



**Board of Trustees - Regular Meeting
Tuesday, September 15, 2015 6:00 PM
Center for Student Success, Room 217, Norco
College, 2001 Third Street, Norco, California
92860**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of August 4, 2015](#)

Recommend approving the August 4, 2015 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of August 18, 2015](#)

Recommend approving the August 18, 2015 Board of Trustees Regular meeting minutes as prepared.

III. PUBLIC HEARING

A. [Public Hearing and Budget Adoption for the 2015-2016 Riverside Community College District Budget](#)

Recommend holding a public hearing on the 2015-2016 budget; and adopting the 2015-2016 Budget for the Riverside Community College District.

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications Information Only](#)

B. [Presentation on the California Career Pathways Trust Information Only](#)

- C. [Five to Thrive Presentation on Norco College's Welcome Day](#)
Information Only
- D. [Celebration of the "Silver Centennial"](#)
Information Only
- E. [Resolution No. 04/15-16 Recognizing the 50th Anniversary of California State University, San Bernardino](#)
Recommend adopting a resolution recognizing the 50th Anniversary of California State University, San Bernardino.
- F. [Healthcare Update](#)
Information Only
- G. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$5,281,225 and District Warrant Claims totaling \$5,976,338.
 - 2. Budget Adjustments (None)
 - 3. Resolution(s) to Amend Budget (None)
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards
 - a. [Bid Award for the LED Lighting Retrofit Project](#)
Recommend awarding Bid Number 2015/16-02, LED Lighting Retrofit Project in the total amount of \$420,216 to J. Kim Electric, Inc.
 - 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$86,000 – All District Resources](#)
Recommend ratifying contracts totaling \$328,428.
 - b. [Subcontracts between California Career Pathways Trust Partners and Riverside Community College District on behalf of Norco College](#)
Recommend approving the subcontracts between Career Pathways Trust Partners and Riverside Community College District on behalf of Norco College through the California Career Pathways Trust (CCPT).

7. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
8. Other Items
 - a. [Notices of Completion](#)
Recommend accepting the projects listed on the attachment as complete and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).
 - b. [Surplus Property](#)
Recommend declaring the property on the attached list to be surplus; finding the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.

VII. CONSENT AGENDA INFORMATION

- A. [CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter Ended June 30, 2015](#)
Information Only

VIII. BOARD COMMITTEE REPORTS

- A. Governance
 1. [Board Policies for Second Reading and Approval](#)
Recommend approving Board Policies 2315, 2330, 3225, 4225, 5140, and 5500.
- B. Teaching and Learning (None)
- C. Planning and Operations (None)
- D. Resources (None)
- E. Facilities
 1. [Agreement Amendment 4 for Network Operations Center with Higginson + Cartozian Architects, Inc.](#)
Recommend approving Agreement Amendment 4 with Higginson + Cartozian Architects, Inc. in the amount of \$56,775 for additional construction administration services for the Network Operations Center at Moreno Valley College.
 2. [Agreement Amendment No. 2 for Network Operations Center with Inland Inspections and Consulting](#)
Recommend approving Agreement Amendment No. 2 for the Network Operations Center Project at Moreno Valley College for additional Inspection Services with Inland Inspections and Consulting in the amount not to exceed \$4,480.

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College
- B. Norco College/Riverside Community College District
- C. Riverside City College

- XI. BARGAINING UNIT REPORTS
 - A. CTA - California Teachers Association
 - B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
 - A. [Update from Members of the Board of Trustees on Business of the Board](#)
Information Only
- XIII. CLOSED SESSION
 - A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.
 - B. [Conference with Labor Negotiators Pursuant to Government Code Section 54957.6, District Representatives: Bradley Neufeld of Gresham Savage, Employee Organization: California School Employees Association](#)
Recommended Action to be Determined.
- XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	9/15/2015 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of August 4, 2015.
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the August 4, 2015 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Executive Administrative Assistant

Attachments:

[080415_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES, AND FACILITIES COMMITTEES
OF AUGUST 4, 2015

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the Student Academic Services, General Assembly Room #121, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary
Mary Figueroa, Board Member
Tracey Vackar, Board Member (arrived 6:24 pm)
Ryan Rudolph, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Dr. Diane Dieckmeyer, Vice President, Academic Affairs, Norco College
Dr. Kevin Fleming, Dean, CTE Programs & Grants, Norco College
Ms. Ruth Adams, General Counsel

Guests Present

Mr. Tony Dupre, Padilla and Associates
Mr. Eric Staples, Padilla and Associates

Student Trustee Ryan Rudolph led the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

GOVERNANCE

The Governance Committee Chair Virginia Blumenthal convened the meeting at 6:04 p.m. Committee members in attendance: Dr. Michael Burke, Chancellor; Academic Senate Representatives: Mr. Salvador Soto (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Dr. Dariush Haghghat.

Ms. Adams led the committee in reviewing Board Policies 2315, 2330, 3225, 3560, 4225, 5140, and 5500 that will be presented to the Board for first reading at the August 18 regular Board meeting. Discussion followed. Board Policy

Board Policies for First Reading

3560 is to be brought back to the Board Committee at a later date with an accompanying Administrative Procedure.

The committee adjourned the meeting at 6:38 p.m.

Adjourned

The Teaching and Learning Committee Chair Tracey Vackar convened the meeting at 6:39 p.m. Committee members in attendance: Academic Senate Representatives: Mr. Salvador Soto (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Dr. Dariush Haghighat and Management Representative: Ms. Virginia McKee-Leone,

TEACHING AND LEARNING
COMMITTEE

Dr. Dieckmeyer and Dr. Fleming led the committee review of the Substantive Change Proposal for Norco College/Electrician Apprenticeship Program for compliance with ACCJC policies that will be presented to the Board for approval at the August 18 regular meeting. Discussion followed.

Substantive Change Proposal for Compliance with ACCJC Policies for Norco College/Electrician Apprenticeship Program

The committee adjourned the meeting at 6:50 p.m.

Adjourned

The Planning and Operations Committee Chair Mary Figueroa convened the meeting at 6:51 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Salvador Soto (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); and CTA Representative: Dr. Dariush Haghighat.

PLANNING AND OPERATIONS
COMMITTEE

Mr. Dupre presented to the Committee the annual presentation on Status Update of Project Labor Agreement on various projects in the District. Discussion followed.

Annual Presentation on Status Update of Project Labor Agreement by Padilla and Associates

The committee adjourned the meeting at 7:14 p.m.

Adjourned

The Facilities Committee Chair Nathan Miller convened the meeting at 7:15 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Salvador Soto (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Dr. Dariush Haghighat and Management Representative: Dr. Gustavo Ocegüera.

FACILITIES COMMITTEE

Ms. Carlson presented the Committee Agreement Amendment No. 1 for the Culinary Arts Academy/District Office Building for additional Special Inspection &

Agreement Amendment No. 1 for the Culinary Arts Academy/District Office Building

Materials Testing Services with River City Testing in the amount not to exceed \$83,666.85 that will be considered by the Board for approval at the August 18 regular Board meeting. Discussion followed.

with River City Testing

Ms. Carlson presented the Committee with the following: 1) Agreement Amendment 4 with LPA, Inc. in the amount of \$24,655 for the CAA/DO project; and 2) Agreement Amendment 4 with LPA, Inc., in the amount of \$42,597 for the CSA project that will be presented to the Board for approval at the August 18 regular meeting. Discussion followed.

Agreement Amendment 4 for the Culinary Arts Academy/District Office Building and Agreement Amendment 4 for the Henry W. Coil Sr., and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Ms. Carlson presented the Committee the project closeout and reversion of Measure C funds that will be presented to the Board for approval at the August 18 regular meeting. Discussion followed.

Project Close-Outs and Reversion of Funds

Ms. Carlson presented the Committee Resolution No. 02-15/16 To Advance a Culture of Sustainability and the Standard of Leadership in Energy and Environmental Design (LEED) Equivalent for Facilities for approval at the August 18 regular meeting. Discussion followed.

Resolution No. 02-15/16 To Advance a Culture of Sustainability and the Standard of Leadership in Energy and Environmental Design (LEED) Equivalent for Facilities

The committee adjourned the meeting at 7:26 p.m.

Adjourned

The Board adjourned the meeting at 7:26 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	9/15/2015 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of August 18, 2015
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the August 18, 2015 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Executive Administrative Assistant

Attachments:

[081815_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF AUGUST 18, 2015

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., in the Student Academic Services, General Assembly Room #121, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary
Mary Figueroa, Board Member (arrived at 6:05 pm)
Tracey Vackar, Board Member
Ryan Rudolph, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Julio Gonzalez, Director, Middle College High School
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, District/Norco College
Dr. Mark Sellick, Academic Senate Representative, Riverside City College
Dr. Dariush Haghighat, President, CTA
Mr. Gustavo Segura, President, CSEA
Dr. Hillary Jenks, Director, Center for Social Justice and Civil Liberties

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Student, Ms. Karen Flores, spoke regarding the recent historically black colleges and universities 2015 tour.

COMMENTS FROM THE PUBLIC

Student, Ms. Angela Johnson, provided comments on Moreno Valley College's participation in the City of Moreno Valley 4th of July parade.

Mr. Ed Cottone, Attorney and Dr. Michael Reiner, spoke regarding a personnel issue.

Student, Mr. Cesar Sanchez, commented on the

student resources and how to access them.

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of June 2, 2015. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF JUNE 2, 2015

Vackar/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of June 16, 2015. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF JUNE 16, 2015

Green/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of June 29, 2015. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF JUNE 29, 2015

CHANCELLOR'S REPORTS

Chancellor Burke recognized and presented certificates to faculty granted with the Rank of Emeritus as follows: Dr. Sharon Crasnow, Distinguished Professor, Philosophy; Dr. Arend Flick, Professor, English; Ms. Deborah Smith, Associate Professor, Mathematics; and Mr. Robert Burris, Assistant Professor, CTE, Air Conditioning.

Presentation of Rank of Emeritus for 2015-2016

Mr. Julio Gonzalez, along with four past and present students of the program, spoke about the Middle College High School Program and how it has shaped their future.

MV College Presentation: Middle College High School Program

Dr. Hillary Jenks gave a presentation on the events and programs available at the Center.

Presentation on the Center for Social Justice and Civil Liberties

Ms. Yorba gave an update and reported there are currently no open claims. The self-funded PPO application has been completed and will be signed in the near future.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

STUDENT REPORT

Student Trustee Ryan Rudolph presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and

Green/Miller moved that the Board of Trustees remove Consent Item VI-B-6-b, Subcontracts Between California Career Pathways Trust Partners and Riverside Community College District on behalf of Norco College. Motion carried. (5 ayes)

AMEND AGENDA

CONSENT ITEMS

Action

Green/Miller moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$10,707,454 and District Warrant Claims totaling \$21,403,189;

Purchase Order and Warrant Report
– All District Resources

Approve the purchase of science/labware supplies and equipment from Fisher Science Education, utilizing the U.S. Communities Government Purchasing Alliance contract through June 30, 2018;

Purchase Science/Labware Supplies and Equipment Utilizing the U.S. Communities Government Purchasing Alliance Contract

Approve the purchase of food products and related supplies from Premier/U.S. Foodservice, utilizing the U.S. Communities Government Purchasing Alliance contract through June 30, 2017;

Purchase Food Products and Related Supplies Utilizing the U.S. Communities Government Purchasing Alliance Contract

Approve the purchase of information technology security solutions from Secure Content Solutions, utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 01-24, through June 30, 2016;

Purchase of Information Technology Security Solutions Utilizing the National Cooperative Purchasing Alliance (NCPA) Contract

Award Request for Proposal (RFP) Number

Proposal to Award Furniture for the

2014/15-37 – Furniture for the Culinary Arts Academy & District Office and Coil School for the Arts Facilities, in the total amount of \$1,159,621 to Corporate Business Interiors;

Ratify contracts totaling \$1,419,952 for the period of July 1, 2015 through July 31, 2015;

Approve the contract for Paymaster Services with OD Music, Inc. in the amount of \$140,000;

Approve contract C15-0042 with California Community College Chancellor’s Office to act as fiscal agent the the Extended Opportunity Programs and Services (EOPS) for the time frame of July 1, 2015 through October 31, 2016 in the amount of \$92,285;

Approve contract C15-0043 with California Community College Chancellor’s Office to act as fiscal agent for the Student Success and Support Program (SSSP) for the time frame of July 1, 2015 through October 31, 2016 in the amount of \$849,626;

Approve the out-of-state travel;

Approve a salary increase of 3% + COLA funded by the state, pursuant to Section 4.2 Modification to Salary of the Employment Agreement for Chancellor, effective July 1, 2015;

Adopt Resolution No. 01-15/16 which establishes the 2015-2016 Gann Limit for the Riverside Community College District at \$192,583,238;

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Approve the projects listed on the attachments as complete and the execution of the Notices of Completion (under Civil

Culinary Arts Academy & District Office and Coil School for the Arts Facilities

Contracts and Agreements Report Less than \$86,000 – All District Resources

Contract for Paymaster Services with OD Music, Inc.

Contract C15-0042 with California Community College Chancellor’s Office to allow Riverside City College to act as fiscal agent for the Extended Opportunity Programs and Services (EOPS) set-aside fund

Contract C15-0043 with California Community College Chancellor’s Office to allow Riverside City College to act as fiscal agent for the Student Success and Support Program (SSSP) set-aside fund

Out-of-State Travel

Proposed Salary Increase of 3% + COLA funded by the state for Chancellor

Resolution Regarding Appropriations Subject to Proposition 4 Gann Limitation – Resolution No. 01-15/16

Surplus Property

Notice of Completion

Code Section 3093 – Public Works)

Motion carried (5 ayes)

BOARD COMMITTEE REPORTS

Governance

Blumenthal/Green moved that the Board of Trustees accept Board Policies 2315, 2330, 3225, 4225, 5140 and 5500 for First Reading. Motion carried. (5 ayes)

Board Policies for First Reading

Teaching and Learning

Vackar/Figueroa moved that the Board of Trustees approve the Substantive Change Proposal to ACCJC from Norco College for compliance with ACCJC policies. Motion carried. (5 ayes)

Substantive Change Proposal for Compliance with ACCJC Policies for Norco College/Electrician Apprenticeship Program

Facilities

Miller/Green moved to approve Agreement Amendment No. 1 for the Culinary Arts Academy/District Office Building for additional Special Inspection & Materials Testing Services with River City Testing in the amount not to exceed \$83,666.85. Motion carried. (5 ayes)

Agreement Amendment No. 1 for the Culinary Arts Academy/District Office Building with River City Testing

Miller/Vackar moved to approve Agreement Amendment 4 with LPA, Inc. in the amount of \$24,655 for the CAA/DO project; and Agreement Amendment 4 in the amount of \$42,597 for the CSA project. Motion carried. (5 ayes)

Agreement Amendment 4 for the Culinary Arts Academy/District Office Building and Agreement Amendment 4 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Miller/Figueroa moved to accept the project closeout and revision of Measure C funds. Motion carried (5 ayes)

Project Close-Outs and Reversion of Funds

Miller/Figueroa moved to adopt Resolution No. 02-15/16 to Advance a Culture of Care by Declaring a Sustainability Initiative Throughout the District to Advance a Culture of Sustainability. Motion carried (5 ayes)

Resolution No. 02-15/16 To Advance a Culture of Sustainability and the Standard for Leadership in Energy and Environmental Design (LEED) Equivalent for Facilities

ADMINISTRATIVE REPORTS

Vice Chancellors

Figueroa/Miller moved to approve the appointment of the Associate Vice Chancellor, Educational Services, to represent the District on the AB86 ABout Students Regional Consortium for Adult Education. Motion carried.
(4 ayes/1 absent [Green])

Appointment of RCCD Representative on AB86 ABout Students Regional Consortium

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College and the District.

Norco College

Dr. Mark Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

Trustee Miller noted the various events he has attended and encouraged others to attend the upcoming Welcome Day at Norco College on August 29.

Update from Members of the Board of Trustees on Business of the Board

Trustee Green commented on the well behaved students who participated in the science project and the Culinary Academy graduation, which was overseen by nationally recognized Chef Bobby Moghaddam.

Trustee Vackar wished the colleges a successful school opening; enough parking for all students would be available; and hoped for continued student accomplishments this coming year.

Trustee Figueroa noted her attendance at the Physician Assistant graduation; continued student accomplishments; and her role as a consultant reaching out to latinos in the community encouraging them toward medical careers. She is

looking forward to the ACCT conference in San Diego where RCC will give a presentation on their athletic program.

Trustee Blumenthal commented on the Culinary Academy graduation; the diversity of the students of RCCD; the Special Olympics competition held at the Aquatic Center; and also wished the colleges a successful new year.

The Board adjourned to closed session at 7:58 p.m. to consider Closed Session item: Pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator; Properties Known as 6.17 acres generally located west of Davis Ave and North of Larry Parrish Ave, unincorporated area of Riverside County.

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board reconvened to open session at 8:34 p.m. announcing that no action had been taken.

RECONVENED TO OPEN SESSION

Mr. Ed Cottone, Attorney, spoke regarding the personnel issue.

COMMENTS FROM THE PUBLIC

Green/Vackar moved to authorize the District to move forward on the immediate dismissal pursuant to Section 7.4, Dismissal without Cause of Dr. Michael Reiner's employment contract, as Vice Chancellor, Education Services. Motion carried. (5 ayes)

Pursuant to Government Code Section 52957, Public Employee Discipline/Dismissal/Release

The Board adjourned to closed session at 8:41 pm and reconvened at 9:01 pm after considering the following closed session item:

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board announced no action was taken.

Conference with Labor Negotiators Pursuant to Government Code Section 54957.6, District Representatives: Bradley Neufeld of Gresham Savage, Employee Organization: California School Employees Association

The Board adjourned the meeting at 9:02 p.m.

ADJOURNED

Agenda Item (III-A)

Meeting	9/15/2015 - Regular
Agenda Item	Public Hearing (III-A)
Subject	Public Hearing and Budget Adoption for the 2015-2016 Riverside Community College District Budget
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees: 1) Hold a public hearing on the 2015-2016 budget; and 2) Adopt the 2015-2016 Budget for the Riverside Community College District.

Background Narrative:

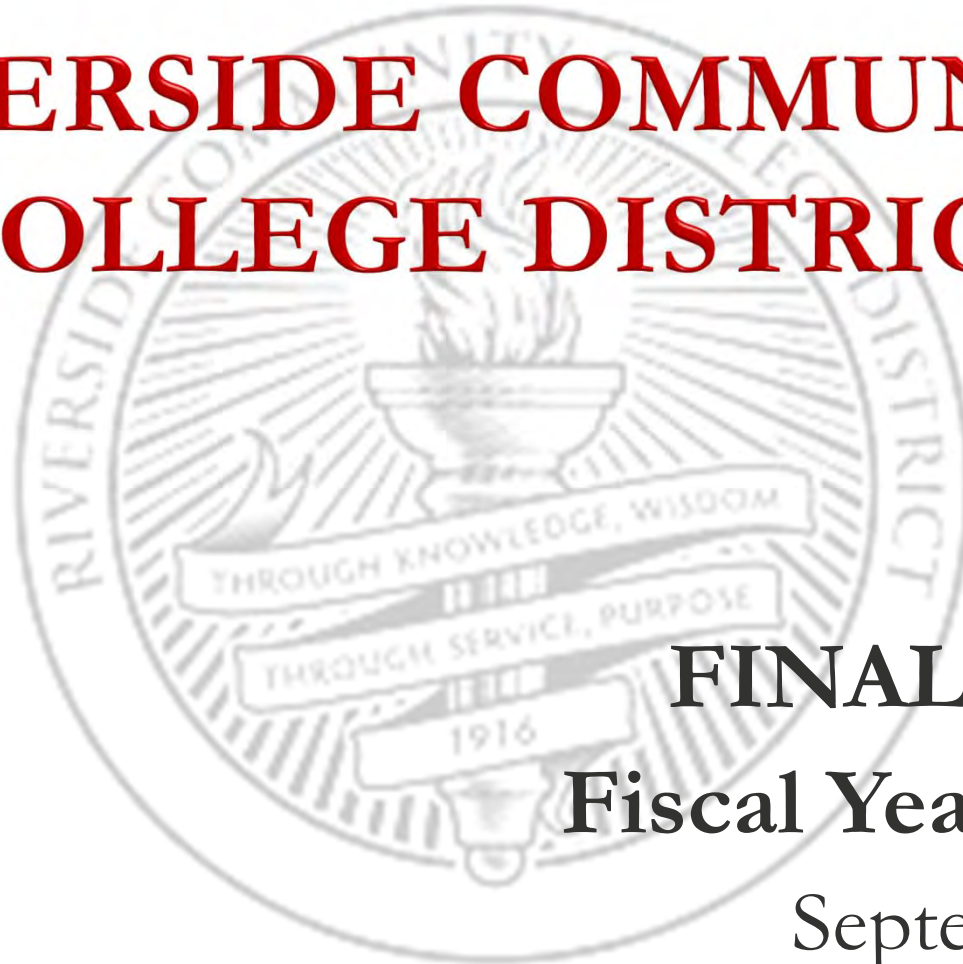
Attached for the Board's review is a copy of the proposed final budget for the 2015-2016 fiscal year. The 2015-2016 budget proposal was previously discussed at the Board's Resources Committee meeting on September 1, 2015. At the June 16, 2015 Board meeting, a Public Hearing on the FY 2015-2016 budget was set for 6:00 p.m. on September 15, 2015. Staff proposes that the Board hold an open public hearing and hear testimony on the budget. Upon close of the hearing, the Board will take action on the 2015-2016 Riverside Community College District Budget.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[09152015_Presentation – FY 2015-16 Final Budget](#)
[09152015_FY2015-16 Budget - Detail by Resource](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT



FINAL BUDGET Fiscal Year 2015-2016

September 1, 2015

RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

(In Millions)

<u>Unrestricted Ongoing Revenues</u>	<u>CCC System</u>	<u>RCCD</u>
Growth/Access (3.0%/3.88 %)	\$ 156.5	\$ 4.9
COLA (1.02%)	61.0	1.4
General Operating Base Increase	266.7	6.7
Full-Time Faculty Hiring	<u>62.3</u>	<u>1.5</u>
Total Unrestricted Ongoing Revenues	<u>\$ 546.5</u>	<u>\$ 14.5</u>
<u>Unrestricted One-Time Revenues</u>		
State Mandate Block Grant	<u>\$ 632.0</u>	<u>\$ 15.3</u>
Total Unrestricted Revenues	<u><u>\$ 1,178.5</u></u>	<u><u>\$ 29.8</u></u>




RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

(In Millions)

<u>Restricted Revenues</u>	<u>CCC System</u>	<u>RCCD</u>
Student Success and Student Equity	\$ 185.0	\$ 4.6
EOPS	33.7	0.8
COLA for Categorical Programs	2.5	0.1
Deferred Maintenance and Instructional Equipment	148.0	3.6
Proposition 39 - Energy Revenues	38.7	0.8
Total Restricted Revenues	<u>\$ 407.9</u>	<u>\$ 9.9</u>
<u>Other</u>		
Basic Skills and Student Outcomes Transformation & Pilot Programs	\$ 70.0	
Adult Education	500.0	
Apprenticeship	29.1	
Apportionment Deferral Elimination	94.5	
Enhanced Non-Credit Rate Equalization	49.0	
Total Other	<u>\$ 742.6</u>	



The seal of Riverside Community College District is a circular emblem. It features a central figure holding a torch, with rays emanating from behind. The text "RIVERSIDE COMMUNITY COLLEGE DISTRICT" is written around the top inner edge. Below the figure, a banner reads "THROUGH KNOWLEDGE, WISDOM, THROUGH SERVICE, PURPOSE". At the bottom of the seal, the year "1916" is inscribed.

FY 2015-2016 FINAL BUDGET

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

FY 2014-15 Credit FTES Projections

Base FTES	25,652.36
Growth/Access at P2 (Planned 882.24 at 3.43%; Actual 5.47%)	<u>1,404.09</u>
Total Funded FTES	27,056.45
Actual FTES at P3	<u>27,503.17</u>
Total Unfunded FTES	<u>(446.72)</u>
Unfunded FTES %	<u><u>1.65%</u></u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

FY 2015-16 Credit FTES Projections

Base FTES	27,056.45
Growth/Access (System 3.0%; RCCD 3.88%)*	<u>1,029.78</u>
Total Funded FTES	28,086.23
Unfunded FTES (1.35%)	<u>379.41</u>
FTES Ceiling	<u><u>28,465.64</u></u>
FY 2014-15 Actual FTES at P3	<u><u>27,503.17</u></u>
FTES Needed to Achieve FY 2015-16 Ceiling (3.50%)	<u><u>962.47</u></u>
FTES Needed to Achieve FY 2015-16 Funded FTES (2.08%)	<u><u>583.06</u></u>

* Under the new growth formula.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

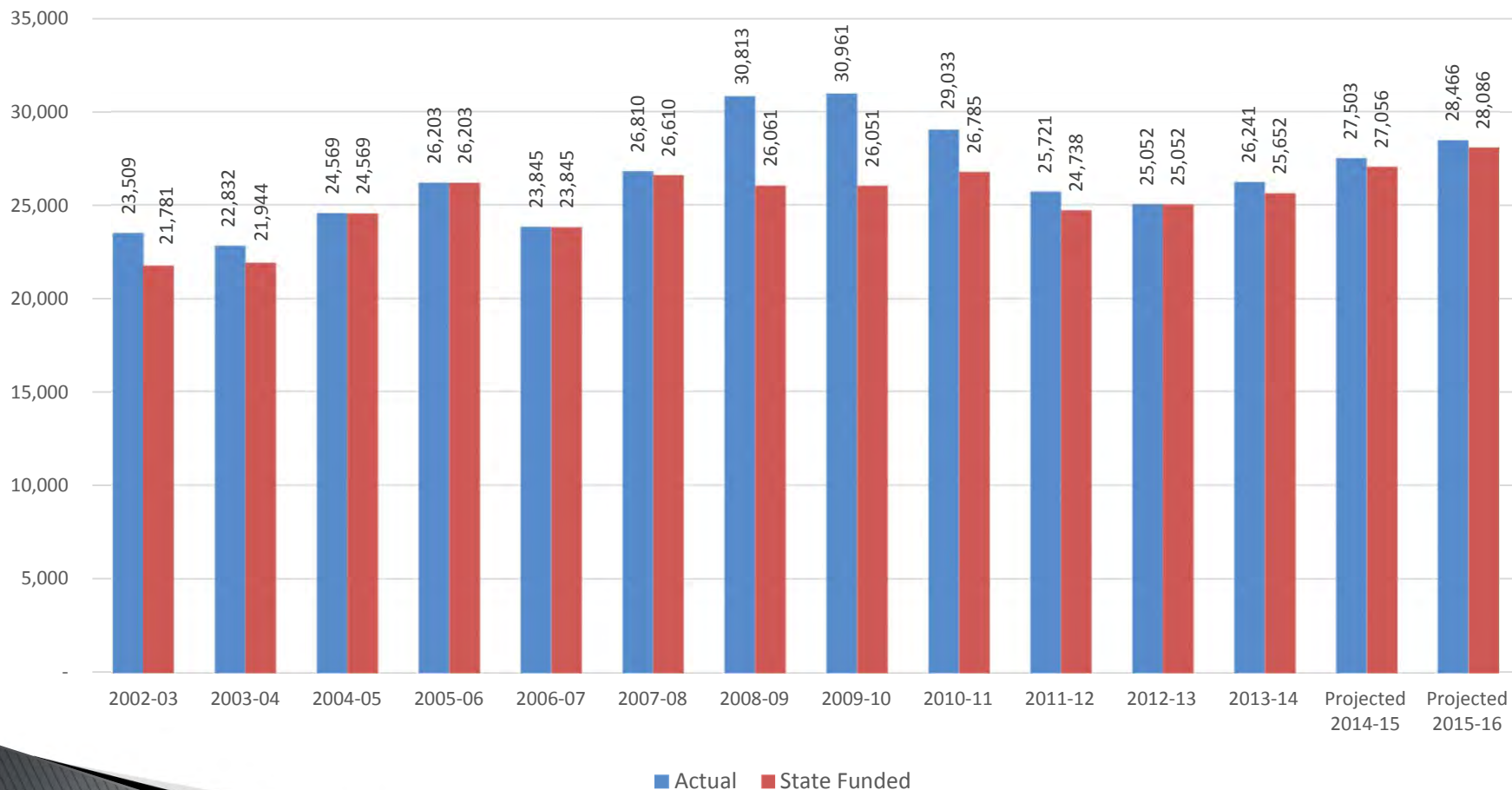
Credit FTES Targets by College

	FY 2015-2016 Credit FTES Targets	Credit FTES %
RCC	15,314.52	53.80%
NC	6,575.56	23.10%
MVC	<u>6,575.56</u>	<u>23.10%</u>
Total	<u>28,465.64</u>	<u>100.00%</u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

Historical Look at Resident Credit FTES Actual vs. State Funded



RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

(In Millions)

FY 2015-16 Ongoing Revenue Budget

Beginning Revenue Budget	\$ 145.17
FY 2014-15 Apportionment Increase	2.94
FY 2015-16 Apportionment:	
COLA (1.02%)	1.40
Access (3.88%)	4.88
Deficit (.93%)	(1.42)
General Operating Base Increase	6.69
Full-Time Faculty Hiring	1.49
Other	0.48
Total Ongoing Revenue Budget	<u>\$ 161.63</u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

(In Millions)

FY 2015-16 Ongoing Expenditure Budget

Beginning Expenditure Budget	<u>\$ 151.21</u>
Compensation Adjustments:	
Full-Time Salary Increase (COLA 1.02% + 3.00%)	\$ 3.58
Enrollment Mgmt. Increase (5.02% + Growth)	2.33
Step/Column and Personnel Adjustments	0.36
Employee Benefits:	
Health Insurance (20.41%)	3.32
Workers' Compensation (1.00%)	(1.35)
PERS (11.847%)	0.02
STRS (10.73%)	1.25
OPEB Liability - Retiree Health Insurance (.3%)	0.31
Full-Time Faculty Positions (24)	2.97
Full-Time Classified Positions (2)	0.20
Administrator Position (1)	0.08

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

(In Millions)

FY 2015-16 Ongoing Expenditure Budget (continued)

Contracts and Agreements	0.45
Centennial and Silver Anniversary Support	0.10
Enrollment Marketing Support	0.04
Center for Social Justice and Civil Liberties Support	0.05
PARS Early Retirement Incentive Payoff	(0.44)
New Facilities Operating Costs (CAADO/CSA)	0.50
Legal Expense	0.30
Property and General Liability	0.56
Election Cost	(0.60)
Indirect Cost Reimbursement	0.36
Utilities	0.30
Apprenticeship Programs	0.55
Other	(0.26)
Total Ongoing Expenditure Budget Adjustments	<u>\$ 14.98</u>
Total Ongoing Expenditure Budget	<u>\$ 166.19</u>
Net Ongoing Budget Shortfall	<u><u>\$ (4.56)</u></u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

(In Millions)

FY 2015-16 One-Time Revenue Budget

Beginning Revenue Budget	\$	1.10
FY 2014-2015 State Mandate Block Grant Elimination		(1.10)
FY 2015-2016 State Mandate Block Grant		15.34
Total One-Time Revenue Budget	\$	<u>15.34</u>

FY 2015-16 One-Time Expenditure Budget

Beginning Expenditure Budget	\$	-
FY 2015-2016 State Mandate Block Grant:		
Set-aside for FY 2016-17 and FY 2017-18		<u>15.00</u>
Total One-Time Expenditure Budget	\$	<u>15.00</u>
Net One-Time Budget Surplus	\$	<u><u>0.34</u></u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget
(In Millions)

Summary

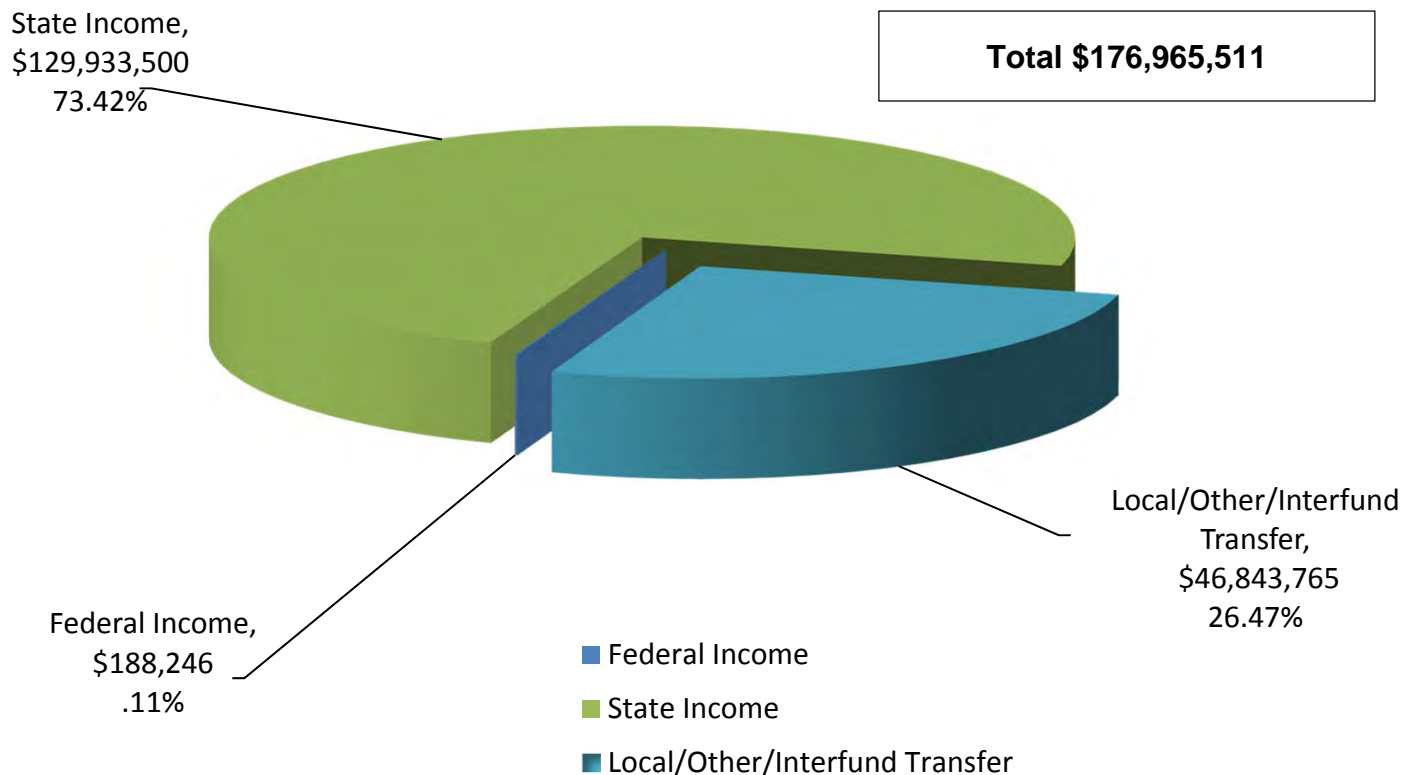
Net Ongoing Budget Shortfall	\$ (4.56)
Net One-Time Budget Surplus	<u>0.34</u>
Total Revenue and Expenditure Difference	\$ (4.22)
Beginning Balance at July 1, 2015	<u>14.67</u>
Total Available Funds	\$ 10.45
Less, 5% Ending Balance Target	<u>(10.45)</u>
Budget (Shortfall) Excess	<u><u>\$ -</u></u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

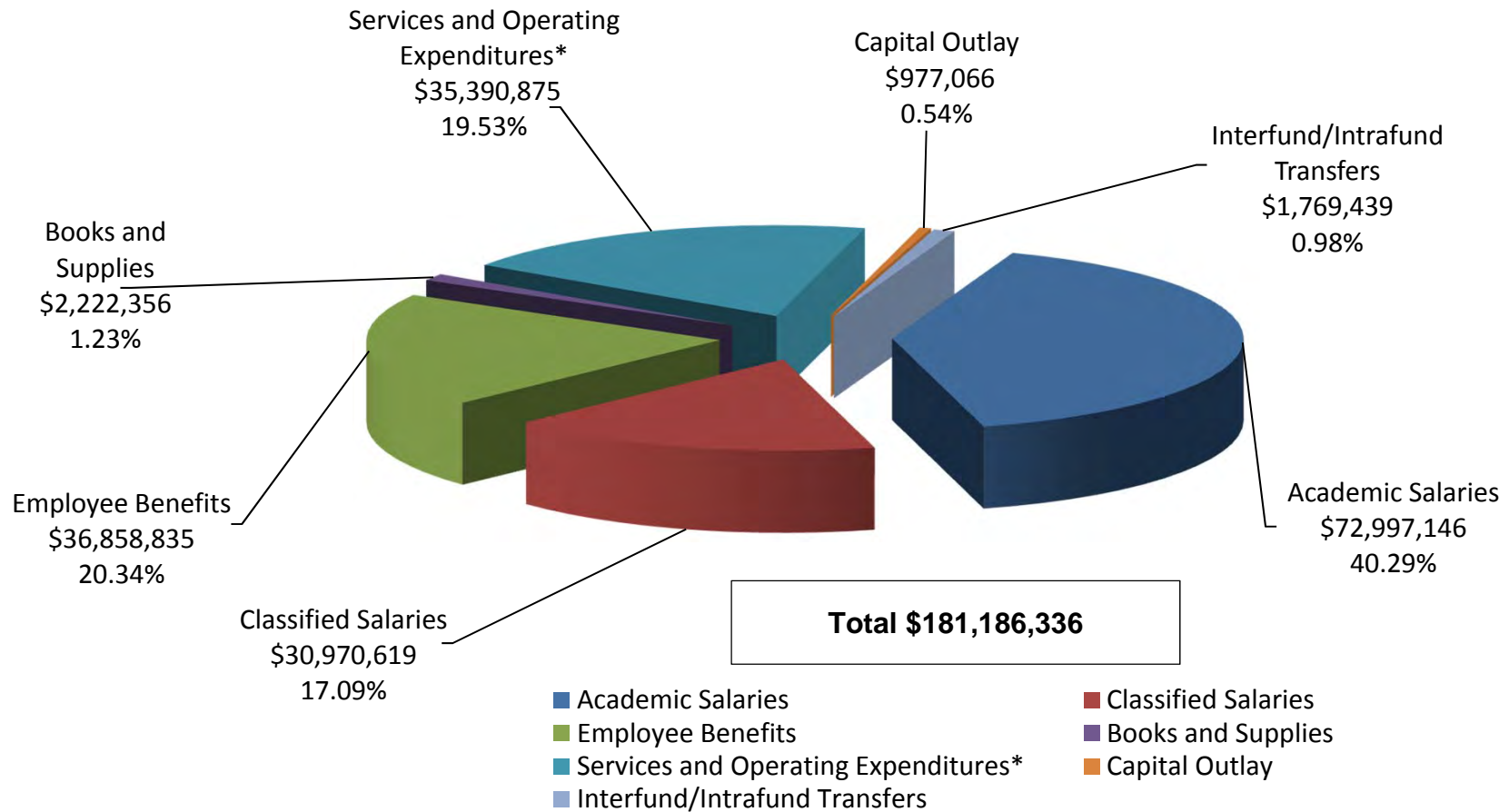
Revenue 2015-2016



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

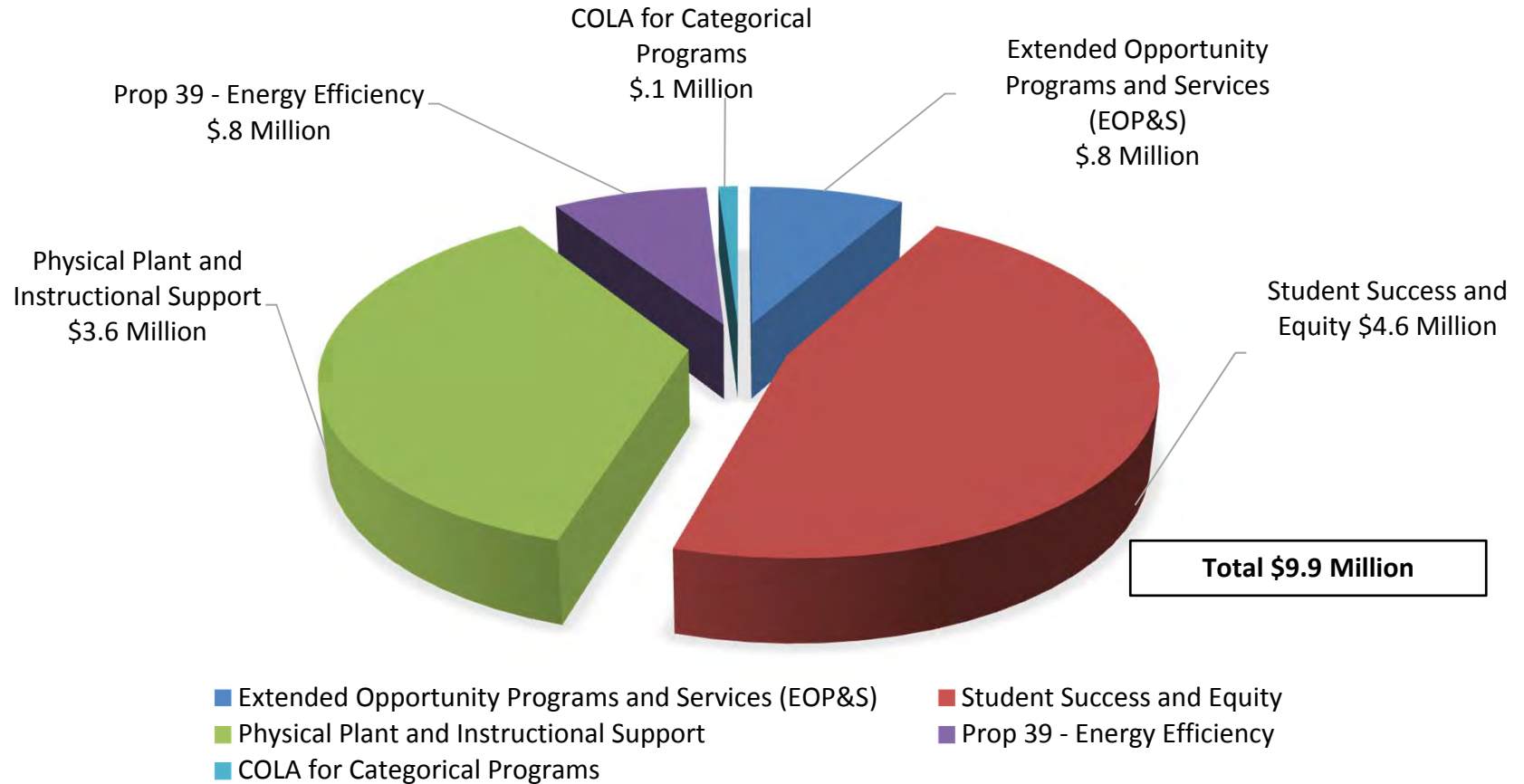
Expenditures 2015-2016



*Includes \$15,004,000 State Mandate Block Grant set-aside for future years.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

Categorical Program Increases





LOOKING AHEAD

RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

CCC Budget Request FY 2016-2017

The California Community College FY 2016-17 budget request will be in the same cost range as the operational increase of FY 2015-16, approximately \$850 million. Funding priorities follow:

- ▶ COLA (1.60%) - \$100 Million
- ▶ Access (3.0%) - \$160 Million
- ▶ General Operating Base Increase - \$250 Million
- ▶ Full-Time Faculty Hiring
- ▶ Basic Skills Ongoing Funding Increase
- ▶ Categorical Restoration - \$60 Million
- ▶ Student Equity Plans
- ▶ Telecommunications and Technology Infrastructure Program (TTIP) Funding Increase
- ▶ Career Technical Education Comprehensive Long-term Investment
- ▶ Professional Development
- ▶ Campus Mental Health and Safety Needs

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

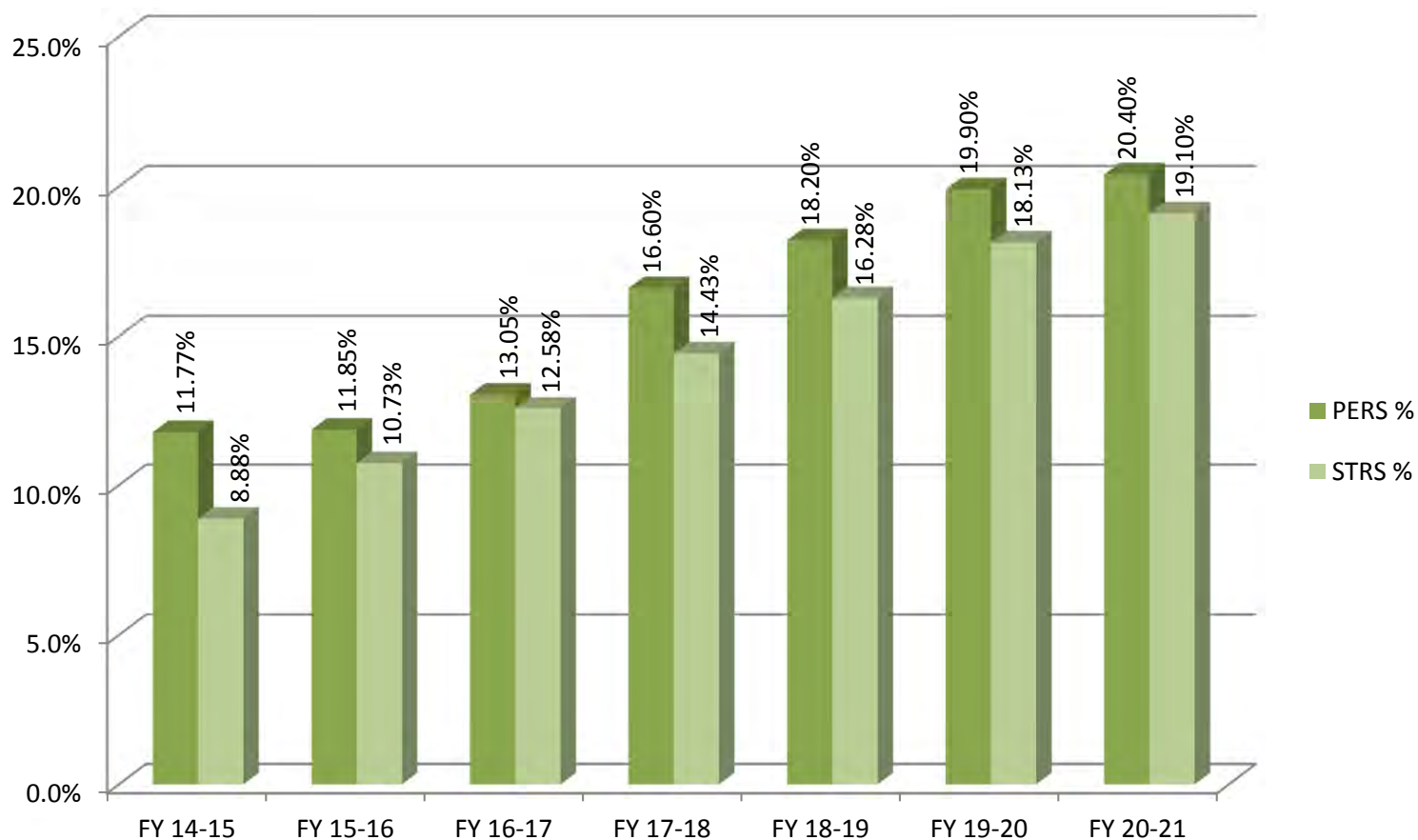
Challenges and Opportunities

- ▶ Expiring Sales Tax and personal Income Tax Rates under Proposition 30 Beginning in 2016
- ▶ Multi-year Rate Increases for STRS and PERS
- ▶ Double Digit Rate Increases to the District Health Costs
 - Impact of Affordable Care Act
 - Rising 65+ Retiree Health Care Costs – Increasing District Subsidy
 - Increasing Claims, including \$100,000+ Claims
- ▶ New Facilities Coming Online
- ▶ “Great Recession” Obligations – La Sierra Fund Repayment

RIVERSIDE COMMUNITY COLLEGE DISTRICT

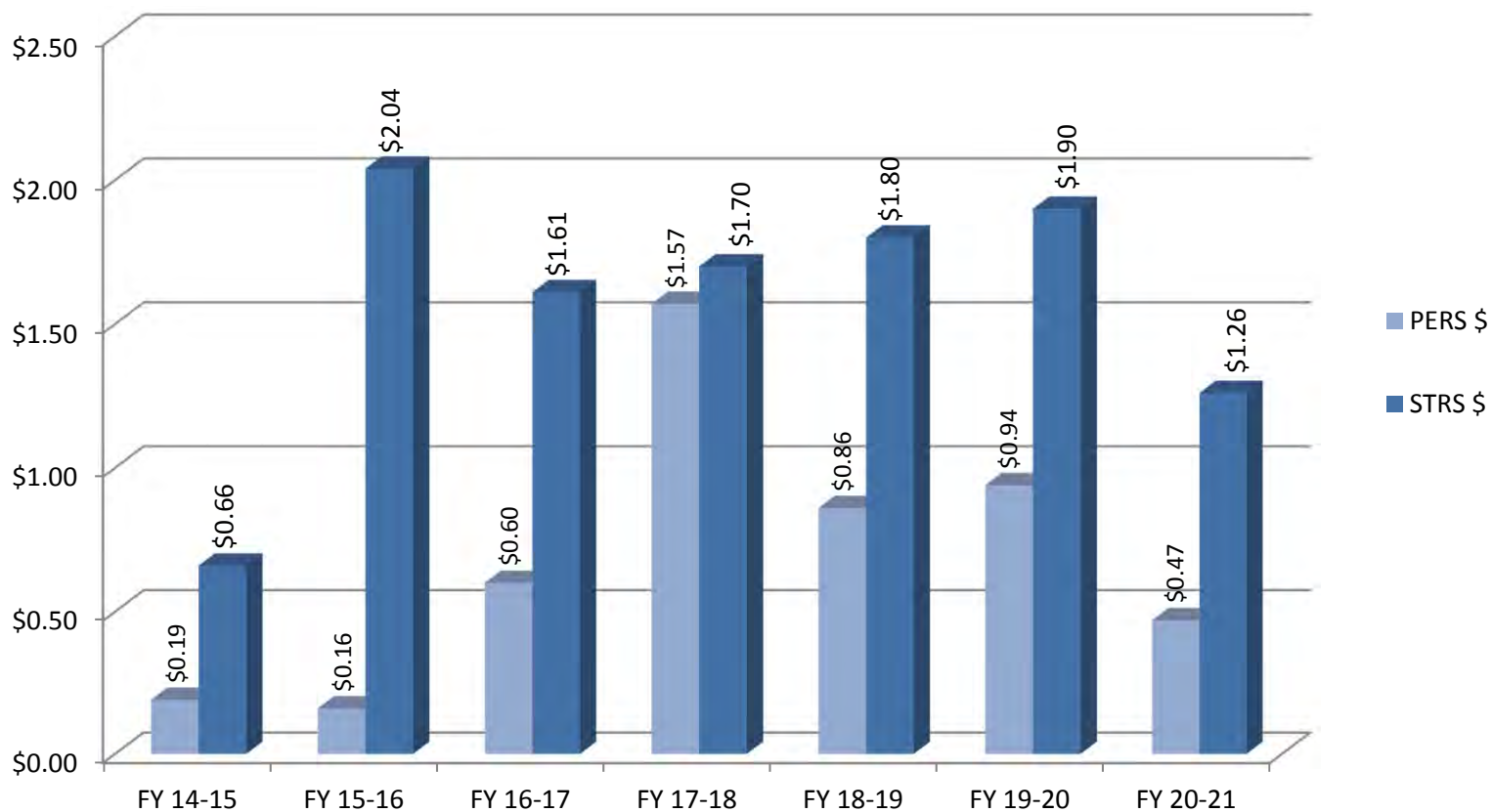
FY 2015-2016 Final Budget

PERS and STRS Projected % Rate Annual Increases



RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

PERS and STRS Projected \$ Annual Budget Increases



The seal of Riverside Community College District is a circular emblem. It features a central torch with a flame, set against a background of radiating lines. Below the torch is a banner with the motto "THROUGH SERVICE, PURPOSE". At the bottom of the seal, the year "1916" is inscribed. The outer ring of the seal contains the text "RIVERSIDE COMMUNITY COLLEGE DISTRICT".

