

GRANT MANAGERS BROWN BAG

NOVEMBER 2020



AGENDA

- Introductions
- Discussion Topic
 - Grant Financial Management
- Questions



POLL – GRANT FINANCIAL MANAGEMENT

- Share your practices; it's anonymous
 - 1) Do you currently monitor and reconcile your grant budget?
 - 2) If so, do you have your own internal tracking mechanism? Or do you rely on Galaxy?
 - 3) How often do you reconcile your budget?



OVERVIEW: GRANT FINANCIAL MANAGEMENT

- Why is it important?
 - #1 audit finding
 - Allowable, allocable, and reasonable
 - Non-compliance with program requirements
 - Insufficient documentation
 - Over budget/under budget
 - Excessive carryover
 - Unintended expenses jeopardizing grant outcomes
 - Accounting Errors
 - Expenses charged to the wrong grant

DISCUSSION – GRANT FINANCIAL MANAGEMENT

- How are you currently tracking your grant budget?
- What is working?
- What is not?
- What types of support do you need?
- What training do you want?



NEXT STEPS

- December Brown Bag
 - Tools and Resources to Monitor Grant Budgets
- Regular Meetings of Grants and Business Teams to Address Concerns
- Changes to Current Processes and Tools
 - Galaxy Improvements if Feasible



QUESTIONS???

- **Grants Team**

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- Gustavo Ocegüera, Dean, Grants & Student Equity, Norco College
- Rachel Weiss, Dean, Grants Development & Administration, Riverside City College

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