MVC-MANAGERS Listserv Guideline

(**Unmoderated**)

Communications to/from the MVC-Managers-DL@MVC.edu email will be distributed to every manager employee with a physical location assignment of Moreno Valley College (MVC) or nearby satellite location (MVC, Ben Clark Training Center, etc. - Moreno Valley region).

Messages are intended to communicate to or address MVC managers in the area. All new, current, or transferred employees that have a physical location assignment of MVC or nearby satellite location will be automatically added to this list.

Messages sent to MVC-Managers-DL@MVC.edu do not go through a moderator and are released to all enrolled immediately.

1) Messages must be composed for, or relevant to, all MVC management.
2) Messages should not disparage or defame any District/college personnel, employees, or students.
3) Messages may include embedded images in the emails. Larger documents or images can be uploaded and shared as an accessible link.
4) Messages that are directed to specific colleges, departments, offices, groups, or individuals should not be sent via MVC-Managers-DL@MVC.edu, another more appropriate listserv or other distribution method should be used instead.

All messages must follow APs and BPs.

Responses to MVC-Managers-DL@MVC.edu messages may be sent to the original author of the sent message or you can "REPLY TO ALL" for all members of the Listserv to view and respond, if they desire.

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