FY 2016-17 and FY 2017-18 BUDGET PROJECTIONS

RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

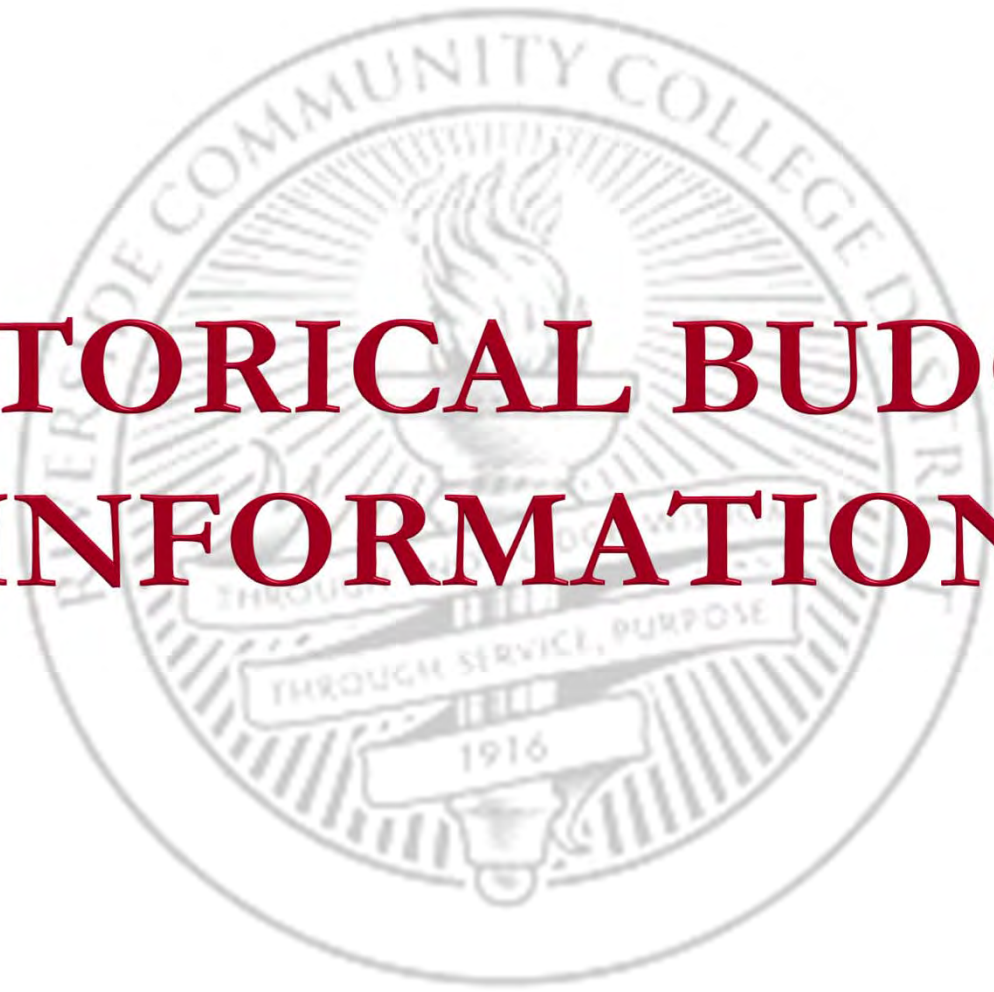
<u>Projections</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>
Revenues	\$ 167.76	\$ 174.23
Expenditures	<u>(174.78)</u>	<u>(185.98)</u>
Net Budget Shortfall	\$ (7.02)	\$ (11.75)
Beginning Balance	<u>28.45</u>	<u>21.43</u>
Ending Balance	\$ 21.43	\$ 9.68
5% Ending Balance Requirement	<u>(10.79)</u>	<u>(10.87)</u>
Remaining Budget Excess (Shortfall)	<u><u>\$ 10.64</u></u>	<u><u>\$ (1.19)</u></u>

Assumptions:

- Growth (3.88%)
- COLA (1.0%) Contract (2.00%)
- No One-Time Funds
- Employee Benefits – Similar increase to FY 2015-16
- Compensation Increases – Similar to FY 2015-16
- Enrollment Mgmt. Increase – Similar to FY 2015-16
- Budget Reduction Strategy – Similar to FY 2015-16



HISTORICAL BUDGET INFORMATION



RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

Contingency History

FY	Adopted Contingency Balance	% of Avaliable Funds	Ending Fund Balance	% of Avaliable Funds
2014-15*	7,801,811	4.28%	14,667,941	9.15%
2013-14	6,358,532	4.23%	12,743,536	7.65%
2012-13	4,560,030	3.23%	11,407,409	7.95%
2011-12	5,840,447	3.94%	6,805,919	4.73%
2010-11	8,729,056	5.60%	13,217,249	8.48%
2009-10	8,391,878	5.50%	11,253,316	7.22%
2008-09	12,566,801	7.68%	13,903,627	8.74%
2007-08	9,423,484	6.14%	19,259,076	12.37%

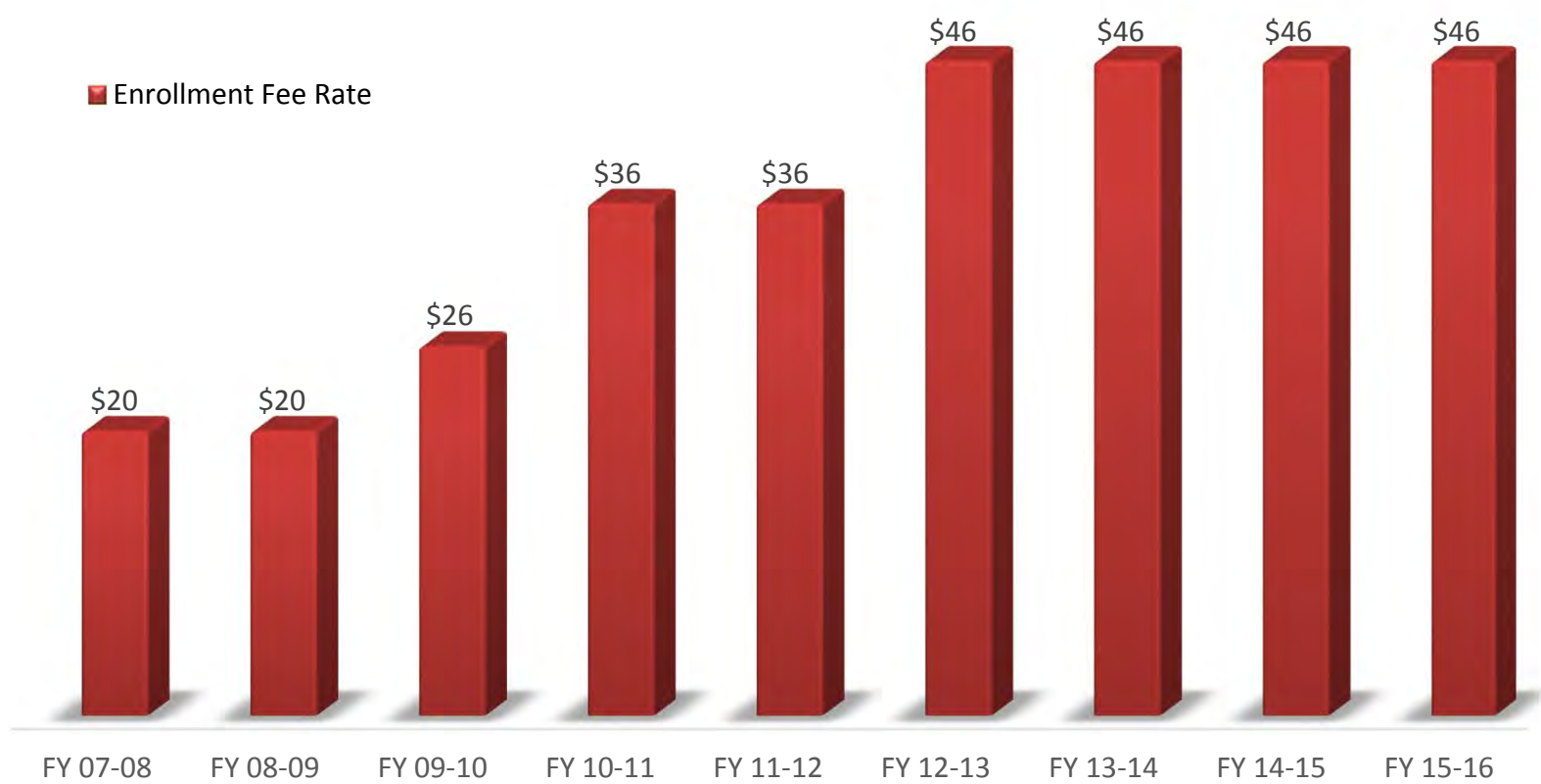
*Pre-Audit



RIVERSIDE COMMUNITY COLLEGE DISTRICT

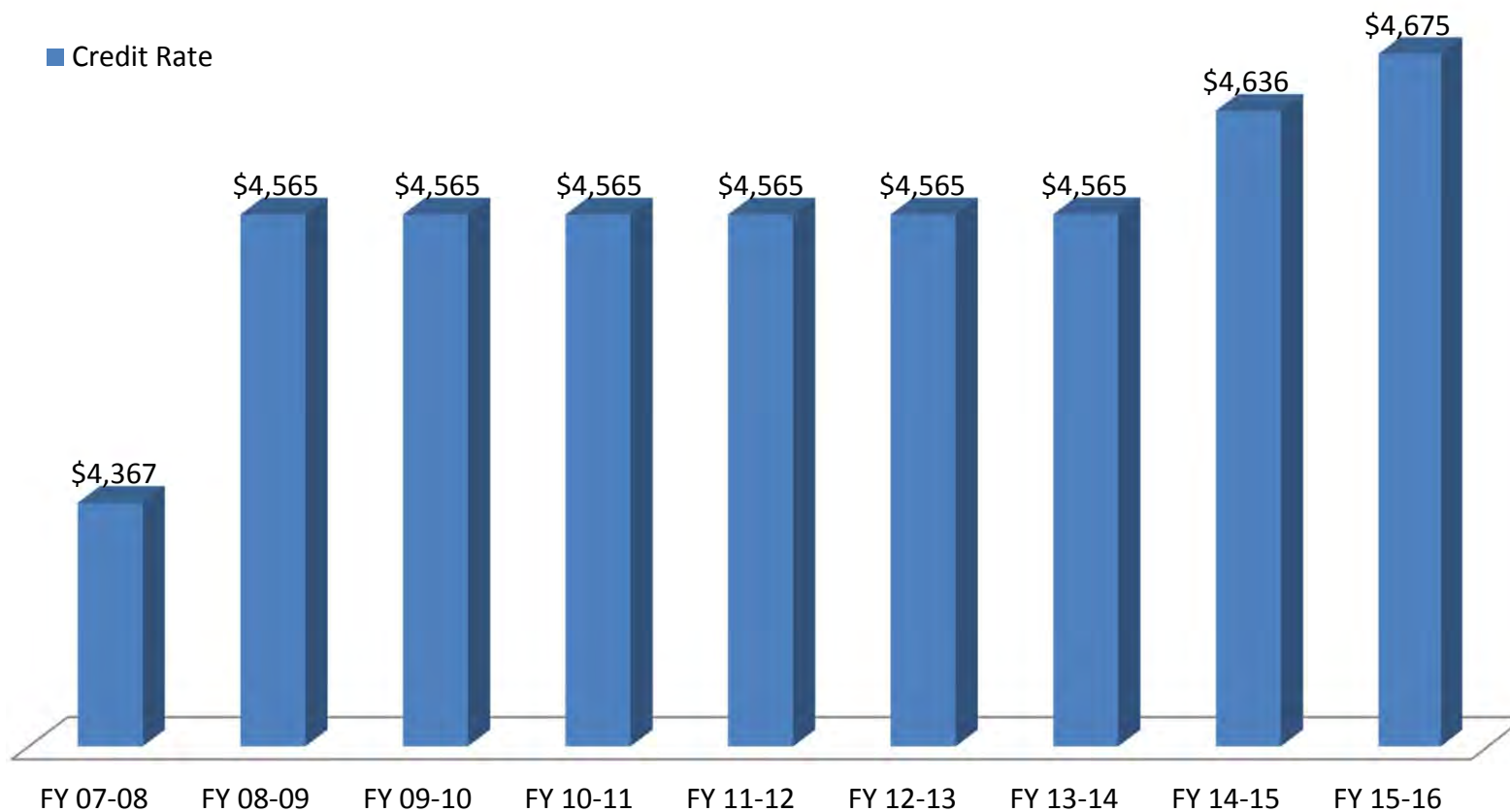
FY 2015-2016 Final Budget

Enrollment Fee Rate Per Unit



RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2015-2016 Final Budget

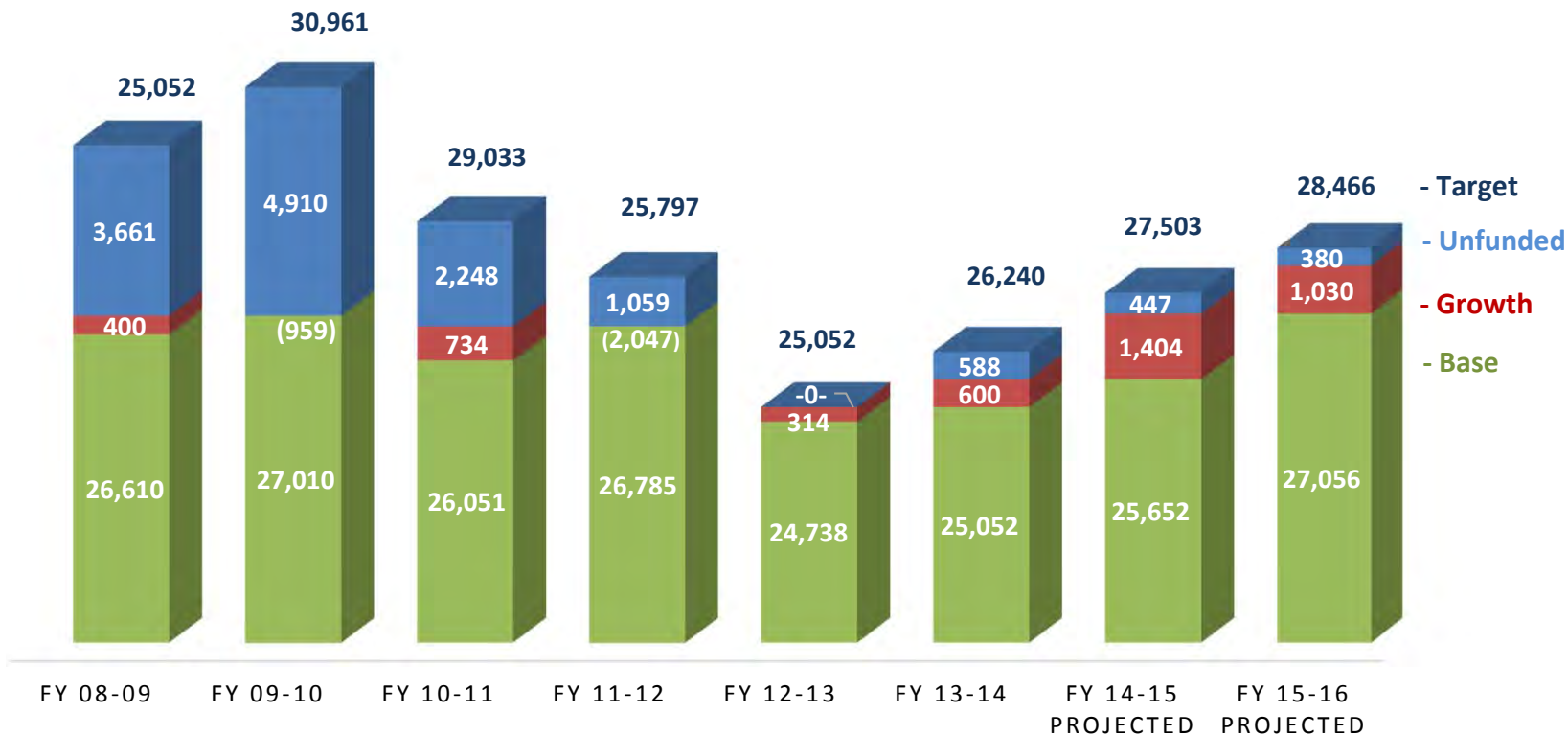
CCC Base Funding Rate Per Credit FTES



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

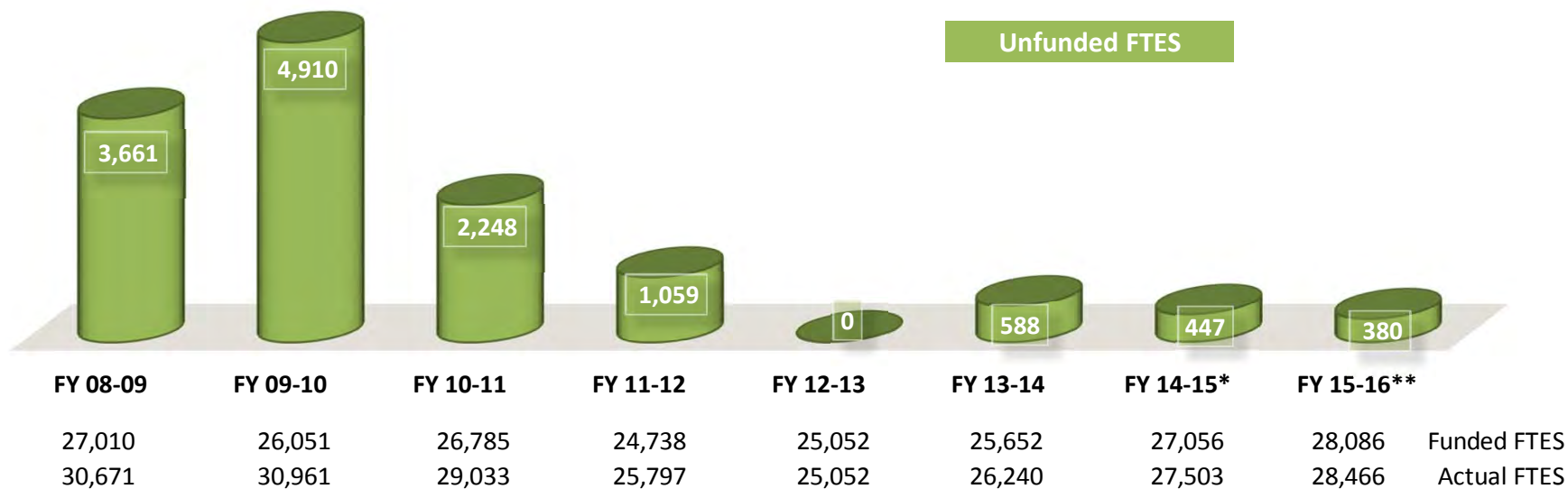
Credit FTES Composition



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2015-2016 Final Budget

Unfunded Credit FTES



*As of P3

**Based on Governor's Budget Proposal using new growth formula

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FINAL BUDGET

Fiscal Year 2015-2016

INTRODUCTION

The budget is an essential management tool that links an organization's goals and strategic intent with its current year objectives. Additionally, it provides a framework within which an organization's goals and objectives can be evaluated, and it establishes criteria for the allocation and expenditure of those funds available for current operations.

The 2015-2016 budget for the Riverside Community College District serves as its financial plan, and more importantly, it represents a dollars and cents formulation of the District's educational plan for the fiscal year July 1, 2015 through June 30, 2016. Thus, the accompanying budget provides a basis for consideration of the resource requirements and spending patterns associated with the District's educational objectives for this fiscal year.

THE COLLEGE DISTRICT

Riverside Community College was founded in 1916 in response to a general petition of the electors under provisions of the State Code allowing for the creation of extended secondary programs in existing school districts. Initially, the College was affiliated with the Riverside Polytechnic High School District and served students from that district. On July 1, 1964, formal affiliation with the Riverside Unified School District was terminated by the electors through the creation of a separate community college district under the direction of an independent community college Board of Trustees. The legal entity which operates the District is officially known as the Riverside Community College District and encompasses the Alvord, Corona/Norco, Jurupa, Moreno Valley, Riverside and Val Verde Unified School Districts.

Sensitive to community needs since its inception, Riverside Community College District provides a variety of enriching educational opportunities to the citizens it serves. The District is academically, economically, physically and readily accessible to the broadest possible spectrum of its potential student body through optimum use of its resources. In recognition of diverse student needs, the District seeks to contribute to the intellectual, cultural, social and economic welfare of the communities it serves by enabling students to develop their potential as free, creative and skillful individuals.

DISTRICT'S MISSION STATEMENT

Riverside Community College District is dedicated to the success of its students and to the development of the communities it serves. By facilitating its Colleges and learning centers to provide educational and student services, it meets the needs and expectations of its unique communities of learners. The District provides the Colleges with leadership in the areas of advocacy, stewardship and planning.

DISTRICT VISION AND VALUES

VISION

Riverside Community College District is committed to service excellence by providing opportunities for learning, personal enrichment, innovation and community development.

VALUES

Riverside Community College District is committed to the following set of shared values that form its core beliefs and guide its actions.

Legacy

- Heritage
- Standards
- Foundation of future

Inclusiveness

- Appreciation of diversity/equity
- Respect
- Collegiality
- Shared governance

Service

- To students
- To community
- To the Colleges
- Education/service learning

Stewardship

- Planning
- Resource Development

- Sustainability
- Responsibility/accountability
- Transparency/collaboration
- Integrity

Enrichment

- Economic development
- Lifetime learning
- Professional development
- Community advancement

Excellence

- Innovation
- Student success
- Organizational effectiveness
- Learning environment

Shareholders

- Economic partner
- Community mindedness
- Community responsibility

COLLEGE MISSION STATEMENTS

MORENO VALLEY

Moreno Valley College inspires, challenges, and empowers our diverse, multicultural community of learners to realize their goals; promotes citizenship, integrity, leadership, and global awareness; and encourages academic excellence and professionalism.

To accomplish this mission, we provide comprehensive support services, developmental education, and academic programs leading to:

- Baccalaureate Transfer
- Associate Degrees in Arts and Sciences
- Certificates in Career and Technical Education Fields
- Post-employment Opportunities

NORCO

Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration. We encourage an inclusive, innovative approach to learning and the creative application of emerging technologies. We provide foundational skills and pathways to transfer, career and technical education, certificates and degrees.

RIVERSIDE

Riverside City College provides a high-quality affordable education to a diverse community of learners by offering career-technical, transferable, and pre-college courses leading to certificates, associate degrees, and transfer. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness. To help students achieve their goals, the College offers comprehensive learning and student support services, student activities, and community programs. RCC empowers and supports students as they work toward individual achievement, intellectual curiosity, and life-long learning.

THE FY 2015-2016 STATE BUDGET

AND

IMPLICATIONS FOR THE

CALIFORNIA COMMUNITY COLLEGES

AND

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Budget Update: 2015-16 Enacted Budget

The approved budget once again reflects the impact of the passage of Proposition 30 as well as a more stable fiscal footing for the State of California. It provides increased revenues for education, and continues the restoration of cuts to education that occurred in prior years.

The budget advances a multiyear plan that is balanced, albeit precariously, pays down budgetary debt, and saves for a “rainy day” under Proposition 2.

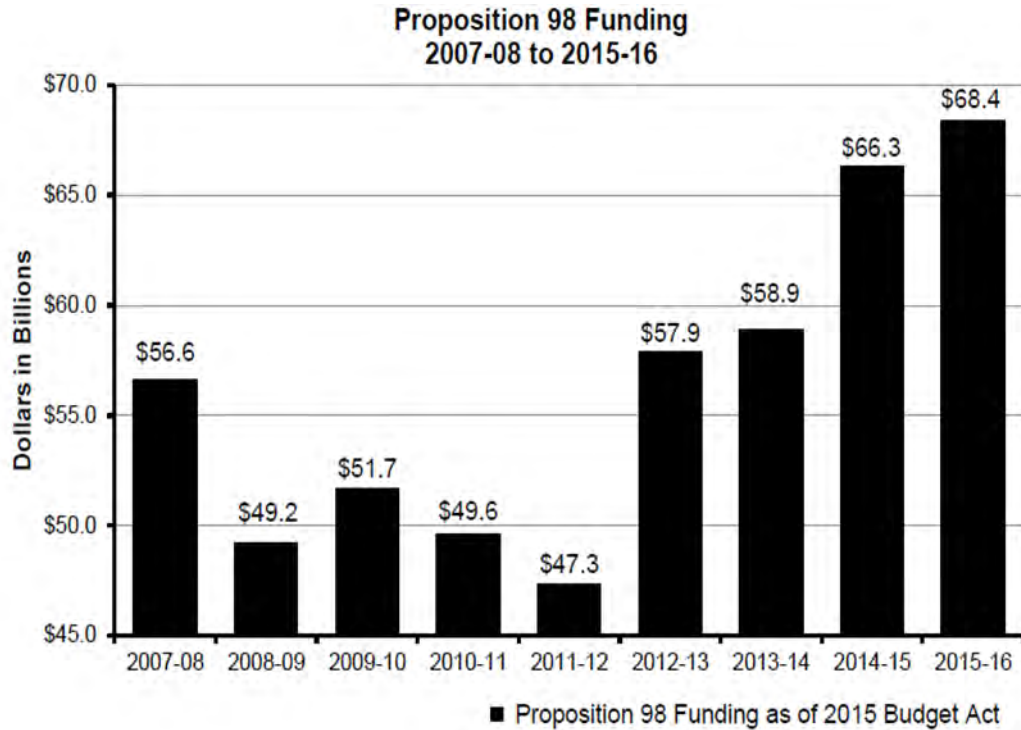
The State’s recent budget problems were amplified by the often referenced “wall of debt” consisting of an unprecedented level of debt, deferrals and budget obligations accumulated over the past decade. The 2015-16 budget reduces over \$7 billion of debt by paying down \$1.0 billion of education deferrals, paying off economic recovery bonds, repaying various special fund loans, and funding \$4.5 billion for mandate claims owed to local governments. The budget also contains \$125 million to reduce deferred maintenance on critical infrastructure for the State.

The Governor has called special session to continue work on two key fiscal issues – how to fund: 1) improved maintenance of roads, highways and other infrastructure; and 2) the State’s healthcare delivery system.

The constitutional guarantee of funding for K-14 education, Proposition 98, was \$56.6 billion in 2007-08 and sank to \$47.3 billion in 2011-12. Funding has reached an all-time high since 2012-13 and continues in 2015-16, growing to \$68.4 billion. The Community Colleges share of Proposition 98 funding is roughly 11%. Past cuts to K-12 and community colleges that could not be funded during the “Great Recession” are referred to as the “Proposition 98 Maintenance Factor”. The Proposition 98 Maintenance Factor reached a high of nearly \$11 billion in 2011-12 but repayments have been made each year as the economy has improved and with the enactment of Proposition 30, and now totals \$772 million. For community colleges, these repayments have taken the form of increased funding for growth, workload restoration, base allocation increases, deferred maintenance and instructional equipment, and State Mandate Block Grant funding. It is anticipated that these large infusions of funding will cease or will be substantially reduced after 2016-17 when the Proposition 98 Maintenance Factor is fully repaid.

The pace of State economic and revenue recovery is improving but is still sluggish and heavily dependent on one-time capital gain revenues. The State still needs to address other liabilities that have been created over many decades. The State also faces pressure to shore up the State’s water supply and delivering systems and to provide for maintaining and roads, highways building educational facilities, all of which will likely require the issuance of new debt. Eliminating the liabilities will take many years and will constrain the State’s capacity to make other investments.

California State Budget, 2015-16



University Highlights

The State budget includes \$337 million of ongoing funds for the California State University and University of California higher education programs.

California Community Colleges

The major components of the 2015-16 California Community College budget are:

- Access - \$156.5 million (3%) “Access” replaces the terms “growth” and/or “restoration” that have been used in the past. While 3% Access funding has been provided, the amount available to some districts will likely be higher as a number of districts are having difficulty meeting their funded levels. This will create opportunities for some districts to grow at a higher rate. A new growth formula was adopted for 2015-16. It gives priority to districts identified as having the “greatest unmet need in adequately serving their community’s higher education needs” while also considering actual growth patterns.
- COLA – \$61.0 million (1.02%)
- General Operating Base Increase – \$266.7 million
- Categorical programs –
 - Student Success and Support Program - \$100.0 million
 - Student Success and Support Program – Equity - \$85.0 million
 - Apprenticeship Program – \$29.1 million
 - EOPS – \$33.7 million
 - COLA for EOPS, DSPS, CalWorks, and Childcare Tax Bailout – \$2.5 million
- Apportionment Deferral Elimination – \$94.5 million
- Deferred Maintenance/Instructional Equipment/Water Conservation – \$148.0 million
- CalGrant B – \$39.0 million
- SB860 Baccalaureate Pilot Programs – \$7.0 million
- Proposition 39 - Energy Efficiency Programs - \$38.7 million
- State Mandate Block Grant – \$632.0 million

California State Budget, 2015-16

- Full-time Faculty Hiring – \$62.3 million
- Basic Skills Programs – \$70.0 million
- AB86 Adult Education – \$500.0 million

The community college system has seen increased revenues in each of the past two years as a direct result of Proposition 30 and continued improvement in the economy. However, one-time capital gains are still a significant component of the improving economy. Also, Proposition 30 is temporary... the sales tax increase expires at the end of 2016 and the income tax increase will terminate at the end of 2018. We must monitor the impact of these pending events so that we can appropriately plan for the future.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUDGET PLAN
FOR
FY 2015-2016**

The District prepared 2015-2016 budget projections following release of the Governor's initial budget proposal on January 9, 2015. Those projections estimated a net ongoing budget shortfall of \$6.92 million after taking into consideration both increased revenues and increased costs, and excluding one-time monies. This information was presented to the Board of Trustees on April 7, 2015.

The projections were further refined over the ensuing months as more information became known and the Governor released his "May Revise" estimates. These refinements were incorporated into the FY 2015-2016 Tentative Budget. The Tentative Budget reflected a net ongoing budget shortfall of \$4.15 million, pending passage of the State budget, year-end closing results, final enrollment numbers, health issuance rate changes and bargaining unit contract settlement, as some of the major "unknowns" impacting the Final Budget, and excluding one-time sources of funding.

BUDGET OVERVIEW

ENROLLMENTS

The District's enrollment experience between 2002-03 and 2015-16 is presented in Exhibit A. Enrollment increased steadily until peaking in 2008-09.

Between 2009-10 and 2012-13, total enrollments decreased in accordance with the District's strategy to reduce unfunded Full-Time Equivalent Students (FTES) to help mitigate State budget and workload reductions. The colleges increased capacity in the courses that were offered to accommodate sustained enrollment demand. However, accommodating that enrollment demand resulted in substantial unfunded FTES between 2008-09 and 2010-11, and resulted in no additional revenues to serve those students. With the passage of Proposition 30 in November 2012 and a recovering economy, the State again started funding enrollment growth.

For fiscal 2015-16, the District anticipates receiving an additional 1,030 funded credit FTES, representing an increase over the prior year of 3.88%. The District's enrollment target is 28,466 FTES and continues the strategy of maintaining a minimum amount of unfunded FTES to serve as many students as possible while still positioning the District to capture unallocated growth within the system. Target FTES by college follows:

College	FY 2015-2016 Credit FTES Target	Credit FTES %
RCC	15,314.52	53.80%
NC	6,575.56	23.10%
MVC	6,575.56	23.10%
Total	<u>28,465.64</u>	<u>100.00%</u>

Enrollments will need to be closely monitored in FY 2015-16 to ensure that the FTES targets are achieved. It is equally important that they are achieved within the allocated budget. Softening demand within the community college system presents an opportunity for RCCD to be funded for more than the system allocated 3% and possibly even more than the 3.88% provided the District in the Advance Apportionment. However, recent data suggests that our own enrollment may be softening so we will need to be vigilant.

Exhibit A Riverside Community College District

Historical Look at Resident Credit FTES - Actual vs. State Funded

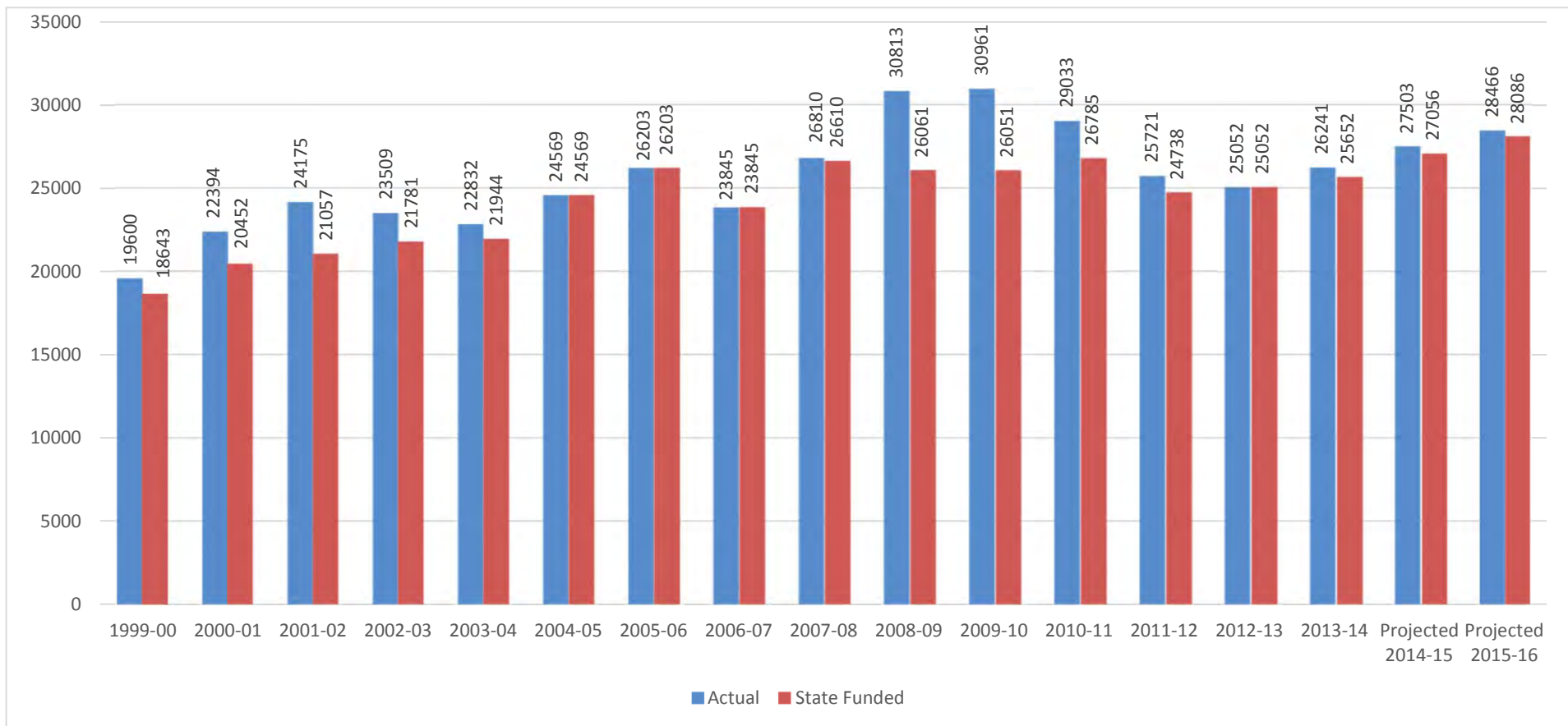


Exhibit A
Riverside Community College District
FTES Enrollments (continued)

	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Projected 2014-15*</u>	<u>Projected 2015-16**</u>
<u>Total FTES</u>	31,696.17	29,609.61	26,327.45	25,631.06	26,992.34	28,266.94	29,238.24
Resident	31,185.04	29,148.89	25,857.72	25,118.52	26,400.27	27,660.03	28,607.12
Nonresident	511.13	460.72	469.73	512.54	592.07	606.91	631.12
<u>Resident FTES</u>							
Credit	30,960.73	29,033.06	25,720.52	25,052.19	26,240.64	27,503.17	28,465.64
Noncredit	224.31	115.83	137.20	66.33	159.63	156.86	141.48
<u>Nonresident FTES</u>							
Credit	510.66	457.76	466.75	510.61	588.03	603.65	627.80
Noncredit	0.47	2.96	2.98	1.93	4.04	3.26	3.33
<u>Basic Skills</u>	2,410.11	2,146.02	2,325.22	2,203.46	2,558.56	2,712.55	2,814.42
<u>State-Funded FTES</u>							
Resident Credit	26,051.08	26,785.38	24,737.57	25,052.19	25,652.36	27,056.45	28,086.23
Resident Noncredit	194.30	115.83	106.97	66.33	159.63	134.48	139.59
Basic Skills	-	-	-	-	-	-	-
<u>Unfunded Resident FTES</u>							
Resident Credit	4,909.65	2,247.68	982.95	0.00	588.28	446.72	379.41
Resident Noncredit	30.01	0.00	30.23	0.00	0.00	22.38	1.89

* Total Projected FTES numbers for FY 2014-2015 are based on reported amounts at P3. The final 2014-2015 Apportionment Attendance Report revisions are due to the State Chancellor's Office at the end of October 2015.

** Total Projected FTES for FY 2015-2016 are based on the State's adopted budget.

Exhibit A
Riverside Community College District
FTES Enrollments

	<u>Actual</u> <u>2002-03</u>	<u>Actual</u> <u>2003-04</u>	<u>Actual</u> <u>2004-05</u>	<u>Actual</u> <u>2005-06</u>	<u>Actual</u> <u>2006-07</u>	<u>Actual</u> <u>2007-08</u>	<u>Actual</u> <u>2008-09</u>
<u>Total FTES</u>	24,191.30	23,421.97	25,088.61	26,788.53	24,403.97	27,528.91	31,712.25
Resident	23,721.45	23,001.01	24,666.13	26,323.25	23,967.48	27,011.29	31,111.39
Nonresident	469.85	420.96	422.48	465.28	436.49	517.62	600.86
<u>Resident FTES</u>							
Credit	23,508.70	22,831.62	24,569.01	26,202.62	23,844.65	26,809.50	30,813.30
Noncredit	212.75	169.39	97.12	120.63	122.83	201.79	298.09
<u>Nonresident FTES</u>							
Credit	463.77	418.61	418.96	460.83	436.49	517.62	600.86
Noncredit	6.08	2.35	3.52	4.45	-	-	-
<u>Basic Skills</u>	1,677.91	1,639.50	1,915.66	1,948.88	2,085.43	2,133.83	2,560.82
<u>State-Funded FTES</u>							
Resident Credit	21,781.12	21,944.38	24,569.01	26,202.62	23,844.65	26,609.74	27,009.50
Resident Noncredit	154.84	159.62	97.12	120.63	122.83	196.47	206.49
Basic Skills	180.70	386.45	-	-	-	-	-
<u>Unfunded Resident FTES</u>							
Resident Credit	1,727.58	887.24	-	-	-	199.76	3,803.80
Resident Noncredit	57.91	9.77	-	-	-	5.32	91.60

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY

Resource 1000 includes the major operations of the District and thus will be the focus of this budget narrative. However, matters of significance in other Resources also will be noted.

