DO-MANAGEMENT Listserv Guideline

(**Unmoderated**)

Communications to/from the DO-MANAGEMENT@rccd.edu email will be distributed to every management employee of the District office (DO).

Messages are intended to communicate to or address District office management. All new and current District office management employees will be automatically added to this list.

Messages sent to DO-MANAGEMENT@rccd.edu do not go through a moderator and are released to all enrolled immediately.

1) Messages must be composed for, or relevant to, all District office management.
2) Messages should not disparage or defame any District/college personnel, employees, or students.
3) Messages may include embedded images in the emails. Larger documents or images can be uploaded and shared as an accessible link.
4) Messages that are directed to specific colleges, departments, offices, groups, or individuals should not be sent via DO-MANAGEMENT, another more appropriate listserv or other distribution method should be used instead.

All messages must follow [APs and BPs](#).

Responses to DO-MANAGEMENT@rccd.edu messages may be sent to the original author of the sent message or you can "REPLY TO ALL" for all members of the Listserv to view and respond, if they desire.