required.

**LICENSES/CERTIFICATIONS REQUIRED:** None.

**KNOWLEDGE OF:** Standard musical performance practices; basic filing procedures.

**ABILITY TO:** Perform on the piano is required; perform on additional instruments is preferred; read music; perform various technical and artistic support duties for the College's Music and Commercial Music disciplines; compile and maintain accurate and complete records for special events and performances; develop and maintain a filing system for the College's music collection; communicate effectively with administrators, faculty, staff, students, and the public; establish and maintain effective working relationships with others; operate personal computer in support of duties.

**OTHER:** Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students, staff and the community.

**CONTACTS:** Students, faculty, staff, event and performance-related vendors, piano maintenance personnel, public.

**WORKING CONDITIONS:** Flexible scheduling necessary to accommodate classes, rehearsals and performances.

The Riverside Community College District is an equal opportunity employer and recognizes the need to provide reasonable accommodations to employees with disabilities. For more information, contact (951)222-8039.