REVENUES

Resource 1000 revenues (Exhibit B) are projected at \$176.97 million for fiscal 2016. Key components include:

1. ***State Funding***
 - a. COLA – \$1.40 million (1.02%)
 - b. Growth – \$4.88 million (3.00% for the state system, 3.88% for District at Advanced Apportionment)
 - c. Part-Time Faculty Compensation – The District will receive \$.57 million...the same amount as fiscal 2015.
 - d. Lottery Revenue – \$3.90 million, which is \$.48 million above the prior year level.
 - e. State Mandate Block Grant – The District will receive \$.76 million in ongoing mandate funds and \$15.34 million in one-time mandate funds. The one-time mandate funds are a result of repayment of the Proposition 98 Maintenance Factor described previously. The District intends to retain the majority of these funds for future years as a means of hedging against increasing costs and revenue reductions.
 - f. General Operating Base Increase – \$6.69 million in ongoing funding. The general operating base increase represents ongoing funding provided by the state to assist in mitigating lost purchasing power suffered during the “Great Recession” period. The State Chancellor’s office has encouraged use of these funds to meet rising PERS, STRS, and healthcare costs.
 - g. Full-time Faculty Hiring – \$1.49 million. These ongoing funds have been provided to increase full-time faculty hiring. The District’s full-time Faculty Obligation Number will be increased as a direct result of this funding.
2. ***Nonresident Tuition*** – \$2.55 million, which approximates the prior year level.
3. ***Enrollment Fee Revenue*** – Projected at \$8.84 million. Although enrollment is increasing, the impact of more students qualifying for Board of Governor’s Fee Waivers is having a dampening effect on enrollment fee revenue growth.
4. ***Indirect Cost Recovery Revenue*** – Projected at \$.36 million.

EXPENDITURES

Within the funds available for the 2015-16 fiscal year, the Riverside Community College District will address the educational needs of its students and communities pursuant to its mission, goals and objectives. The 2015-16 Resource 1000 budget reflects the following major items (Exhibit C):

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY (continued)

1. *Compensation*

- a. Full-time Salary – \$3.58 million has been provided for employee salary increases consisting of COLA at 1.02% and a contractual increase of 3.00%.
- b. Step and Column/Growth/Placement – A \$.77 million increase.
- c. Health Benefits – An increase of \$3.32 million, representing an overall increase of 20.41% over the prior year.
- d. CalSTRS – An increase to the STRS employee contribution rate from 8.88% to 10.73% will result in an increase of \$1.25 million for fiscal 2016. Annual rate increases from FY 2016-17 through FY 2020-21 will see rates go from 12.58% to 19.10% resulting in an average annual increase approximately \$1.65 million per year.
- e. CalPERS – An increase to the PERS employer contribution rate from 11.771% to 11.847% will result in an increase of \$.02 million for fiscal 2016. Annual rate increases from FY 2016-17 through FY 2020-21 will see rates go from 13.05% to 20.40%, resulting in an average annual increase of \$.89 million per year.

2. An increase of \$2.33 million has been allocated to the colleges for associate faculty and overload salaries and fixed charges based on a proposed new allocation methodology which takes into consideration FTES targets, student contact hours, full-time faculty, historical cost, COLA of 1%, and a contractual increase of 4.00%. The proposed methodology has not been finalized and is subject to review and revision after the college community has had an opportunity to evaluate it.

3. A \$.30 million increase has been included for utilities and \$.45 million has been provided for increases to contracts and agreements.

4. During fiscal 2016, Riverside City College will celebrate its centennial anniversary and Moreno Valley and Norco College will celebrate silver anniversaries. A Total of \$.10 million has been set aside to support these year-long events.

5. To assist the colleges in addressing softening enrollment and to promote the colleges capacity to serve the higher education needs of the community, \$.04 million has been set-aside for enrollment marketing purposes.

6. Estimated indirect cost reimbursement funds to be received in support of districtwide grant activities in the total amount of \$.36 million have been included for use by each entity during fiscal 2016.

7. During fiscal 2016, the District will begin accumulating funds to address the future cost of retiree health benefits. These funds will be held in an irrevocable trust to be established with CalPERS – California Employer’s Retiree Benefit Trust (CERBT). Included in this budget is \$.31 million for this purpose.

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY *(continued)*

8. An annual benefit analysis was performed by Keenan and Associates on the RCCD PPO health plan. The results of the analysis indicate an increased liability associated with health claims. In addition, the PPO plan includes significant cost increases due to several large claims from individuals and increasing prescription drug claims from retirees aged 65 and over. The RCCD PPO Plan ended fiscal 2015 with an accumulated deficit of \$1.08 million. To provide for this increased costs and to remedy the accumulated deficit, Keenan and Associates recommended an increase in the rate per employee/retiree participant. As a result, the rate will increase by 43.28% from \$24,455 per year to \$35,182 per employee participant per year. A similar rate increase will be passed along to our age 65+ retirees who participate in this plan. The impact of the increase, \$2.29 million to Resource 1000 has been included in the FY 2015-16 budget.

9. An actuarial valuation was performed by an external actuary on the District's exposure to general and employment liability claims. The results of the actuarial valuation for past claims, in addition to recent employment liability payouts, indicate a substantial liability. To provide funding to address the actuarial liability and reserve requirements the rate for FY 2015-16 has been set at 1.89%, an increase from the FY 2014-15 rate of 1.60%. The impact of the increase to Resource 1000 is \$.56 million.

10. The District engaged an external actuary to perform an actuarial valuation of workers' compensation liabilities. Due to successful implementation of a number of risk management initiatives the results of the actuarial valuation indicate improvement in our liability exposure. As a result, the workers' compensation rate will be lowered from 2.29% to 1.0% for fiscal year 2015-16, resulting in savings to the general fund of \$1.35 million.

ENDING FUND BALANCE

The District anticipates an unaudited beginning balance in Resource 1000 of \$14.67 million at July 1, 2015. The District projects an ending balance of \$10.45 million at June 30, 2016, which equals the Board's policy objective of a budgeted ending balance equal to at least 5.0% of "total available funds."

As mentioned previously, the District will receive significant one-time funds in the form of State Mandate Block Grant program reimbursements totaling \$15.34 million. The District will reserve a substantial portion of these funds, \$15.00 million, for future years as a hedge against increasing costs for salaries, health benefits, PERS and STRS, and while the District engages in internal discussions to plan for the elimination of the ongoing budget shortfall.

During FY 2015-16, the District will begin discussions to consider increasing the minimum reserve requirement from 5.0% of "total available funds" to a higher percentage.

Exhibit B

Riverside Community College District

2015-2016 Proposed Budget

Resource 1000 Revenue

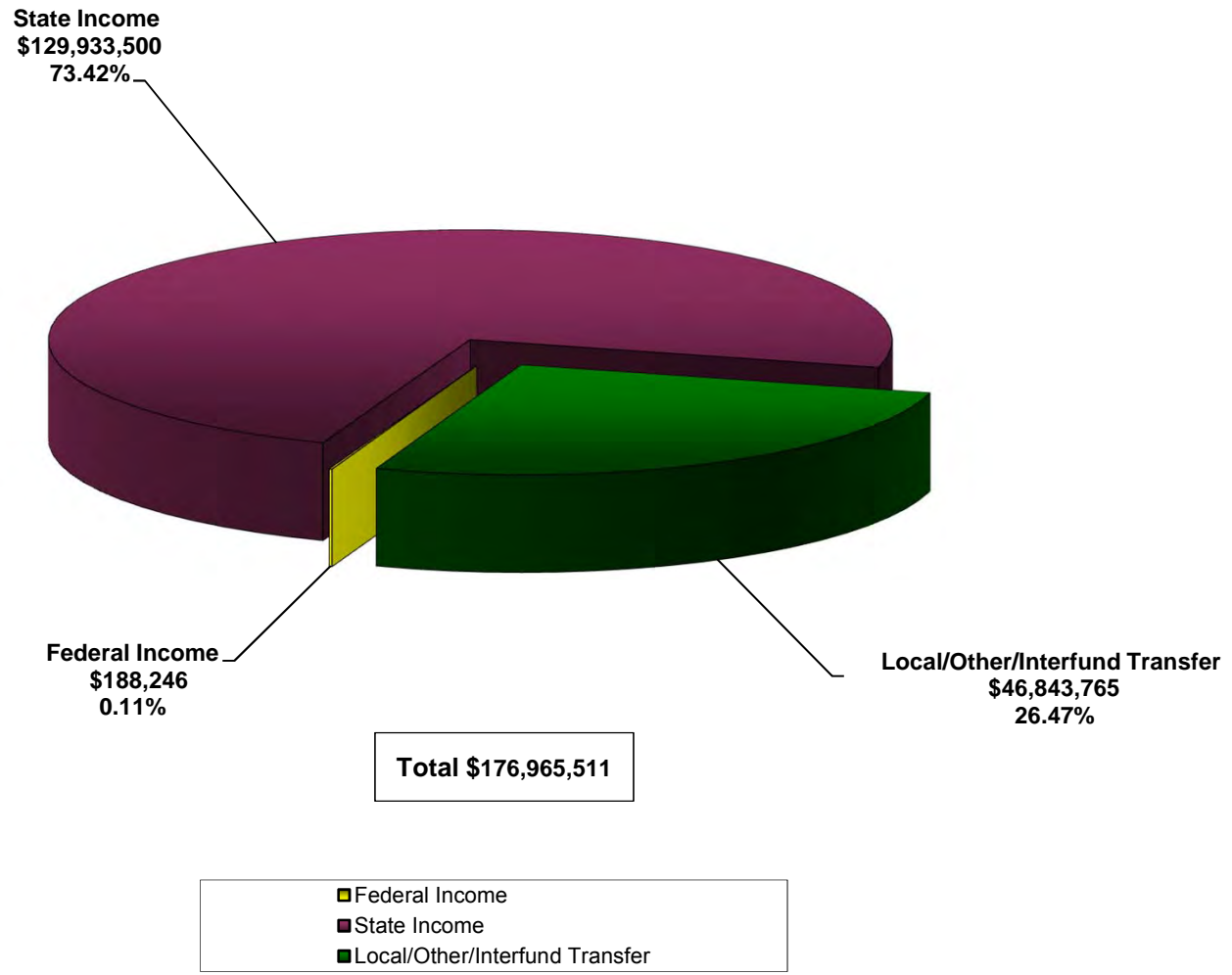
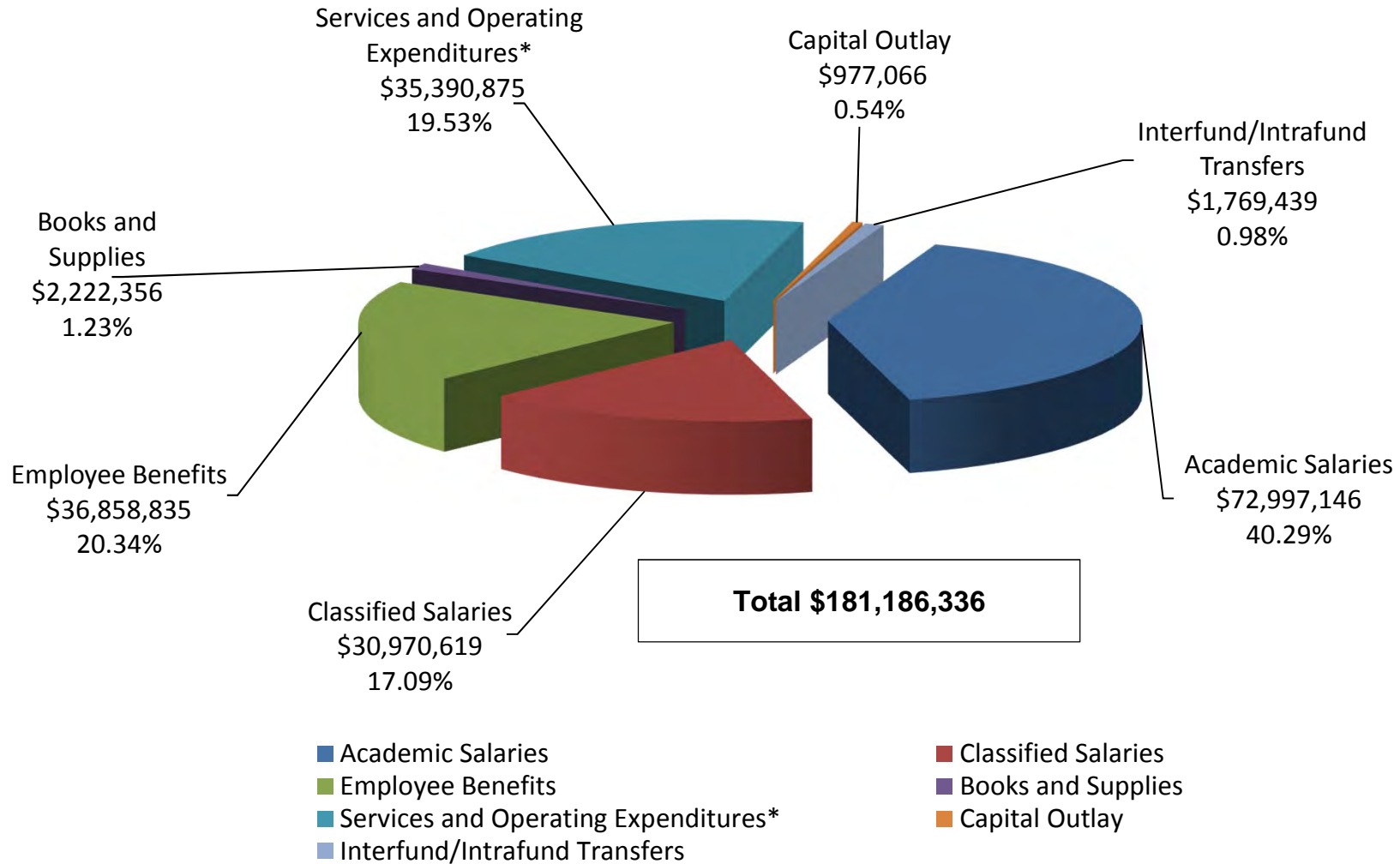


Exhibit C

Riverside Community College District

2015-2016 Proposed Budget Resource 1000 Expenditures



*Includes \$15,004,000 State Mandate Block Grant set-aside for future years.

BUDGET ALLOCATION MODEL

The construct of the Budget Allocation Model was based on a FTES model reflective of how resources are allocated from the State. The State model does not differentiate, and makes no provision for, high cost programs versus any other program offered at a community college. One credit FTES rate is applied to all earned credit FTES, regardless of the cost to produce the FTES.

The District's previous credit FTES based Budget Allocation Model was developed and implemented in FY 2013-14, albeit with the substantial issue of entity budget alignment still left unresolved. A "one size fits all" rate was calculated and applied to the credit FTES generated by each college, similar to the State model. Inequities emerged between the revenues generated by each college versus the expenditures incurred by each college. This basic stumbling block issue has remained since its implementation, despite the numerous discussions and analytical attempts made to resolve it.

A need was identified to allocate resources to the colleges in a way that provides enhanced budget autonomy and reflects the unique instructional programs and organizational structures that have developed based on decisions made over time. In other words, a model that recognizes the "realities" of the decisions that have been made and one that moves the District closer to aligning allocated college revenues with allocated expenditures (i.e. Entity Budget Alignment).

During FY 2014-15, discussions ensued with District and college constituency groups to revise the Budget Allocation Model (BAM 2.0). The basic framework to revise the model was consideration for the known cost of producing FTES at each college. The method should reflect the decisions mentioned earlier regarding the unique instructional program offerings and organizational structures at each college that derive the individual FTES rate per college. The resulting rates would then be applied to the funding rate per credit FTES.

The following comprise the framework for the revised Budget Allocation Model:

- Using historical total actual expenditures and FTES for each college, calculate separate rates per FTES using a seven (7) year average; transitioning to a ten (10) year rolling average over time.
 - The rolling average will smooth out year-to-year anomalies, program level efficiencies and inefficiencies, high cost and low cost programs, staff seniority, changes in administration, etc., etc.
 - Note – Application of the ratios will result in a remainder that will be allocated on an FTES percentage basis in order to balance the model.
 - Total actual expenditures takes into consideration ALL costs (support, administration, instruction, facilities) to produce the FTES.
 - The starting point for historical expenditures is FY 2008-09 since this is when three college status started.
 - Adhere to the following BAM Principles as much as possible:
 - #3 – Equitable Allocation of Resources
 - #4 – Enrollment Management Decisions Drive the Allocation of Resources

BUDGET ALLOCATION MODEL *(continued)*

- #5 – Simple, Readily Communicable and Understood, and as Easy to Administer as Possible
- #6 – Defined in Measurable Terms to Maintain Objectivity and Predictability and the Outcome is Independently Verifiable
- #7 – Driven by Verifiable Data
- Revises the Budget Allocation Model but does not result in reduction of or additional resources for the colleges
- Provides a baseline to begin moving forward on implementing other components of the BAM as well as a basis for closing the remaining budget gap in future years

After vetting by the colleges' shared governance groups and considerable discussion at the District Budget Advisory Council (DBAC), DBAC reached consensus to move the proposal forward District Strategic Planning Committee (DSPC) as a transitional model to achieving entity budget equilibrium. DSPC considered the proposal and reached consensus to move the proposal forward to the Chancellor's Cabinet. Chancellor's Cabinet approved the revised Budget Allocation Model (BAM 2.0) for implementation effective for FY 2015-16.

BAM 2.0 will be monitored to assess its effectiveness and will be evaluated prior to the FY 2016-17 budget development cycle.

Following are the BAM principles, components, FY 2015-16 Budget Allocation Model, and credit FTES rate ratios (Exhibit D).

BAM Principles

1. Equilibrium in the operating budget structural balance is maintained through assurance that ongoing expenditures do not exceed ongoing revenues and that compliance with State and District reserve requirements is maintained.
2. The BAM recognizes that resource allocation is linked to District-wide strategic planning.
3. The BAM provides for the equitable allocation of available resources to the three (3) colleges and the District Office, while ensuring compliance with statutory and regulatory requirements.
4. Enrollment management decisions drive the allocation of operational resources.
5. The BAM is simple, readily communicable and understood, and as easy to administer as possible.
6. The BAM is defined in measurable terms to maintain objectivity and predictability and so that the outcome is independently verifiable.
7. The BAM is driven by verifiable data.

BUDGET ALLOCATION MODEL *(continued)*

Policy/Organizational Considerations

1. Defining the roles of the District vis-à-vis the District's four major entities in the budget development and execution processes.
2. Defining the way in which compliance with statutory, regulatory and policy requirements shall be assured (e.g. FON, 50% Law, categorical match).
3. Defining self-insurance funding.
4. Defining DSPS services and funding levels.

BAM Components

1. RCCD's BAM will mirror the State funding model for the California Community Colleges for the basic allocation, full-time-equivalent student (FTES) apportionment, one-time funding, and one-time funding on an annual basis (e.g. Prop 30). The model will comply with budget-related statutory and regulatory requirements (e.g. 50% Law, FON, etc.).
2. The minimum 5% required level of District reserves and funding for the district office will be the first allocations of the District's "Total Available Funds" in the Unrestricted General Fund.
3. In recognition that it may be necessary to transition over time to a point whereby each of the colleges achieve equilibrium between allocated revenues and the expenditures needed to support instructional service levels to students, a separate allocation may be provided.
4. Non-State apportionment, one-time funds, ongoing funds and entrepreneurial revenues (e.g. Norco College Trading Post, Riverside City College Splash, Nonresident tuition, indirect cost reimbursements, lease/rental income, etc.) that are specific to a particular entity will be retained by the respective college that generates the revenue.
5. Revenue sources that are not specifically identifiable to a particular entity will be allocated based on the same methodology used to allocate apportionment revenues unless otherwise specified by the funding source.
6. A minimum of 1% of total available funds will be allocated for contingency at the entity level.
7. Child Care Centers, Food Services, Performance Riverside, Contract Education, Community Education, and Bookstore must be self-sustaining by entity.
8. Interfund loans will be allocated "off the top" of the District budget.
9. The budget allocated for the District Office and District Support Services shall correlate with the percent increase/decrease of the aggregate budget allocated to the colleges.

Exhibit D
Riverside Community College District
FY 2015-2016
Budget Allocation Model - Final Budget

	<u>Total</u>					
Contingency Budget from FY 2014-2015	\$ 7,801,811					
Apportionment						
Basic Allocation	\$ 10,774,172					
Cr FTES (MVC - 6,250.04; NC - 6,250.04; RCC - 14,556.37 (27,056.45))	126,513,315					
COLA at 1.02%	1,404,189					
Full-Time Faculty Hiring	1,487,154					
Base Increase	6,693,612					
Growth at 3.88% (MVC - 237.88; NC - 237.88; RCC - 554.02 (1,029.78))	<u>4,864,305</u>					
Total Gross Apportionment	\$ 151,736,747					
Less, Property Taxes	(34,003,620)					
Less, Enrollment Fees	(8,837,384)					
Less, Estimated Deficit Factor (.0093)	<u>(1,415,718)</u>					
Total Net Apportionment	\$ 107,480,025					
Total Beginning Balance and Apportionment	\$ 115,281,836					
Less, Contingency Reserve (Board Policy at 5.00% or more)	(10,447,116)					
Less, DO Allocation	(4,062,065)					
Less, DSS Allocation	(17,417,248)					
Less, Outgoing Transfer for CSJCL (Resource 1120)	(159,847)					
Less, Outgoing Transfer for DSPS Match, FWS Support and Veterans Educ	<u>(1,008,341)</u>					
Total Funds for Per Credit FTES Calculation	\$ 82,187,219					
Target Credit FTES Target	28,465.64					
Total Funding Rate Per Target Credit FTES	\$ 2,887.2430					
		Moreno Valley	Norco	Riverside	DSS	DO
Total Funding Rate Per Target Credit FTES (Adjusted per Entity)	\$ 2,887.2430	\$ 2,955.9167	\$ 2,419.4720	\$ 3,056.4384		
Target Credit FTES Target	28,465.64	6,575.56	6,575.56	15,314.52		
Total Funds for Per Credit FTES Calculation	\$ 82,187,219	\$ 19,444,465	\$ 15,917,039	\$ 46,825,715		
FY 2014-15 Excess (Shortfall) of Budgeted Revenues	2,686,307	181,246	1,197,195	1,307,866	309,209	-
FY 2014-15 Excess (Shortfall) of Budgeted Expenditures	2,289,431	670,609	537,789	1,081,033	1,330,703	250,481
Non-Credit FTES	392,662	222,590	-	170,072	-	-
Federal Revenues	188,246	59,867	50,016	78,363	-	-
Other State Revenues	7,056,813	1,503,997	2,049,997	3,502,819	-	15,004,000
Local Revenues	46,712,128	10,195,150	10,539,264	25,977,714	131,637	-
Incoming Transfer from Customized Solutions (Resource 1170)	56,714	-	56,714	-	-	-
Incoming Transfer from Bookstore (Resource 1110)	612,035	68,757	340,801	202,477	-	-
Total Available Funds	\$ 142,181,555	\$ 32,346,681	\$ 30,688,815	\$ 79,146,059	\$ 1,771,549	\$ 15,254,481
Base Expenditures for FY 2015-2016						
FY 2015-2016	(142,181,554)	(33,744,773)	(30,456,424)	(77,980,357)	(19,188,797)	(19,316,546)
Budget (Shortfall) or Excess	\$ 0	\$ (1,398,092)	\$ 232,391	\$ 1,165,702	\$ (17,417,248)	\$ (4,062,065)

Exhibit D
Riverside Community College District
FY 2015-2016
Budget Allocation Model - Final Budget

Base Expenditures for FY 2015-2016	Total				DSS	DO	Total DO/DSS
	Colleges	Moreno Valley	Norco	Riverside			
FY 2014-2015 Base Expenditure Budget	\$ 128,248,014	\$ 30,676,951	\$ 26,228,136	\$ 71,342,927	\$ 18,115,541	\$ 4,222,230	\$ 22,337,771
Step/Column and Personnel Adjustments	1,122,450	155,961	437,459	529,030	(415,681)	65,701	(349,980)
Full-Time Salary Increases (4.02%)	3,151,948	715,118	692,999	1,743,831	359,505	69,110	428,615
Part-Time Faculty Salary Increases (5.02%) and Growth	2,291,917	576,138	731,164	984,615	39,955	-	39,955
Health/Dental/Life Insurance	2,837,754	516,051	769,840	1,551,863	359,138	125,753	484,891
Fixed Charges (STRS, PERS, FICA, MC, UI, WC, GL)	26,296	18,210	(767)	8,853	(94,010)	(11,889)	(105,899)
New Faculty Positions (24)	2,973,120	743,280	743,280	1,486,560	-	-	-
New Classified Positions (2)	-	-	-	-	195,356	-	195,356
New Administrator Position (1)	84,991	84,991	-	-	-	-	-
Centennial and Silver Anniversary Celebrations Support	-	-	-	-	100,000	-	100,000
Enrollment Marketing	-	-	-	-	41,000	-	41,000
Indirect Cost Reimbursement Holding	-	-	-	-	-	357,330	357,330
OPEB Liability Costs	277,430	66,850	57,277	153,303	26,761	7,932	34,693
General Liability and Property Expense	499,225	120,317	103,275	275,633	48,168	9,242	57,410
State Mandate Block Grant Set-Aside for FY 16-17 and FY 17-18	-	-	-	-	-	15,004,000	15,004,000
Coil School for the Arts/Culinary Arts/District Office Operation Holding	-	-	-	-	500,000	-	500,000
Supplemental Income Retirement Plan Payment (SIRP) Elimination	(353,560)	(40,037)	(69,484)	(244,039)	(85,236)	-	(85,236)
Eliminate Administrator Settlements/Backfill	(205,990)	-	-	(205,990)	-	(208,708)	(208,708)
Contracts/Agreements/Licenses	100,000	23,100	23,100	53,800	347,128	(2,072)	345,056
Utilities Holding Account	285,414	96,851	46,648	141,915	14,586	-	14,586
Legal	-	-	-	-	-	300,000	300,000
Off-Year Board of Trustees Election	-	-	-	-	-	(600,000)	(600,000)
Miscellaneous Adjustments	296,545	(9,008)	147,497	158,056	(363,414)	(22,083)	(385,497)
Apprenticeship Program	546,000	-	546,000	-	-	-	-
Base Expenditure Budget FY 2015-2016	\$ 142,181,554	\$ 33,744,773	\$ 30,456,424	\$ 77,980,357	\$ 19,188,797	\$ 19,316,546	\$ 38,505,343
% of Base Budget	78.69%	18.68%	16.86%	43.16%	10.62%	10.69%	21.31%
\$ Increase (Decrease) to PY Base Budget	13,933,540	\$ 3,067,822	\$ 4,228,288	\$ 6,637,430	\$ 1,073,256	\$ 15,094,316	\$ 16,167,572
% Increase/-Decrease to PY Base Budget	10.86%	10.00%	16.12%	9.30%	5.92%	357.50%	72.38%

Exhibit D
Riverside Community College District
Credit FTES Rate Ratios
FY 2008-2009 Through FY 2014-2015

	<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>Seven Yr Avg</u>	<u>Ratio</u>
<u>RCC</u>									
Expenditures	\$ 69,330,166	\$ 66,314,950	\$ 66,321,879	\$ 63,403,355	\$ 60,722,428	\$ 65,713,997	\$ 70,661,361	\$ 66,066,877	1.0586010444:1
Credit FTES	<u>16,738.00</u>	<u>17,063.00</u>	<u>15,470.68</u>	<u>13,894.46</u>	<u>13,478.92</u>	<u>13,997.65</u>	<u>14,701.05</u>	15,049.11	
Expenditures per FTES	<u>4,142.08</u>	<u>3,886.48</u>	<u>4,286.94</u>	<u>4,563.21</u>	<u>4,504.99</u>	<u>4,694.64</u>	<u>4,806.55</u>	<u>4,390.09</u>	
<u>NC</u>									
Expenditures	\$ 21,200,922	\$ 20,842,574	\$ 21,241,620	\$ 21,113,218	\$ 21,705,417	\$ 23,662,428	\$ 25,666,793	\$ 22,204,710	0.8379869659:1
Credit FTES	<u>6,788.00</u>	<u>6,973.00</u>	<u>6,748.35</u>	<u>5,921.04</u>	<u>5,804.79</u>	<u>6,153.71</u>	<u>6,337.64</u>	6,389.50	
Expenditures per FTES	<u>3,123.29</u>	<u>2,989.04</u>	<u>3,147.68</u>	<u>3,565.80</u>	<u>3,739.23</u>	<u>3,845.23</u>	<u>4,049.90</u>	<u>3,475.19</u>	
<u>MVC</u>									
Expenditures	\$ 27,348,012	\$ 26,037,540	\$ 27,649,063	\$ 26,559,941	\$ 25,397,862	\$ 28,333,110	\$ 30,211,560	\$ 27,362,441	1.0237852156:1
Credit FTES	<u>7,144.00</u>	<u>6,929.00</u>	<u>6,814.03</u>	<u>5,905.02</u>	<u>5,768.48</u>	<u>6,088.16</u>	<u>6,464.48</u>	6,444.74	
Expenditures per FTES	<u>3,828.11</u>	<u>3,757.76</u>	<u>4,057.67</u>	<u>4,497.86</u>	<u>4,402.87</u>	<u>4,653.81</u>	<u>4,673.47</u>	<u>4,245.70</u>	
<u>Combined</u>									
Expenditures	\$ 117,879,100	\$ 113,195,064	\$ 115,212,562	\$ 111,076,514	\$ 107,825,707	\$ 117,709,535	\$ 126,539,714	\$ 115,634,028	1:1
Credit FTES	<u>30,670.00</u>	<u>30,965.00</u>	<u>29,033.06</u>	<u>25,720.52</u>	<u>25,052.19</u>	<u>26,239.52</u>	<u>27,503.17</u>	27,883.35	
Expenditures per FTES	<u>3,843.47</u>	<u>3,655.58</u>	<u>3,968.32</u>	<u>4,318.60</u>	<u>4,304.04</u>	<u>4,485.96</u>	<u>4,600.91</u>	<u>4,147.06</u>	

OTHER DISTRICT RESOURCES

OTHER RESOURCES

Other District “Resources” reflected in the budget are:

- 1050 Parking – Restricted
- 1070 Student Health – Restricted
- 1080 Community Education
- 1090 Performance Riverside
- 1110 Bookstore (Contractor Operated)
- 1120 Center for Social Justice and Civil Liberties - Restricted
- 1170 Customized Solutions
- 1180 Redevelopment Pass-Through – Restricted
- 1190 Grants and Categorical Programs – Restricted
- 3200 Food Services
- 3300 Child Care
- 4100 State Construction and Scheduled Maintenance
- 4130 La Sierra Capital
- 4370 2010D Capital Appreciation Bonds
- 4380 2010D Build America Bonds
- 4390 2015E General Obligation Bonds
- 6100 Self-Insured PPO Health Plan
- 6110 Self-Insured Workers’ Compensation
- 6120 Self-Insured General Liability
- Student Federal Grants
- State of California Student Grants
- Local Student Scholarships
- ASRCCD

Additionally, the following should be observed for other District Resources:

- 1. Resource 1050, Parking** - The Parking Resource receives revenues from the sale of parking permits, metered parking, and parking citations. These revenues are used to support parking operations, maintain parking lots and support the College Safety and Police Department, which is funded from both this Resource as well as Resource 1000. In FY 2012-13, personnel costs were realigned to reflect how services are delivered, based on a study conducted by the Chief of Police. The Parking operation incurred a loss of \$.20 million in FY 2012-13 and FY 2014-15, respectively. Fund balance decreased from \$.16 million to (\$.04) million. The proposed budget shows current year expenditures exceeding current year revenues by approximately \$.39 million, thus reflecting an encroachment upon the contingency reserve that will result in an ending accumulated deficit of (\$.43) million. A detailed operational analysis will need to be conducted during fiscal 2016 as this financial trend is unsustainable.
- 2. Resource 1070, Student Health** - The Student Health Resource continues to maintain a substantial contingency reserve, reflecting total available funds of \$3.67 million and a projected ending balance of \$1.79 million.

OTHER DISTRICT RESOURCES *(continued)*

3. **Resource 1080, Community Education** - The Community Education Resource is intended to be self-supporting. It provides not-for-credit courses on a fee basis. Community

Education ended fiscal year 2014-15 with an accumulated deficit of \$.24 million. An accumulated deficit of \$.26 million is projected for fiscal 2016. A detailed operational analysis will need to be conducted during fiscal 2016 as this financial trend is unsustainable.

4. **Resource 1090, Performance Riverside** - Performance Riverside ended fiscal year 2014-15 with an accumulated deficit of \$.81 million, a decrease of \$.10 million from the prior year. This represents a reversal of the trend experienced over the past several years and supports the measures taken by Riverside City College to realign Performance Riverside's operating model. RCC's Performing Arts department and students have been integrated into Performance Riverside productions as an essential component of the instructional program. Staff were realigned to the general fund to reflect integration into the instructional program. The transfer from Resource 1110 – Bookstore, in the amount of \$.28 million continues. The proposed budget for fiscal 2016 anticipates a continued reduction in the accumulated deficit by \$.13 million to \$.67 million.

5. **Resource 1110, Bookstore (Contractor Operated)** - Resource 1110 was established to account for the bookstore operations at all three colleges. These bookstores are operated through a contract with Barnes & Noble Co. The budget proposal includes interfund transfers of \$.23 million to Resource 3200 - Food Services and \$.08 million to Resource 3300 - Child Care, and an intrafund transfers of \$.61 million to the general operating fund and \$.28 million to Resource 1090 – Performance Riverside.

6. **Resource 1120, Center for Social Justice and Civil Liberties** - Resource 1120 was established to account for the activities and programming associated with operating the Center for Social Justice and Civil Liberties, with the long-term goal of becoming self-supporting through private donations and contributions from governmental and private grants. The Center will be supported through the allocation of Resource 1000 funds for salary and benefits of the Director position, and other necessary operating costs while grants and private donations are sought to advance programming and to better sustain the Center in the future. For FY 2015-16, the allocation amount is \$.16 million.

7. **Resource 1170, Customized Solutions** – Resource 1170 was established to isolate the financial activities of the District's Customized Solutions program. This program provides customized training for local businesses, government agencies, and non-profit organizations. The budget proposal provides for total available funds of \$1.43 million and an ending reserve of \$.19 million.

OTHER DISTRICT RESOURCES *(continued)*

8. Resource 1180, Redevelopment Pass-Thru - Resource 1180 expenditure budget provides funds for equipment and network infrastructure needs; utilities at the Riverside Community College System Office temporarily located on Alessandro Blvd.; Coil School for the Arts building project; and equipment and infrastructure needs throughout the District. The District continues to receive ongoing redevelopment revenues despite the dissolution of redevelopment agencies in fiscal 2012.

9. Fund 1190, Grants and Categorical Programs - Resource 1190 is used to record the financial activity of restricted categorical and grant funds received by the District. These funds are used to assist the District in the pursuit of objectives established in strategic planning processes.

- a. The District collects Capital Outlay Surcharge fees from international students at each of the colleges. Funds allocated, including carryover of unspent funds from FY2014-15, are as follows: Riverside City College - \$.93 million; Norco College - \$.16 million; and Moreno Valley College - \$.06 million. These funds are restricted to capital outlay, maintenance and equipment.
- b. The State has provided \$3.59 million Physical Plant and Instructional Support funds to the District in FY 2015-16. The amounts that will be allocated to the colleges, after providing a set-aside of \$.50 million for ADA litigation remediation, follows: Riverside City College - \$1.67 million; Norco College - \$.71 million; and Moreno Valley College - \$.71 million. The colleges will determine how much of their allocation will be devoted to Scheduled Maintenance and to Instructional Equipment. These funds do not have a match requirement.

10. Resource 3200, Food Services – Resource 3200 accounts for food service and catering activities for all three colleges. This Resource ended FY 2014-2015 with an ending reserve balance of \$.77 million. As mentioned previously, an interfund transfer in the amount of \$.23 million from Resource 1110 – Bookstore is provided, down from \$.26 million in the prior year.

11. Resource 3300, Child Care - The District operates childcare programs at Riverside City College and Moreno Valley College. A transfer in the amount of \$.08 million of Riverside City College's allocation from Resource 1110 – Bookstore is included in the budget. This Resource ended 2014-15 with reserve balance of \$.60 million and is projected to end fiscal 2016 with an ending reserve of \$.72 million.

12. Resource 4100, State Construction and Scheduled Maintenance - Historically, Resource 4100 has included the State Construction, Scheduled Maintenance and Hazardous Substances budgets. As mentioned previously, the State has provided Physical Plant and Instructional Support funding for FY 2015-16 in the amount of \$3.59 million. Of this amount, \$2.43 million has been established for Scheduled Maintenance in this Resource as follows: Riverside City College - \$1.03 million; Moreno Valley College - \$.48 million; Norco College - \$.42 million; and the District - \$.50 million for ADA remediation. The remainder, \$1.16 million

OTHER DISTRICT RESOURCES (continued)

has been allocated for Instructional Equipment at the colleges as follows: Riverside City College - \$.64 million; Moreno Valley College - \$.24 million; Norco College - \$.28 million. These funds do not require a match from the District.

13. Resource 4130, La Sierra Capital - This Resource has loaned the general fund a total of \$7.01 million over the past several years to pre-fund savings resulting from an early retirement offer; forgive the Major Gifts Campaign debt owed by the RCCD Foundation; fund Performance Riverside's accumulated deficit; and to provide budget assistance to the general fund. A total of

\$3.22 million has been repaid to date, leaving a remaining balance owed from the general fund of \$3.79 million. The remaining balance will be repaid over four years at approximately \$1.27 million per year.

14. Resource 4370, 2010D Capital Appreciation Bonds - This fund was established to account for the capital appreciation bond proceeds derived from the Series 2010D issuance of Measure C general obligation bonds and the expenditure of funds related to Board approved Measure C capital outlay projects (Exhibit E). In prior years, activity was recorded in Resource 4170. A change to the State Budget and Accounting Manual segregated general obligation bond activity from other facility related activity. For presentation purposes, Resource 4170 activity has been included in this Resource section.

15. Resource 4390, 2015E General Obligation Bonds - This fund was established to account for the 2015E Series bond proceeds derived from the July 2015 issuance of Measure C general obligation bonds and the expenditures of funds related to Board of Trustees approved Measure C capital outlay projects (Exhibit E).

16. Resource 6100, Self-Insured PPO Health Plan - This Resource is used to account for the District's self-insured indemnity health programs. As mentioned earlier in this narrative, a benefits analysis was performed by Keenan and Associates to evaluate health claims liabilities and to recommend a sufficient funding rate for health claims coverage. The analysis will also inform the rate to set to mitigate the accumulated deficit of \$1.08 million. The analysis by Keenan and Associates recommended an increase to the rate assessed for each participating employee. As a result, the annual rate will increase from \$24,555 to \$35,182, a 43.28% increase. To assist in administering the increasing volume and complexity associated with the District's health plans, the budget provides for a part-time Benefits Specialized position.

17. Resource 6110, Self-Insured Workers' Compensation - This Resource is used to account for the District's self-insured workers' compensation program. To assist in administering each of the college's safety programs, three new Safety Coordinator positions have been included in the budget, allocated between this Resource and Resource 6120. As previously mentioned in this narrative, the District engaged an actuary to perform an actuarial valuation of workers' compensation liabilities. The actuarial valuation indicates an improving exposure to workers' compensation liabilities as a result of continued investment in claims reduction initiatives and management; insurance program revisions; safety and security awareness and training; and

OTHER DISTRICT RESOURCES *(continued)*

injury and illness prevention. Consequently, the workers' compensation rate charged will be reduced from 2.29% to 1.00%, for fiscal year 2015-16.

18. *Resource 6120, Self-Insured General Liability* - Also as mentioned earlier in this narrative, the District engaged an actuary to perform an actuarial valuation of general and employment liabilities. The results of the actuarial valuation indicate that the District has a significant exposure to general and employment liabilities. To fund the estimated claims liability and to provide for an adequate reserve, a rate of 1.89% will be implemented. As mentioned earlier, this Resource will partially fund three new Safety Coordinator positions along with Resource 6110.

19. *Student Federal Grants and State of California Student Grants and Local Student Scholarships* - These funds are used to report the receipt and distribution of various Student grant programs and Student local scholarship.

Exhibit E
Riverside Community College District
2015 -2016 Final Budget
Measure C Projects - (Resources 4370 and 4390)

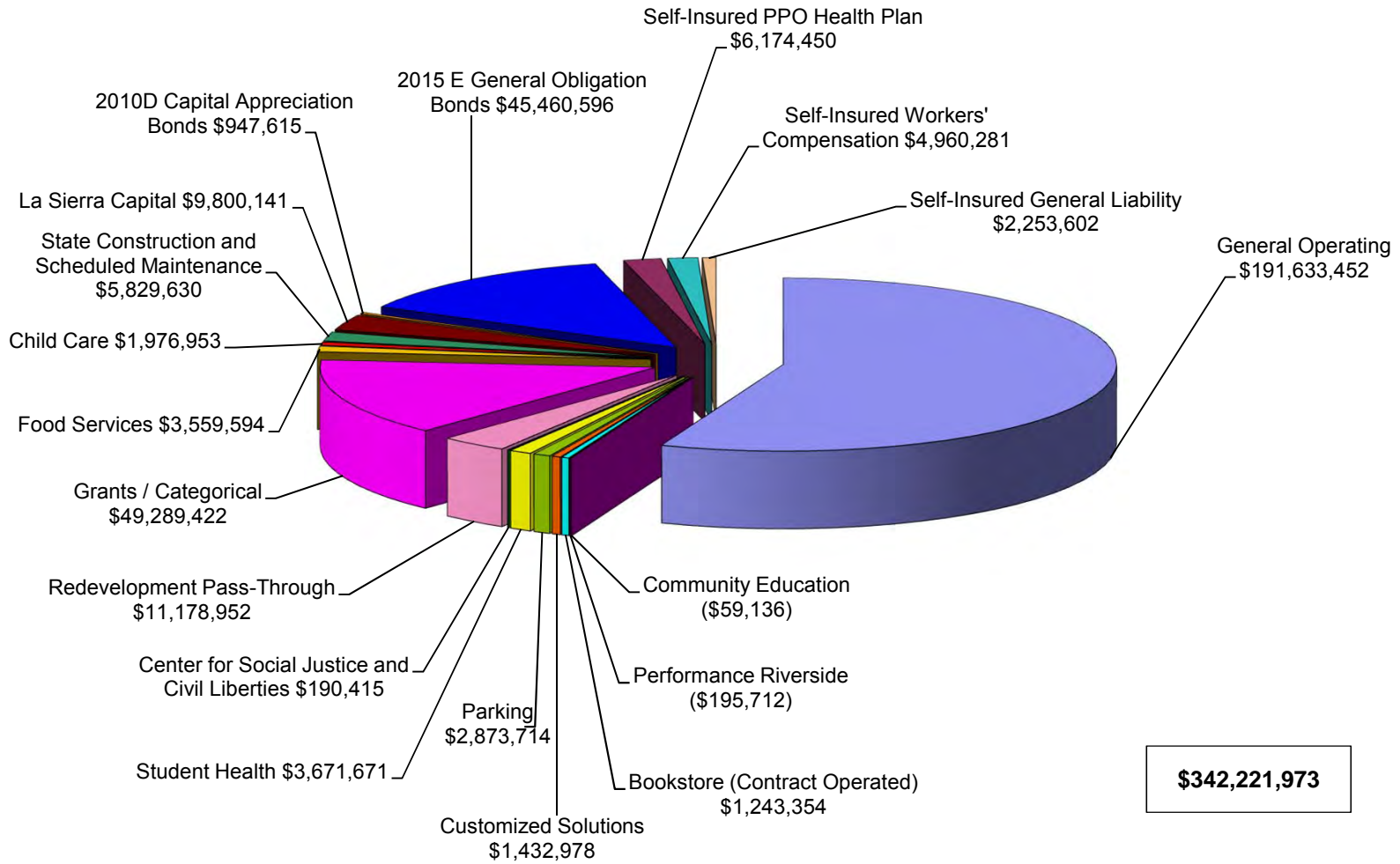
Project Description	District	Riverside	Norco	Moreno Valley	Total
Future Projects - Feasibility/Planning/Mgmt	\$ 71,215	\$ 629,061	\$ 237,382	\$ 249,251	\$ 1,186,909
Nursing/Sciences Building	-	1,850,374	-	-	1,850,374
Scheduled Maintenance	161,297	49,235	-	20,950	231,482
Student Academic Services	-	-	-	630,288	630,288
Wheelock Gym Seismic Retrofit	-	540,994	-	-	540,994
Logic Domain	638	-	-	-	638
Network Operations Centers	-	-	8,616	1,535,635	1,544,251
ADA Transition Plan	309,996	-	-	-	309,996
Ben Clark Public Safety Training Center Status Project	-	-	-	31,375	31,375
IT Audit	1,371,913	-	-	-	1,371,913
Culinary Arts / District Office Building	6,870,682	6,870,681	-	-	13,741,363
Electronic Contract Document Storage	2,950	26,350	10,150	10,550	50,000
2014 IPP / FPP	20,650	184,450	71,050	73,850	350,000
District Design Standards	9,968	-	-	-	9,968
Student Services Workforce Building	-	18,746,834	-	-	18,746,834
Master Plan Update	-	-	2,386	14,506	16,892
Swing Space Market Street	258,147	-	-	-	258,147
Ground Water Monitoring Wells	-	-	321,110	-	321,110
Project Contingency	4,753,946	-	-	-	4,753,946
Program Reserve	4,310,463	-	-	-	4,310,463
Audio Visual	-	-	-	21,935	21,935
Coil School for the Arts	6,989,161	-	-	-	6,989,161
Energy Self Generation Incentive Program	-	-	416,160	-	416,160
Totals	<u>\$ 25,131,026</u>	<u>\$ 29,060,678</u>	<u>\$ 1,066,854</u>	<u>\$ 2,588,340</u>	<u>\$ 57,846,898</u>
Amount to be Funded from Future Measure C Issuance					<u>(11,438,687)</u>
Total Expenditure Budget					<u>\$ 46,408,211</u>

BUDGET SUMMARY

The following Total Available Funds spreadsheets (Exhibit F) present the total RCCD budget proposal for FY 2015-16 in graphical and schematic formats to provide the reader with a sense of the scale and scope of the District's total budget for fiscal year 2015-16.

Exhibit F

Riverside Community College District 2015-2016 Proposed Budget Total Available Funds



- | | | |
|--|---|------------------------------------|
| ■ General Operating | ■ Community Education | ■ Performance Riverside |
| ■ Bookstore (Contract Operated) | ■ Customized Solutions | ■ Parking |
| ■ Student Health | ■ Center for Social Justice and Civil Liberties | ■ Redevelopment Pass-Through |
| ■ Grants / Categorical | ■ Food Services | ■ Child Care |
| ■ State Construction and Scheduled Maintenance | ■ La Sierra Capital | ■ 2010D Capital Appreciation Bonds |

Exhibit F (continued)
Riverside Community College District
Fund Schematic - Total Available Funds
2015-2016 Proposed Budget

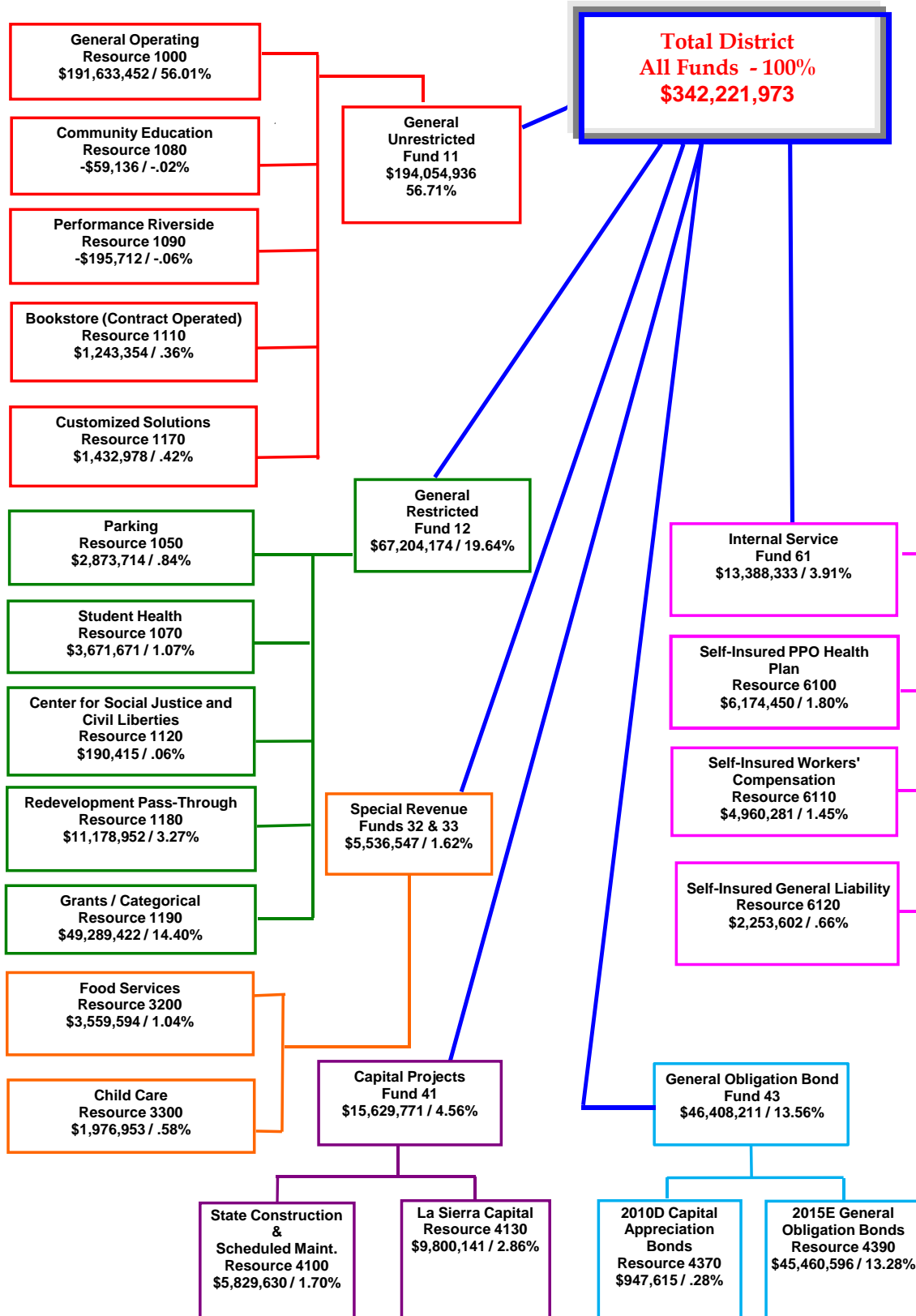


Exhibit F (continued)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2015-2016**

<u>Fund / Resource</u>	<u>Adopted Budget 2014-2015</u>	<u>Final Budget 2015-2016</u>
<u>General Funds</u>		
<u>Unrestricted - Fund 11</u>		
<u>Resource</u>		
1000 General Operating	\$ 159,012,783	\$ 191,633,452
1080 Community Education	(54,568)	(59,136)
1090 Performance Riverside	(176,563)	(195,712)
1110 Bookstore (Contract-Operated)	1,116,094	1,243,354
1170 Customized Solutions	<u>1,103,637</u>	<u>1,432,978</u>
Total Unrestricted General Funds	<u>161,001,383</u>	<u>194,054,936</u>
<u>Restricted - Fund 12</u>		
<u>Resource</u>		
1050 Parking	3,148,824	2,873,714
1070 Student Health	3,445,182	3,671,671
1120 Center for Social Justice and Civil Liberties	160,343	190,415
1180 Redevelopment Pass-Through	9,783,858	11,178,952
1190 Grants and Categorical Programs	<u>30,441,758</u>	<u>49,289,422</u>
Total Restricted General Funds	<u>46,979,965</u>	<u>67,204,174</u>
Total General Funds	<u>207,981,348</u>	<u>261,259,111</u>
<u>Special Revenue - Funds 32 & 33</u>		
<u>Resource</u>		
3200 Food Services	3,151,210	3,559,594
3300 Child Care	<u>1,399,841</u>	<u>1,976,953</u>
Total Special Revenue Funds	<u>4,551,051</u>	<u>5,536,547</u>

Exhibit F (continued)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2015-2016**

<u>Fund / Resource</u>	<u>Adopted Budget 2014-2015</u>	<u>Final Budget 2015-2016</u>
<u>Capital Projects - Fund 41</u>		
<u>Resource</u>		
4100 State Construction & Scheduled Maintenance	5,001,612	5,829,630
4130 La Sierra Capital	<u>8,494,601</u>	<u>9,800,141</u>
Total Capital Projects Funds	<u>13,496,213</u>	<u>15,629,771</u>
<u>General Obligation Bond - Fund 43</u>		
<u>Resource</u>		
4370 2010D Capital Appreciation Bonds	4,756,337	947,615
4390 2015E General Obligation Bonds	<u>-</u>	<u>45,460,596</u>
Total General Obligation Bond Funds	<u>4,756,337</u>	<u>46,408,211</u>
<u>Internal Service - Fund 61</u>		
<u>Resource</u>		
6100 Self-Insured PPO Health Plan	5,352,682	6,174,450
6110 Self-Insured Workers' Compensation	6,348,808	4,960,281
6120 Self-Insured General Liability	<u>1,606,894</u>	<u>2,253,602</u>
Total Internal Service Funds	<u>13,308,384</u>	<u>13,388,333</u>
Total District Funds	<u>\$ 244,093,333</u>	<u>\$ 342,221,973</u>
<u>Expendable Trust and Agency</u>		
<u>Student Financial Aid Accounts</u>		
Student Federal Grants	\$ 62,024,000	\$ -
State of California Student Grants	3,130,000	3,790,000
Local Scholarships Student Grants	<u>-</u>	<u>546,605</u>
Total Student Financial Aid Accounts	<u>65,154,000</u>	<u>4,336,605</u>
<u>Other Account</u>		
Associated Students of RCCD	<u>1,902,392</u>	<u>2,332,423</u>

Exhibit F (continued)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2015-2016**

<u>Fund / Resource</u>	Adopted Budget <u>2014-2015</u>	Final Budget <u>2015-2016</u>
Total Expendable Trust and Agency	\$ <u>67,056,392</u>	\$ <u>6,669,028</u>
Grand Total	\$ <u>311,149,725</u>	\$ <u>348,891,001</u>

LOOKING AHEAD

The annual budget is critical to the achievement of the missions, long-range goals and objectives of RCCD and its three colleges. It is important that the budget process provide a glimpse of the financial future. Each year we do this by closing the budget narrative with a section entitled “Looking Ahead.”

As we look back at the year just ended, FY 2014-15, we are able to see the continued positive financial results of Proposition 30 approved by the voters of California as well as improved State and national economies. However, Proposition 30 and its benefits will begin expiring at the end of 2016, so we must be vigilant of this reality and strategically plan for our financial health.

According to School Services of California, Inc., the national economy has shown improvement: jobs are being added, on average, at about 200,000 per month over the past year, but unemployment is still a big challenge...hovering around 5.5%. On the world stage: an agreement to keep Greece on the Euro has been hammered out but will it achieve the desired benefits and will the European Union be stabilized; China’s stock market has suffered a 30% decline in value, potentially leading to an economic slowdown for the country whose economy is second only to the United States.

School Services of California, Inc. reports that California’s economy continues to show strength: adding 54,200 jobs in May and outperforming the U.S. average; the unemployment rate was 6.3% whereas a year ago it was at 7.5%; the housing market remains strong with the median home price at \$481,800, up 7.4%; and residential building permits are up almost 21% for the first four months of 2015.

While the FY 2015-16 State Budget is by most measures very favorable, the District still has challenges within its own complex budget. The major variables are:

1. *Student Enrollment Fees and Property Taxes* – Community colleges remain at risk for any shortfall in these revenue categories and much depends on the ability of the State to accurately estimate these sources. Any shortfalls experienced will not be automatically backfilled, as they are for K-12 entities, leaving the District vulnerable to mid-year revenue shortfalls. An improving economy and recent funding surges have helped to mitigate these shortfalls in the most recent prior years. However, it is unknown whether or not this will continue as demonstrated by the deficit factor of almost 1% imposed for the FY2015-16 Advanced Apportionment period, resulting in a decrease of \$1.42 million of revenue for the District.

2. *Education Protection Act* – Funded by Proposition 30, the amount budgeted by the State for community colleges appears reasonable but should a shortfall occur, will the State honor its backfill guarantee? At the fiscal 2016 Advance Apportionment date, the District’s share of the \$893 million EPA is \$23 million, out of total State apportionment funding of \$76 million, or 30%. What are the State’s plans to replace this revenue source?

The revenue items mentioned above have either required special legislation to guarantee a backfill or have no provision for backfill at all. These are significant components of the

LOOKING AHEAD (continued)

community college budget and create uncertainty from year-to-year regarding the actual amount of funding that will be received. Consequently, proper financial planning is compromised. A solution to the enrollment fee/property tax shortfall problem exists in the form of a “continuous appropriation”, something that K-12 already has. A “continuous appropriation” would ensure that the California Community College’s would receive all of the funding they were allocated in the adopted State budget, rather than being assessed a deficit each year. As for the expiration of Proposition 30, we will have to wait to see what solutions, if any, are proposed. In the meantime, ongoing advocacy efforts by the State Chancellor’s office and the Association of Chief Business Officials are occurring.

3. California Public Employees Retirement System (PERS) and State Teachers Retirement System (STRS) – Beginning in 2014-15 both PERS and STRS employer rates began to increase under multi-year plans to close the unfunded liability gap for both systems. Large employer rate increases for both PERS and STRS were scheduled to begin in FY 2015-16 and continue through 2020-21. The PERS rate only increased by a relatively small amount, 11.77% to 11.85%. Whereas the STRS rate increased from 8.83% to 10.73% in fiscal 2016. The combined annual cost increase for PERS and STRS through FY 2020-21 when rates are anticipated to top out at 20.40% and 19.10%, respectively, is \$2.54 million. The State has provided an increase to the base apportionment allocation which they expect to be used for increased operating costs, including the increases to PERS and STRS.

4. New Apportionment Growth Formula – The 2014-15 State budget directed the California Community College’s Board of Governors to adopt a growth formula beginning in 2015-16 that gives first priority to districts identified as having the “greatest unmet need in adequately meeting their community’s higher education needs.” The Department of Finance provided the metrics to measure “unmet need” for each community college. Similarly, the Chancellor’s Office formed a taskforce to develop the methodology for the new formula. The Chancellor’s Office released the new growth formula at the spring 2015 Association of Chief Business Officials Workshop. Subsequent revisions were released at the July 2015 State Budget Workshop. The primary metrics of the formula (individuals over/under age 25 within the District’s boundaries, without a college degree; the number of unemployed; and the number of disadvantaged population) are consistent with the population served by our District. Consequently, the District’s growth rate has been set at 3.88%, which is above the 3.00% statewide growth rate. However, there are indications that the District’s enrollment demand is softening. Flattening demand, coupled with the District’s increased costs to generate FTES will put financial pressure on the District’s operating budget. It will become incumbent upon the District to effectively manage new enrollment, both on the demand side and on the cost to deliver instruction side.

Against this environment, RCCD confronts several additional constraints as follows:

I. We have had to address millions of dollars of ongoing base budget shortfall in our major operating fund (i.e., Resource 1000) since FY 2009-10. As mentioned in previous year’s

LOOKING AHEAD *(continued)*

“Looking Ahead” section, it has taken us a number of years to recover our financial health, despite backfilled revenue from the State. Our continuing recovery has been made somewhat easier in FY2015-16 due to increased funding of year-over-year new, unrestricted/uncommitted revenues; as well as significant one-time funds. However, these revenue increases are expected to diminish over the next several years, particularly the one-time funding. The District still faces significant cost pressures to hire more full-time faculty, funding increasing employee benefits, as well as other operating cost pressures. The fact that approximately 85% of our Resource 1000 expenditure budget is directed towards compensation, with the remaining 15% fairly fixed in nature, simply adds to the difficulty. The District has had a structural budget imbalance over the past several years whereby, ongoing general fund expenditures have exceeded ongoing general fund revenues. Although the imbalance has diminished in size as we have emerged from the “Great Recession”, it still persists. The District will begin to earnestly address this issue by engaging the District Budget Advisory Council and other key stakeholder groups in discussions to develop a long-term plan of action to reverse this situation.

2. The full financial impact of the Affordable Care Act has started to impact the District as increased costs are being passed through by the District’s health care providers and PPO Plan, in addition to our own increasing health claims experience. The overall increase for the District’s three health insurance plans was approximately 20.41% and totaled \$3.32 million for 2015-16. We can anticipate large annual increases to the cost of health care coverage into the future.

3. During the “Great Recession”, the District had a series of borrowings totaling in excess of \$7 million from Resource 4130 – La Sierra Capital to assist in addressing budget shortfalls. The La Sierra Capital funds has been designated for the construction of the Coil School for the Arts. The borrowings are being repaid over the next four years at approximately \$1.27 million per year. In addition, the Coil School for the Arts and the Culinary Arts Academy and District Office will come online in 2015-16, requiring additional resources to operate the facilities. Initially, \$.50 million has been designated for this purpose. Operational planning efforts related to these facilities are currently taking place to determine the sufficiency of the initial allocation. For fiscal 2017, we can anticipate additional operational needs when Riverside City College’s Dr. Charles A. Kane Student Services and Administration Building comes on line.

4. Other Resources – Resource 1000, our major operating fund, is not the only Resource under financial pressure. Financial difficulties are occurring with respect to Performance Riverside and Community Education. Financial problems in these Resources negatively impact the general operating fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL OPERATING

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ 14,667,941
Federal Income	\$ 188,246	
State Income	129,933,500	
Local Income	46,474,735	
Other Income	<u>369,030</u>	
Total Income		<u>176,965,511</u>
Total Available Funds (TAF)		<u>\$ 191,633,452</u>

EXPENDITURES

<u>Object Code</u>		
1000	Academic Salaries	\$ 72,997,146
2000	Classified Salaries	30,970,619
3000	Employee Benefits	36,858,835
4000	Books and Supplies	2,222,356
5000	Services and Operating Expenses	35,390,875
6000	Capital Outlay	977,066
7300	Interfund Transfers	1,270,000
8999	Intrafund Transfers	<u>499,439</u>
	Total Expenditures	181,186,336
7900	* Contingency / Reserves	<u>10,447,116</u>
	Total Resource 1000 Including Contingency / Reserves	<u>\$ 191,633,452</u>

* The Resource 1000 Contingency was calculated by taking into account the TAF for all Resources comprising Unrestricted Fund 11 (1000, 1080, 1090, 1110, 1170).

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Operating Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Federal Income				
8160 Veterans Education Administration	\$ 15,125	\$ -	\$ -	\$ -
8150 Student Financial Aid Administration	183,831	119,990	251,533	188,246
8190 Other Federal Revenue / ARRA Stimulus	-	-	-	-
Total 1.0	<u>198,956</u>	<u>119,990</u>	<u>251,533</u>	<u>188,246</u>
2.0 State Income				
8611 State General Apportionment	64,175,137	73,271,776	70,599,955	84,736,256
8613 Apprenticeship Allowance	-	-	-	546,000
8615 Enrollment Fee Waiver Administration	451,525	844,388	893,481	438,399
8619 Part Time Faculty Insurance & Office Hours	62,063	62,063	62,063	62,062
8619 Part Time Faculty Compensation	568,878	568,878	568,878	568,878
8630 Education Protection Account	19,925,546	19,665,239	24,858,375	23,136,431
8671 Homeowner Property Tax Relief	462,966	451,710	444,060	444,061
8681 State Lottery	3,481,161	3,031,996	3,535,939	3,900,000
8685 State Mandated Cost Reimb/Block Grant	695,647	703,405	1,893,698	16,101,413
Total 2.0	<u>89,822,923</u>	<u>98,599,454</u>	<u>102,856,450</u>	<u>129,933,500</u>
3.0 Local Income				
8809 RDA Asset Liquidation	4,464,825	96,687	68,378	68,377
881x Property Taxes	26,809,489	29,187,961	33,391,953	33,491,182
8820 Donations	41,332	17,000	4,020	15,461
8844 Food Sales / Commissions	84,749	73,193	66,748	67,000
8849 Cosmetology / Dental Hygiene / Other Sales	68,242	64,310	59,237	60,100
8850 Lease / Rental Income	628,411	286,096	286,416	651,065
8860 Interest Income	14,966	70,476	67,086	100,000
8874 Student Enrollment Fees	8,801,541	8,632,772	8,326,152	8,837,384
8879 Transcript / Late Application Fees	115,179	134,080	134,569	135,000
8880 Non Resident Tuition	1,986,387	2,476,038	2,446,879	2,545,743
888x Other Student Fees	160,020	117,835	114,741	223,942
8890 Other Local Revenue	106,239	23,713	641,126	31,893
Staledated Checks (Resource 0800)	70,695	49,225	47,240	60,000
Norco City Redevelopment pass-thru	117,764	118,493	129,821	130,000
Bad Check Fees / Returned Items	1,135	2,905	1,532	1,700
Barnes and Noble Signing Bonus	600,000	-	-	-
Wells Fargo Bank ID Cards	128,671	24,457	35,200	37,907
Library Fines	45	-	-	-
Recycling Program	188	2,890	1,881	6,958
Moving Violations	14,715	12,171	10,448	11,023
Total 3.0	<u>44,214,591</u>	<u>41,390,302</u>	<u>45,833,426</u>	<u>46,474,735</u>
4.0 Other Income				
8912 Sales - Obsolete Equipment	12,488	8,646	11,619	11,700
8897 Indirect Cost Recovery	462,128	357,329	328,385	357,330
Total 4.0	<u>474,616</u>	<u>365,975</u>	<u>340,004</u>	<u>369,030</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Operating Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5.0 Incoming Interfund Transfers				
8980 From Resource 4130	2,000,000	-	-	-
Total 5.0	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resource 1000 Income	<u>136,711,085</u>	<u>140,475,722</u>	<u>149,281,413</u>	<u>176,965,511</u>
6.0 Unaudited Beginning Fund Balance July 1	6,840,049	11,407,409	12,743,536	14,667,941
Total 6.0	<u>6,840,049</u>	<u>11,407,409</u>	<u>12,743,536</u>	<u>14,667,941</u>
Total Available Funds	<u>\$ 143,551,134</u>	<u>\$ 151,883,131</u>	<u>\$ 162,024,949</u>	<u>\$ 191,633,452</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1110	Regular Full Time Teaching	\$ 25,337,364	\$ 26,259,717	\$ 26,565,363	\$ 30,735,339
1170	Instructional Release Time	365,912	371,025	406,589	435,617
	TOTAL 1100	<u>25,703,276</u>	<u>26,630,742</u>	<u>26,971,952</u>	<u>31,170,956</u>
1218	Regular Full Time Administrator	5,895,803	5,940,679	6,169,211	6,711,951
1219	Counselors/Librarians/Release Time	5,760,370	5,907,428	6,065,942	6,581,249
	TOTAL 1200	<u>11,656,173</u>	<u>11,848,108</u>	<u>12,235,153</u>	<u>13,293,200</u>
1330	Part-Time Teaching Fall	6,099,222	7,139,570	7,959,026	9,303,216
1331	Part-Time Teaching Summer (Odd years)	567,691	812,479	884,647	654,919
1332	Part-Time Teaching Winter	725,054	1,213,151	1,412,456	979,564
1333	Part-Time Teaching Spring	6,573,160	7,203,497	8,096,225	7,677,495
1334	Part-Time Teaching Summer (Even years)	571,574	750,031	978,508	724,351
1335	Regular - Overload Fall	1,343,479	1,587,833	1,655,090	1,782,156
1336	Regular - Overload Summer (Even years)	909,342	899,397	1,018,912	1,033,763
1337	Regular - Overload Winter	1,214,010	1,623,730	1,725,742	1,405,394
1338	Regular - Overload Spring	1,542,677	1,679,678	1,757,582	1,647,589
1339	Regular - Overload Summer (Odd years)	865,347	974,930	1,050,217	972,442
1360	Substitute Instructional	189,130	156,033	192,307	206,628
1370	Instructional Stipends	141,695	149,530	155,182	197,926
1371	Large Lecture Stipends	219,636	205,217	173,909	271,725
	TOTAL 1300	<u>20,962,017</u>	<u>24,395,078</u>	<u>27,059,801</u>	<u>26,857,168</u>
1439	Part Time - Counselors/Librarians/Overload	956,643	952,099	1,031,873	984,129
1460	Other Hourly Non-Teaching Substitute	-	-	292	-
1469	Substitute Non-Instructional	16,347	16,833	21,179	13,604
1479	Department Chair Stipends	244,344	254,964	251,799	370,367
1490	Special Assignments	167,009	231,928	228,932	307,722
	TOTAL 1400	<u>1,384,342</u>	<u>1,455,825</u>	<u>1,534,076</u>	<u>1,675,822</u>
	TOTAL 1000 Series	<u>59,705,807</u>	<u>64,329,753</u>	<u>67,800,982</u>	<u>72,997,146</u>
<u>Classified Salaries</u>					
2117	Full-Time Supervisor	400,434	352,081	331,184	441,193
2118	Full-Time Administrator	4,096,903	4,150,459	4,345,221	4,777,192
2119	Full-Time Regular / Confidential	17,244,629	17,878,045	18,187,720	20,258,558
2129	Permanent Part-Time	1,503,739	1,526,231	1,500,682	1,605,816
2139/2339	Classified Hourly	122,781	112,834	203,253	300,199
2169/2369	Substitutes	403,131	352,617	414,933	288,181
2190/2390	Special Projects	26,055	25,532	33,812	2,095
	TOTAL 2100	<u>23,797,672</u>	<u>24,397,799</u>	<u>25,016,806</u>	<u>27,673,234</u>
2210	Full-Time Instructional Aides	1,286,372	1,374,876	1,377,009	1,609,105
2220	Permanent Part-Time Instructional Aides	541,214	574,404	611,086	596,152
2230/2449	Part-Time Hourly Instructional Aides	84,927	88,333	104,048	122,527

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
2231/2431	Coaches - Summer	39,553	39,821	37,799	49,631
2260/2469	Substitute Instructional Aides	71,674	36,446	27,604	11,797
	TOTAL 2200	2,023,740	2,113,879	2,157,546	2,389,212
2331	Student Help Non-Instructional	330,697	411,950	413,981	403,326
2349	Overtime	245,528	264,455	384,892	269,429
2399	Other Non-Teaching	24,000	23,800	23,800	24,000
	TOTAL 2300	600,225	700,205	822,673	696,755
2430	Student Help Instructional	190,045	209,092	186,703	208,294
2440	Overtime - Instructional Aides	13,859	(437)	(850)	3,124
	TOTAL 2400	203,904	208,655	185,852	211,418
	TOTAL 2000 Series	26,625,541	27,420,538	28,182,877	30,970,619
Employee Benefits					
3110	STRS - Teachers & Aides	3,436,606	3,747,077	4,233,724	5,750,253
3120	STRS - Classified	17,284	10,578	20,969	32,869
3130	STRS - Academic Non-Teaching	940,164	956,177	1,057,449	1,450,920
	TOTAL 3100	4,394,053	4,713,832	5,312,142	7,234,042
3210	PERS - Teachers & Aides	213,077	206,504	209,818	244,193
3220	PERS - Classified	2,576,573	2,686,490	2,786,282	3,103,212
3225	PERS Employer Paid	(66)	-	-	-
3230	PERS - Academic Non-Teaching	131,382	135,739	120,153	146,469
	TOTAL 3200	2,920,965	3,028,733	3,116,254	3,493,874
3310	OASDI - Teachers & Aides	118,409	114,965	116,572	125,581
3315	Medicare - Teachers & Aides	680,903	745,936	795,058	860,921
3320	OASDI - Classified	1,397,895	1,440,875	1,464,996	1,616,101
3325	Medicare - Classified	348,004	356,420	364,497	404,144
3330	OASDI - Academic Non-Teaching	67,570	73,833	73,316	67,492
3335	Medicare - Academic Non-Teaching	183,225	187,945	193,820	209,304
	TOTAL 3300	2,796,006	2,919,973	3,008,260	3,283,543
3410	H & W - Teachers & Aides	5,491,849	5,811,032	6,158,631	8,720,280
3420	H & W - Classified	5,794,975	6,077,176	6,343,358	7,807,215
3430	H & W - Academic Non-Teaching	1,775,444	1,859,638	2,055,408	2,617,896
3440	H & W - Retired Employees	1,163,157	1,150,256	1,191,930	1,564,949
	TOTAL 3400	14,225,425	14,898,102	15,749,326	20,710,340
3510	SUI - Teachers & Aides	594,698	75,913	61,479	53,009
3520	SUI - Classified	318,819	49,278	38,899	131,661

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
3530	SUI - Academic Non-Teaching	168,563	23,907	19,384	66,982
	TOTAL 3500	1,082,080	149,098	119,762	251,652
3610	WC - Teachers & Aides	1,096,349	1,222,606	1,292,016	606,283
3620	WC - Classified	544,887	574,043	588,480	283,352
3630	WC - Academic Non-Teaching	292,049	305,678	314,796	149,689
	TOTAL 3600	1,933,285	2,102,327	2,195,291	1,039,324
3900	Other - Retired Emp. Holding Acct	4,591	(2,259)	(3,129)	-
3910	Other - Teachers & Aides	(202)	(6,477)	(2,151)	-
3920	Other - Classified	(11,138)	(84,301)	674	-
3930	Other - Academic Non-Teaching	1,501,194	1,450,719	1,271,888	846,060
	TOTAL 3900	1,494,445	1,357,683	1,267,281	846,060
	TOTAL 3000 Series	28,846,259	29,169,748	30,768,316	36,858,835
<u>Books and Supplies</u>					
4210/4230	Reference and Other Books	6,198	1,937	8,382	17,701
	TOTAL 4200	6,198	1,937	8,382	17,701
4320	Instructional Supplies	30,644	50,390	62,918	184,624
4330	Periodicals/Magazines	7,093	4,125	7,944	12,896
4350/4351	Instructional Media Materials	-	-	1,186	4,334
4360	Tests	39,955	4,801	7,318	28,225
4370	Commencement Supplies	868	2,162	3,870	925
	TOTAL 4300	78,560	61,477	83,235	231,004
4510	Maintenance Supplies	61,214	82,991	70,396	93,933
4520	Custodial Supplies	269,259	249,772	260,431	272,264
4530	Grounds Supplies	81,395	70,284	80,500	78,831
4540	Health Supplies	17,391	18,544	21,685	21,600
4555	Copying & Printing	133,682	138,602	150,736	191,046
4560	Materials for Official Functions	-	-	852	-
4575	Software < \$200	9,077	1,373	4,267	15,809
4580	Theater Supplies	20,142	21,433	8,742	7,754
4590	Office & Other Supplies	435,784	484,214	521,305	814,908
4591	Purchase / Cost of Goods Sold	(16,763)	16,122	17,429	-
	TOTAL 4500	1,011,181	1,083,335	1,136,343	1,496,145
4630	Tires and Tubes	503	83	208	378
4644	Repair Parts	243,460	268,157	300,086	304,569
4690	Transportation Supplies	75,610	73,502	73,410	76,887
	TOTAL 4600	319,573	341,742	373,703	381,834
4710	Food	84,298	83,978	82,173	79,922
4791	Paper Products	13,246	15,113	14,099	8,338

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
4792	Cleaning Supplies	4,993	6,506	6,901	6,486
4793	Kitchen Expendables	276	514	807	926
	TOTAL 4700	102,813	106,111	103,980	95,672
	TOTAL 4000 Series	1,518,326	1,594,602	1,705,643	2,222,356
<u>Services and Operating Expenditures</u>					
5045	Postage	153,283	126,893	151,002	183,803
	TOTAL 5000	153,283	126,893	151,002	183,803
5110	Consultants	443,921	489,866	444,126	791,110
5120	Lecturers	4,340	1,540	3,750	8,463
5151	Temporary Services	3,075	3,375	3,825	6,141
5192	Scouting	18,169	6,215	14,900	10,422
5194	Filming	-	1,200	900	5,000
5195	Entry Fees	21,800	24,560	31,542	13,400
5197	Grant/Contract Sub-Agreement	(16)	-	-	-
5198	Professional Services	476,694	474,943	553,626	552,245
	TOTAL 5100	967,983	1,001,699	1,052,669	1,386,781
5210	Mileage	56,651	51,723	47,500	66,005
5211	Meeting Expense	14,960	10,465	7,864	11,000
5219	Other Travel Expenses	90,644	115,883	124,036	143,004
5220	Conference Expenses	177,386	242,048	359,599	427,434
5250	Travel Expense - Candidates	1,856	9,982	12,931	10,400
	TOTAL 5200	341,497	430,101	551,929	657,843
5310/5320	Memberships / Dues	241,944	225,287	287,129	293,668
	TOTAL 5300	241,944	225,287	287,129	293,668
5410	Fire & Theft Insurance	101,951	116,380	106,544	106,544
5420	Liability and Claims	23,455	22,870	31,158	27,874
5421	GL and Property Expense	-	-	1,295,813	1,965,509
5430	Fidelity Bond Premiums	-	-	-	529
5440	Student Insurance	71,823	63,045	57,966	63,513
5450	Insurance Claims Expense (External Ins Co)	-	-	9,836	9,836
	TOTAL 5400	197,229	202,295	1,501,317	2,173,805
5510	Natural Gas	178,290	198,671	395,650	355,000
5520	Electricity	2,464,096	2,878,054	2,853,249	3,195,000
5530	Water	434,614	417,055	341,374	379,774
5540	Telephone	148,302	184,890	129,192	203,379
5541	Cellular Telephone	92,138	98,006	93,356	109,450
5550	Laundry & Cleaning	9,519	13,537	16,437	16,730
5560	Towel Service	8,845	9,354	8,916	10,249
5570	Waste Disposal	134,691	146,565	154,245	161,225
	TOTAL 5500	3,470,496	3,946,132	3,992,419	4,430,807

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5610	County and Other Contracts	159,582	149,215	155,677	204,000
5621	Printing - Catalog	107	1,065	556	1,500
5622	Printing - Class Schedule	9,707	-	-	22,505
5630	Rents and Leases	1,030,385	1,119,084	1,086,479	1,302,824
5633	Scenery and Costume Rentals	5,671	6,712	7,836	5,000
5644	Repairs	1,325,674	1,225,480	1,471,712	1,654,198
5649	Computer Software Maintenance/Lic	1,480,555	1,554,955	1,747,559	1,971,575
5650	Transportation Contracts	83,462	79,831	106,967	62,686
5691	Governmental Fees	-	561	1,500	-
	TOTAL 5600	4,095,144	4,136,903	4,578,286	5,224,288
5710	Audit	81,287	75,850	78,232	82,491
5720	Elections	271,372	-	459,228	-
5730	Legal	140,448	217,521	931,946	567,825
5740	Advertising	65,742	96,836	86,905	187,878
5790	Licenses, Permits, and Other Fees	408,635	423,369	359,742	480,556
	TOTAL 5700	967,484	813,576	1,916,052	1,318,750
5820	Interest/TRAN Expense	323	400,167	54,394	5,000
5821	STRS/PERS Penalties & Interest	2,078	3,840	2,130	-
5830	Surveys	950	408	1,608	300
5840	Physicals	9,025	8,193	8,836	5,700
5850	Fingerprints	14,186	14,155	19,632	32,024
5855	Pre-employment Testing	213	213	850	850
5880	Damage to Personal Property	-	84	-	-
5890	Outside Services and Operating Costs	531,138	644,815	559,858	16,890,870
5892	Bank Charges	170,333	171,971	174,247	190,900
5899	Budget Augmentation Holding	-	-	-	2,595,486
	TOTAL 5800	728,246	1,243,845	821,554	19,721,130
	TOTAL 5000 Series	11,163,306	12,126,731	14,852,358	35,390,875
Capital Outlay					
Site and Site Improvement					
6122	Engineering	-	-	3,400	7,360
6123	Architect's Fee	22,425	-	2,125	2,358
6124	Testing	-	-	-	9,000
6126	Construction Contract	8,600	29,597	2,343	392,191
6127	Fixtures and Fixed Equipment	50,661	14,053	9,640	4,250
6129	Other Site Improvement	7,647	2,520	-	2,528
	TOTAL 6100	89,333	46,170	17,508	417,687
Buildings					
6210	New Buildings-Purchase	-	1,001	-	-
6222	Engineering	5,000	-	-	-
6223	Architects Fee	4,500	-	-	22,391
6224	Testing	-	-	594	18,800

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
6226	Remodel Projects	71,444	7,463	25,685	41,825
6227	Fixtures & Fixed Equipment	96,703	14,638	142,169	50,926
6229	Other	-	-	26,498	-
	TOTAL 6200	177,648	23,102	194,946	133,942
Library Books					
6310	Library Books-Purchase	-	14,215	13,153	7,947
6311	Library Media Material	-	-	2,662	21,943
6312	Library Subscriptions	-	8,451	84,308	62,589
	TOTAL 6300	-	22,667	100,122	92,479
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	316,166	241,408	465,805	173,910
6482	Equipment Addt'l > \$5,000	338,241	143,492	590,644	106,128
6485	Comp Equip Addt'l \$200 to \$4,999	237,153	194,746	868,231	19,205
6486	Comp Equip Addt'l > \$5,000	135,413	50,505	32,489	1,848
6491	Equipment Replc \$200 to \$4,999	978	916	3,737	15,622
6492	Equipment Replc > \$5,000	-	-	6,823	7,827
6495	Comp Equip Replc \$200 to \$4,999	-	498	-	8,418
	TOTAL 6400	1,027,952	631,564	1,967,728	332,958
	TOTAL 6000 Series	1,294,932	723,502	2,280,304	977,066
Interfund Transfers					
7390	Interfund Transfers				
	To Resource 4130	-	1,270,000	1,270,000	1,270,000
	To Resource 6100	1,500,000	1,500,000	-	-
	TOTAL 7390	1,500,000	2,770,000	1,270,000	1,270,000
	TOTAL 7000 Series	1,500,000	2,770,000	1,270,000	1,270,000
Intrafund Transfers Out / (In)					
8999	To Resource 1090 - Performance Riverside	-	-	275,000	-
	To Resource 1120 - Center for Social Justice	-	99,373	110,900	159,847
	From Resource 1110 - Bookstore	(250,000)	(350,000)	(525,000)	(612,035)
	From Resource 1170 - Customized Solutions	-	(14,124)	-	(56,714)
	To (From) Resource 1190:				
	DSP&S SPP 180	665,157	858,796	326,630	665,157
	Veterans Education SPP 730	-	4,842	4,842	4,842
	Fed Wrk Stdy - SPP 300/304	322,534	299,354	304,157	338,342
	General Fund Backfill	751,862	106,480	-	-
	TOTAL 8999	1,489,553	1,004,721	496,529	499,439
	TOTAL 8900 Series	1,489,553	1,004,721	496,529	499,439
	Resource 1000 Expenditures	132,143,725	139,139,595	147,357,008	181,186,336
Contingency/Fund Balance					
	Unrestricted Reserve	10,507,409	11,843,536	13,767,941	9,547,116

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	General Reserve	900,000	900,000	900,000	900,000
	TOTAL	11,407,409	12,743,536	14,667,941	10,447,116
Total Resource 1000					
Expenditures/Contingency/Fund Balance		\$ 143,551,134	\$ 151,883,131	\$ 162,024,949	\$ 191,633,452

**Riverside Community College District
2015-2016 Final Budget
Resource 1000 - Revenue Summary by Location**

	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>Totals</u>
Allocated Beginning Balance and Apportionment	\$ 20,296,320	\$ 17,652,023	\$ 49,214,614	\$ 1,890,394	\$ 89,053,351
Non-Credit Apportionment	222,590	-	170,072	-	392,662
Total	<u>\$ 20,518,910</u>	<u>\$ 17,652,023</u>	<u>\$ 49,384,686</u>	<u>\$ 1,890,394</u>	<u>\$ 89,446,013</u>
<u>Revenues</u>					
Student Financial Aid Administration	\$ 59,867	\$ 50,016	\$ 78,363	\$ -	\$ 188,246
Total 1.0 Series	<u>\$ 59,867</u>	<u>\$ 50,016</u>	<u>\$ 78,363</u>	<u>\$ -</u>	<u>\$ 188,246</u>
<u>Other State Revenues</u>					
Enrollment Fee Waiver Administration	\$ 101,270	\$ 101,270	\$ 235,859	\$ -	\$ 438,399
Apprenticeship Allowance	-	546,000	-	-	546,000
Part Time Faculty Insurance & Office Hours	14,336	14,336	33,390	-	62,062
Part Time Faculty Compensation	131,411	131,411	306,056	-	568,878
Homeowner Property Tax Relief	102,578	102,578	238,905	-	444,061
State Lottery	900,900	900,900	2,098,200	-	3,900,000
State Mandated Cost Reimb/Block Grant	253,502	253,502	590,409	15,004,000	16,101,413
Total 2.0 Series	<u>\$ 1,503,997</u>	<u>\$ 2,049,997</u>	<u>\$ 3,502,819</u>	<u>\$ 15,004,000</u>	<u>\$ 22,060,813</u>
<u>Local Revenues</u>					
Property Taxes	\$ 7,736,463	\$ 7,736,463	\$ 18,018,256	\$ -	\$ 33,491,182
Donations	2,999	9,361	3,101	-	15,461
Redevelopment Asset Liquidation	15,795	15,795	36,787	-	68,377
Food Sales / Commissions	-	-	67,000	-	67,000
Cosmetology / Dental Hygiene / Other Sales	6,000	400	53,700	-	60,100
Lease / Rental Income	370	37,664	570,141	42,890	651,065
Interest Income	23,100	23,100	53,800	-	100,000
Student Enrollment Fees	2,041,436	2,041,436	4,754,512	-	8,837,384
Transcript / Late Application Fees	20,000	32,000	83,000	-	135,000
Non Resident Tuition	150,071	324,501	2,071,171	-	2,545,743
Other Student Fees	113,512	10,901	99,529	-	223,942
Other Local Revenue	33,947	171,125	63,386	11,023	279,481
Total 3.0 Series	<u>\$ 10,143,693</u>	<u>\$ 10,402,746</u>	<u>\$ 25,874,383</u>	<u>\$ 53,913</u>	<u>\$ 46,474,735</u>
<u>Other Income</u>					
Sales - Obsolete Equipment	\$ 2,300	\$ 500	\$ 8,900	\$ -	\$ 11,700
Indirect Cost Recovery	49,157	136,018	94,431	77,724	357,330
Total 4.0 Series	<u>\$ 51,457</u>	<u>\$ 136,518</u>	<u>\$ 103,331</u>	<u>\$ 77,724</u>	<u>\$ 369,030</u>
Total Local Revenues	<u>\$ 10,195,150</u>	<u>\$ 10,539,264</u>	<u>\$ 25,977,714</u>	<u>\$ 131,637</u>	<u>\$ 46,843,765</u>
<u>Incoming Transfers</u>	<u>\$ 68,757</u>	<u>\$ 397,515</u>	<u>\$ 202,477</u>	<u>\$ -</u>	<u>\$ 668,749</u>
Total Resource 1000 Available Funds	<u>\$ 32,346,681</u>	<u>\$ 30,688,815</u>	<u>\$ 79,146,059</u>	<u>\$ 17,026,031</u>	<u>\$ 159,207,586</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Expenditure Summary by Location**

<u>Account Description</u>	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>District Office</u>	<u>Totals</u>
<u>Academic Salaries</u>						
Total 1100	\$ 5,968,643	\$ 6,299,116	\$ 18,903,197	\$ -	\$ -	\$ 31,170,956
Total 1200	3,265,306	2,947,832	5,674,949	884,507	520,606	13,293,200
Total 1300	7,941,283	5,435,604	13,480,281	-	-	26,857,168
Total 1400	402,439	424,582	765,675	83,126	-	1,675,822
Total 1000 Series	\$ 17,577,671	\$ 15,107,134	\$ 38,824,102	\$ 967,633	\$ 520,606	\$ 72,997,146
<u>Classified Salaries</u>						
Total 2100	\$ 4,506,824	\$ 3,958,453	\$ 10,254,002	\$ 7,881,696	\$ 1,072,259	\$ 27,673,234
Total 2200	280,922	383,886	1,724,404	-	-	2,389,212
Total 2300	84,128	111,252	386,657	85,363	29,355	696,755
Total 2400	29,963	22,796	158,659	-	-	211,418
Total 2000 Series	\$ 4,901,837	\$ 4,476,387	\$ 12,523,722	\$ 7,967,059	\$ 1,101,614	\$ 30,970,619
<u>Employee Benefits</u>						
Total 3100	\$ 1,773,991	\$ 1,451,078	\$ 3,855,233	\$ 91,301	\$ 62,439	\$ 7,234,042
Total 3200	538,470	563,944	1,366,826	926,704	97,930	3,493,874
Total 3300	608,457	572,624	1,427,996	607,386	67,080	3,283,543
Total 3400	3,684,123	3,895,553	9,841,616	2,856,238	432,810	20,710,340
Total 3500	52,996	44,247	123,626	26,612	4,171	251,652
Total 3600	224,790	195,835	513,479	89,345	15,875	1,039,324
Total 3900	105,520	129,593	416,442	194,505	-	846,060
Total 3000 Series	\$ 6,988,347	\$ 6,852,874	\$ 17,545,218	\$ 4,792,091	\$ 680,305	\$ 36,858,835
<u>Books and Supplies</u>						
Total 4200	\$ 1,142	\$ 3,650	\$ 7,276	\$ 4,123	\$ 1,510	\$ 17,701
Total 4300	3,113	96,400	125,274	4,109	2,108	231,004
Total 4400	-	-	-	-	-	-
Total 4500	203,235	287,814	750,784	208,853	45,459	1,496,145
Total 4600	52,483	50,939	247,596	30,816	-	381,834
Total 4700	-	-	95,672	-	-	95,672
Total 4000 Series	\$ 259,973	\$ 438,803	\$ 1,226,602	\$ 247,901	\$ 49,077	\$ 2,222,356
<u>Services and Operating Expenditures</u>						
Total 5000	\$ 492	\$ 224	\$ 1,301	\$ 179,626	\$ 2,160	\$ 183,803
Total 5100	410,584	126,493	292,512	492,589	64,603	1,386,781
Total 5200	66,435	34,503	316,169	154,136	86,600	657,843
Total 5300	76,445	31,241	106,860	5,203	73,919	293,668
Total 5400	438,534	370,288	1,049,077	285,246	30,660	2,173,805
Total 5500	852,721	988,488	2,322,242	263,051	4,305	4,430,807
Total 5600	1,165,422	354,534	1,204,963	2,480,360	19,009	5,224,288
Total 5700	177,973	71,155	230,843	217,238	621,541	1,318,750
Total 5800	550,857	1,284,517	1,126,712	779,885	15,979,159	19,721,130
Total 5000 Series	\$ 3,739,463	\$ 3,261,443	\$ 6,650,679	\$ 4,857,334	\$ 16,881,956	\$ 35,390,875
<u>Capital Outlay</u>						
Total 6100	\$ -	\$ 6,778	\$ 392,191	\$ 18,718	\$ -	\$ 417,687
Total 6200	-	1,750	51,676	80,516	-	133,942
Total 6300	-	-	92,479	-	-	92,479
Total 6400	32,880	106,658	75,264	70,220	47,936	332,958
Total 6000 Series	\$ 32,880	\$ 115,186	\$ 611,610	\$ 169,454	\$ 47,936	\$ 977,066

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Expenditure Summary by Location**

<u>Account Description</u>	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>District Office</u>	<u>Totals</u>
Interfund Transfer to La Sierra	\$ 244,602	\$ 204,597	\$ 598,424	\$ 187,325	\$ 35,052	\$ 1,270,000
Resource 1000 Expenditures	\$ 33,744,773	\$ 30,456,424	\$ 77,980,357	\$ 19,188,797	\$ 19,316,546	\$ 180,686,897

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1050 - PARKING

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ (36,982)
Local Income	<u>2,910,696</u>
Total Available Funds (TAF)	<u>\$ 2,873,714</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,666,852
3000	Employee Benefits	662,232
4000	Books and Supplies	52,017
5000	Services and Operating Expenses	717,153
6000	Capital Outlay	<u>201,550</u>
	Total Expenditures	3,299,804
7900	* Contingency / Reserves / (Deficit)	<u>(426,090)</u>
	Total Resource 1050 Including Contingency / Reserves	<u>\$ 2,873,714</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1050 - Parking Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8881/8890 Parking Permits, Meters & Fines	\$ 2,361,512	\$ 2,644,441	\$ 2,796,136	\$ 2,908,142
8850 Rents & Leases	6,083	1,864	2,144	2,143
8860 Interest	<u>3,502</u>	<u>1,233</u>	<u>411</u>	<u>411</u>
Total 1.0	<u>2,371,097</u>	<u>2,647,539</u>	<u>2,798,691</u>	<u>2,910,696</u>
2.0 Beginning Fund Balance July 1	<u>644,289</u>	<u>197,366</u>	<u>163,175</u>	<u>(36,982)</u>
Total 2.0	<u>644,289</u>	<u>197,366</u>	<u>163,175</u>	<u>(36,982)</u>
Total Available Funds	<u>\$ 3,015,386</u>	<u>\$ 2,844,904</u>	<u>\$ 2,961,866</u>	<u>\$ 2,873,714</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
2117	Full Time Supervisor	\$ 201,860	\$ 165,339	\$ 196,409	\$ 207,578
2118	Full-Time Administrator	90,502	93,506	95,708	98,284
2119	Full-Time Classified	848,297	878,811	901,767	981,813
2129	Permanent Part-Time	89,990	74,930	67,092	89,497
2139/2339	Part-Time Hourly as Needed	48,018	39,792	37,246	37,280
2169/2369	Substitutes	36,124	47,091	69,828	70,000
	Total 2100	1,314,791	1,299,469	1,368,050	1,484,452
2331	Student Help Non-Instructional	-	2,133	30,919	31,000
2349	Classified Overtime	166,669	110,546	151,252	151,400
	Total 2300	166,669	112,679	182,171	182,400
	Total 2000 Series	1,481,460	1,412,148	1,550,221	1,666,852
<u>Employee Benefits</u>					
3220	PERS - Classified	134,015	136,653	145,901	155,838
	Total 3200	134,015	136,653	145,901	155,838
3320	OASDHI - Classified	81,206	79,592	85,017	89,992
3325	Medicare - Classified	21,424	20,515	21,812	23,720
	Total 3300	102,630	100,106	106,829	113,712
3420	H&W Classified	285,554	292,671	302,952	375,196
	Total 3400	285,554	292,671	302,952	375,196
3520	SUI - Classified	16,182	710	754	817
	Total 3500	16,182	710	754	817
3620	WC - Classified	32,607	32,152	34,610	16,669
	Total 3600	32,607	32,152	34,610	16,669
3920	Other - Classified	1,876	(3,059)	1,013	-
	Total 3900	1,876	(3,059)	1,013	-
	Total 3000 Series	572,864	559,233	592,060	662,232
<u>Books and Supplies</u>					
4555	Copying & Printing	2,130	4,621	1,354	1,585
4590	Office & Other Supplies	17,251	15,957	16,497	25,664
	Total 4500	19,381	20,578	17,851	27,249
4644	Repair Supplies	1,576	267	86	3,568
4690	Transportation Supplies	17,451	17,480	13,524	21,200
	Total 4600	19,026	17,746	13,610	24,768
	Total 4000 Series	38,407	38,324	31,461	52,017

**Riverside Community College District
2015-2016 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Services and Operating Expenditures</u>					
5045	Postage	1,187	1,243	1,685	1,339
	Total 5000	1,187	1,243	1,685	1,339
5220	Conferences	(737)	1,273	2,978	4,912
	Total 5200	(737)	1,273	2,978	4,912
5310	Memberships	198	195	115	328
	Total 5300	198	195	115	328
5421	GL and Property Expense	-	-	20,928	31,503
	Total 5400	-	-	20,928	31,503
5520	Electricity	115,200	115,200	115,200	115,200
5540	Telephone	3,106	6,445	6,077	3,200
5541	Cellular Telephone	9,074	7,417	7,696	9,150
5550	Laundry & Cleaning	3,266	2,079	2,799	4,754
	Total 5500	130,646	131,142	131,773	132,304
5630	Rents and Leases	1,574	986	1,754	1,821
5644	Repairs	33,113	25,977	35,128	37,659
5649	Computer Software Maintenance/Lic	5,779	20,183	13,675	12,880
5650	Transportation Contracts	247,319	194,851	282,380	282,500
5691	Governmental Fees	61,338	72,802	73,552	71,784
	Total 5600	349,124	314,798	406,488	406,644
5730	Legal	1,600	1,200	1,200	1,800
5790	Other Legal Expense	3,587	3,003	1,385	6,816
	Total 5700	5,187	4,203	2,585	8,616
5855	Pre-employment Testing	213	213	850	850
5890	Outside Services and Operating Costs	93,264	86,397	112,035	113,562
5892	Bank Charges	16,284	17,095	17,725	17,095
	Total 5800	109,761	103,704	130,610	131,507
	Total 5000 Series	595,364	556,559	697,161	717,153
<u>Capital Outlay</u>					
<u>Site and Site Improvements</u>					
6126	Construction Contract	123,953	112,251	74,911	193,278
6127	Fixtures and Fixed Equipment	2,914	2,760	4,994	5,000
	Total 6100	126,867	115,011	79,905	198,278
<u>Buildings</u>					
6226	Remodel Projects	-	-	10,689	-
	Total 6200	-	-	10,689	-

**Riverside Community College District
2015-2016 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	1,022	454	2,034	3,002
6482	Equipment Addt'l > \$5,000	-	-	35,048	-
6485	Comp Equip Addt'l \$200 to \$4,999	2,036	-	269	270
TOTAL 6400		3,058	454	37,351	3,272
Total 6000 Series		129,925	115,465	127,945	201,550
Total Expenditures		2,818,020	2,681,729	2,998,847	3,299,804
Contingency/Fund Balance					
7925	Restricted	197,366	163,175	(36,982)	(426,090)
Total 7900		197,366	163,175	(36,982)	(426,090)
Total 7000 Series		197,366	163,175	(36,982)	(426,090)
Total Resource 1050 Expenditures/Contingency/Fund Balance		\$ 3,015,386	\$ 2,844,904	\$ 2,961,866	\$ 2,873,714

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1070 - STUDENT HEALTH

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 2,189,378
Local Income	<u>1,482,293</u>
Total Available Funds (TAF)	<u>\$ 3,671,671</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 442,863
2000	Classified Salaries	638,821
3000	Employee Benefits	364,050
4000	Books and Supplies	103,900
5000	Services and Operating Expenses	301,825
6000	Capital Outlay	<u>28,413</u>
	Total Expenditures	1,879,872
7900	* Contingency / Reserves	<u>1,791,799</u>
	Total Resource 1070 Including Contingency / Reserves	<u>\$ 3,671,671</u>

* 5% Contingency reserve calculated from TAF equals \$183,584

**Riverside Community College District
2015-2016 Final Budget
Resource 1070 - Student Health Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8627 Other State Programs	\$ -	\$ -	\$ 4,615	\$ -
8820 Contributions, Gifts, Endowments	-	-	1,000	-
8876 Health Fees	1,200,072	1,340,567	1,408,609	1,430,300
8890 Lab Tests / Rx	70,200	47,011	39,222	44,100
8860 Interest	10,652	7,547	7,981	7,893
Total 1.0	<u>1,280,924</u>	<u>1,395,125</u>	<u>1,461,427</u>	<u>1,482,293</u>
2.0 Beginning Fund Balance July 1	<u>1,960,089</u>	<u>1,886,834</u>	<u>2,048,836</u>	<u>2,189,378</u>
Total 2.0	<u>1,960,089</u>	<u>1,886,834</u>	<u>2,048,836</u>	<u>2,189,378</u>
Total Available Funds	<u>\$ 3,241,013</u>	<u>\$ 3,281,959</u>	<u>\$ 3,510,263</u>	<u>\$ 3,671,671</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1218	Regular Full Time Administrator	\$ 256,730	\$ 321,071	\$ 418,712	\$ 442,863
	Total 1200	256,730	321,071	418,712	442,863
	Total 1000 Series	256,730	321,071	418,712	442,863
<u>Classified Salaries</u>					
2117	Full-Time Supervisor	96,740	57,054	-	78,222
2118	Full-Time Classified Administrator	85,000	85,000	85,000	-
2119	Full-Time Classified	90,326	63,131	89,269	213,436
2129	Permanent Part-Time	51,611	61,212	38,326	41,908
2139/2339	Part-Time Hourly as Needed	274,614	239,378	187,509	298,735
2169/2369	Substitutes	-	3,441	-	-
	Total 2100	598,291	509,215	400,104	632,301
2331	Student Help Non-Instructional	7,843	4,925	10,100	6,000
2349	Overtime	167	-	194	520
	Total 2300	8,009	4,925	10,295	6,520
	Total 2000 Series	606,300	514,140	410,399	638,821
<u>Employee Benefits</u>					
3130	STRS - Academic Non-Teaching	20,978	26,431	36,971	47,519
	Total 3100	20,978	26,431	36,971	47,519
3220	PERS - Classified	26,429	16,646	13,625	34,553
	Total 3200	26,429	16,646	13,625	34,553
3320	OASDHI - Classified	14,339	8,977	7,135	18,115
3325	Medicare - Classified	8,679	7,370	5,787	9,177
3335	Medicare - Academic Non-Teaching	3,687	4,644	6,024	6,421
	Total 3300	26,704	20,990	18,947	33,713
3420	H&W - Classified	37,707	21,029	16,805	131,663
3430	H&W - Academic Non-Teaching	39,811	52,669	81,680	105,247
	Total 3400	77,518	73,698	98,485	236,910
3520	SUI - Classified	6,404	254	200	317
3530	SUI - Academic Non-Teaching	2,797	160	208	221
	Total 3500	9,201	415	408	538
3620	WC - Classified	13,700	11,767	9,326	6,388
3630	WC - Academic Non-Teaching	5,625	7,337	9,534	4,429
	Total 3600	19,325	19,103	18,860	10,817
3920	Other - Classified	(154)	(67)	19	-
3930	Other - Academic Non-Teaching	295	105	(224)	-
	Total 3900	141	38	(205)	-

**Riverside Community College District
2015-2016 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total 3000 Series	<u>180,296</u>	<u>157,321</u>	<u>187,091</u>	<u>364,050</u>
<u>Books and Supplies</u>					
4330	Periodicals/Magazines	-	-	6,400	6,400
	Total 4300	<u>-</u>	<u>-</u>	<u>6,400</u>	<u>6,400</u>
4540	Health Supplies	44,800	42,853	53,622	66,200
4555	Copying and Printing	1,270	620	2,721	2,900
4590	Office & Other Supplies	2,654	7,245	17,106	24,300
	Total 4500	<u>48,724</u>	<u>50,718</u>	<u>73,449</u>	<u>93,400</u>
4644	Repair Parts	-	-	-	300
	Total 4600	<u>-</u>	<u>-</u>	<u>-</u>	<u>300</u>
4710	Food	783	727	1,644	3,800
	Total 4700	<u>783</u>	<u>727</u>	<u>1,644</u>	<u>3,800</u>
	Total 4000 Series	<u>49,507</u>	<u>51,445</u>	<u>81,492</u>	<u>103,900</u>
<u>Services and Operating Expenses</u>					
5045	Postage	278	409	96	500
	Total 5000	<u>278</u>	<u>409</u>	<u>96</u>	<u>500</u>
5120	Lecturers	-	-	300	300
5130	Doctors/Nurses	68,625	32,160	58,860	95,500
5198	Professional Services	28,277	-	-	-
	Total 5100	<u>96,902</u>	<u>32,160</u>	<u>59,160</u>	<u>95,800</u>
5210	Mileage	146	38	-	400
5220	Conferences	1,295	1,392	4,866	6,900
	Total 5200	<u>1,442</u>	<u>1,429</u>	<u>4,866</u>	<u>7,300</u>
5310	Memberships	500	500	350	650
	Total 5300	<u>500</u>	<u>500</u>	<u>350</u>	<u>650</u>
5421	GL and Property Expense	-	-	11,163	20,443
5440	Student Insurance	101,430	86,483	77,835	88,207
	Total 5400	<u>101,430</u>	<u>86,483</u>	<u>88,998</u>	<u>108,650</u>
5510	Gas	300	300	300	300
5520	Electricity	2,400	2,400	2,400	2,400
5541	Cellular Telephone	2,734	3,979	3,800	4,400
5550	Laundry and Cleaning	40	-	41	100
5570	Waste Disposal	800	-	309	2,100
	Total 5500	<u>6,274</u>	<u>6,679</u>	<u>6,850</u>	<u>9,300</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5644	Repairs/Repair Supplies	269	1,308	802	1,200
5649	Computer Software Maintenance/Lic	8,255	12,995	10,976	13,300
	Total 5600	8,524	14,303	11,778	14,500
5790	Other Legal Expense	-	792	(429)	2,125
	Total 5700	-	792	(429)	2,125
5890	Outside Services and Operating Costs	24,119	18,645	13,104	36,500
5892	Bank Charges	21,638	18,240	18,564	26,500
	Total 5800	45,757	36,885	31,668	63,000
	Total 5000 Series	261,107	179,641	203,338	301,825
Capital Outlay					
Buildings					
6227	Fixtures and Fixed Equipment	239	-	2,320	-
	Total 6200	239	-	2,320	-
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	-	2,370	7,944	18,413
6485	Comp Equip Addt'l \$200 to \$4,999	-	7,135	9,589	10,000
	TOTAL 6400	-	9,505	17,533	28,413
	Total 6000 Series	239	9,505	19,853	28,413
	Total Expenditures	1,354,179	1,233,124	1,320,885	1,879,872
Contingency/Fund Balance					
7924	Restricted	1,886,834	2,048,836	2,189,378	1,791,799
	Total 7900	1,886,834	2,048,836	2,189,378	1,791,799
	Total 7000 Series	1,886,834	2,048,836	2,189,378	1,791,799
Total Resource 1070					
Expenditures/Contingency/Fund Balance		\$ 3,241,013	\$ 3,281,959	\$ 3,510,263	\$ 3,671,671

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1080 - COMMUNITY EDUCATION

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ (236,942)
Local Income	<u>177,806</u>
Total Available Funds (TAF)	<u>\$ (59,136)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 4,317
2000	Classified Salaries	91,752
3000	Employee Benefits	26,021
4000	Books and Supplies	550
5000	Services and Operating Expenses	<u>80,986</u>
	Total Expenditures	203,626
7900	* Contingency / Reserves / (Deficit)	<u>(262,762)</u>
	Total Resource 1080 Including Contingency / Reserves	<u>\$ (59,136)</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1080 - Community Education Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8860 Interest Income	\$ 16	\$ 6	\$ 5	\$ 6
8872 Community Activities Program Fees	<u>399,403</u>	<u>177,761</u>	<u>176,654</u>	<u>177,800</u>
Total 1.0	<u>399,419</u>	<u>177,768</u>	<u>176,659</u>	<u>177,806</u>
2.0 Beginning Fund Balance July 1	<u>(49,063)</u>	<u>(163,395)</u>	<u>(232,374)</u>	<u>(236,942)</u>
Total 2.0	<u>(49,063)</u>	<u>(163,395)</u>	<u>(232,374)</u>	<u>(236,942)</u>
Total Available Funds	<u>\$ 350,355</u>	<u>\$ 14,373</u>	<u>\$ (55,715)</u>	<u>\$ (59,136)</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1218	Regular FT Administrator	\$ 4,310	\$ 4,350	\$ 4,243	\$ 4,317
	Total 1200	4,310	4,350	4,243	4,317
	Total 1000 Series	4,310	4,350	4,243	4,317
<u>Classified Salaries</u>					
2117	Classified Salary F/T Supervisor	64,147	30,825	-	-
2118	Full-Time Administrator	-	2,469	4,606	4,762
2119	Classified Salary F/T	34,122	38,536	39,090	41,990
2139/2339	Classified Salary Hourly	-	400	1,000	-
2169/2369	Substitutes	2,773	-	-	-
	Total 2100	101,042	72,229	44,697	46,752
2399	Classified Salary Non-teaching Hrly	119,748	50,859	43,603	45,000
	Total 2300	119,748	50,859	43,603	45,000
	Total 2000 Series	220,790	123,089	88,299	91,752
<u>Employee Benefits</u>					
3130	STRS Other Academic Employees	352	352	379	463
	Total 3100	352	352	379	463
3220	PERS - Classified Employee	11,674	8,404	5,145	5,539
	Total 3200	11,674	8,404	5,145	5,539
3320	OASDHI - Classified Employees	6,380	4,686	2,676	2,899
3325	Medicare Classified Employees	3,201	1,786	1,272	1,330
3335	Medicare Non-teaching Academic	62	62	62	63
	Total 3300	9,643	6,534	4,010	4,292
3420	H&W Classified Employees	27,849	19,004	11,909	13,931
3430	H&W Non-teaching Academic	238	275	797	787
	Total 3400	28,087	19,279	12,706	14,718
3520	SUI Classified Employees	2,347	62	44	46
3530	SUI Non-teaching Academic	47	2	2	2
	Total 3500	2,394	64	46	48
3620	Work Comp Classified Employees	5,034	2,841	2,011	918
3630	Work Comp Non-tching Academic	95	98	98	43
	Total 3600	5,129	2,938	2,109	961
3920	Othr Benefits Classified Employees	(267)	(272)	(2)	-
3930	Othr Benefits Academic Employees	5	10	(13)	-
	Total 3900	(263)	(261)	(14)	-
	Total 3000 Series	57,017	37,310	24,381	26,021

**Riverside Community College District
2015-2016 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Books and Supplies</u>					
4555	Copying and Printing	219	752	390	450
4590	Office/Other Supplies	943	242	-	100
	Total 4500	1,162	994	390	550
4644	Repair Parts	-	183	-	-
	Total 4600	-	183	-	-
	Total 4000 Series	1,162	1,176	390	550
<u>Services and Operating Expenses</u>					
5045	Postage	26,960	337	126	150
	Total 5000	26,960	337	126	150
5198	Professional Services	123,962	57,159	50,659	55,000
	Total 5100	123,962	57,159	50,659	55,000
5220	Conferences	70	-	-	-
	Total 5200	70	-	-	-
5310	Memberships	655	-	-	-
	Total 5300	655	-	-	-
5421	GL and Property Expense	-	-	1,249	1,816
	Total 5400	-	-	1,249	1,816
5510	Natural Gas	1,100	1,100	1,100	1,200
5520	Electricity	2,505	3,064	4,050	2,191
5530	Water	251	280	254	203
5570	Waste Disposal	174	183	203	126
	Total 5500	4,031	4,628	5,606	3,720
5622	Class Schedule Printing	40,099	-	-	-
5630	Rents & Leases	8,200	2,018	3,000	3,000
5649	Computer Software Maintenance/Lic	11,334	14,000	-	14,000
	Total 5600	59,633	16,018	3,000	17,000
5740	Advertising	172	-	-	-
	Total 5700	172	-	-	-
5890	Outside Services and Operating Costs	9,900	-	-	-
5892	Bank Card Charges	5,089	2,680	3,273	3,300
	Total 5800	14,989	2,680	3,273	3,300
	Total 5000 Series	230,472	80,822	63,914	80,986

**Riverside Community College District
2015-2016 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total Expenditures	<u>513,751</u>	<u>246,747</u>	<u>181,227</u>	<u>203,626</u>
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	<u>(163,395)</u>	<u>(232,374)</u>	<u>(236,942)</u>	<u>(262,762)</u>
	Total 7900	<u>(163,395)</u>	<u>(232,374)</u>	<u>(236,942)</u>	<u>(262,762)</u>
	Total 7000 Series	<u>(163,395)</u>	<u>(232,374)</u>	<u>(236,942)</u>	<u>(262,762)</u>
Total Resource 1080					
Expenditures/Contingency/Fund Balance		<u>\$ 350,355</u>	<u>\$ 14,373</u>	<u>\$ (55,715)</u>	<u>\$ (59,136)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1090 - PERFORMANCE RIVERSIDE

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ (806,433)
Local Income	\$ 335,721	
Intrafund Transfer From Resource 1110	<u>275,000</u>	
Total Income		<u>610,721</u>
Total Available Funds (TAF)		<u>\$ (195,712)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 8,431
2000	Classified Salaries	172,016
3000	Employee Benefits	75,183
4000	Books and Supplies	11,163
5000	Services and Operating Expenses	<u>212,413</u>
	Total Expenditures	479,206
7900	Contingency / Reserves / (Deficit)	<u>(674,918)</u>
	Total Resource 1090 Including Contingency / Reserves	<u>\$ (195,712)</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1090 - Performance Riverside Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8820 Donations	\$ 118,080	\$ 27,170	\$ 40,425	\$ 62,000
8848 Box Office Receipts	395,597	212,035	210,666	231,733
8860 Interest Income	24	22	7	10
8890 Other Local Income	<u>4,700</u>	<u>2,700</u>	<u>38,162</u>	<u>41,978</u>
Total 1.0	<u>518,401</u>	<u>241,927</u>	<u>289,260</u>	<u>335,721</u>
2.0 Incoming Transfer				
From Resource 1110	<u>-</u>	<u>-</u>	<u>275,000</u>	<u>275,000</u>
Total 2.0	<u>-</u>	<u>-</u>	<u>275,000</u>	<u>275,000</u>
3.0 Beginning Balance July 1				
	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>	<u>(806,433)</u>
Total 3.0	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>	<u>(806,433)</u>
Total Available Funds	<u>\$ 248,694</u>	<u>\$ (258,106)</u>	<u>\$ (345,517)</u>	<u>\$ (195,712)</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1218	Regular FT Administrator	\$ -	\$ 66,499	\$ (1,866)	\$ -
	Total 1200	-	66,499	(1,866)	-
1490	Special Assignments	2,994	5,639	8,874	8,431
	Total 1400	2,994	5,639	8,874	8,431
	Total 1000 Series	2,994	72,137	7,008	8,431
<u>Classified Salaries</u>					
2118	Full Time Administrator	82,346	-	-	-
2119	Classified Full Time	127,965	146,560	144,801	154,016
2129	Permanent Part-Time	29,325	5,517	2,722	-
2139/2339	Classified Hourly	31,273	8,204	7,998	8,000
	Total 2100	270,909	160,281	155,521	162,016
2331	Student Help Non-Instructional	-	9,284	6,997	10,000
2349	Classified Overtime	15,169	(3,141)	1,496	-
	Total 2300	15,169	6,143	8,493	10,000
	Total 2000 Series	286,078	166,425	164,014	172,016
<u>Employee Benefits</u>					
3130	STRS Other Academic Employee	247	5,797	788	905
	Total 3100	247	5,797	788	905
3220	PERS Classified Employee	27,112	16,608	17,350	18,246
	Total 3200	27,112	16,608	17,350	18,246
3320	OASDHI Classified Employee	14,893	10,865	9,063	9,549
3325	Medicare Classified Employee	3,910	2,651	2,233	2,349
3335	Medicare Non-teaching Academic	43	1,019	129	122
	Total 3300	18,846	14,536	11,425	12,020
3420	H&W Classified Employee	52,710	39,911	38,837	42,098
3430	H&W Non-teaching Academic	-	10,383	-	25
	Total 3400	52,710	50,294	38,837	42,123
3520	SUI Classified Employee	2,833	92	78	81
3530	SUI Other Academic Employee	17	35	4	4
	Total 3500	2,850	127	82	85
3620	Work Comp Classified Employee	6,059	4,425	3,705	1,720
3630	Work Comp Non-tching Academic	69	1,609	203	84
	Total 3600	6,128	6,034	3,908	1,804

**Riverside Community College District
2015-2016 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
3920	Other Benefits Classified Employee	1,102	(3,439)	180	-
3930	Other - Academic Non-Teaching	-	236	(236)	-
	Total 3900	1,102	(3,203)	(57)	-
	Total 3000 Series	108,995	90,193	72,333	75,183
<u>Books and Supplies</u>					
4555	Copying and Printing	12,242	10,085	8,359	6,200
4580	Theater Supplies	6,156	1,834	4,379	4,963
4590	Office/Other Supplies	(332)	493	-	-
	Total 4500	18,066	12,412	12,738	11,163
	Total 4000 Series	18,066	12,412	12,738	11,163
<u>Services and Operating Expenses</u>					
5045	Postage	1,456	1,875	457	127
	Total 5000	1,456	1,875	457	127
5198	Professional Services	239,931	238,000	121,488	125,600
	Total 5100	239,931	238,000	121,488	125,600
5210	Mileage	542	-	-	-
5219	Other Travel Expense	-	2,360	3,489	2,671
	Total 5200	542	2,360	3,489	2,671
5421	GL & Property Expenses	-	-	2,309	3,410
	Total 5400	-	-	2,309	3,410
5520	Electricity	700	700	700	700
5550	Laundry & Cleaning	213	-	-	-
	Total 5500	913	700	700	700
5630	Rents & Leases	50,515	28,499	31,504	35,136
5632	Scenic Rentals	4,400	8,000	23,033	23,044
5633	Costume Rentals	6,741	15,112	15,853	14,625
5650	Transportation Contracts	6,455	3,769	243	600
	Total 5600	68,111	55,379	70,632	73,405
5740	Advertising	18,383	8,724	3,200	4,500
	Total 5700	18,383	8,724	3,200	4,500
5892	Bank Card Charges	3,257	3,467	2,548	2,000
	Total 5800	3,257	3,467	2,548	2,000
	Total 5000 Series	332,593	310,505	204,823	212,413
	Total Expenditures	748,726	651,672	460,915	479,206

**Riverside Community College District
2015-2016 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	(1,006,833)	(828,235)	(806,432)	(674,918)
	Total 7900	<u>(1,006,833)</u>	<u>(828,235)</u>	<u>(806,432)</u>	<u>(674,918)</u>
	Total 7000 Series	<u>(1,006,833)</u>	<u>(828,235)</u>	<u>(806,432)</u>	<u>(674,918)</u>
Total Resource 1090					
Expenditures/Contingency/Fund Balance		<u>\$ (258,106)</u>	<u>\$ (176,563)</u>	<u>\$ (345,517)</u>	<u>\$ (195,712)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1110 - BOOKSTORE (CONTRACTOR-OPERATED)

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 208,317
Local Income	<u>1,035,037</u>
Total Available Funds (TAF)	<u>\$ 1,243,354</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenses	\$ 43,600
7390	Interfund Transfer to Resources 3200 and 3300	306,503
8999	Intrafund Transfer to Resources 1000 and 1090	<u>887,035</u>
	Total Expenditures	1,237,138
7900	* Contingency / Reserves	<u>6,216</u>
	Total Resource 1110 Including Contingency / Reserves	<u>\$ 1,243,354</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1110 - Bookstore Contractor-Operated Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8847 Bookstore Commissions	\$ 769,157	\$ 918,939	\$ 1,000,931	\$ 1,034,740
8860 Interest	193	249	297	297
Total 1.0	<u>769,350</u>	<u>919,188</u>	<u>1,001,228</u>	<u>1,035,037</u>
2.0 Beginning Balance July 1	56,242	90,378	132,095	208,317
Total 2.0	<u>56,242</u>	<u>90,378</u>	<u>132,095</u>	<u>208,317</u>
Total Available Funds	<u>\$ 825,591</u>	<u>\$ 1,009,566</u>	<u>\$ 1,133,323</u>	<u>\$ 1,243,354</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1110 - Bookstore Contractor - Operated Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Books and Supplies</u>					
4555	Copying and Printing	\$ 30	\$ -	\$ -	\$ -
	Total 4500	30	-	-	-
	Total 4000 Series	30	-	-	-
<u>Services and Operating Expenses</u>					
5045	Postage	170	28	-	-
	Total 5000	170	28	-	-
5510	Natural Gas	2,200	2,200	2,200	2,200
5520	Electricity	41,400	41,400	41,400	41,400
	Total 5500	43,600	43,600	43,600	43,600
	Total 5000 Series	43,770	43,628	43,600	43,600
<u>Interfund Transfer</u>					
7390	To Resource 3200	441,414	483,843	256,503	231,503
7390	To Resource 3300	-	-	99,903	75,000
	Total 7300	441,414	483,843	356,406	306,503
<u>Intrafund Transfer</u>					
8999	To Resource 1000	250,000	350,000	250,000	612,035
8999	To Resource 1090	-	-	275,000	275,000
	Total 8999	250,000	350,000	525,000	887,035
	Total Expenditures	735,214	877,471	925,006	1,237,138
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	90,378	132,095	208,317	6,216
	Total 7900	90,378	132,095	208,317	6,216
	Total 7000 Series	531,792	615,938	564,723	312,719
Total Resource 1110					
Expenditures/Contingency/Fund Balance		\$ 825,591	\$ 1,009,566	\$ 1,133,323	\$ 1,243,354

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1120 - CENTER FOR SOCIAL JUSTICE AND CIVIL LIBERTIES

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$	5,468
Local Income	\$	25,100	
Intrafund Transfer From Resource 1000		<u>159,847</u>	
Total Income			<u>184,947</u>
Total Available Funds (TAF)		\$	<u>190,415</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	81,836
3000	Employee Benefits		53,807
4000	Books and Supplies		6,100
5000	Services and Operating Expenses		<u>47,672</u>
	Total Expenditures		189,415
7900	* Contingency / Reserves		<u>1,000</u>
	Total Resource 1120 Including Contingency / Reserves	\$	<u>190,415</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8860 Interest	\$ 56	\$ 100	\$ 56	\$ 100
8890 City of Riverside	59,000	25,000	25,000	25,000
Total 1.0	<u>59,056</u>	<u>25,100</u>	<u>25,056</u>	<u>25,100</u>
2.0 Intrafund Transfer				
8999 From Resource 1000	-	99,373	110,900	159,847
Total 2.0	<u>-</u>	<u>99,373</u>	<u>110,900</u>	<u>159,847</u>
3.0 Beginning Balance July 1	-	(5,383)	24,243	5,468
Total 3.0	<u>-</u>	<u>(5,383)</u>	<u>24,243</u>	<u>5,468</u>
Total Available Funds	<u>\$ 59,056</u>	<u>\$ 119,090</u>	<u>\$ 160,199</u>	<u>\$ 190,415</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1219	Counselors/Librarians/Release Time	\$ 5,555	\$ -	\$ -	\$ -
	Total 1200	5,555	-	-	-
	Total 1000 Series	5,555	-	-	-
<u>Classified Salaries</u>					
2118	Full-Time Administrator	-	36,390	74,428	81,836
	Total 2100	-	36,390	74,428	81,836
	Total 2000 Series	-	36,390	74,428	81,836
<u>Employee Benefits</u>					
3220	PERS	-	4,044	8,814	9,695
	Total 3200	-	4,044	8,814	9,695
3320	OASDHI Classified Employee	-	2,191	4,641	5,074
3325	Medicare Classified Employee	-	512	1,086	1,187
3335	Medicare - Academic Non-Teaching	81	-	-	-
	Total 3300	81	2,703	5,727	6,261
3420	H&W	-	13,956	26,120	36,992
	Total 3400	-	13,956	26,120	36,992
3520	SUI Classified Employee	-	18	37	41
3530	SUI - Academic Non-Teaching	61	-	-	-
	Total 3500	61	18	37	41
3620	Work Comp - Academic Non-Teaching	-	809	1,715	818
3630	Work Comp Non-tching Academic	127	-	-	-
	Total 3600	127	809	1,715	818
3920	Other Benefits	-	105	(46)	-
	Total 3900	-	105	(46)	-
	Total 3000 Series	269	21,635	42,367	53,807
<u>Books and Supplies</u>					
4230	Reference Books	1,401	307	105	210
	Total 4200	1,401	307	105	210
4555	Copying and Printing	38	498	447	490
4590	Office/Other Supplies	1,296	580	469	5,400
	Total 4500	1,334	1,078	916	5,890
	Total 4000 Series	2,735	1,385	1,021	6,100

**Riverside Community College District
2015-2016 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Services and Operating Expenses</u>					
5198	Professional Services	600	-	-	-
	Total 5100	600	-	-	-
5210	Mileage	51	-	-	-
5220	Conference Attendance	-	35	-	50
	Total 5200	51	35	-	50
5310	Memberships	2,650	-	150	150
	Total 5300	2,650	-	150	150
5421	GL & Property Expenses	-	-	1,005	1,547
	Total 5400	-	-	1,005	1,547
5510	Natural Gas	836	494	406	2,000
5520	Electricity	49,326	31,973	29,890	38,875
5530	Water	1,235	1,152	1,131	3,000
5541	Cellular Telephone	282	418	-	500
	Total 5500	51,679	34,037	31,427	44,375
5790	Other Legal Fees	-	79	150	100
	Total 5700	-	79	150	100
5890	Other Services	-	360	1,308	1,450
	Total 5800	-	360	1,308	1,450
	Total 5000 Series	54,980	34,511	34,040	47,672
<u>Capital Outlay</u>					
6481	Equip Add'l < \$5000	-	926	2,875	-
6485	Comp Equip Add'l \$200 to \$4,999	900	-	-	-
	Total 6400	900	926	2,875	-
	Total 6000 Series	900	926	2,875	-
	Total Expenditures	64,439	94,847	154,731	189,415
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	(5,383)	24,243	5,468	1,000
	Total 7900	(5,383)	24,243	5,468	1,000
	Total 7000 Series	(5,383)	24,243	5,468	1,000
Total Resource 1120					
Expenditures/Contingency/Fund Balance		\$ 59,056	\$ 119,090	\$ 160,199	\$ 190,415

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1170 - CUSTOMIZED SOLUTIONS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 419,187
Local Income	<u>1,013,791</u>
Total Available Income (TAF)	<u>\$ 1,432,978</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 13,028
2000	Classified Salaries	149,809
3000	Employee Benefits	77,645
4000	Books and Supplies	33,473
5000	Services and Operating Expenses	905,686
6000	Capital Outlay	9,528
8999	Intrafund Transfer to Resource 1000	<u>56,714</u>
	Total Expenditures	1,245,883
7900	* Contingency / Reserves	<u>187,095</u>
	Total Resource 1170 Including Contingency / Reserves	<u>\$ 1,432,978</u>

* 5% Contingency reserve calculated from TAF equals \$71,649

**Riverside Community College District
2015-2016 Final Budget
Resource 1170 - Customized Solutions Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8831 Brenner-Fiedler & Associates SPP 445	\$ 500	\$ -	\$ -	\$ -
8831 City of Rvrstd Human Resrc SPP 484	15,300	1,903	1,200	7,500
8831 Clark Western Dietrich Building Sys SPP 47C	-	4,800	-	-
8831 Cryoquip SPP 461	-	-	2,000	-
8831 Combustion Associates, Inc. SPP 446	-	-	-	2,000
8831 El Camino Community College Dist SPP 423	8,443	-	-	-
8831 ETP - Core SPP 449	183,960	510,631	175,975	183,285
8831 ETP - Core SPP 469	-	-	821,421	429,826
8831 ETP - Alternative Fuel SPP 450	19,199	52,567	232,183	123,875
8831 International Rectifier SPP 477	-	78,888	58,009	161,755
8831 McClane Company SPP 433	-	800	800	-
8831 Riverside Community Hospital SPP 440	2,000	1,600	-	-
8831 Riverside County Office of Ed SPP 457	-	-	3,000	3,000
8831 Riverside County Regional Med Ctr SPP 473	5,937	13,433	11,425	-
8831 Riverside County Transportation SPP 458	-	-	2,500	2,250
8831 Samaha & Associates, Inc. SPP 498	-	1,000	-	-
8831 Estimated Future Contracts SPP 481	-	-	-	100,000
8831 West Virginia University Research SPP 488	12,500	-	-	-
8860 Interest	282	-	-	300
8890 Other Local Income	(100)	-	-	-
Total 1.0	<u>248,022</u>	<u>665,622</u>	<u>1,308,513</u>	<u>1,013,791</u>
2.0 Beginning Balance July 1	<u>73,559</u>	<u>92,346</u>	<u>577</u>	<u>419,187</u>
Total 2.0	<u>73,559</u>	<u>92,346</u>	<u>577</u>	<u>419,187</u>
Total Available Funds	<u>\$ 321,581</u>	<u>\$ 757,968</u>	<u>\$ 1,309,090</u>	<u>\$ 1,432,978</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1330	Part-Time Teaching Fall	\$ -	\$ 12,035	\$ 6,306	\$ 3,432
1331	Part-Time Teaching Summer	-	-	965	-
1333	Part-Time Teaching Spring	-	13,130	6,848	3,115
1334	Part-Time Teaching Summer (Even years)	-	1,918	1,951	1,203
	Total 1300	-	27,083	16,070	7,750
1439	Part Time - Counselors/Librarians/Overlo	-	2,416	-	2,031
1490	Academic Special Project	5,766	15,473	8,187	3,247
	Total 1400	5,766	17,888	8,187	5,278
	Total 1000 Series	5,766	44,971	24,257	13,028
<u>Classified Salaries</u>					
2118	Full Time Administrator	26,290	78,067	87,521	90,470
2119	Full Time Regular	11,054	44,921	54,745	59,268
	Total 2100	37,344	122,989	142,266	149,738
2349	Overtime	-	85	-	71
	Total 2300	-	85	-	71
	Total 2000 Series	37,344	123,073	142,266	149,809
<u>Employee Benefits</u>					
3110	STRS - Teachers & Aides	-	2,234	867	832
3130	STRS - Academic Non-Teaching	440	1,326	727	566
	Total 3100	440	3,560	1,594	1,398
3220	PERS Classified	4,065	13,622	16,885	17,740
3230	PERS - Academic Non-Teaching	-	142	-	-
	Total 3200	4,065	13,765	16,885	17,740
3315	Medicare - Teachers & Aides	-	393	233	112
3320	OASDHI Classified	2,207	7,428	8,893	9,284
3325	Medicare Classified	516	1,737	2,080	2,172
3330	OASDI - Academic Non-Teaching	-	77	-	-
3335	Medicare - Academic Non-Teaching	84	259	119	77
	Total 3300	2,807	9,895	11,325	11,645
3410	H & W - Teachers & Aides	-	-	-	23
3420	H&W Classified	8,291	28,061	34,328	45,112
3430	H & W - Academic Non-Teaching	-	-	-	16
	Total 3400	8,291	28,061	34,328	45,151
3510	SUI - Teachers & Aides	-	14	8	4
3520	SUI Classified	392	60	72	75
3530	SUI - Academic Non-Teaching	63	9	4	3

**Riverside Community College District
2015-2016 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total 3500	455	82	84	82
3610	WC - Teachers & Aides	-	620	368	78
3620	Work Comp Classified	782	2,744	3,285	1,498
3630	WC - Academic Non-Teaching	132	410	188	53
	Total 3600	914	3,774	3,840	1,629
3920/30	Other Benefits	372	105	(129)	-
	Total 3900	372	105	(129)	-
	Total 3000 Series	17,344	59,241	67,927	77,645
<u>Books and Supplies</u>					
4230	Reference and Other Books	-	-	-	240
	Total 4200	-	-	-	240
4320	Instructional Supplies	-	1,669	3,854	1,426
	Total 4300	-	1,669	3,854	1,426
4555	Copying and Printing	-	6	-	600
4590	Other Supplies	253	516	1,269	1,594
4599	Cont Ed Instr Suppl	9,351	8,522	1,046	29,613
	Total 4500	9,604	9,044	2,315	31,807
	Total 4000 Series	9,604	10,713	6,170	33,473
<u>Services and Operating Expenses</u>					
5045	Postage	185	21	11	179
	Total 5000	185	21	11	179
5110	Consultants	28,275	60,654	110,225	38,596
5197	Grant/Contract Sub Agreement	82,475	381,186	451,552	620,687
5198	Professional Services	-	1,075	715	29,807
	Total 5100	110,750	442,915	562,492	689,090
5210	Mileage	120	4,840	2,042	14,739
5211	Meeting Expense	-	-	500	500
5219	Other Travel Expense	-	-	50	125
5220	Conference Attendance	491	324	1,977	2,793
	Total 5200	611	5,164	4,570	18,157
5310	Memberships and Dues	1,500	2,500	-	-
	Total 5300	1,500	2,500	-	-
5421	GL & Property Expenses	-	-	2,248	3,076
	Total 5400	-	-	2,248	3,076

**Riverside Community College District
2015-2016 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5520	Electricity	2,630	3,332	4,565	3,400
5530	Water	270	435	317	450
5540	Telephone	-	-	-	150
5541	Cellular Telephone	1,025	1,009	1,065	1,125
5570	Waste Disposal	217	229	254	250
	Total 5500	4,143	5,005	6,201	5,375
5649	Computer Software Maintenance/Lic	-	-	-	5,620
	Total 5600	-	-	-	5,620
5740	Advertising	-	-	-	500
	Total 5700	-	-	-	500
5890	Outside Services and Operating Costs	41,804	49,665	42,780	183,689
	Total 5800	41,804	49,665	42,780	183,689
	Total 5000 Series	158,993	505,269	618,303	905,686
Capital Outlay					
6481	Equip Add'l \$200-4999	184	-	-	9,528
6485	Comp Equip Addt'l \$200 to \$4,999	-	-	30,981	-
	Total 6400	184	-	30,981	9,528
	Total 6000 Series	184	-	30,981	9,528
	Total Expenditures	229,235	743,268	889,903	1,189,169
Intrafund Transfer					
8999	To Resource 1000	-	14,124	-	56,714
	Total 8999	-	14,124	-	56,714
Contingency/Fund Balance					
7910	Unrestricted	92,346	577	419,187	187,095
	Total 7900	92,346	577	419,187	187,095
Total Resource 1170					
Expenditures/Contingency/Fund Balance		\$ 321,581	\$ 757,968	\$ 1,309,090	\$ 1,432,978

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1180 - REDEVELOPMENT PASS - THROUGH

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 9,478,952
Local Income	<u>1,700,000</u>
Total Available Income (TAF)	<u>\$ 11,178,952</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenses	\$ 380,028
6000	Capital Outlay	<u>6,720,236</u>
	Total Expenditures	7,100,264
7900	* Contingency / Reserves	<u>4,078,688</u>
	Total Resource 1180 Including Contingency / Reserves	<u>\$ 11,178,952</u>

* 5% Contingency reserve calculated from TAF equals \$558,948

**Riverside Community College District
2015-2016 Final Budget
Resource 1180 - Redevelopment Pass-Through Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8850 Rents & Leases	\$ 7,160	\$ 5,959	\$ 8,054	\$ 6,000
8860 Interest	36,884	29,860	30,846	30,300
8890 Redevelopment Agency Pass-Thru	<u>1,470,356</u>	<u>1,508,689</u>	<u>1,743,930</u>	<u>1,663,700</u>
Total 1.0	<u>1,514,400</u>	<u>1,544,508</u>	<u>1,782,830</u>	<u>1,700,000</u>
2.0 Beginning Balance July 1	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>	<u>9,478,952</u>
Total 2.0	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>	<u>9,478,952</u>
Total Available Funds	<u>\$ 7,681,852</u>	<u>\$ 8,954,818</u>	<u>\$ 10,134,888</u>	<u>\$ 11,178,952</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1180 - Redevelopment Pass-Through Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Books and Supplies</u>					
4590	Office/Other Supplies	\$ -	\$ 1,394	\$ 802	\$ -
	Total 4500	-	1,394	802	-
4644	Repair Supplies	-	3,881	4,415	-
	Total 4600	-	3,881	4,415	-
	Total 4000 Series	-	5,275	5,217	-
<u>Services and Operating Expenses</u>					
5110	Consultants	154,519	82,585	78,332	128,628
	Total 5100	154,519	82,585	78,332	128,628
5510	Natural Gas	8,394	7,235	6,419	9,000
5520	Electricity	48,248	51,330	48,900	56,500
5530	Water	959	644	718	1,000
5540	Telephone	-	86,649	95,589	181,800
5570	Waste Disposal	2,484	2,545	2,574	3,100
	Total 5500	60,085	148,403	154,200	251,400
5644	Repairs	-	780	4,048	-
	Total 5600	-	780	4,048	-
5890	Other Services	535	-	-	-
	Total 5800	535	-	-	-
	Total 5000 Series	215,139	231,768	236,580	380,028
<u>Capital Outlay</u>					
Buildings					
6212	Engineering	-	-	4,473	-
6216	Construction	-	-	3,106	5,733,920
6219	Other	-	-	10,425	-
6223	Architect's Fees	9,480	-	-	9,520
6224	Testing	-	-	-	15,867
6226	Remodel	29,432	-	163,988	-
6227	Fixtures/Fixed Equipment	2,178	7,966	15,681	21,557
6229	Other	2,828	-	(42)	27,817
	Total 6200	43,918	7,966	197,631	5,808,681
Equipment					
6481	Equip Add'l <\$5000	12,485	164,809	23,855	274,980
6482	Equip Add'l >\$5000	-	124,596	26,095	111,775
6485	Computer Equip Add'l <\$4999	-	68,347	10,242	524,800
6486	Computer Equip Add'l >5000	-	-	156,316	-
	Total 6400	12,485	357,752	216,508	911,555
	Total 6000 Series	56,403	365,718	414,139	6,720,236

**Riverside Community College District
2015-2016 Final Budget
Resource 1180 - Redevelopment Pass-Through Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total Expenditures	<u>271,542</u>	<u>602,760</u>	<u>655,936</u>	<u>7,100,264</u>
<u>Contingency/Fund Balance</u>					
7920	Restricted	<u>7,410,310</u>	<u>8,352,058</u>	<u>9,478,952</u>	<u>4,078,688</u>
	Total 7900	<u>7,410,310</u>	<u>8,352,058</u>	<u>9,478,952</u>	<u>4,078,688</u>
Total Resource 1180					
Expenditures/Contingency/Fund Balance		<u>\$ 7,681,852</u>	<u>\$ 8,954,818</u>	<u>\$ 10,134,888</u>	<u>\$ 11,178,952</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL PROGRAMS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income		\$	14,548,567
State Income			31,240,235
Local Income			2,492,279
Intrafund Transfers			<u>1,008,341</u>
Total Income			<u>49,289,422</u>
Total Available Funds (TAF)		\$	<u>49,289,422</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$	4,448,279
2000	Classified Salaries		11,449,237
3000	Employee Benefits		5,604,435
4000	Books and Supplies		5,979,653
5000	Services and Operating Expenses		15,909,532
6000	Capital Outlay		4,641,546
7600	Student Grants / Bus Passes		<u>1,256,740</u>
	Total Expenditures		49,289,422
7900	Contingency / Reserves		<u>-</u>
	Total Resource 1190 Including Contingency / Reserves	\$	<u>49,289,422</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>		<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Federal Income					
8120	38 Upward Bound TRIO Riverside SPP 038	\$ 199,612	\$ 216,029	\$ 226,904	\$ 393,726
8120	39 Upward Bound TRIO Riverside SPP 039	28,813	-	-	-
8120	64 Student Support Services Project SPP 064	-	-	-	220,000
8120	65 Disabled Student Support Services Program SPP 065	-	-	-	220,000
8120	66 Veterans Student Support Services Project SPP 066	-	-	-	220,000
8190	98 Foster and Kinship Care SPP 098	52,964	47,427	47,854	67,128
8120	104 SSS Trio - Moreno Valley 10/15 SPP 104	255,195	198,532	214,885	32,364
8120	105 SSS Rise - Norco 10/15 SPP 105	257,639	209,505	147,560	90,294
8120	106 SSS Trio - Riverside 10/15 SPP 106	261,645	220,901	205,771	41,823
8190	108 Tri-Tech Small Bus Development SPP 108	-	227,333	72,667	340,000
8190	109 Tri-Tech Small Bus Development SPP 109	162,962	113,692	177,408	162,592
8190	113 Tri-Tech Small Business Jobs Act SPP 113	218,562	85,765	-	-
8190	128 Tri-Tech Small Bus Development 2015 C/O SPP 128	-	-	5,124	31,941
8190	131 Tri-Tech Small Bus Development SPP 131	76,108	-	-	220,000
8190	140 ARRA So Calif Logistics Tech Collaborative SPP 140	152,257	-	-	-
8120	143 Upward Bound TRIO Norco CNUSD2 SPP 143	115,939	-	-	-
8190	145 Procurement Assistance SPP 145	137,034	103,760	140,884	293,075
8190	147 Procurement Assistance SPP 147	151,212	119,884	149,906	143,169
8120	154 Title V HSI Coop MV/UCR SPP 154	32,763	-	-	-
8120	156 Title V Norco Campus 09/14 SPP 156	571,344	437,499	220,809	156,432
8190	157 RCOE Foster Youth Indep. Lvg. Pgm. SPP 157	93,472	93,203	98,608	102,334
8190	183 Workability Grant SPP 183	215,732	252,225	247,725	290,060
8120	194 Title V Moreno Valley Campus 09/14 SPP 194	393,363	487,353	418,446	123,945
8120	195 Title V HSI Coop Program Norco CSUSB SPP 195	707,617	817,514	830,557	249,034
8120	196 Title V HSI Pathways to Excellence SPP 196	616,934	879,306	644,583	839,568
8120	199 Title V HSI Stem and Articulation Programs SPP 199	700,910	1,654,148	891,121	1,113,551
8190	208 Allied Health - Health Care and Facilities SPP 208	70,456	-	-	-
8190	209 California State Trade Export Program SPP 209	153,175	-	-	-
8190	213 Affordable Care Act - Expansion of PA Trng SPP 213	413,424	325,329	-	-
8190	217 California State Trade Export Program SPP 217	58,641	77,853	30,610	-
8190	219 Post-Emancipation Services SPP 219	146,726	-	-	-
8190	220 Riv Cty Emancipation Svc SPP 220	365,402	-	-	-
8190	230 ECS Consortium Grant SPP 230	18,742	18,750	18,450	18,750
8120	242 Student Support Services TRIO - Norco 10/15 SPP 242	271,304	188,012	236,236	54,338
8190	253 Fast Track to the AND Prog SPP 253	118,385	-	-	-
8190	257 Nursing Ed Practice & Retention 10/13 SPP 257	327,958	57,766	-	-
8120	283 Upward Bound - Vista Del Lago SPP 283	137,468	228,160	257,508	363,789
8120	284 Upward Bound - AUSD SPP 284	252,267	265,225	268,586	495,342
8120	285 Upward Bound - Centennial SPP 285	238,979	279,237	307,366	389,038
8120	286 Upward Bound - Corona SPP 286	187,108	218,502	263,047	318,268
8190	289 Riverside Urban Area Security Initiative SPP 289	1,806	2,420	-	6,000
8190	290 @LIKE Career Pathways Program SPP 290	-	3,634	-	-
8190	291 College Connection II SPP 291	-	-	-	68,890
8190	292 California Family Life Center - Rubidoux SPP 292	-	11,749	11,410	-
8120	297 SSS RISE - Norco 15/20 SPP 297	-	-	-	220,000

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>		<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
8150	300 FWS Off Campus SPP 300	-	99,862	160,799	113,774
8150	301 FWS Off Campus America Reads SPP 301	-	7,887	28,396	-
8150	302 FWS Off Campus America Counts SPP 302	-	5,939	18,852	-
8150	303 FWS Off Campus Literacy SPP 303	-	4,198	4,206	-
8150	304 FWS On Campus SPP 304	-	771,835	723,821	927,283
8150	305 FWS On Campus CalWORKs (25%) SPP 305	-	49,373	58,025	-
8150	306 FWS On Campus CalWORKs (75%) SPP 306	-	26,314	3,982	-
8150	307 FWS Off Campus Com Svc CalWORKs (75%)SPP 307	-	-	3,513	-
8190	323 NSF Supply Chain Technology Education SPP 323	877,019	758,142	678,835	763,830
8120	324 Project Technology Access Program SPP 324	604,374	1,322,571	910,899	1,028,354
8190	334 Trade Adj Assistance CC & Career Training SPP 334	-	-	46,333	2,495,037
8190	336 Federal and State Technology (FAST) SPP 336	-	-	22,453	15,356
8120	339 Student Support Services TRIO - Norco 15/20 SPP 339	-	-	-	231,103
8120	341 FIPSE Public Safety Education & Training SPP 341	224,234	-	-	-
8190	353 UCR/USDA Building Bridges Nano-Water SPP 353	26,350	10,120	27,537	25,134
8130	354 CA Gang Reduction, Intervention & Preventn SPP 354	8,642	-	-	-
8140	366 TANF 50% SPP 366	159,432	166,487	187,414	183,612
8170	370 VTEA SPP 370	1,258,609	1,065,779	1,039,482	1,093,259
8170	371 CTE Transitions SPP 371	136,963	104,767	85,637	135,357
8170	372 Career Technical Education Research SPP 372	-	-	10,000	-
8170	377 VTEA Title IIA State Leadrshp SPP 377	132,926	210,799	217,004	220,000
8190	386 Bulletproof Vest Partnership SPP 386	24	2,268	594	51
8160	730 Veterans Education SPP 730	-	7,839	6,091	30,966
Total 1.0		11,592,492	12,454,893	10,367,897	14,548,567
2.0 State Income					
8659	20 Basic Skills ESL 13/14 SPP 020	-	166,206	286,800	-
8659	21 Basic Skills ESL 15/16 SPP 021	-	-	-	507,585
8659	22 Basic Skills ESL 14/15 SPP 022	-	-	142,110	365,475
8659	25 Basic Skills ESL 10/11 SPP 025	6,202	-	-	-
8659	26 Basic Skills ESL 11/12 SPP 026	129,282	37,586	-	-
8659	29 Basic Skills ESL 12/13 SPP 029	150,804	179,800	77,564	-
8658	31 Proposition 39 Clean Energy Grant SPP 031	-	-	66,774	9,282
8627	36 GO-BIZ Grant SPP 036	-	-	72,126	17,874
8659	55 Enrollment Growth for ADN-RN 13/14 SPP 055	-	242,200	104,200	-
8659	56 Enrollment Growth for ADN-RN 14/15 SPP 056	-	-	406,187	-
8659	59 Enrollment Growth for AND-RN 15/16 SPP 059	-	-	-	406,187
8622	60 EOPS SPP 060	1,101,484	1,445,095	1,405,876	1,975,865
8629	61 CARE SPP 061	135,232	134,865	133,791	227,007
8627	62 EOPS/Special Project Set-Aside SPP 062	-	-	-	92,285
8627	63 SSSP Special Project Set-Aside SPP 063	-	-	-	849,629
8659	67 SFAA - Capacity SPP 067	974,458	916,546	900,493	905,989
8659	68 SFAA - Implementation SPP 068	-	-	-	41,664
8659	69 SFAA - Base SPP 069	476,407	412,007	409,518	445,187
8629	75 Instr/Library Equip Block Grant SPP 075	-	242,165	1,322,806	1,373,634
8659	80 Student Success and Support Program SPP 080	862,228	1,598,327	3,233,341	4,942,177
8659	81 Student Equity SPP 081	-	-	560,155	2,758,240

**Riverside Community College District
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Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>		<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
8659	84 Staff Development SPP 084 thru 087	2,862	973	425	2,788
8659	92 AB 86 Adult Education Consortium SPP 092	-	49,759	194,184	191,351
8659	98 Foster & Kinship Care Educ SPP 098	61,990	83,100	83,661	68,813
8659	118 Middle College High School - Norco SPP 118	-	-	-	99,000
8659	121 Middle College HS (Norco) SPP 121	-	-	8,075	42,425
8659	125 Middle College HS SPP 125	84,153	-	-	-
8627	139 GO-BIZ 15/16 SPP 139	-	-	-	100,000
8659	170 Faculty/Staff Diversity SPP 170	27,003	18,384	13,025	14,172
8659	173 CITD Leadership Grant SPP 173	171,393	-	-	-
8621	180 DSP&S SPP 180	1,587,008	2,205,842	3,016,245	2,308,773
8659	185 Active Minds/Mental Health Education SPP 185	-	-	8,775	1,225
8659	197 Sector Navigator: Global Trade & Logistics SPP 197	-	-	323,540	-
8659	198 Deputy Sector Navigator: Global Trd & Loggsts SPP 198	-	-	147,245	152,755
8659	201 Sector Navigator: Global Trade & Logistics SPP 201	-	310,353	120,679	372,500
8659	202 Sector Navigator: Global Trade & Logistics SPP 202	-	121,614	178,386	200,000
8659	211 Faculty Entrepreneurship Project 11/12 SPP 211	3,504	766	-	-
8659	215 Youth Entrepreneurship Program 11/12 SPP 215	5,294	81	6	-
8627	228 First 5 Riverside Access & Quality Initiative SPP 228	37,021	116,198	643,126	168,599
8659	238 Song Brown PA Mental Health Prog 12/13 SPP 238	3,240	-	-	-
8659	244 Song Brown OSHPD - PA Program SPP 244	-	-	17,187	118,759
8627	248 Community Emergency Response Team SPP 248	278	-	-	-
8659	252 Song Brown Registered Nursing - 13/15 PP 252	-	76,783	77,848	45,369
8659	254 Song Brown Registered Nursing - 14/16 SPP 254	-	-	69,703	110,297
8659	256 Song Brown PA Mental Health Prog 11/12 SPP 256	582	-	-	-
8659	258 Song Brown RN Special Project SPP 258	-	44,871	57,196	22,933
8659	263 Enrollment Growth for ADN-RN 10/11 SPP 263	278,258	-	-	-
8659	264 Enrollment Growth for ADN-RN 11/12 SPP 264	233,617	24,804	-	-
8659	265 Song Brown Registered Nursing - 12/13 SPP 265	77,968	-	-	-
8659	267 Enrollment Growth for ADN-RN 12/13 SPP 267	63,044	287,329	-	-
8659	268 Responsive Training Fund 11/12 SPP 268	178,349	-	-	-
8627	270 State Transition to Nursing Practice SPP 270	13,430	-	-	-
8699	283 Upward Bound - Vista Del Lago SPP 283	-	4,078	3,157	-
8627	284 Upward Bound - AUSD SPP 284	-	-	2,269	-
8627	285 Upward Bound - Centennial High School SPP 285	-	-	2,649	-
8627	286 Upward Bound - Corona High School SPP 286	-	-	1,308	-
8659	287 CTE Community Collaborative Proj 10/11 SPP 287	289,562	-	-	-
8659	288 CTE Comm Collaborative Proj-Suppl 10/11 SPP 288	39,336	-	-	-
8627	294 ICT - Digital Media Mini Grant SPP 294	-	-	10,000	-
8659	295 CTE Comm Collaborative Pathways 11/12 SPP 295	181,087	228,575	-	-
8659	296 CTE Comm Collaborative Pathways 12/13 SPP 296	49,092	127,922	191,295	-
8659	298 Song Brown PA Base Funding SPP 298	-	38,107	35,795	46,075
8659	317 Song Brown RN Ed Capitation SPP 317	-	-	-	200,000
8659	318 Song Brown RN Ed Special Programs SPP 318	-	-	-	125,000
8659	325 Foster Parent Pre-Training SPP 325	-	-	66,980	117,960
8627	326 SFAA - Fiscal Coordination 14/16 SPP 326	-	-	51,502	437,468
8659	329 FSS Faculty On Line SPP 329	39,560	117,741	-	-

**Riverside Community College District
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Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>		<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
8627	330 St Financial Assist Program - Fiscal Coord SPP 330	74,821	202,967	-	-
8627	332 St Financial Assist Program - Fiscal Coord SPP 332	-	12,129	448,401	-
8659	333 Improving Patient Outcomes SPP 333	-	11,400	-	-
8627	340 California Career Pathways Trust SPP 340	-	-	2,712	6,348,133
8627	355 CCC Student Mental Health SPP 355	93,213	140,811	72,720	3,498
8626	359 CalWorks Comm Clg Set-Aside Prog SPP 359	56,450	36,300	38,520	41,480
8626	367 CalWorks SPP 367	486,586	769,277	861,623	808,604
8627	361 Seeking Safety Program Tay & Adult SPP 361	-	-	-	74,627
8627	369 Career Technical Ed Enhancement Fund SPP 369	-	-	1,215,549	2,743,229
8659	378 Song Brown OSHPD - PA Program SPP 378	-	-	76,679	38,320
8659	389 Faculty Entrepreneurship Champion SPP 389	-	4,200	-	-
8681	735 Lottery SPP 735	823,361	894,756	838,302	1,318,002
Total 2.0		8,798,158	11,303,914	18,000,509	31,240,235

3.0 Local Income

8890	10 United Way-UBM&S STEM U Late Your Mind SPP 010	-	-	11,159	17,341
8820	11 Higher One - Financial Literacy Counts SPP 011	-	-	3,500	-
8820	12 Created Equal America's Cvl Rights Struggle SPP 012	-	-	-	1,200
8890	36 GO-BIZ Grant SPP 036	-	-	3,190	3,190
8890	47 Cashcourse Reimbursement Program SPP 047	-	-	-	770
8820	88 Career Ladders Project - SPP 088	-	25,000	-	-
8890	110 Tri-Tech SBDC Cash Match SPP 110/132	47,595	50,374	106,977	170,000
8890	112 Tri-Tech SBDC Cash Match (odd yrs) SPP 112	-	-	61,422	108,578
8890	114 Tri-Tech Small Business Jobs Act Income SPP 114	2,499	-	-	-
8890	117 Regional Health Occupations SPP 117	-	-	2,000	-
8890	124 Middle College High School Val Verde USD SPP 124	-	-	52,900	57,100
8820	125 Middle College High School SPP 125	-	100,000	72,688	77,312
8820	126 Nuview Union School District ECHS SPP 126	-	26,738	95,619	277,643
8890	129 Tri-Tech SBDC Seminars SPP 129	4,551	7,248	8,224	20,809
8890	132 Tri-Tech SBDC Cash Match (even yrs) SPP 132	110,650	-	-	-
8890	134 CACT Seminars SPP 134	888	1,347	2,212	23,294
8890	146 PAC Income Account - Even Year SPP 146	6,093	5,581	1,957	4,000
8820	161 Foster Youth Support Services SPP 161	-	7,044	37,628	80,205
8820	162 Found for CA Comm Clgs/Career Ladder SPP 162	5,017	4,653	-	933
8890	180 DSP&S - P2 Recalc SPP 180	1,573	1,050	15,031	-
8890	218 CA State Trade Export Program Income SPP 218	-	5,137	5,363	-
8890	221 Sector Navigator Program Income SPP 221	-	-	-	25,700
8820	226 Carpenter Foundation - The Sound of Music SPP 226	25,000	23,750	28,500	-
8820	269 Kaiser Permanente MVC Dental Hygiene SPP 269	18,697	18,877	22,415	21,250
8820	282 Riverside Medical Clinic for Allied Health SPP 282	95,000	-	-	-
8820	291 College Connection II SPP 291	-	4,114	36,006	9,000
8890	293 Upward Bound Math and Science - MVUSD SPP 293	-	29,999	30,001	30,000
8890	312 4Faculty Web Services SPP 312	-	-	-	8,437
8820	316 Student Health Wellness Center SPP 316	-	-	37,188	6,290
8820	319 Completion Academies SPP 319	35,347	211,715	62,859	-
8820	331 Foster Youth Advocacy Program SPP 331	-	4,006	872	4,622

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>		<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
8820	335 Foster Youth Stuart Grant SPP 335	-	-	2,428	57,572
8890	337 Federal and State Tech (FAST) Cash Match SPP 337	-	-	-	37,809
8820	352 Completion Counts - CLIP SPP 352	1,298,856	246,019	-	19,545
8890	364 Gateway to College Charter School SPP 364	243,487	250,025	235,448	264,552
8820	384 Leadership Academy Program SPP 384	-	750	-	4,250
8890	390 Riverside Cnty Board of Suprvsrs Book Pgm SPP 390	-	-	-	5,507
8880	709 Int'l Student Capital Outlay Surcharge - SPP 709	71,749	749,917	183,273	1,155,370
	Total 3.0	<u>1,967,003</u>	<u>1,773,344</u>	<u>1,118,862</u>	<u>2,492,279</u>
<u>4.0 Intrafund Transfers In (Out)</u>					
From (To) Resource 1000:					
8999	80 Student Success & Support Program SPP 080	332,749	-	-	-
8999	125 Middle College HS SPP 125	75,740	106,480	-	-
8999	180 DSP&S Match/Over SPP 180	1,008,530	858,796	326,630	665,157
8999	300 Fed Work Study SPP 300	39,133	34,060	54,766	36,976
8999	301 FWS Off Campus 100% Amer Reads SPP 301	165	172	614	-
8999	302 FWS Off Campus 100% Amer Counts SPP 302	170	130	403	-
8999	303 FWS Off Campus Literacy SPP 303	-	92	92	-
8999	304 FWS On Campus (Instruc/Non-Instruc) SPP 304	282,621	263,250	246,747	301,366
8999	305 FWS On Campus CalWORKs (25%) SPP 305	231	1,077	1,375	-
8999	306 FWS On Campus CalWORKs (75%) SPP 306	213	574	86	-
8999	307 FWS Off Campus Com Svc CalWORKs (75%)SPP 307	-	-	75	-
8999	730 Veterans Education SPP 730	-	4,842	4,842	4,842
	Total 4.0	<u>1,739,553</u>	<u>1,269,472</u>	<u>635,629</u>	<u>1,008,341</u>
<u>5.0 Unaudited Beginning Balance July 1</u>					
	Total 5.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available Funds		<u>\$ 24,097,206</u>	<u>\$ 26,801,623</u>	<u>\$ 30,122,896</u>	<u>\$ 49,289,422</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1110	Regular Full-Time Teaching	\$ 357,662	\$ 320,203	\$ 275,404	\$ 267,075
1170	Instructional Release Time	152,750	73,494	92,599	53,183
	Total 1100	510,411	393,697	368,003	320,258
1218	Regular Full Time Administrator	995,449	822,473	863,989	965,845
1219	Counselors/Librarians/Release Time	1,137,676	1,043,889	1,336,032	2,080,741
	Total 1200	2,133,125	1,866,362	2,200,021	3,046,586
1330	Part-Time Teaching Fall	178,635	31,509	19,600	19,357
1331	Part-Time Teaching Summer (Odd years)	715	737	-	-
1332	Part-Time Teaching Winter	7,976	-	-	-
1333	Part-Time Teaching Spring	57,638	23,724	2,756	-
1334	Part-Time Teaching Summer (Even years)	19,057	-	-	-
1335	Regular - Overload Fall	61,408	13,558	5,460	-
1336	Regular - Overload Summer (Even years)	25,273	-	4,818	-
1337	Regular - Overload Winter	1,726	12,587	15,149	-
1338	Regular - Overload Spring	11,936	25,184	(799)	4,845
1339	Regular - Overload Summer (Odd years)	2,996	10,934	1,627	-
1360	Other - Substitute Teaching	8,221	3,485	5,276	-
1371	Other - Large Lecture Stipends	1,126	-	-	-
	Total 1300	376,707	121,719	53,886	24,202
1439	Part-Time Non-Instructional	666,475	906,607	1,248,656	708,583
1490	Special Assignments	420,248	321,655	356,809	348,650
	Total 1400	1,086,722	1,228,262	1,605,465	1,057,233
	Total 1000 Series	4,106,966	3,610,039	4,227,374	4,448,279
<u>Classified Salaries</u>					
2118	Full-Time Administrator	1,400,848	1,476,452	1,603,335	2,007,234
2119	Full-Time - Regular / Confidential	3,268,802	3,288,157	3,403,808	5,347,407
2129	Permanent Part-Time	868,033	1,051,471	1,235,801	1,222,615
2139/2339	Classified Hourly	298,172	431,958	612,845	397,371
2169/2369	Substitutes	41,573	31,815	34,421	7,200
2190/2390	Special Projects	53,038	4,093	56,685	14,129
	Total 2100	5,930,465	6,283,946	6,946,896	8,995,956
2210	Full-Time Instructional Aides	402,367	303,782	322,483	374,825
2220	Part-Time Instructional Aides	108,508	13,210	20,283	15,033
2230/2449	Part-Time Hourly Instructional Aides	503,429	633,399	819,924	284,899
	Total 2200	1,014,304	950,390	1,162,689	674,757
2331	Student Help Non-Instructional	533,266	1,600,082	1,813,976	1,735,751
2349	Overtime	10,389	7,988	39,916	7,337
	Total 2300	543,655	1,608,069	1,853,892	1,743,088

**Riverside Community College District
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Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
2430	Student Instructional	112,338	156,448	175,662	4,420
2440	Overtime - Instructional Aides	38,521	35,738	39,808	31,016
	Total 2400	150,859	192,187	215,470	35,436
	Total 2000 Series	7,639,284	9,034,592	10,178,948	11,449,237
3110	STRS Teaching/Instr Aide	63,115	40,978	36,736	36,961
3120	STRS Classified Employee	17,678	19,151	16,746	23,296
3130	STRS Other Academic Employee	229,021	225,365	296,131	400,958
	Total 3100	309,813	285,494	349,613	461,215
3210	PERS Teaching/Instr Aide	64,456	57,073	70,091	46,188
3220	PERS Classified Employee	601,161	632,540	685,355	935,732
3230	PERS Other Academic Employee	37,411	28,184	43,440	43,480
	Total 3200	703,028	717,798	798,887	1,025,400
3310	OASDHI Teaching/Instr Aide	35,631	31,972	38,348	26,093
3315	Medicare Teaching/Instr Aide	28,007	21,723	23,484	15,228
3320	OASDHI Classified Employee	327,556	343,077	368,936	489,546
3325	Medicare Classified Employee	85,977	91,022	101,037	129,528
3330	OASDHI Other Academic Employee	20,798	15,614	23,659	21,697
3335	Medicare Other Academic Employee	46,444	44,777	55,036	59,507
	Total 3300	544,413	548,185	610,500	741,599
3410	H&W Teaching/Instr Aide	183,583	151,537	166,692	170,295
3420	H&W Classified Employee	1,168,383	1,218,744	1,340,856	2,368,487
3430	H&W Other Academic Employee	361,434	309,300	402,357	671,380
	Total 3400	1,713,399	1,679,582	1,909,905	3,210,162
3510	SUI Teaching/Instr Aide	21,045	751	811	528
3520	SUI Classified Employee	64,799	3,044	3,499	4,510
3530	SUI Other Academic Employee	33,531	1,547	1,903	2,051
	Total 3500	119,375	5,341	6,213	7,089
3610	Work Comp Teaching/Instr Aide	46,044	37,688	40,682	10,547
3620	Work Comp Classified Employee	166,145	180,828	200,870	107,388
3630	Work Comp Othr Academic Employee	72,133	70,838	86,726	41,035
	Total 3600	284,322	289,353	328,277	158,970
	Total 3000 Series	3,674,350	3,525,752	4,003,395	5,604,435
<u>Books and Supplies</u>					
4230	Reference Books	73,807	33,779	32,494	43,504
	Total 4200	73,807	33,779	32,494	43,504

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
4320	Instructional Supplies	637,034	831,798	654,504	1,685,634
4330	Periodicals & Magazines	240,782	121,125	54,290	40,226
4351	Instructional Media Supplies	27,471	2,352	21,028	20,100
4360	Tests	43,221	105,879	91,137	86,769
4370	Commencement Supplies	-	3,742	6,904	5,450
	Total 4300	948,509	1,064,897	827,863	1,838,179
4530	Grounds/Garden Supplies	-	-	499	-
4555	Copying and Printing	100,842	67,516	283,265	94,336
4575	Software < \$500	4,816	2,736	6,077	8,645
4590	Office/Other Supplies	312,691	298,344	390,277	3,750,664
4599	Contract Ed Supplies	-	39	-	-
	Total 4500	418,349	368,636	680,118	3,853,645
4644	Repair Parts	-	225	1,471	987
4690	Other Transportation Supplies	-	5,500	2,844	5,831
	Total 4600	-	5,725	4,315	6,818
4710	Food	136,012	125,021	138,607	237,507
	Total 4700	136,012	125,021	138,607	237,507
	Total 4000 Series	1,576,677	1,598,058	1,683,396	5,979,653
5045	Postage	7,109	4,932	8,868	12,856
	Total 5000	7,109	4,932	8,868	12,856
5110	Consultants	579,048	564,485	690,487	1,164,213
5120	Lecturers	38,435	10,000	13,600	33,550
5194	Filming	12,600	9,500	6,650	8,800
5195	Entry Fees	-	-	250	250
5197	Grant/Contract Sub-Agreement	1,242,769	819,362	1,004,099	6,250,875
5198	Professional Services	428,610	481,747	385,371	609,874
	Total 5100	2,301,462	1,885,094	2,100,457	8,067,562
5210	Mileage	33,835	27,042	27,210	94,789
5211	Meeting Expense	114,181	102,097	131,793	32,539
5219	Other Travel Expenses	153,573	187,773	201,722	1,622,784
5220	Conferences	286,216	272,797	377,032	652,990
	Total 5200	587,805	589,710	737,757	2,403,102
5310	Memberships	19,032	13,514	16,184	33,428
	Total 5300	19,032	13,514	16,184	33,428
5420	Liability Insurance	-	-	3,473	3,500
	Total 5400	-	-	3,473	3,500

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5520	Electricity	1,381	1,750	2,120	123
5530	Water	165	184	444	183
5540	Telephone	1,994	2,760	2,562	2,750
5541	Cellular Telephone	11,396	10,030	11,156	30,685
5550	Laundry and Cleaning	-	228	-	200
5570	Waste Disposal	114	120	133	6
	Total 5500	15,050	15,073	16,416	33,947
5630	Rents and Leases	36,094	39,872	40,759	73,633
5644	Repairs	40,461	26,895	36,266	39,411
5649	Computer Software Maintenance/Lic	376,349	427,655	536,599	733,226
5650	Transportation Contracts	43,932	30,428	43,508	57,000
5691	Governmental Fees	-	75	73	134
	Total 5600	496,836	524,924	657,205	903,404
5740	Advertising	15,069	29,560	12,886	24,053
5790	Other Legal Expenses	14,499	7,192	53,783	15,370
	Total 5700	29,568	36,752	66,669	39,423
5830	Surveys	70,795	780	2,566	3,703
5890	Outside Services and Operating Costs	606,312	634,664	686,648	3,317,821
5892	Bank Charges	3,640	3,935	6,151	6,100
5899	Budget Augmentation Holding	-	-	-	378,965
	Total 5800	680,746	639,380	695,364	3,706,589
5910	Indirect Charges	462,128	416,270	389,248	705,721
	Total 5900	462,128	416,270	389,248	705,721
	Total 5000 Series	4,599,737	4,125,649	4,691,642	15,909,532
Capital Outlay					
Site and Site Improvement					
6125	Demolition/Grading	-	-	1,100	-
6127	Fixtures & Fixed Equipment	-	-	22,700	-
	Total 6100	-	-	23,800	-
Buildings					
6217	Fixtures & Fixed Equipment	-	1,927	-	-
6221	Advertising / Legal	-	756	-	-
6223	Architects Fee	89,460	48,447	27,841	29,896
6224	Testing	-	2,514	2,088	-
6226	Remodel	34,086	870,449	485,160	186,134
6227	Fixtures & Fixed Equipment	45,973	27,400	125,117	103,792
6228	Inspection	477	32,181	3,794	4,818
6229	Other Building Expense	3,473	45,104	3,085	12,631
	Total 6200	173,469	1,028,778	647,085	337,271
Library Books					
6310	Library Books-Purchase	55,074	80,381	107,654	88,401
6311	Library Media Material	-	14,088	1,906	1,906

**Riverside Community College District
2015-2016 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
6312	Library Subscriptions	-	189,449	205,395	187,091
	Total 6300	<u>55,074</u>	<u>283,918</u>	<u>314,955</u>	<u>277,398</u>
Equipment					
6481	Equip Add'l \$200-4999	477,401	748,765	713,231	2,439,385
6482	Equip Add'l >\$5000	234,272	909,792	1,031,075	630,202
6485	Computer Equip Add'l <\$4999	574,696	847,258	1,844,064	934,739
6486	Computer Equip Add'l >\$5000	135,853	155,565	126,355	21,551
6487/6495	Computer Equip Repl <\$4999	269	-	696	1,000
	Total 6400	<u>1,422,491</u>	<u>2,661,379</u>	<u>3,715,422</u>	<u>4,026,877</u>
	Total 6000 Series	<u>1,651,033</u>	<u>3,974,075</u>	<u>4,701,262</u>	<u>4,641,546</u>
Other Outgo					
7620	Student Financial Grants	505,334	454,709	103,397	210,025
7640	Book Grants	273,275	345,970	363,150	643,004
7650	Meal Grants	12,200	14,691	13,825	29,360
7660	Bus Passes	31,123	47,171	57,906	154,959
7661	Educational Supplies	27,226	70,916	98,602	219,392
	Total 7600	<u>849,159</u>	<u>933,458</u>	<u>636,880</u>	<u>1,256,740</u>
	Total 7000 Series	<u>849,159</u>	<u>933,458</u>	<u>636,880</u>	<u>1,256,740</u>
	Total Expenditures	<u>24,097,206</u>	<u>26,801,623</u>	<u>30,122,896</u>	<u>49,289,422</u>
Total Resource 1190					
Expenditures/Contingency/Fund Balance		<u>\$ 24,097,206</u>	<u>\$ 26,801,623</u>	<u>\$ 30,122,896</u>	<u>\$ 49,289,422</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 32, RESOURCE 3200 - FOOD SERVICES

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ 773,365
Local Income	\$ 2,554,726	
Interfund Transfer From Resource 1110	<u>231,503</u>	
Total Income		<u>2,786,229</u>
Total Available Funds (TAF)		<u>\$ 3,559,594</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 991,338
3000	Employee Benefits	355,857
4000	Books and Supplies	1,194,823
5000	Services and Operating Expenses	223,765
6000	Capital Outlay	<u>40,593</u>
	Total Expenditures	2,806,376
7900	* Contingency / Reserves	<u>753,218</u>
	Total Resource 3200 Including Contingency / Reserves	<u>\$ 3,559,594</u>

* 5% Contingency reserve calculated from TAF equals \$ 177,980

**Riverside Community College District
2015-2016 Final Budget
Resource 3200 - Food Services Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8844 Food Service Sales/Commissions	\$ 1,755,685	\$ 2,048,964	\$ 2,397,013	\$ 2,450,186
8860 Interest	560	1,764	2,665	2,325
8890 Video /Vending /Pepsi Support	<u>176,750</u>	<u>101,000</u>	<u>100,888</u>	<u>102,215</u>
Total 1.0	<u>1,932,995</u>	<u>2,151,728</u>	<u>2,500,566</u>	<u>2,554,726</u>
2.0 Interfund Transfer				
8980 From Resource 1110	<u>441,414</u>	<u>483,843</u>	<u>256,503</u>	<u>231,503</u>
Total 2.0	<u>441,414</u>	<u>483,843</u>	<u>256,503</u>	<u>231,503</u>
3.0 Unaudited Beginning Balance July 1				
	<u>9,632</u>	<u>371,990</u>	<u>680,026</u>	<u>773,365</u>
Total 3.0	<u>9,632</u>	<u>371,990</u>	<u>680,026</u>	<u>773,365</u>
Total Available Funds	<u>\$ 2,384,041</u>	<u>\$ 3,007,561</u>	<u>\$ 3,437,095</u>	<u>\$ 3,559,594</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
2118	Full-Time Administrator	\$ 195,670	\$ 243,241	\$ 239,754	\$ 269,790
2119	Full-Time - Regular / Confidential	307,633	358,772	377,986	393,369
2129	Permanent Part-Time	54,060	66,177	104,746	138,625
2169/2369	Classified Substitute	16,914	511	-	-
	Total 2100	574,277	668,701	722,486	801,784
2331	Student Help	152,257	155,157	207,113	182,435
2349	Overtime	13,592	6,523	7,856	7,119
	Total 2300	165,849	161,680	214,969	189,554
	Total 2000 Series	740,126	830,381	937,455	991,338
<u>Employee Benefits</u>					
3120	STRS Classified Employee	1,330	-	-	-
	Total 3100	1,330	-	-	-
3220	PERS Classified Employee	62,775	76,089	82,888	90,536
	Total 3200	62,775	76,089	82,888	90,536
3320	OASDHI Classified Employee	35,221	41,912	44,617	47,381
3325	Medicare Classified Employee	8,546	9,809	10,631	11,729
	Total 3300	43,767	51,721	55,248	59,110
3420	H&W Classified Employee	127,231	157,898	174,494	195,892
	Total 3400	127,231	157,898	174,494	195,892
3520	SUI Classified Employee	6,485	342	366	406
	Total 3500	6,485	342	366	406
3620	WC Classified Employee	16,534	19,004	21,420	9,913
	Total 3600	16,534	19,004	21,420	9,913
3920	OB Classified Employee	(496)	(2,385)	(358)	-
	Total 3900	(496)	(2,385)	(358)	-
	Total 3000 Series	257,626	302,670	334,058	355,857
<u>Books and Supplies</u>					
4555	Copying and Printing	153	260	140	245
4590	Office/Other Supplies	7,440	9,323	5,902	9,300
	Total 4500	7,593	9,583	6,042	9,545
4644	Repair Supplies	641	3,707	1,765	3,267
4690	Transportation Supplies	233	-	-	300
	Total 4600	874	3,707	1,765	3,567
4711	Protein	123,442	155,162	210,837	217,650

**Riverside Community College District
2015-2016 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
4712	Dessert	24,495	18,870	27,568	25,196
4713	Dairy	61,927	72,936	80,855	77,695
4714	Produce	27,473	33,519	38,587	36,749
4715	Salad	291,448	302,877	334,818	332,374
4716	Bread	46,816	47,834	58,395	56,848
4717	Groceries	204,828	268,790	303,475	337,216
4791	Paper and Soap	60,653	69,928	78,432	79,025
4792	Laundry	8,695	11,653	11,123	12,255
4793	Kitchen Expendables	4,383	4,911	6,013	6,703
	Total 4700	854,161	986,480	1,150,103	1,181,711
	Total 4000 Series	862,627	999,770	1,157,910	1,194,823
<u>Services and Operating Expenses</u>					
5045	Postage	22	18	16	25
	Total 5000	22	18	16	25
5110	Consultants	-	-	2,940	5,788
	TOTAL 5100	-	-	2,940	5,788
5210	Mileage	1,943	-	-	-
5220	Conference Expense	-	-	528	528
	Total 5200	1,943	-	528	528
5310	Memberships and Dues	240	240	240	240
	Total 5300	240	240	240	240
5421	GL & Property Expenses	-	-	12,657	18,738
	Total 5400	-	-	12,657	18,738
5510	Natural Gas	5,200	5,200	5,200	5,200
5520	Electricity	35,700	35,700	35,700	35,700
5541	Cellular Telephone	-	349	476	350
5550	Laundry & Cleaning	15,616	9,415	11,870	15,600
	Total 5500	56,516	50,664	53,246	56,850
5644	Repairs	24,678	27,837	29,455	35,900
5649	Computer Software Maintenance/Lic	204	-	-	210
	Total 5600	24,882	27,837	29,455	36,110
5710	Audit	2,768	2,790	2,869	2,904
5790	Other Licenses/Processing Fees	4,111	4,484	4,478	4,852
	Total 5700	6,879	7,273	7,347	7,756
5820	Interest	11	-	-	-
5890	Outside Services and Operating Costs	4,458	13,455	5,917	12,730
5891	Sales Tax	(676)	(2,318)	(518)	-

**Riverside Community College District
2015-2016 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5892	Bank Charges	55,376	68,557	81,324	85,000
	Total 5800	59,170	79,694	86,723	97,730
	Total 5000 Series	149,651	165,725	193,152	223,765
<u>Capital Outlay</u>					
Buildings					
6227	Fixtures and Fixed Equipment	-	-	1,799	-
	Total 6200	-	-	1,799	-
Equipment					
6481	Equip Add'l < \$5000	-	2,801	3,025	15,500
6482	Equip Add'l > \$5000	-	7,625	36,331	25,093
6485	Computer Equipment	586	279	-	-
6486	Computer Equip Add'l >\$5000	-	18,283	-	-
6491	Equipment Replacement	1,434	-	-	-
	Total 6400	2,020	28,989	39,356	40,593
	Total 6000 Series	2,020	28,989	41,155	40,593
	Total Expenditures	2,012,051	2,327,535	2,663,730	2,806,376
<u>Contingency/Fund Balance</u>					
7910	Restricted	371,990	680,026	773,365	753,218
	Total 7900	371,990	680,026	773,365	753,218
	Total 7000 Series	371,990	680,026	773,365	753,218
Total Resource 3200					
Expenditures/Contingency/Fund Balance		\$ 2,384,041	\$ 3,007,561	\$ 3,437,095	\$ 3,559,594

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 33, RESOURCE 3300 - CHILD CARE

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ 601,631
Federal Income	\$ 36,500	
State Income	71,509	
Local Income	1,192,313	
Incoming Transfer from Resource 1110	<u>75,000</u>	
Total Income		<u>1,375,322</u>
Total Available Funds (TAF)		<u>\$ 1,976,953</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 704,276
2000	Classified Salaries	223,302
3000	Employee Benefits	154,307
4000	Books and Supplies	52,250
5000	Services and Operating Expenses	84,050
6000	Capital Outlay	<u>43,000</u>
	Total Expenditures	1,261,185
7900	* Contingency / Reserves	<u>715,768</u>
	Total Resource 3300 Including Contingency / Reserves	<u>\$ 1,976,953</u>

5% Contingency reserve calculated from TAF equals \$98,848

**Riverside Community College District
2015-2016 Final Budget
Resource 3300 - Child Care Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Federal Income				
8190 Federal Income	\$ 50,976	\$ -	\$ 144,481	\$ 36,500
Total 1.0	<u>50,976</u>	<u>-</u>	<u>144,481</u>	<u>36,500</u>
2.0 State Income				
8629 State Bailout Funds	70,348	70,348	70,348	71,509
Total 2.0	<u>70,348</u>	<u>70,348</u>	<u>70,348</u>	<u>71,509</u>
3.0 Local Income				
8850 Rents and Leases	46,737	-	-	-
8860 Interest	493	576	1,191	1,325
8871 Parent Fees	853,618	992,005	1,135,631	1,190,924
8890 Fundraising & Miscellaneous	64	-	-	64
Total 3.0	<u>900,912</u>	<u>992,581</u>	<u>1,136,822</u>	<u>1,192,313</u>
4.0 Interfund Transfer				
8980 From Resource 1110	-	-	99,903	75,000
Total 4.0	<u>-</u>	<u>-</u>	<u>99,903</u>	<u>75,000</u>
5.0 Unaudited Beginning Balance July 1				
	63,825	153,179	192,346	601,631
Total 5.0	<u>63,825</u>	<u>153,179</u>	<u>192,346</u>	<u>601,631</u>
Total Available Funds	<u>\$ 1,086,061</u>	<u>\$ 1,216,108</u>	<u>\$ 1,643,900</u>	<u>\$ 1,976,953</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 3300 - Child Care Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1218	Regular Full Time Administrator	\$ (24,541)	\$ -	\$ -	\$ -
1219	Regular Full Time ECS Staff	102,318	72,605	72,019	127,407
	Total 1200	77,777	72,605	72,019	127,407
1439	Part-Time ECS Staff	422,330	469,048	479,246	519,001
1469	Substitute Non-Instructional	14,510	48,456	27,545	57,868
	Total 1400	436,840	517,504	506,791	576,869
	Total 1000 Series	514,617	590,109	578,810	704,276
<u>Classified Salaries</u>					
2118	Full Time - Classified Manager	29,296	81,363	74,066	43,556
2119	Full Time - Regular / Confidential	38,916	24,391	27,352	36,746
2139/2339	Classified Hourly	-	9,526	-	20,000
	Total 2100	68,212	115,280	101,418	100,302
2331	Student Help	75,203	97,980	119,069	123,000
	Total 2300	75,203	97,980	119,069	123,000
	Total 2000 Series	143,415	213,259	220,487	223,302
<u>Employee Benefits</u>					
3130	STRS Academic Non-Teaching	32,444	29,433	27,016	69,997
	Total 3100	32,444	29,433	27,016	69,997
3220	PERS Classified Employee	7,648	9,364	12,537	9,513
	Total 3200	7,648	9,364	12,537	9,513
3320	OASDHI Classified Employee	4,164	5,352	6,381	4,978
3325	Medicare Classified Employee	974	1,390	1,493	1,455
3335	Medicare Academic Non-Teaching	7,398	8,547	8,400	9,459
	Total 3300	12,536	15,289	16,274	15,892
3420	H&W Classified Employee	23,173	20,676	27,804	24,176
3430	H&W Academic Non-Teaching	29,864	23,677	21,878	25,061
3440	H & W - Retired Employees	834	-	-	-
	Total 3400	53,871	44,353	49,682	49,237
3520	SUI Classified Employee	746	154	52	40
3530	SUI Academic Non-Teaching	5,244	295	289	352
	Total 3500	5,990	448	341	392
3620	Work Comp Classified Employee	3,246	4,437	5,130	2,233
3630	Work Comp Academic Non-Teaching	12,229	13,498	13,203	7,043
	Total 3600	15,475	17,935	18,333	9,276

**Riverside Community College District
2015-2016 Final Budget
Resource 3300 - Child Care Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
3920	OB Classified Employee	91	(292)	135	-
3930	OB Academic Non-Teaching	(341)	151	(1,029)	-
	Total 3900	(250)	(141)	(894)	-
	Total 3000 Series	127,714	116,681	123,289	154,307
<u>Books and Supplies</u>					
4555	Copying and Printing	490	670	796	900
4590	Office/Other Supplies	16,340	20,048	18,443	25,000
	Total 4500	16,830	20,718	19,239	25,900
4710	Food	7,792	10,069	11,233	14,800
4720	Meals for Needy Children	5,408	4,666	5,730	8,500
4790/91	Other Food Supplies	1,186	1,825	1,987	3,050
	Total 4700	14,386	16,560	18,950	26,350
	Total 4000 Series	31,216	37,278	38,189	52,250
<u>Services and Operating Expenses</u>					
5045	Postage	102	69	13	55
	Total 5000	102	69	13	55
5198	Professional Services	-	12,920	22,977	18,100
	Total 5100	-	12,920	22,977	18,100
5210	Mileage	(107)	-	-	50
5220	Conferences	630	-	-	1,000
	Total 5200	523	-	-	1,050
5421	GL & Property Expenses	-	-	10,777	17,530
	Total 5400	-	-	10,777	17,530
5510	Natural Gas	1,549	1,005	834	1,700
5520	Electricity	26,979	25,597	24,324	31,000
5530	Water	3,553	4,595	4,760	4,850
	Total 5500	32,081	31,197	29,918	37,550
5620	All Other Contracts	-	-	6,000	-
5644	Repair/Supplies Non-instr	150	312	-	800
5649	Computer Software Maintenance/Lic	-	332	-	265
5691	Government Fees	550	550	605	750
	Total 5600	700	1,194	6,605	1,815
5740	Advertising	2,030	-	-	2,000
5790	Other (Permits, Fees, etc.)	818	1,100	968	1,025
	Total 5700	2,848	1,100	968	3,025

**Riverside Community College District
2015-2016 Final Budget
Resource 3300 - Child Care Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
5890	Outside Services and Operating Costs	77,776	(6,983)	-	4,500
5892	Bank Charges	262	330	392	425
	Total 5800	78,038	(6,652)	392	4,925
	Total 5000 Series	114,292	39,828	71,650	84,050
<u>Capital Outlay</u>					
Site and Site Improvement					
6221	Advertising/Legal	-	-	680	-
6223	Architect's Fees	-	-	4,254	-
6227	Fixtures/Fixed Equipment	-	23,996	608	15,000
	Total 6200	-	23,996	5,542	15,000
Equipment					
6481	Equip Add'l \$200-4999	1,627	2,610	2,790	28,000
6485	Comp Equip Addt'l \$200 to \$4,999	-	-	1,512	-
	Total 6400	1,627	2,610	4,302	28,000
	Total 6000 Series	1,627	26,606	9,844	43,000
	Total Expenditures	932,881	1,023,763	1,042,269	1,261,185
<u>Contingency/Fund Balance</u>					
7910	Restricted	153,179	192,345	601,631	715,768
	Total 7900	153,179	192,345	601,631	715,768
	Total 7000 Series	153,179	192,345	601,631	715,768
Total Resource 3300					
Expenditures/Contingency/Fund Balance		\$ 1,086,061	\$ 1,216,108	\$ 1,643,900	\$ 1,976,953

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4100 - STATE CONSTRUCTION AND SCHEDULED MAINTENANCE

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$	12,422
State Income	\$	5,574,572	
Local Income		221,686	
Interfund Transfer From Resource 4370		<u>20,950</u>	
Total Income			<u>5,817,208</u>
Total Available Funds (TAF)		\$	<u>5,829,630</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenses	\$	2,600
6000	Capital Outlay		<u>5,802,608</u>
	Total Expenditures		5,805,208
7900	Contingency / Reserves		<u>24,422</u>
	Total Resource 4100 Including Contingency / Reserves	\$	<u>5,829,630</u>

**Riverside Community College District
2015-2016 Budget Budget
Resource 4100 - State Construction and Scheduled Maintenance Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 State Income				
8652 Scheduled Maintenance	\$ -	\$ 98,675	\$ 961,440	\$ 3,980,642
8658 Prop 39: Clean Energy Jobs Act	-	41,522	812,102	1,593,930
8659 Moreno Valley Phase III SPP 676	9,583,948	3,735,783	71,507	-
8659 Nursing / Science Bldg SPP 626	144,837	-	-	-
Total 1.0	<u>9,728,785</u>	<u>3,875,979</u>	<u>1,845,049</u>	<u>5,574,572</u>
2.0 Local Income				
8860 Interest Income	-	-	12,422	12,000
8890 Other Local Revenue	-	-	143,017	209,686
Total 2.0	<u>-</u>	<u>-</u>	<u>155,438</u>	<u>221,686</u>
3.0 Incoming Interfund Transfers				
8980 From Resource 4370	-	-	193,605	20,950
Total 3.0	<u>-</u>	<u>-</u>	<u>193,605</u>	<u>20,950</u>
4.0 Unaudited Beginning Balance				
Total 4.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,422</u>
Total Available Funds	<u>\$ 9,728,785</u>	<u>\$ 3,875,979</u>	<u>\$ 2,194,092</u>	<u>\$ 5,829,630</u>

**Riverside Community College District
2015-2016 Budget Budget
Resource 4100 - State Construction and Scheduled Maintenance Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
	2349 Classified Overtime	\$ -	\$ -	\$ 3,117	\$ -
	Total 2300	-	-	3,117	-
	Total 2000 Series	-	-	3,117	-
<u>Employee Benefits</u>					
	3320 OASDHI Classified Employee	-	-	192	-
	3325 Medicare Classified Employee	-	-	45	-
	Total 3300	-	-	237	-
	3520 SUI Classified Employee	-	-	2	-
	Total 3500	-	-	2	-
	3620 Work Comp Classified Employee	-	-	68	-
	Total 3600	-	-	68	-
	Total 3000 Series	-	-	306	-
<u>Services and Operating Expenses</u>					
	5421 GL and Property Expense	-	-	42	-
	Total 5400	-	-	42	-
	5890 Outside Services and Operating Costs	-	-	-	2,600
	Total 5800	-	-	-	2,600
	Total 5000 Series	-	-	42	2,600
<u>Site and Site Improvement</u>					
	6121 Advertising & Legal	-	-	1,536	1,500
	6122 Engineering	-	-	14,735	6,774
	6127 Fixtures/Fixed Equipment	-	-	586,916	7,495
	6129 Other Site Improvement	-	-	-	46,971
	Total 6100	-	-	603,187	62,740
<u>Buildings</u>					
	6213 Architect's Fees	25,475	233	-	-
	6216 Construction	9,626,449	2,869,736	-	-
	6217 Fixtures/Fixed Equipment	76,861	13,261	-	-
	6218 Inspection	-	18,716	-	-
	6219 Other	-	263,710	-	-
	6221 Advertising/Legal	-	1,537	2,784	-
	6222 Engineering	12,259	-	33,782	14,478
	6223 Architect's Fees	-	40,780	27,331	29,050
	6224 Testing	-	888	-	35,900
	6226 Construction	(12,259)	151,960	1,405,611	5,632,212
	6227 Fixtures/Fixed Equipment	-	27,957	19,742	12,979
	6228 Inspection	-	15,750	5,250	15,249

**Riverside Community College District
2015-2016 Budget Budget
Resource 4100 - State Construction and Scheduled Maintenance Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
6229	Other	-	-	9,010	-
	Total 6200	9,728,785	3,404,527	1,503,510	5,739,868
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	(1,482)	-	48,501	-
6482	Equipment Addt'l > \$5,000	1,482	570,127	19,454	-
6485	Computer Equip Add'l \$200-\$4999	-	-	3,552	-
	Total 6400	-	570,127	71,507	-
	Total 6000 Series	9,728,785	3,974,654	2,178,204	5,802,608
Intrafund Transfer					
8999	From Resource 4130	-	(98,675)	-	-
	Total 8999	-	(98,675)	-	-
	Total 8000 Series	-	(98,675)	-	-
	Total Expenditures	9,728,785	3,875,979	2,181,670	5,805,208
Contingency/Fund Balance					
7920	Restricted	-	-	12,422	24,422
	Total 7000 Series	-	-	12,422	24,422
Total Resource 4100					
Expenditures/Contingency/Fund Balance		\$ 9,728,785	\$ 3,875,979	\$ 2,194,092	\$ 5,829,630

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4130 - LA SIERRA CAPITAL

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ 8,510,141
Local Income	\$ 20,000	
Interfund Transfer From Resource 1000	<u>1,270,000</u>	
Total Income		<u>1,290,000</u>
Total Available Funds (TAF)		<u>\$ 9,800,141</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$ <u>9,800,141</u>
	Total Expenditures	9,800,141
7900	Contingency / Reserves	<u>-</u>
	Total Resource 4130 Including Contingency / Reserves	<u>\$ 9,800,141</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4130 - La Sierra Capital Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8860 Interest	\$ 28,200	\$ 22,428	\$ 36,402	\$ 20,000
Total 1.0	<u>28,200</u>	<u>22,428</u>	<u>\$ 36,402</u>	<u>\$ 20,000</u>
2.0 Incoming Interfund Transfer				
8980 From Resource 1000	-	1,270,000	\$ 1,270,000	\$ 1,270,000
Total 2.0	<u>-</u>	<u>1,270,000</u>	<u>\$ 1,270,000</u>	<u>\$ 1,270,000</u>
4.0 Unaudited Beginning Balance July 1	7,891,529	5,913,285	\$ 7,204,601	\$ 8,510,141
Total 4.0	<u>7,891,529</u>	<u>5,913,285</u>	<u>\$ 7,204,601</u>	<u>\$ 8,510,141</u>
Total Available Funds	<u>\$ 7,919,729</u>	<u>\$ 7,205,713</u>	<u>\$ 8,511,003</u>	<u>\$ 9,800,141</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4130 - La Sierra Capital Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Services and Operating Expenses</u>					
5110	Consultant	\$ 6,444	\$ 1,113	\$ 863	\$ -
	Total 5100	6,444	1,113	863	-
	Total 5000 Series	6,444	1,113	863	-
<u>Capital Outlay</u>					
Buildings					
6216	Construction	-	-	-	7,956,017
	Total 6200	-	-	-	7,956,017
Equipment					
6481	Equip Add'l \$200-\$4999	-	-	-	1,844,124
	Total 6400	-	-	-	1,844,124
	Total 6000 Series	-	-	-	9,800,141
	Total Expenditures	6,444	1,113	863	9,800,141
<u>Interfund Transfer</u>					
7390	To Resource 1000	2,000,000	-	-	-
	Total 7300	2,000,000	-	-	-
<u>Contingency/Fund Balance</u>					
7920	Restricted	5,913,285	7,204,601	8,510,140	-
	Total 7900	5,913,285	7,204,601	8,510,140	-
	Total 7000 Series	7,913,285	7,204,601	8,510,140	-
Total Resource 4130					
Expenditures/Contingency/Fund Balance		\$ 7,919,729	\$ 7,205,713	\$ 8,511,003	\$ 9,800,141

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 43, RESOURCE 4370 - 2010D CAPITAL APPRECIATION BONDS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$	944,669
Local Income		<u>2,946</u>
Total Available Funds (TAF)	\$	<u>947,615</u>

EXPENDITURES

Object Code

6000	Capital Outlay	926,665
7390	Interfund Transfers to Resource 4100	<u>20,950</u>
	Total Expenditures	947,615
7900	Contingency / Reserves	<u>-</u>
	Total Resource 4370 Including Contingency / Reserves	<u>\$ 947,615</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4370 - 2010D Capital Appreciation Bonds Income**

<u>Account Description</u>	4170 Audited Actuals 2012-2013	4170 Audited Actuals 2013-2014	4170/4370 Unaudited Actuals 2014-2015	4370 Final Budget Proposal 2015-2016
1.0 Local Income				
8860 Interest	\$ 33,568	\$ 16,568	\$ 8,634	\$ 2,946
8980 Incoming Transfers	-	-	4,741,337	-
Total 1.0	33,568	16,568	4,749,970	2,946
2.0 Unaudited Beginning Balance July 1	6,889,115	6,594,474	-	944,669
Total 2.0	6,889,115	6,594,474	-	944,669
Total Available Funds	\$ 6,922,683	\$ 6,611,042	\$ 4,749,970	\$ 947,615

Note - In prior years, Series 2010D Capital Appreciation Bond activity was recorded in Fund 41, Resource 4170. A change to the Budget and Accounting Manual segregated general obligation bond activity from other facility related activity. In response, Fund 43, Resource 4370 was created to account for the activity. Fund 41, Resource 4170 activity has been included above for presentation purposes.

**Riverside Community College District
2015-2016 Final Budget
Resource 4370 - 2010D Capital Appreciation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>4170 Audited Actuals 2012-2013</u>	<u>4170 Audited Actuals 2013-2014</u>	<u>4170/4370 Unaudited Actuals 2014-2015</u>	<u>4370 Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	\$ 98,588	\$ 31,767	\$ 2,782	\$ -
2119	Full Time Classified	285,380	290,039	284,696	-
	Total 2100	383,968	321,807	287,479	-
2349	Overtime	2,133	1,200	2,169	-
	Total 2300	2,133	1,200	2,169	-
	Total 2000 Series	386,101	323,007	289,648	-
<u>Employee Benefits</u>					
3220	PERS Classified	43,090	32,295	33,822	-
	Total 3200	43,090	32,295	33,822	-
3320	OASDHI Classified	23,429	17,931	17,853	-
3325	Medicare Classified	5,479	4,700	4,175	-
	Total 3300	28,909	22,631	22,028	-
3420	H&W Classified	87,408	73,411	75,096	-
	Total 3400	87,408	73,411	75,096	-
3520	SUI Classified	4,100	163	145	-
	Total 3500	4,100	163	145	-
3620	Work Comp Classified	8,464	7,449	6,597	-
	Total 3600	8,464	7,449	6,597	-
3920	Other - Classified	1,376	(1,373)	(1)	-
	Total 3900	1,376	(1,373)	(1)	-
	Total 3000 Series	173,348	134,575	137,687	-
<u>Services and Operating Expenses</u>					
5110	Consultants	521,584	479,485	155,504	-
5198	Professional Services	42,743	18,218	-	-
	Total 5100	564,327	497,703	155,504	-
5421	GL & Property Expenses	-	-	3,910	-
	Total 5400	-	-	3,910	-
5649	Computer Software Maintenance/Lic	13,342	12,750	25,301	-
	Total 5600	13,342	12,750	25,301	-
5710	Audit	10,433	10,562	11,203	-
	Total 5700	10,433	10,562	11,203	-

**Riverside Community College District
2015-2016 Final Budget
Resource 4370 - 2010D Capital Appreciation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>4170 Audited Actuals 2012-2013</u>	<u>4170 Audited Actuals 2013-2014</u>	<u>4170/4370 Unaudited Actuals 2014-2015</u>	<u>4370 Final Budget Proposal 2015-2016</u>
	Total 5000 Series	588,102	521,016	195,919	-
<u>Capital Outlay</u>					
Site and Site Improvements					
6121	Advertising / Legal	-	1,399	-	-
6122	Engineering	23,852	-	-	926,665
6123	Architect's Fee	36,872	9,247	-	-
6124	Testing	23,808	27,263	47,107	-
6126	Construction	108,350	194,586	124,084	-
6127	Fixtures/Fixed Equipment	65,596	-	-	-
6128	Inspection	3,092	-	-	-
6129	Other Site Expense	-	1,045	-	-
	Total 6100	261,570	233,540	171,190	926,665
Buildings					
6213	Architect's Fee	(5,500)	-	-	-
6216	Construction	-	-	504,783	-
6221	Advertising / Legal	283	-	-	-
6223	Architect's Fee	15,875	262	-	-
6226	Remodel	875,414	99,369	3,983	-
6227	Fixtures/Fixed Equipment	-	12,123	-	-
6228	Inspection	2,864	-	-	-
6229	Building Remodel - Other	-	-	1,490	-
	Total 6200	888,937	111,754	510,256	-
Equipment					
6482	Equip Add'l >\$5000	-	-	43,875	-
6485	Computer Eq Add'l \$200-\$4999	-	-	11,982	-
6486	Computer Eq Add'l >\$5000	409,994	447,140	2,251,139	-
	Total 6400	409,994	447,140	2,306,996	-
	Total 6000 Series	1,560,501	792,434	2,988,443	926,665
<u>Interfund Transfer</u>					
7390	To Resource 4100 - Scheduled Maint	-	-	193,605	20,950
	Total 7300	-	-	193,605	20,950
	Total Expenditures	2,708,051	1,771,031	3,805,301	947,615
<u>Contingency/Fund Balance</u>					
7910	Restricted	4,214,632	4,741,337	944,669	-
	Total 7900	4,214,632	4,741,337	944,669	-
	Total 7000 Series	4,214,632	4,741,337	944,669	-
<u>Intrafund Transfers Out / (In)</u>					
8999	To Resource 4100 - Scheduled Maint	-	98,675	-	-
	TOTAL 8999	-	98,675	-	-
	TOTAL 8900 Series	-	98,675	-	-

**Riverside Community College District
2015-2016 Final Budget
Resource 4370 - 2010D Capital Appreciation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	4170 Audited Actuals <u>2012-2013</u>	4170 Audited Actuals <u>2013-2014</u>	4170/4370 Unaudited Actuals <u>2014-2015</u>	4370 Final Budget Proposal <u>2015-2016</u>
Total Resource 4370					
Expenditures/Contingency/Fund Balance		<u>\$ 6,922,683</u>	<u>\$ 6,611,042</u>	<u>\$ 4,749,970</u>	<u>\$ 947,615</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4380 - 2010D Build America Bonds Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8820 Contributions	\$ 233,975	\$ 117,756	\$ (92,218)	\$ 97,138
8860 Interest	218,789	142,998	79,817	140,000
8890 Other Local Revenue	-	85,862	424,100	980,000
8980 Incoming Transfers	-	-	<u>35,432,351</u>	-
Total 1.0	<u>452,764</u>	<u>346,616</u>	<u>35,844,051</u>	<u>1,217,138</u>
2.0 Unaudited Beginning Balance July 1	<u>50,143,993</u>	<u>53,895,652</u>	-	<u>(504,783)</u>
Total 2.0	<u>50,143,993</u>	<u>53,895,652</u>	-	<u>(504,783)</u>
Total Available Funds	<u>\$ 50,596,757</u>	<u>\$ 54,242,268</u>	<u>\$ 35,844,051</u>	<u>\$ 712,355</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4380 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
2119	Full Time Classified	-	6,489	-	-
2129	Permanent Part-Time	9,013	-	-	-
	Total 2100	9,013	6,489	-	-
2339	Classified Hourly	-	472	-	-
2349	Overtime	7,186	2,240	-	-
	Total 2300	7,186	2,711	-	-
	Total 2000 Series	16,199	9,200	-	-
<u>Employee Benefits</u>					
3220	PERS Classified	-	742	-	-
	Total 3200	-	742	-	-
3320	OASDHI Classified	318	539	-	-
3325	Medicare Classified	234	133	-	-
	Total 3300	552	672	-	-
3520	SUI Classified	178	5	-	-
	Total 3500	178	5	-	-
3620	Work Comp Classified	347	211	-	-
	Total 3600	347	211	-	-
	Total 3000 Series	1,077	1,630	-	-
<u>Books and Supplies</u>					
4590	Office/Other Supplies	635	8,506	123	-
	Total 4500	635	8,506	123	-
	Total 4000 Series	635	8,506	123	-
<u>Services and Operating Expenses</u>					
5541	Cellular Telephone	103	-	-	-
	Total 5500	103	-	-	-
5630	Rents and Leases	8,565	-	-	-
5644	Repairs	5,644	-	-	-
5649	Computer Software Maintenance/Lic	4,574	-	-	-
	Total 5600	18,783	-	-	-
5730	Legal	-	-	128,343	-
	Total 5700	-	-	128,343	-
5890	Outside Services and Operating Costs	16,255	3,588	2,124	-
	Total 5890	16,255	3,588	2,124	-
	Total 5000 Series	35,140	3,588	130,467	-

**Riverside Community College District
2015-2016 Final Budget
Resource 4380 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Capital Outlay</u>					
Site and Site Improvements					
6113	Site Purchase	-	122,411	-	-
6121	Advertising / Legal	5,569	184	-	-
6122	Engineering	252,060	168,151	46,531	350,000
6123	Architect's Fee	244,573	19,088	54,539	9,492
6124	Testing	44,894	58,812	12,090	-
6126	Construction	3,497,907	8,164,327	131,708	309,996
6127	Fixtures/Fixed Equipment	938,069	1,568,707	631,197	416,160
6128	Inspection	168,697	172,446	2,756	-
6129	Other Site Expense	972,104	803,182	123,833	-
	Total 6100	6,123,873	11,077,307	1,002,654	1,085,648
Buildings					
6210	Buildings/Building Improvement	-	2,602,600	-	-
6211	Advertising/Legal	1,643	4,192	5,064	-
6212	Engineering	76,499	37,228	69,740	7,832
6213	Architect's Fee	3,327,789	1,855,840	1,001,687	10,171,131
6214	Testing	294,747	21,155	629,562	283,536
6215	Demolition/Grading	-	446,157	647,991	66,621
6216	Construction	7,073,604	94,600	26,829,891	35,287,755
6217	Fixtures/Fixed Equipment	66,255	5,884	39,264	1,813
6218	Inspection	298,938	30,135	433,095	357,430
6219	Other Building Expense	3,100,292	1,386,586	4,885,600	2,142,750
6221	Advertising / Legal	254,811	19,440	-	-
6222	Engineering	9,541	1,059	-	-
6223	Architect's Fee	167,107	102,553	3,004	-
6224	Testing	6,355	-	-	-
6226	Remodel	1,299,212	39,954	296,530	493,917
6227	Fixtures/Fixed Equipment	21,468	4,859	1,400	-
6228	Inspection	15,639	-	1,756	18,716
6229	Other Building Expense	219,022	1,148	(9,000)	-
	Total 6200	16,232,922	6,653,391	34,835,583	48,831,501
Equipment					
6481	Equip Add'l \$200-\$4999	424,375	239,298	74,581	3,597,180
6482	Equip Add'l >\$5000	340,342	349,576	2,878	371,910
6485	Computer Eq Add'l \$200-\$4999	47,116	170,376	5,501	6,372
6486	Computer Eq Add'l >\$5000	341,720	297,045	297,046	118,601
	Total 6400	1,153,552	1,056,295	380,007	4,094,063
	Total 6000 Series	23,510,347	18,786,992	36,218,244	54,011,212
	Total Expenditures	23,563,398	18,809,917	36,348,834	54,011,212
Contingency/Fund Balance					
7910	Restricted	27,033,359	35,432,351	(504,783)	(53,298,857)
	Total 7900	27,033,359	35,432,351	(504,783)	(53,298,857)
	Total 7000 Series	27,033,359	35,432,351	(504,783)	(53,298,857)

**Riverside Community College District
 2015-2016 Final Budget
 Resource 4380 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	Audited Actuals <u>2012-2013</u>	Audited Actuals <u>2013-2014</u>	Unaudited Actuals <u>2014-2015</u>	Final Budget Proposal <u>2015-2016</u>
Total Resource 4380					
Expenditures/Contingency/Fund Balance		<u>\$ 50,596,757</u>	<u>\$ 54,242,268</u>	<u>\$ 35,844,051</u>	<u>\$ 712,355</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 43, RESOURCE 4390 - 2015E GENERAL OBLIGATION BONDS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ -
Local Income	<u>45,460,596</u>
Total Available Funds (TAF)	<u>\$ 45,460,596</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 746,860
3000	Employee Benefits	363,472
5000	Services and Operating Expenses	241,192
6000	Capital Outlay	<u>55,547,759</u>
	Total Expenditures	56,899,283
7900	Contingency / Reserves / (Deficit)	<u>(11,438,687)</u>
	Total Resource 4390 Including Contingency / Reserves	<u>\$ 45,460,596</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4390 - 2015E General Obligation Bonds Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8820 Contributions	\$ -	\$ -	\$ -	\$ 92,218
8860 Interest	-	-	-	130,000
8890 Other Local Revenue	-	-	-	450,000
8940 Proceeds General Long-Term Debt	-	-	-	44,788,378
Total 1.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,460,596</u>
2.0 Unaudited Beginning Balance July 1	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total 2.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available Funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,460,596</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 4390 - 2015E General Obligation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	\$ -	\$ -	\$ -	\$ 395,130
2119	Full Time Classified	-	-	-	351,730
	Total 2100	-	-	-	746,860
	Total 2000 Series	-	-	-	746,860
<u>Employee Benefits</u>					
3220	PERS Classified	-	-	-	88,481
	Total 3200	-	-	-	88,481
3320	OASDHI Classified	-	-	-	46,304
3325	Medicare Classified	-	-	-	10,829
	Total 3300	-	-	-	57,133
3420	H&W Classified	-	-	-	210,016
	Total 3400	-	-	-	210,016
3520	SUI Classified	-	-	-	373
	Total 3500	-	-	-	373
3620	Work Comp Classified	-	-	-	7,469
	Total 3600	-	-	-	7,469
	Total 3000 Series	-	-	-	363,472
<u>Services and Operating Expenses</u>					
5110	Consultants	-	-	-	215,438
	Total 5100	-	-	-	215,438
5421	GL & Property Expenses	-	-	-	14,116
	Total 5400	-	-	-	14,116
5649	Computer Software Maintenance/Lic	-	-	-	638
	Total 5600	-	-	-	638
5710	Audit	-	-	-	11,000
	Total 5700	-	-	-	11,000
	Total 5000 Series	-	-	-	241,192
<u>Capital Outlay</u>					
<u>Site and Site Improvements</u>					
6122	Engineering	-	-	-	794,937
6123	Architect's Fee	-	-	-	19,460
6124	Testing	-	-	-	321,110
6126	Construction	-	-	-	309,996

**Riverside Community College District
2015-2016 Final Budget
Resource 4390 - 2015E General Obligation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
6127	Fixtures/Fixed Equipment	-	-	-	416,160
	Total 6100	-	-	-	1,861,663
Buildings					
6212	Engineering	-	-	-	7,832
6213	Architect's Fee	-	-	-	10,171,131
6214	Testing	-	-	-	283,536
6215	Demolition/Grading	-	-	-	66,621
6216	Construction	-	-	-	35,287,755
6217	Fixtures/Fixed Equipment	-	-	-	1,813
6218	Inspection	-	-	-	357,430
6219	Other Building Expense	-	-	-	2,142,750
6226	Remodel	-	-	-	704,449
6228	Inspection	-	-	-	18,716
	Total 6200	-	-	-	49,042,033
Equipment					
6481	Equip Add'l \$200-\$4999	-	-	-	4,097,180
6482	Equip Add'l >\$5000	-	-	-	421,910
6485	Computer Eq Add'l \$200-\$4999	-	-	-	6,372
6486	Computer Eq Add'l >\$5000	-	-	-	118,601
	Total 6400	-	-	-	4,644,063
	Total 6000 Series	-	-	-	55,547,759
	Total Expenditures	-	-	-	56,899,283
Contingency/Fund Balance					
7910	Restricted	-	-	-	(11,438,687)
	Total 7900	-	-	-	(11,438,687)
	Total 7000 Series	-	-	-	(11,438,687)
Total Resource 4370					
Expenditures/Contingency/Fund Balance		\$ -	\$ -	\$ -	\$ 45,460,596

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6100 - SELF-INSURED PPO HEALTH PLAN

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ (1,080,107)
Local Income	<u>7,254,557</u>
Total Available Funds (TAF)	<u>\$ 6,174,450</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 113,040
3000	Employee Benefits	37,109
5000	Services and Operating Expenses	<u>5,432,253</u>
	Total Expenditures	5,586,861
7900	Contingency / Reserves	<u>587,589</u>
	Total Resource 6100 Including Contingency / Reserves	<u>\$ 6,174,450</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6100 - Self-Insured PPO Health Plan Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Federal Income				
8190 Other Federal Revenue	\$ (5,058)	\$ -	\$ -	\$ -
Total 1.0	<u>(5,058)</u>	<u>-</u>	<u>-</u>	<u>-</u>
2.0 State Income				
8699 Other State Revenue	(1,388)	-	-	-
Total 2.0	<u>(1,388)</u>	<u>-</u>	<u>-</u>	<u>-</u>
3.0 Local Income				
8830 Health Premiums from Other Funds	4,352,015	4,521,067	4,949,929	7,247,098
8860 Interest	5,754	4,718	3,542	3,000
8890 Other Local Revenue	296	23,091	4,765	4,459
Total 3.0	<u>4,358,064</u>	<u>4,548,876</u>	<u>4,958,236</u>	<u>7,254,557</u>
4.0 Interfund Transfer				
8980 From Resource 1000	1,500,000	1,500,000	-	-
Total 4.0	<u>1,500,000</u>	<u>1,500,000</u>	<u>-</u>	<u>-</u>
5.0 Unaudited Beginning Balance July 1				
Total 5.0	<u>1,145,392</u>	<u>460,042</u>	<u>374,682</u>	<u>(1,080,107)</u>
Total Available Funds	<u>\$ 6,997,010</u>	<u>\$ 6,508,918</u>	<u>\$ 5,332,917</u>	<u>\$ 6,174,450</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6100 - Self-Insured PPO Health Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1439	Part-Time Non-Instructional	\$ -	\$ 409	\$ -	\$ -
	Total 1400	-	409	-	-
	Total 1000 Series	-	409	-	-
<u>Classified Salaries</u>					
2118	Full Time Administrator	78,336	103,002	-	13,892
2119	Full Time Regular / Confidential	77,264	82,118	70,260	72,780
2129	Permanent Part-Time	-	-	-	26,368
2139/2339	Classified Hourly	755	-	-	-
	Total 2100	156,354	185,120	70,260	113,040
2349	Overtime	1,814	9,316	-	-
	Total 2300	1,814	9,316	-	-
	Total 2000 Series	158,168	194,436	70,260	113,040
<u>Employee Benefits</u>					
3120	STRS - Classified	-	2,000	-	-
	Total 3100	-	2,000	-	-
3220	PERS Classified	17,707	18,271	8,372	10,268
	Total 3200	17,707	18,271	8,372	10,268
3320	OASDHI Classified	9,099	9,839	4,357	5,247
3325	Medicare Classified	2,268	2,815	1,019	1,639
	Total 3300	11,366	12,654	5,375	6,886
3420	H&W Classified	32,145	32,800	17,786	18,768
	Total 3400	32,145	32,800	17,786	18,768
3520	SUI Classified	1,734	98	36	57
	Total 3500	1,734	98	36	57
3620	Work Comp Classified	3,503	4,447	1,629	1,130
3630	WC - Academic Non-Teaching	-	9	-	-
	Total 3600	3,503	4,457	1,629	1,130
3920	OB Classified	98	(448)	(89)	-
	Total 3900	98	(448)	(89)	-
	Total 3000 Series	66,553	69,832	33,108	37,109
<u>Books and Supplies</u>					
4540	Health Supplies	-	-	-	4,459
4555	Copying & Printing	-	2,961	-	-
4590	Office/Other Supplies	392	350	-	-

**Riverside Community College District
2015-2016 Final Budget
Resource 6100 - Self-Insured PPO Helath Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total 4500	392	3,310	-	4,459
	Total 4000 Series	392	3,310	-	4,459
<u>Services and Operating Expenses</u>					
5045	Postage	-	241	-	-
	Total 5000	-	241	-	-
5110	Consultant	48,417	50,323	38,420	37,454
5198	Professional Services	4,900	139,037	-	18,000
	Total 5100	53,317	189,360	38,420	55,454
5210	Mileage	24	481	-	-
5220	Conference Expenses	146	166	-	-
	Total 5200	171	646	-	-
5310	Memberships	-	650	-	-
	Total 5300	-	650	-	-
5400	Self Insurance Claims	5,125,669	4,709,921	6,244,145	5,074,663
5420	Liability Insurance	591,753	333,689	-	-
5421	GL & Property Expenses	-	-	949	2,136
5450	Insurance Claims	178,622	337,742	258,768	300,000
5451	Self Insurance Claims	250,000	-	(233,616)	-
	Total 5400	6,146,044	5,381,352	6,270,246	5,376,799
5541	Cellular Telephone	659	732	-	-
	Total 5500	659	732	-	-
5644	Repairs	125	227	-	-
5691	Governmental Fees	-	496	990	-
	Total 5600	125	723	990	-
5730	Legal	106,918	150,191	-	-
	Total 5700	106,918	150,191	-	-
5880	Damage Personal Property	(790)	-	-	-
5890	Outside Services and Operating Costs	-	500	-	-
	Total 5800	(790)	500	-	-
	Total 5000 Series	6,306,443	5,724,396	6,309,656	5,432,253
<u>Capital Outlay</u>					
Buildings					
6227	Fixtures / Fixed Equipment	-	435	-	-
	Total 6200	-	435	-	-

**Riverside Community College District
2015-2016 Final Budget
Resource 6100 - Self-Insured PPO Health Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
Equipment					
6481/6491	Equip Repl \$200-4999	5,413	-	-	-
6482/6492	Equip Repl \$5000>	-	16,070	-	-
6485/6495	Computer Equip Repl \$200-4999	-	454	-	-
	Total 6400	5,413	16,524	-	-
	Total 6000 Series	5,413	16,959	-	-
	Total Expenditures	6,536,968	6,009,342	6,413,024	5,586,861
Contingency/Fund Balance					
7920	Restricted	460,042	499,576	(1,080,107)	587,589
	Total 7900	460,042	499,576	(1,080,107)	587,589
	Total 7000 Series	460,042	499,576	(1,080,107)	587,589
Total Resource 6100					
Expenditures/Contingency/Fund Balance		\$ 6,997,010	\$ 6,508,918	\$ 5,332,917	\$ 6,174,450

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6110 - SELF-INSURED WORKERS' COMPENSATION

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 3,907,285
Local Income	<u>1,052,996</u>
Total Available Funds (TAF)	<u>\$ 4,960,281</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 442,985
3000	Employee Benefits	204,891
4000	Books and Supplies	17,479
5000	Services and Operating Expenses	1,974,927
6000	Capital Outlay	<u>259,100</u>
	Total Expenditures	2,899,382
7900	Contingency / Reserves	<u>2,060,899</u>
	Total Resource 6110 Including Contingency / Reserves	<u>\$ 4,960,281</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8830 Workers Comp Premiums From Other Funds	\$ 2,327,111	\$ 2,509,812	\$ 2,646,537	\$ 1,009,384
8860 Interest	17,537	16,226	18,718	20,000
8878 Insurance	-	-	9,235	23,612
Total 1.0	<u>2,344,648</u>	<u>2,526,037</u>	<u>2,674,489</u>	<u>1,052,996</u>
2.0 Unaudited Beginning Balance July 1	<u>3,193,460</u>	<u>2,831,950</u>	<u>3,795,961</u>	<u>3,907,285</u>
Total 2.0	<u>3,193,460</u>	<u>2,831,950</u>	<u>3,795,961</u>	<u>3,907,285</u>
Total Available Funds	<u>\$ 5,538,109</u>	<u>\$ 5,357,987</u>	<u>\$ 6,470,450</u>	<u>\$ 4,960,281</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1490	Special Assignments	\$ -	\$ -	\$ 750	\$ -
	Total 1400	<u>-</u>	<u>-</u>	<u>750</u>	<u>-</u>
	Total 1000 Series	<u>-</u>	<u>-</u>	<u>750</u>	<u>-</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	167,704	238,307	240,964	246,808
2119	Full Time Regular / Confidential	32,067	38,231	40,892	196,177
2139/2339	Classified Hourly	1,963	-	-	-
	Total 2100	<u>201,734</u>	<u>276,539</u>	<u>281,856</u>	<u>442,985</u>
	Total 2000 Series	<u>201,734</u>	<u>276,539</u>	<u>281,856</u>	<u>442,985</u>
<u>Employee Benefits</u>					
3120	STRS - Classified	-	5,201	5,645	7,097
3130	STRS - Academic Non-Teaching	-	-	67	-
	Total 3100	<u>-</u>	<u>5,201</u>	<u>5,712</u>	<u>7,097</u>
3220	PERS Classified	22,791	24,090	25,681	44,644
	Total 3200	<u>22,791</u>	<u>24,090</u>	<u>25,681</u>	<u>44,644</u>
3320	OASDHI Classified	11,324	11,823	11,998	21,714
3325	Medicare Classified	2,908	3,979	4,065	6,423
3335	Medicare - Academic Non-Teaching	-	-	11	-
	Total 3300	<u>14,232</u>	<u>15,802</u>	<u>16,074</u>	<u>28,137</u>
3420	H&W Classified	34,469	40,571	40,765	120,362
	Total 3400	<u>34,469</u>	<u>40,571</u>	<u>40,765</u>	<u>120,362</u>
3520	SUI Classified	2,217	138	141	221
3530	SUI - Academic Non-Teaching	-	-	-	-
	Total 3500	<u>2,217</u>	<u>138</u>	<u>141</u>	<u>221</u>
3620	Work Comp Classified	4,498	6,310	6,452	4,430
3630	WC - Academic Non-Teaching	-	-	17	-
	Total 3600	<u>4,498</u>	<u>6,310</u>	<u>6,469</u>	<u>4,430</u>
3920	OB Classified	23	(257)	(71)	-
	Total 3900	<u>23</u>	<u>(257)</u>	<u>(71)</u>	<u>-</u>
	Total 3000 Series	<u>78,230</u>	<u>91,855</u>	<u>94,771</u>	<u>204,891</u>
<u>Books and Supplies</u>					
4555	Copying and Printing	65	1,153	176	1,800
4590	Office/Other Supplies	430	1,681	3,218	15,179
	Total 4500	<u>495</u>	<u>2,834</u>	<u>3,394</u>	<u>16,979</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
4710	Food	-	-	-	500
	Total 4700	-	-	-	500
	Total 4000 Series	495	2,834	3,394	17,479
<u>Services and Operating Expenses</u>					
5045	Postage	-	1,931	-	1,200
	TOTAL 5000	-	1,931	-	1,200
5110	Consultants	14,250	58,358	-	33,000
5130	Doctors / Nurses	263	5,000	(1,630)	5,000
5194	Filming	-	-	-	10,000
5198	Professional Services	31,793	32,483	74,114	140,830
	Total 5100	46,306	95,841	72,484	188,830
5210	Mileage	444	1,173	1,406	1,500
5220	Conference	695	1,473	3,450	3,000
	Total 5200	1,139	2,646	4,857	4,500
5310	Dues / Memberships	-	300	463	463
	Total 5300	-	300	463	463
5420	Work. Comp. Excess Liability Insur.	151,132	245,613	174,506	196,896
5421	GL & Property Expenses	-	-	3,815	8,372
5450	Claims Expense	60,957	49,304	35,116	35,116
5451	Claims Payments	2,159,404	698,054	1,822,543	1,484,448
	Total 5400	2,371,493	992,971	2,035,980	1,724,832
5541	Cell Phone	865	1,177	1,751	1,500
	Total 5500	865	1,177	1,751	1,500
5644	Repairs	125	137	445	416
5691	Governmental Fees	-	41,169	53,185	53,186
	Total 5600	125	41,305	53,630	53,602
5730	Legal	3,045	-	-	-
5740	Advertising	-	-	168	-
	Total 5700	3,045	-	168	-
5890	Outside Services and Operating Costs	-	719	-	-
	Total 5800	-	719	-	-
	Total 5000 Series	2,422,972	1,136,890	2,169,332	1,974,927

Capital Outlay

**Riverside Community College District
2015-2016 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
Buildings					
6227	Fixtures & Fixed Equipment	-	1,132	-	-
	Total 6200	-	1,132	-	-
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	2,728	344	271	259,100
6482	Equipment Addt'l > \$5,000	-	51,599	8,034	-
6485	Comp Equip Addt'l \$200 to \$4,999	-	834	4,756	-
	Total 6400	2,728	52,777	13,062	259,100
	Total 6000 Series	2,728	53,908	13,062	259,100
	Total Expenditures	2,706,159	1,562,026	2,563,165	2,899,382
Contingency/Fund Balance					
7920	Restricted	2,831,950	3,795,961	3,907,285	2,060,899
	Total 7900	2,831,950	3,795,961	3,907,285	2,060,899
	Total 7000 Series	2,831,950	3,795,961	3,907,285	2,060,899
Total Resource 6110					
Expenditures/Contingency/Fund Balance		\$ 5,538,109	\$ 5,357,987	\$ 6,470,450	\$ 4,960,281

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6120 - SELF-INSURED GENERAL LIABILITY

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1	\$ 288,426
Local Income	<u>1,965,176</u>
Total Available Funds (TAF)	<u>\$ 2,253,602</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 187,820
3000	Employee Benefits	90,915
4000	Books and Supplies	2,500
5000	Services and Operating Expenses	<u>1,694,598</u>
	Total Expenditures	1,975,833
7900	Contingency / Reserves	<u>277,769</u>
	Total Resource 6120 Including Contingency / Reserves	<u>\$ 2,253,602</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6120 - Self-Insured General Liability Income**

<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
1.0 Local Income				
8830 Workers Comp Premiums From Other Funds	\$ -	\$ -	\$ 1,368,567	\$ 1,965,026
8860 Interest	-	-	137	150
Total 1.0	<u>-</u>	<u>-</u>	<u>1,368,704</u>	<u>1,965,176</u>
2.0 Unaudited Beginning Balance July 1	-	-	124,894	288,426
Total 2.0	<u>-</u>	<u>-</u>	<u>124,894</u>	<u>288,426</u>
Total Available Funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,493,598</u>	<u>\$ 2,253,602</u>

**Riverside Community College District
2015-2016 Final Budget
Resource 6120 - Self-Insured General Liability Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
<u>Academic Salaries</u>					
1490	Special Assignments	\$ -	\$ -	\$ 750	\$ -
	Total 1400	-	-	750	-
	Total 1000 Series	-	-	750	-
<u>Classified Salaries</u>					
2118	Full Time Administrator	-	-	92,679	94,926
2119	Full Time Regular / Confidential	-	-	15,728	92,894
	Total 2100	-	-	108,406	187,820
2349	Overtime	-	-	897	-
	Total 2300	-	-	897	-
	Total 2000 Series	-	-	109,303	187,820
<u>Employee Benefits</u>					
3120	STRS - Classified	-	-	2,171	2,730
3130	STRS - Academic Non-Teaching	-	-	67	-
	Total 3100	-	-	2,238	2,730
3220	PERS Classified	-	-	9,877	19,237
	Total 3200	-	-	9,877	19,237
3320	OASDHI Classified	-	-	4,670	9,433
3325	Medicare Classified	-	-	1,576	2,723
3335	Medicare - Academic Non-Teaching	-	-	11	-
	Total 3300	-	-	6,258	12,156
3420	H&W Classified	-	-	15,679	54,820
	Total 3400	-	-	15,679	54,820
3520	SUI Classified	-	-	55	94
3530	SUI - Academic Non-Teaching	-	-	-	-
	Total 3500	-	-	55	94
3620	Work Comp Classified	-	-	2,501	1,878
3630	WC - Academic Non-Teaching	-	-	17	-
	Total 3600	-	-	2,518	1,878
3920	OB Classified	-	-	(27)	-
	Total 3900	-	-	(27)	-
	Total 3000 Series	-	-	36,597	90,915
<u>Books and Supplies</u>					
4555	Copying and Printing	-	-	58	2,000
4590	Office/Other Supplies	-	-	290	500
	Total 4500	-	-	348	2,500

**Riverside Community College District
2015-2016 Final Budget
Resource 6120 - Self-Insured General Liability Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
	Total 4000 Series	-	-	348	2,500
<u>Services and Operating Expenses</u>					
5045	Postage	-	-	-	300
	TOTAL 5000	-	-	-	300
5110	Consultants	-	-	31,585	17,000
5198	Professional Services	-	-	-	54,650
	Total 5100	-	-	31,585	71,650
5210	Mileage	-	-	305	500
	Total 5200	-	-	305	500
5310	Dues / Memberships	-	-	523	650
	Total 5300	-	-	523	650
5420	Work. Comp. Excess Liability Insur.	-	-	510,355	715,762
5421	GL & Property Expenses	-	-	1,486	3,550
5450	Claims Expense	-	-	(10,939)	-
5451	Claims Payments	-	-	257,500	600,000
	Total 5400	-	-	758,402	1,319,312
5541	Cell Phone	-	-	566	1,000
	Total 5500	-	-	566	1,000
5644	Repairs	-	-	813	500
	Total 5600	-	-	813	500
5730	Legal	-	-	265,953	300,000
	Total 5700	-	-	265,953	300,000
5880	Personal Property Damage	-	-	-	686
	Total 5800	-	-	-	686
	Total 5000 Series	-	-	1,058,146	1,694,598
<u>Capital Outlay</u>					
6481	Equipment Addt'l \$200 to \$4,999	-	-	27	-
	Total 6400	-	-	27	-
	Total 6000 Series	-	-	27	-
	Total Expenditures	-	-	1,205,172	1,975,833
<u>Contingency/Fund Balance</u>					
7920	Restricted	-	-	288,426	277,769
	Total 7900	-	-	288,426	277,769
	Total 7000 Series	-	-	288,426	277,769

**Riverside Community College District
2015-2016 Final Budget
Resource 6120 - Self-Insured General Liability Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2012-2013</u>	<u>Audited Actuals 2013-2014</u>	<u>Unaudited Actuals 2014-2015</u>	<u>Final Budget Proposal 2015-2016</u>
Total Resource 6110					
Expenditures/Contingency/Fund Balance		\$ -	\$ -	\$ 1,493,598	\$ 2,253,602

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STUDENT FEDERAL GRANTS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income			
Riverside City College PELL Student Grants and Book Waivers	\$	33,000,000	
Norco College PELL Student Grants and Book Waivers		11,000,000	
Moreno Valley College PELL Student Grants and Book Waivers		14,000,000	
Riverside City College FSEOG Student Grants and Book Waivers		500,000	
Norco College FSEOG Student Grants and Book Waivers		325,000	
Moreno Valley College FSEOG Student Grants and Book Waivers		360,000	
Riversdie City College Federal Work Study		460,000	
Norco College Federal Work Study		325,000	
Moreno Valley College Federal Work Study		360,000	
Riverside City College Subsidized Loan		1,500,000	
Norco College Subsidized Loan		800,000	
Moreno Valley College Subsidized Loan		900,000	
Riverside City College Un-Subsidized Loan		900,000	
Norco College Un-Subsidized Loan		500,000	
Moreno Valley College Un-Subsidized Loan		600,000	
			<u>65,530,000</u>
Total Federal Income			\$ 65,530,000
Total Available Funds (TAF)			<u>\$ 65,530,000</u>

EXPENDITURES

Object Code

7520	Riverside City College PELL Student Grants and Book Waivers	\$	33,000,000
	Norco College PELL Student Grants and Book Waivers		11,000,000
	Moreno Valley College PELL Student Grants and Book Waivers		14,000,000
	Riverside City College FSEOG Student Grants and Book Waivers		500,000
	Norco College FSEOG Student Grants and Book Waivers		325,000
	Moreno Valley College FSEOG Student Grants and Book Waivers		360,000
	Riversdie City College Federal Work Study		460,000
	Norco College Federal Work Study		325,000
	Moreno Valley College Federal Work Study		360,000
	Riverside City College Subsidized Loan		1,500,000
	Norco College Subsidized Loan		800,000
	Moreno Valley College Subsidized Loan		900,000
	Riverside City College Un-Subsidized Loan		900,000
	Norco College Un-Subsidized Loan		500,000
	Moreno Valley College Un-Subsidized Loan		600,000
			<u>65,530,000</u>
	Total Student Federal Grants, Direct Loans, Work Study, and Book Waviers		\$ 65,530,000
	Total Student Federal Grants		<u>\$ 65,530,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA STUDENT GRANTS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$	-
Riverside City College Cal Grants	\$	2,100,000	
Norco College Cal Grants		1,000,000	
Moreno Valley College Cal Grants		690,000	
			<u>3,790,000</u>
State Income - Cal Grant B and C			<u>3,790,000</u>
Total Available Funds (TAF)		\$	<u>3,790,000</u>

EXPENDITURES

Object Code

7520	Riverside City College Cal Grants	\$	2,100,000
	Norco College Cal Grants		1,000,000
	Moreno Valley College Cal Grants		690,000
			<u>3,790,000</u>
	Total State - Cal Grant B and C	\$	<u>3,790,000</u>
	Total State of California Student Grants	\$	<u>3,790,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
LOCAL SCHOLARSHIPS STUDENT SCHOLARSHIPS

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		\$ 46,605
Riverside City College Local Scholarships	\$ 250,000	
Norco College Local Scholarships	130,000	
Moreno Valley College Local Scholarships	<u>120,000</u>	
Total Local Scholarships Income		<u>500,000</u>
Total Available Funds (TAF)		<u><u>\$ 546,605</u></u>

EXPENDITURES

Object Code

7520	Riverside City College Local Scholarships	\$ 250,000
	Norco College Local Scholarships	130,000
	Moreno Valley College Local Scholarships	<u>120,000</u>
	Total Local Sholarships	<u>\$ 500,000</u>
	Total Local Scholarships	<u><u>\$ 546,605</u></u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ASSOCIATED STUDENTS OF RCCD

FINAL BUDGET
2015-2016

INCOME

Unaudited Beginning Balance, July 1		<u>\$ 1,289,023</u>
Local Income		
ASRCC		
Student Fees	\$ 527,174	
Interest	211	
Athletic Events	23,000	
Commissions	20,000	
Total ASRCC Local Income	<u>570,385</u>	
ASNC		
Student Fees	207,990	
Interest	83	
Total ASNC Local Income	<u>208,073</u>	
ASMVC		
Student Fees	264,836	
Interest	106	
Total ASMVC Local Income	<u>264,942</u>	
Total Local Income ASRCCD		<u>\$ 1,043,400</u>
Total Available Funds (TAF)		<u><u>\$ 2,332,423</u></u>

EXPENDITURES

Account Code

905	Organizations Funding	\$ 135,400	
906	Athletics	221,100	
910	Riverside ASB	213,385	
921	Norco ASB	135,500	
924	Norco - Organizations Funding	124,500	
930	Moreno Valley ASB	279,786	
	Total Expenditures		\$ 1,109,671
	Contingency		<u>1,222,752</u>
Total ASRCCD Accounts			<u><u>\$ 2,332,423</u></u>

GLOSSARY OF TERMS

Abatements – The return of part or all of an item of income or expenditure.

Academic Employee – A district employee who is required to meet minimum academic standards as a condition of employment.

Academic Salaries (Object Code Series 1000) – Includes expenditures for full-time, part-time and prorated portions of salaries for all academic personnel.

Accounting Period – Any period of time at the end of which a district determines its financial position and results of operations.

Accounting Procedures – All processes that identify, record, classify and summarize financial information to produce reports and to provide internal control.

Accounting System – The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balanced account groups, and organizational components.

Accrual Basis – The method of accounting which calls for recognizing revenues/gains and expenses/losses in the accounting period in which the transactions occur regardless of the timing of the related cash flow (contrast with cash basis).

Actuarial Basis – A basis used in computing the amount of contributions to be made periodically to a fund or account so that the total contributions plus the compounded earnings thereon will equal the required payments to be made out of the fund. The factors taken into account in arriving at the amount of these contributions include the length of time over which each contribution is to be held and the rate of return compounded on such contribution over its life.

Allocation of Costs – Districts regularly incur costs that are not exclusively for one program. When this occurs, these costs are assigned based on the proportional benefit related to each program, using an acceptable allocation method.

Appropriation – A legal authorization granted by a legislative or governing body to

make expenditures and incur obligations for a specified time and purpose.

Arbitrage – The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuation – A value for land and residential or business property, set by the County Assessor for property tax purposes. The value is the cost of any newly built or purchased property, or the value on March 1, 1975, of continuously owned property plus an annual increase of 2%. (See Proposition 13) The assessed value is not necessarily equivalent to the market value, due to annual increase limitations imposed by law.

Associated Students Fund – The fund designated to account for moneys held in trust by the district for student body associations. The governing board must provide for the supervision of all moneys

raised by any student body or student organization using the name of the college (ECS 76065).

Audit – An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results. The general focus of the annual audit conducted on the District is usually a financial statement examination and compliance review.

Balance Sheet – A basic financial statement as of June 30 that shows assets, liabilities, reserves and net assets which exhibits the financial condition of a district. Balance sheets are provided in the District's external auditor's report.

Basic Skills – This program provides funding for pre-collegiate courses to correct skills deficiency.

Bonded Debt Limit – The maximum amount of bonded debt for which a community college may legally obligate itself. The total amount of bonds issued cannot exceed a stipulated percent of the assessed valuation of the District.

Books, Supplies (Object Code Series 4000) – An item of an expendable nature that is consumed, wears out, or deteriorates in use.

Budget – A plan of financial operation for a given period for specified purposes consisting of an estimate of expenditures and the proposed means of financing them.

Budget Allocation Model – The methodology used by the District to implement the set of budget principles for allocating resources to the colleges and district office and support services areas.

Budget and Accounting Manual (BAM) – A document produced by the California Community Colleges Chancellor's Office that defines, establishes, and maintains the budgeting and accounting structure and procedures for the California Community Colleges.

Budget Code – A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program (for California Community Colleges, one such document is Form CCFS-311). Included is a balanced statement of revenues and expenditures (both actual and budgeted), as well as other exhibits.

Budgetary Control – The management of business affairs in accordance with an approved plan of estimated income and expenditures.

Capital Outlay (Object Code Series 6000) – Capital outlay expenditures are those which result in the acquisition of or addition to fixed assets. They are expenditures for land or existing buildings, improvement of sites, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Cash Basis – Method of accounting in

which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).

Categorical Funds – Money from the state or federal government granted to qualifying districts for special programs, such as Matriculation or Vocational Education. Expenditure of categorical funds is restricted by the funding source.

Chart of Accounts (COA) – A systematic list of accounts applicable to a specific entity.

Classified Salaries (Object Code Series 2000) – Includes expenditures for full-time, part-time and prorated portions of salaries for all classified personnel.

Community Education Services – Educational, cultural, and recreational services which an educational institution may provide for its community in addition to regularly scheduled classes. Community college districts receive no direct State apportionment for community service classes.

Compensated Absences – Absences, such as vacation, illness and holidays, for which

it is expected employees will be paid. The term does not encompass severance or termination pay, postretirement benefits, deferred compensation or other long-term fringe benefits, such as group insurance and long-term disability pay.

Consumer Price Index (CPI) – A measure of change in the cost of living compiled by the United States Bureau of Labor Statistics. Consumer price indexes are calculated regularly for the United States, California, some regions within California and selected cities.

Contingency – That portion of the current fiscal year's budget not appropriated for a specific purpose. In 2004, the District established guidelines for budgeting the unrestricted general operating contingency account at not less than 5%.

Contingent Liabilities – Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts. All contingent liabilities should be disclosed within the annual audited financial statements, including the notes

thereto, when there is a reasonable possibility a loss may occur.

Contributions and Donations – Anything of value received from any source for which no repayment or service to the contributor is expected.

Cost Of Living Adjustment (COLA) – A reflection of the percentage change of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce, from the fourth calendar quarter of the prior year to the fourth calendar quarter of the latest available year rounded up to the next hundredth. Depending upon the availability of State funds, this index is used to compute a cost of living adjustment augmentation to community college districts. It is most commonly used to refer to percentage adjustments on salary schedules.

Credit FTES – Credit Full-Time Equivalent Students (FTES) is the workload measure for the program-based funding formula categories of Instruction and Instructional Services.

Current Expense of Education (CEE) –

The Unrestricted General Fund expenditures of a community college district in objects of expenditure 1000 through 5000 and 6480 (equipment replacement) for program activity codes 0100 through 6700. Excluded from the current expense of education are expenditures for student transportation, food services, community services, lease agreements for plant and equipment, and other costs specified in law and regulations. Amounts expended from State Lottery proceeds are also excluded.

Debt Service – Expenditures for the retirement of principal and interest on long-term debt.

Deferred Revenue – Revenue received prior to being earned such as advances received on Federal or State program grants or enrollment fees received for a term in a subsequent fiscal year.

Deficit – (1) Excess of liabilities over assets.
(2) The excess of expenditures or expenses over revenues during an accounting period.

Depreciation – Expiration of the service life of capital assets, attributable to wear and tear, deterioration, action of the physical

elements, inadequacy and obsolescence. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Direct Costs – Expenses specifically traceable to specific goods, services, activities, programs, functions, units, or departments. Direct expenses or costs differ from indirect expenses or costs in that the latter cannot be specifically traced and so must be allocated on some systematic and rational basis.

Education Protection Account (EPA) – The EPA provides community colleges with general purpose state aid funding pursuant to Proposition 30. It is a component of total general apportionment.

Employee Benefits (Object Code Series 3000) – Amounts paid by an employer on behalf of employees. These amounts are not included in the gross salary, but are over and above. While not paid directly to employees, they are nevertheless a part of the total cost of employee compensation.

Examples are: group health or life insurance payments; contributions to employee retirement plans; district share of Social Security taxes; worker's compensation payments.

Encumbrances – Commitments related to unperformed contracts for goods and services. Used in budgeting, encumbrances are not expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enrollment Fees – Imposed for the first time in 1984, enrollment fees are a per-credit unit fee assessed all students enrolled in community colleges classes. This required student fee is set by the State. The current rate is \$20 per semester credit.

ERAF (Educational Revenue Augmentation Fund) – Implemented in 1992-93, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to local educational agencies within that county.

Expenditures – Outflow or other use of

assets or incurrence of liabilities from delivering or producing goods, rendering services or carrying out other activities.

Fifty (50) Percent Law – Education Code §84362 requiring a district to spend at least 50% of its Current Expense of Education (CEE) on the salaries and benefits of classroom instructors and instructional aides.

Fiscal Year – For governmental entities in the State of California, the period beginning July 1 and ending June 30. Some grants use a fiscal year beginning October 1, and ending September 30, which is consistent with the federal government’s fiscal year.

Full-Time Equivalent Employees (FTE) – Ratio of the hours worked based upon the standard work hours of one full-time employee.

Full-Time Equivalent Students (FTES) – One FTES represents 525 class (contact) hours of student instruction/activity in credit and noncredit courses. The number of students in attendance as determined by actual count for each class hour of attendance or by prescribed census periods. The number 525 is derived from the fact that

175 days of instruction are required each year, and students attending classes 3 hours per day for 175 days would be in attendance for 525 hours (i.e. 3 times 175 equals 525). Full-Time equivalent student (FTES) is the most significant workload measure used in the computation of State support for California community colleges.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein.

Gann Limit – In California all governmental jurisdictions, including community college districts, must compute an annual appropriation limit based on the amount in prior years adjusted for changes in population, cost-of-living, and other factors, if applicable.

GASB 45 – An accounting standard issued by the Governmental Accounting Standards Board that requires community college districts to record as a liability the unfunded portion of retiree health benefit costs of current and retired employees.

General Apportionment Revenue – An amount determined by the statewide allocation formula for each community college district to be its base revenue, the major source of revenue for general unrestricted purposes. Components consist of property taxes, ERAF, 98% of enrollment fees, and State apportionment.

General Ledger – Computerized accounting software, books, files, or other devices in which accounts are kept to the degree of detail necessary to summarize financial transactions.

General Obligation Bond – A governmental debt instrument voted in by a minimum 2/3 vote (or 55% for a Proposition 39 bond) and paid through an increase in property taxes.

General Operating Resource – The resource used to account for the ordinary operations of the district. It is available for any legally authorized purpose not specified for payment by other funds.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for governmental entities.

Grants – Contributions or gifts of cash or other assets from another government or private organization to be used or expended for a specified purpose, activity, or facility.

Indirect Costs – Those elements of cost necessary in the production of a good or service which are not directly traceable to the product or service. Usually these costs relate to objects of expenditure that do not become an integral part of the finished product or service, such as rent, heat, light supplies, management and supervision.

Instructional Equipment – Tangible property (excluding land, buildings or improvements thereon) purchased for instructional activities to enhance student learning and skills development.

Interfund Transfers – The transfer of moneys from one fund to another fund.

Intrafund Transfers – The transfer of moneys within the same fund.

Investments – Securities, real estate, etc., held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term excludes capital assets used in governmental operations.

Lottery – Funds derived from State lottery sales that began in 1985. Approximately 34% must be distributed to public schools and colleges. The allocation of lottery revenue is based upon prior year resident and non-resident FTES.

Mandate Block Grant Funding – A State program to provide funding to community colleges to fund the costs of various State mandated programs and activities identified in the Government Code.

Noncredit FTES – The workload measure for all Noncredit Activities including instruction, instructional support, and student services.

Nonresident Tuition – A student who is not a resident of California is required, under the uniform student residency requirements, to pay a tuition fee as prescribed by ECS 76140. The fee shall not be less than the average statewide cost per student.

Object Codes – Accounts used to record revenues and expenditures into descriptive categories.

Other Financing Sources and Uses

(Object Code Series 7000) – Includes expenditures for debt, interfund transfers, other transfers, appropriations for contingencies, and student financial aid.

PERB – Public Employment Relations Board, established to regulate collective bargaining between school districts and employees.

PERS – The Public Employee Retirement System, a State retirement program utilized for classified employees.

Position Budget Control – A process for monitoring and maintaining budgetary control over authorized, full-time positions. Position control information includes the position description, incumbent, former incumbent, budgeted salary, placement, range, step, and applicable fixed charges and health benefits.

Prepaid Expenses – Goods or services for which payment has been made, but for

which benefits have not been realized as of a certain date; e.g., prepaid rent, prepaid interest, and premiums on unexpired insurance. Benefits and corresponding charges to expenses will be borne in future accounting periods.

Program – Category of activities with common outputs and objectives.

Proposition 13 – An initiative amendment passed in June 1978 which added article XIIA to the California Constitution. Tax rates on secured property are restricted to no more than 1% of full cash value. The measure also defines assessed value and the voting requirements to levy new taxes.

Proposition 30 – An initiative passed in November 2013 which provided temporary increases to the sales tax rate and the personal income tax rates for the State's highest income tax payers.

Proposition 39 – An initiative passed in November 2013 that changed the corporate income tax codes to raise taxes over a five year period to fund educational energy efficiency projects and clean energy job creation.

Proposition 98 – An amendment of the California Constitution establishing minimum funding levels for K-14 education and changing some of the provision of Proposition 4 (Gann limit). A Senate Constitutional Amendment, Proposition 111 (1990), modified Proposition 98 and made numerous changes to the way the appropriations limit is calculated and how the minimum funding guarantee for public schools and community colleges is determined, including the appropriations limit formula, the K-14 education funding guarantee and the allocation of excess revenues.

Purchase Order – A document issued to a vendor to authorize the delivery of specified merchandise or the performance of certain services at a specified cost.

Purchase Requisition – A document submitted to initiate a purchase order to secure specified articles or services.

Reserve – An amount set aside to provide for estimated future expenditures or losses, for working capital, or for other specified purposes.

Restricted Funds – Those moneys designated by law or a donor agency for specific purposes, such as Matriculation, Vocational Education or Health Services. The expenditures of these funds are accounted for separately to maintain their identity.

Revolving Cash Account – A stated amount of money authorized by the district governing board to be used primarily for emergency disbursements. The fund is reimbursed periodically through properly documented expenditures which are summarized and charged to proper account classifications.

SB 361 – Implemented in FY 2006-2007, a comprehensive reform to the formulas that allocate general-purpose apportionments to California community colleges, replacing the Program-Based Funding methodology.

Sales and Use Tax – A tax imposed upon the sale of goods. The use tax is paid in lieu of the sales tax on goods purchased outside the State, but intended for use in the State.

Scheduled Maintenance – Major repairs of buildings and sites which have been postponed by districts, usually due to a

shortage of funds. The State has provided special funding to community colleges for approved projects. The State provides for half the cost, and the district provides the other half.

Services and Operating Expenses (Object Code Series 5000) – Includes expenditures for consultants, travel, conferences, membership dues, insurance, utilities, rentals, leases, elections, audits, repair and maintenance contracts, and other contracted services.

STRS – State Teachers Retirement System, a State retirement program for academic employees.

Supplanting – Use of one type of funds to provide goods or services previously paid for with another type of funds. Generally, this practice is prohibited when State or Federal funds are used to replace local funds.

Tax Revenue Anticipation Note (TRAN) – Instrument issued to secure short-term moneys borrowed in expectation of collection of taxes.

Taxonomy of Programs and Services

(TOPS) – Districts are required to report expenditures by program categories identified in the TOPS. The major categories are:

- Instruction
- Instructional Administration
- Instructional Support Services
- Admissions and Records
- Counseling and Guidance
- Other Student Services
- Operation and Maintenance
- Planning and Policy Making
- General Institutional Support
- Community Services
- Ancillary Services
- Property Acquisitions
- Long-term Debt
- Transfers
- Appropriations for Contingencies

regarded as unrestricted since the designation may be changed at the Board's discretion.

Warrant – A written order drawn by the governing board or its authorized officer(s) or employee(s) directing the county treasurer to pay a specified amount to a designated payee.

Unencumbered (Available) Balance – That portion of a budget (appropriation) not yet expended or obligated.

Unrestricted Funds – Generally, those moneys of the General Fund that are not designated by law or a donor agency for a specific purpose. Unrestricted funds may have been designated by the Board for a specific purpose, but they are still legally

Taxonomy of Programs and Services

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Agenda Item (IV-A)

Meeting 9/15/2015 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (IV-B)

Meeting 9/15/2015 - Regular

Agenda Item Chancellor's Reports (IV-B)

Subject Presentation on the California Career Pathways Trust

College/District Norco

Information Only

Background Narrative:

Led by Norco College, RCCD serves as the lead on the California Career Pathways Trust regional consortium grant providing leadership to 11 unified school districts, 28 high schools, 1 middle school, 2 community college districts, 4 community colleges, the County's Office of Education, the County's CTE/ROP division, the Riverside County Workforce Investment Board, 3 adult and alternative learning centers, our region's Virtual High School, and many industry partners. This presentation provides an overview of Project CREST (Career Readiness through Education & Strategic Training) that will integrate standards-based academics with a career-relevant, sequenced curriculum following industry-themed pathways that are aligned to high-skill, high-wage, and high-growth jobs.

Prepared By: Paul Parnell, President, Norco College
Kevin Fleming, Dean of Instruction, CTE Programs and Grants

Attachments:

[CCPT Grant Presentation](#)



RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

Project CREST (Career Readiness through Education & Strategic Training)

CALIFORNIA CAREER PATHWAYS TRUST

PROJECT CREST

- ✘ Riverside Community College District was awarded \$12,860,892, the single largest competitive grant in the District's history by the California Department of Education.
- ✘ Our consortium pledged \$59,017,762 in match
- ✘ Our application was 570 pages thick (yes, thicker than 1 ream of paper)
- ✘ Our regional consortium is comprised of:
 - + 11 unified school districts,
 - + 28 high schools,
 - + 1 middle school,
 - + 2 community college districts (RCCD and MSJC),
 - + 4 community colleges,
 - + the County's Office of Education,
 - + the County's CTE/ROP division,
 - + Riverside County Workforce Investment Board,
 - + 3 adult and alternative learning centers,
 - + 1 Virtual High School, and
 - + 79 industry/community partners with signed letters of commitment (Wow!)

PROJECT CREST

- ✘ Our consortium will deliver 18 new CTE pathways across three vitally important industry sectors:
 - + Information and Communication Technologies,
 - + Manufacturing and Product Development/ Advanced Manufacturing, and
 - + Health Science and Medical Technology
- ✘ Project CREST's 18 pathways will serve 16,739 students in the first 3 years.

IT TAKES A VILLAGE

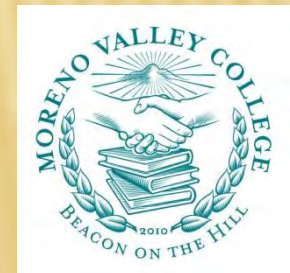
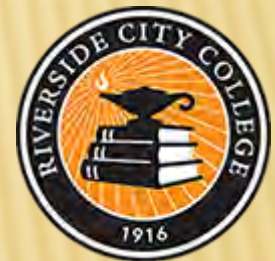
- ✘ Chancellor Burke and Educational Services (RCCD)
- ✘ President Paul Parnell, VP Diane Dieckmeyer, Kevin Fleming, and Colleen Molko (Norco College)
- ✘ Richard Keeler, Cindy, MaryAnn, Rebecca, and the copious Esteban Soriano (RCCD Grants Office)
- ✘ Ron Vito, Dr. Li, and Cherise Wickham (RCOE)
- ✘ Lori Sanchez – regional Center of Excellence
- ✘ Susanne Mata – regional SB-70 Director (MSJC)
- ✘ Edna Vallecillo-Garcia & Mark Christiansen – Riverside County Workforce Investment Board
- ✘ Joyce Johnson & Lori Benson – Mt San Jacinto College
- ✘ Alina Edgar - Alvord Unified School District
- ✘ Gina Boster - Corona Norco Unified School District
- ✘ Todd Moerer - Jurupa Unified School District
- ✘ Robbin Hamilton - Lake Elsinore Unified School District
- ✘ Maribel Mattox - Moreno Valley Unified School District
- ✘ Mary Walters - Murrieta Valley Unified School District
- ✘ Dian Martin - Perris Union School District
- ✘ Ron Weston - Riverside Unified School District
- ✘ Maureen Rubalcaba – Moreno Valley College
- ✘ Ebon Brown - Riverside County Alternative Education
- ✘ Sherry Smith - San Jacinto Unified School District
- ✘ Steve Coelho - Val Verde Unified School District
- ✘ Patricia Avila – Riverside City College
- ✘ Carol Allbaugh – Inland Coalition (Reach Out)
- ✘ ...and countless others...it does take a village...

WHO'S DOING WHAT?

- ✘ RCCD is receiving \$2,036,252 from the grant to enhance CTE programs in the targeted three industry sectors.
- ✘ Through project CREST, the three RCCD colleges will each:
 - + strengthen pathways from local high schools,
 - + increase articulation agreements,
 - + upgrade instructional equipment in targeted CTE program areas,
 - + offer increased work based learning and internship opportunities to students.

WHO'S DOING WHAT?

- ✘ Norco College will strengthening its Advanced Manufacturing, Game Development, Industrial Automation, and Mobile Application Development programs with local partners. Norco College will offer youth summer robotics camps and pre-apprenticeship programs, explore offering new Healthcare programs, & create a student ambassador program.
- ✘ Riverside City College will strengthen pathways from high schools to its CISCO and Cyber-Security programs, upgrade hardware and software, and increase student participation in SkillsUSA competitions.
- ✘ Moreno Valley will strengthen its allied health programs through professional development, a mentorship program, and enhanced outreach efforts. This investment will increase the number of Dental Hygiene, Medical Assisting, and EMT certificates awarded.



SECTOR EXAMPLE: INFORMATION & COMMUNICATION TECHNOLOGIES

Pathway Name	District	School Name/Site	College
Networking	Corona Norco USD	Centennial High School	RCC
Game and Simulation	Corona Norco USD	Santiago High School	Norco College
Game and Simulation	Corona Norco USD	Centennial High School	Norco College
Game and Simulation	Corona Norco USD	Roosevelt High School	Norco College
Software Systems Support	Lake Elsinore USD	Elsinore High School	Norco College
Programming and Gaming	Murrieta Valley USD	Vista Murrieta High School	MSJC/Norco College
Game and Simulation	Riverside USD	Riverside King High School	Norco College
Software System Development	Riverside USD	Riv. Virtual High School	MSJC
Networking	Riverside USD	Riv. Virtual High School	RCC
Gaming Design & Integration	Val Verde USD	Rancho Verde High School	Norco College
Gaming Design & Integration	Val Verde USD	Citrus Hill High School	Norco College

cn

Corona-Norco

Unified School District

ALVORD UNIFIED



SCHOOL DISTRICT



RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**



Agenda Item (IV-C)

Meeting 9/15/2015 - Regular
Agenda Item Chancellor's Reports (IV-C)
Subject Five to Thrive Presentation on Norco College's Welcome Day
College/District Norco
Information Only

Background Narrative:

Each month, a faculty member is invited through the Academic Senate to present on teaching and programs from the classroom that distinguish RCCD and its faculty and colleges. This month Peggy Campo, Academic Senate President, is presenting on Norco College's Welcome Day which was held on August 29.

Prepared By: Paul Parnell, President, Norco College

Attachments:

[Welcome Day](#)

A banner for Norco College Welcome Day. The background is a photograph of a college campus with palm trees and people walking. The text is overlaid on the image. At the top, 'NORCO COLLEGE' is written in white, bold, sans-serif font. Below it, 'WELCOME DAY' is written in large, white, outlined letters. The letters of 'WELCOME DAY' are filled with various campus scenes. At the bottom right, the date and time 'AUG 29 • 10am-1pm' are written in white, bold, sans-serif font, followed by the website URL 'norcoCollege.edu/welcomeDay' in a smaller white font.

NORCO COLLEGE

WELCOME DAY

AUG 29 • 10am-1pm

norcoCollege.edu/welcomeDay















NO CELLPHONES
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Agenda Item (IV-D)

Meeting 9/15/2015 - Regular
Agenda Item Chancellor's Reports (IV-D)
Subject Celebration of the "Silver Centennial"
College/District District
Information Only

Background Narrative:

As we launch the 2015-2016 Academic Year, we acknowledge and celebrate our college's 100th (Riverside City College) and 25th (Moreno Valley and Norco colleges) anniversaries of March 13, 2016. Throughout this academic year, events and programs will highlight the colleges, programs, people, and the many community contributions throughout the District and our communities. With the start of the Academic Year on August 31st, each college and District have launched websites dedicated to this "Silver Centennial" celebration. These sites were developed in collaboration, and convey Moreno Valley and Norco colleges' 25 years and Riverside City College's 100th anniversary, as well as District's "Century of Excellence." I invite you to view the sites, as they will be kept current with the scheduled activities, programs and stories for this celebratory year.

Silver Centennial links:

rccd.edu/centennial
mvc.edu/25years
norcollege.edu/25years
rcc.edu/centennial

Additionally, to recognize these significant milestones this year, the Press Enterprise, for 40-weeks, starting this past Sunday, September 6, 2015, will include ½-page color ads featuring the colleges, District, programs and the many facets that make RCCD and its colleges excellent. As we embark upon this year, I look forward to providing highlight of our "Silver Centennial" activities or otherwise at the regular monthly board meetings during the academic year.

Prepared By: Michael Burke, Ph.D., Chancellor
Peggy Cartwright, Assoc Vice Chancellor, Strategic Communications & Relations

Attachments:

Agenda Item (IV-E)

Meeting	9/15/2015 - Regular
Agenda Item	Chancellor's Reports (IV-E)
Subject	Resolution No. 04/15-16 Recognizing the 50th Anniversary of California State University, San Bernardino
College/District	District
Funding	
Recommended Action	Recommend that the Board of Trustees adopt Resolution No. 04/15-16, Recognizing the 50th Anniversary of California State University, San Bernardino

Background Narrative:

California State University, San Bernardino is commemorating a half-century of service to our community in higher education. California State University, San Bernardino was first established in 1965 as California State College at San Bernardino to provide educational opportunities for the growing population of the Inland Empire of California opening fall of 1965 with 293 students, including 90 freshmen, and a faculty and staff of 93. From these modest beginnings, California State University, San Bernardino has matured into a comprehensive university, offering highly-respected bachelor's, master's and doctoral academic programs in five colleges and multiple departments to more than 20,000 students annually. Resolution Number 04-15/16 honors this milestone of half-century of service to our community by California State University, San Bernardino.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Res 04 1516](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
RIVERSIDE COMMUNITY COLLEGE DISTRICT
RECOGNIZING THE 50TH ANNIVERSARY OF
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

RESOLUTION NO. 04-15/16

WHEREAS, 2015 commemorates the half-century year that California State University, San Bernardino was first established in 1965 as California State College at San Bernardino to provide educational opportunities for the growing population of the Inland Empire of California; and

WHEREAS, in 1960, California Governor Edmund G. (Pat) Brown signed the California Master Plan for Higher Education and California State Senator Stanford Shaw introduced legislation to formally create San Bernardino-Riverside State College; and

WHEREAS, the renamed California State College at San Bernardino officially opened in the fall of 1965 with 293 students, including 90 freshmen, and a faculty and staff of 93 and officially changed its name to California State University, San Bernardino in 1984; and

WHEREAS, from these modest beginnings, California State University, San Bernardino has matured into a comprehensive university, offering highly-respected bachelor's, master's and doctoral academic programs in five colleges and multiple departments to more than 20,000 students annually; and

WHEREAS, California State University, San Bernardino ranks seventh in the nation in the Education to Career College Rankings Index in terms of improving the earnings and attainment of quality employment of its students; and

WHEREAS, California State University, San Bernardino has had a significant economic, technological, social and environmental impact on the Inland Empire, producing more than 80,000 alumni during its first half-century; and

WHEREAS, California State University, San Bernardino has contributed to the rich economic life and culture of the State of California by providing nearly 4,000 graduates into the workforce each year; and

WHEREAS, California State University, San Bernardino's impact generates more than a half a billion dollars on the statewide economy and more than \$30 million in statewide annual tax revenue; and

WHEREAS, the California State University, San Bernardino impact sustains more than 2,000 jobs in the Inland Empire and 4,700 jobs statewide; and

WHEREAS, nearly \$1.2 billion of the earnings by California State University, San Bernardino alumni are attributable to their CSUSB degrees, which creates an additional \$2 billion of industry activity throughout the state each year; and

WHEREAS, California State University, San Bernardino established a branch campus three decades ago in Palm Desert, leading to the establishment of the Palm Desert Campus as the Coachella Valley's only four-year public educational institution; and

WHEREAS, California State University, San Bernardino's most prized tradition is a commitment to enriching the lives of its students by transmitting knowledge and providing them with the skills to apply what they have learned into the service of our society; and

WHEREAS, California State University, San Bernardino is a reflection of the dynamic diversity of the local region, ranking among the nation's educational leaders across multiple categories for Hispanic enrollment; and

WHEREAS, California State University, San Bernardino is a cherished educational home for U.S. military veterans, ranking first in California and ninth nationally as a 2015 "Best for Vets" campus by *Military Times*; and

WHEREAS, California State University, San Bernardino's faculty contribute to the quality of life in the Nation by their active engagement in scholarship, research, technological innovation, community service, and the arts; and

WHEREAS, California State University, San Bernardino has been named every year to the President's Higher Education Community Service Honor Roll, the highest federal recognition a college or university can receive for its commitment to volunteering, service-learning, and civic engagement; and

WHEREAS, California State University, San Bernardino is an active partner with educational institutions, industries, and communities to enhance the quality of education, research, development, and community service for the Inland Empire, Coachella Valley, and the State of California;

NOW THEREFORE, the Board of Trustees of the Riverside Community College District hereby honors California State University, San Bernardino for its 50 years of commitment to public higher education.

PASSED AND ADOPTED this 15th day of September 2015, at the regular meeting of the Riverside Community College District Board of Trustees.

President of the Board of Trustees
Riverside Community College District

Agenda Item (IV-F)

Meeting 9/15/2015 - Regular
Agenda Item Chancellor's Reports (IV-F)
Subject Healthcare Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

Agenda Item (IV-G)

Meeting 9/15/2015 - Regular

Agenda Item Chancellor's Reports (IV-G)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.

College/District District

Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Executive Administrative Assistant

Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar_091515](#)

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<ul style="list-style-type: none"> ✓ Grants Fall 2015 Report/Thomas; Keeler (Action Item) ✓ Annual Clery Report/Thomas, Miyashiro (Info Only) <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="color: red; font-weight: bold; margin-top: 5px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 09/29/15 & 10/13/15.</p> </div>			<ul style="list-style-type: none"> ■ RCC – RO System Upgrades- Architectural & Mechanical Svs.by PCH (Carlson, Purper)

RECOMMENDED 2015-16 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (4th Quarter) • Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee • CCFS 311 Annual Financial and Budget Report
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report (1st Quarter) • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for RCCD • Annual Independent Audit Report for RCCD Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Federal Legislative Update • Annual Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (2nd Quarter) • Presentation of Governor’s Budget Proposal • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> • Annual Adoption of Education Protection Account Funding and Expenditures
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Annual Authorization to Encumber Funds (Resolution for RCOE) • Presentation on Fiscal Year RCCD Budget Planning • Proposed Curricular Changes
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor’s Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts • Notice of Public Hearing on the Fiscal Year Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

Agenda Item (V-A)

Meeting 9/15/2015 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee Ryan Rudolph will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (VI-A-1)

Meeting 9/15/2015 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20150915_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES & EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: September 15, 2015

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management Contract

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
NORCO COLLEGE			
Hartley, Mark	Dean, Student Life	10/06/15	W-1

b. Contract Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
ASSISTANT PROFESSOR			
Mathiowetz, Michael	Anthropology	08/25/15	H-1
Siu, Kwokwai	Applied Digital Media	08/31/15	F-6

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Chemama, Maryline	Chemistry	08/31/15	H-4
Cueto, Rosalia	Mathematics	08/25/15	D-2
Escobar, Jennifer	English	08/25/15	F-6
Salyer, Kimberly	Communication Studies	08/25/15	G-6
Stevenson, Kathryn	English	08/25/15	H-6
Macias, Karolia	Counselor/Instructor	09/24/15	C-1
	Career & Transfer Center		

NORCO COLLEGE

VISITING INSTRUCTOR

Hines, Dean	Automated Systems	08/25/15	E-6
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1. Appointments (cont'd)

d. Long-Term, Temporary Faculty – continued

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Fuentes, Yanira	Sociology	08/25/15	C-2
Lopez Ediss, Christine	Counseling	08/25/15	E-4
Maness, Maria	Counseling	08/25/15	D-2
Perez, Eduardo	Sociology	08/25/15	H-6
Vas, Renee	Reading	08/25/15	F-1
RIVERSIDE CITY COLLEGE			
VISITING INSTRUCTOR			
Pearson, Frank	Air Conditioning	08/31/15	D-6

e. Extra-Curricular Assignments, Academic Year 2015-16

Changes to the list submitted/approved by the Board of Trustees on June 16, 2015.

<u>Name</u>	<u>Activity</u>	<u>Change Type</u>	<u>Stipend</u>
Garza, Rolando	Assistant Baseball Coach	Deletion	\$.00
Lynds, Daniel	Assistant Football Coach	Deletion	\$.00
Webb, Kristina	Assistant Softball Coach	Deletion	\$.00
Hofman, Jamie	Assistant Volleyball Coach	Deletion	\$.00
Hayes-Trainer, Monica	Head Volleyball Coach	Deletion	\$.00
Wilson, Mike	Assistant Cross Country Coach	Deletion	\$.00
Baeza, Randi	Assistant Tennis Coach	Deletion	\$.00
Claggett, Anthony	Assistant Baseball Coach	Addition	\$4155.00
Wilch, Kevin	Assistant Football Coach	Addition	\$4155.00
Smith, Ronald	Assistant Softball Coach	Addition	\$4155.00
Hayes-Trainer, Monica	Assistant Volleyball Coach	Addition	\$3890.00
Hofman, Jamie	Head Volleyball Coach	Addition	\$4811.00
Hunter, Neka	Assistant Basketball Coach (66.66%)	Addition	\$2770.00
Underwood, Ronald	Assistant Basketball Coach (66.66%)	Revision	\$2770.00
Valencia, Jessie	Assistant Basketball Coach (66.66%)	Revision	\$2770.00
Scott-Coe, Jo	Advisor to Muse	Addition	\$3890.00
Bemiller, Quinto	Director, Art Gallery	Addition	\$3114.00
Quin, Carolyn	Director, Program Review	Addition	\$5192.00
Gray, Alexis	Director, Program Review	Addition	\$5192.00
Chenoweth, Rita	Director, Program Review	Addition	\$5192.00
Argon, Scott	Director, Choir, Moreno Valley College	Addition	\$5192.00

1. Appointments (cont'd)

f. Coordinator Assignments, Academic Year 2015-16

Changes to the list submitted/approved by the Board of Trustees on June 16, 2015.

<u>Name</u>	<u>Activity</u>	<u>Change Type</u>	<u>Stipend</u>
Honore, Cheryl	Assessment, Moreno Valley College	Addition	\$5192.00
Burnett, Sarah	Assessment, Norco College	Addition	\$5192.00
Sanchez, Marc	Assessment, Riverside City College	Addition	\$5192.00
Finley, James	CIS Lab, Norco College	Addition	\$5192.00
Lehr, Janet	CIS Lab, Riverside City College	Addition	\$5192.00
Smith, Heather	STEM, Riverside City College	Addition	\$5192.00
Knecht, Jasminka	Performing and Fine Arts	Delete	\$.00

g. Department Chairs and Stipends, Academic Year 2015-16

Revisions/Additions to the list submitted/approved by the Board of Trustees on June 16, 2015.

<u>Name</u>	<u>Dept Department</u>	<u>Revision</u>	<u>Stipend</u>	<u>Additional 100+</u>
Amidon, Tucker	English and Media Studies	Revision (40%)	\$2273.00	+ \$1615
Scott Coe, Jo	English and Media Studies	Revision (30%)	\$1705.00	
Kreitner, Lani	English and Media Studies	Revision (30%)	\$1705.00	

2. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Hayes-Trainer, Monica	E	F	10/1/15

3. Salary Placement Adjustment

At their meeting of August 18, 2015, the Board of Trustees approved the appointment of the following faculty member. The employee has provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty member listed below, effective August 25, 2015.

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>
Covarrubias, Araceli	C-2	C-4

Subject: Academic Personnel

Date: September 15, 2015

4. Title Correction

At their meeting of August 18, 2015, the Board of Trustees approved the appointment Orby Odil as Assistant Professor, Fire Technology. Mr. Odil's correct title should be Instructor, Fire Technology.

It is recommended the Board of Trustees approved the title correction for Orby Odil to Instructor, Fire Technology.

5. Reorganization of Position(s) Due to Significant Job Content Changes

In accordance with Board Policy 7232, a reorganization of a position may occur when any change in administrative structure affects the duties assigned to a position since the last time it was studied, when there is a creation of a new assignment for the employee, or when an increase or decrease in staffing causes a change in the assignment of the employee. The District Classification Committee reviewed the recommended changes in the job description and recommended title change for the position(s) listed below.

It is recommended the Board of Trustees approve the title and salary grade change of the following position(s), effective October 1, 2015.

Current Title/Grade

Associate Dean, Grants & College Support
Programs/Project Director
Grade V

New Title/Grade

Dean, Grants & Student Equity Initiatives
Grade W

Agenda Item (VI-A-2)

Meeting 9/15/2015 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20150915_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES & EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: September 15, 2015

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
RIVERSIDE CITY COLLEGE				
Koh, Myung Hwa	Interim Director, Institutional Research	09/16/15	T-1	Appointment
NORCO COLLEGE				
Barrios, Odili	Assistant Manager, Food Services	09/16/15	O-3	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
RIVERSIDE CITY COLLEGE				
McGarity, Torri Lashall	Administrative Assistant II (International Students & Programs)	09/21/15	G-1	Appointment
Retamoza, Sylvia	Instructional Department Specialist (Applied Technology and Cosmetology)	09/16/15	K-5	Transfer
d. Classified/Confidential – Categorically Funded				
MORENO VALLEY COLLEGE				
Cervantes, Cristina	Administrative Assistant III	09/16/15	I-5	Promotion
NORCO COLLEGE				
Landin, Daniel	Educational Advisor (Part-Time 47.5%)	09/16/15	M-1	Appointment
RIVERSIDE CITY COLLEGE				
deCastro, Diana	Disability Specialist	09/16/15	M-1	Appointment

2. Request to Rescind Appointment

At their meeting of August 18, 2015, the Board of Trustees approved the appointment of Diana Bradfield as Assistant Manager, Food Services – Norco College. Ms. Bradfield has since reconsidered and has declined to accept the position.

It is recommended the Board of Trustees rescind the appointment of Assistant Manager, Food Services – Norco College.

3. Request to Change Hire Date

At their regular meeting of August 18, 2015, the Board of Trustees approved the appointment of Terri Hampton as Vice Chancellor, Human Resources and Employee Relations, effective September 1, 2015. There is a necessity to change the effective date of hire to September 2, 2015.

It is recommended the Board of Trustees approved the change of hire date for Terri Hampton as Vice Chancellor, Human Resources and Employee Relations, to be effective September 2, 2015.

4. Request(s) for Permanent Increase in Workload

It is recommended the Board of Trustees approve the permanent increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date</u>
Alvord, Judy	Administrative Assistant III	47.5% to 100%	09/01/15
Chavez, Lisa	Director, Student Support Services Grant	75% to 100%	09/01/15
Graham, Andrew	Student Services Technician	40% to 100%	07/01/15
Nava, Patricia	Dental Education Center Administrative Assistant	75% to 100%	09/01/15
Welch, Caitlin	Institutional Research Specialist	50% to 100%	09/01/15

5. Request(s) for Temporary Increase in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Bonilla, Lisa	Instructional Media Assistant	48.75% to 75%	09/16/15-12/31/15
LeDuff, Nicole	CalWORKS Specialist	48.75% to 65%	09/01/15-06/30/16
Orta-Perez, Angel	Outreach Specialist	50% to 100%	10/01/15-06/30/16
Rodriguez, Norma	Instructional Support Specialist	75% to 100%	07/01/15-06/30/16

Subject: Classified Personnel

Date: September 15, 2015

6. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Gordon, Carolyn	Administrative Assistant II	07/30/15*	Retirement
Hartman, Gabriel	Dance Accompanist	08/28/15	Personal
Ramirez, Gregory	CalWORKS Specialist	08/11/15	Non-Continuance of Probation

*Correction to Last Date of Employment

Agenda Item (VI-A-3)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20150915_Other Personnel](#)
[20150915_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES & EMPLOYEE RELATIONS

Subject: Other Personnel

Date: September 15, 2015

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
(None)				
MORENO VALLEY				
Crouse, Laurie	Administrative Assistant I Academic Evaluations	President Academic	09/01/15-09/30/15	\$18.01
Contreras, Lisa	Specialist Senior Academic	Evaluations Academic	09/04/15-11/30/15	\$27.50
Contreras, Lisa	Evaluations Specialist	Evaluations	09/04/15-11/30/15	\$30.33
Jones, Abreasha	Customer Service Clerk	Student Services	09/08/15-11/06/15	\$18.01
Maciel, Sandra	Administrative Assistant III	Dean of Instruction	08/21/15-10/21/15	\$21.74
NORCO				
Traugh, Courtney	Laboratory Technician II	Math and Science	08/31/15-12/16/15	\$28.49
RIVERSIDE				
Bean, Jamie	Cashier Clerk	Business Services	10/01/15-01/31/16	\$18.96
Castro, Jonathan	Cashier Clerk	Business Services	10/01/15-01/31/16	\$18.96
Grable, Danielle	Officer, Safety and Police Director, Institutional	RCCD Police	08/24/15-06/30/16	\$27.35
Koh, Myung Hwa	Research	President's Office Performing Arts -	07/01/15-08/31/15	\$41.01
Ohlheiser, Chad	*Dance Accompanist Maintenance Mechanic -	Dance	08/31/15-06/30/16	\$26.18
Wortman, Tyler	Plumber Boiler Repair	Facilities	09/08/15-06/30/16	\$25.16

* Change to title

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Harris, James	Interpreter III	Disability Resource Center	08/19/15-06/30/16	\$35.00
Martinez-Porter	Interpreter Apprentice	Disability Resource Center	08/19/15-06/30/16	\$11.00
Moreno, Juan	Research Intern	Center for International Trade Development	09/16/15-06/30/16	\$14.22
Rossum, Jr., Jim	Reserve College Police Officer	RCCD Police	08/26/15-06/30/16	\$15.65
Steward, Jr., Lashon	Interpreter Apprentice	Disability Resource Center	09/16/15-06/30/16	\$11.00
Stull, Ryan	Marketing and Media Coordinator	Economic & Community Development	07/01/15-06/30/16	\$18.00
Taylor, Jory	Interpreter II	Disability Resource Center	09/16/15-06/30/16	\$30.00
MORENO VALLEY				
Crouse, Laurie	Office Assistant III	President	08/19/15-10/17/15	\$12.50
Galindo, Felicia	Office Assistant II	Outreach	09/01/15-09/30/15	\$10.50
Johnson, Angela	Supplemental Instructional Leader	Grants and College Support Programs	09/16/15-06/30/16	\$12.00
Lopez, Brenda	Tutor IV	Writing and Reading Center	09/16/15-06/30/16	\$10.00
Mallah, Salwa	Supplemental Instructional Leader	Grants and College Support Programs	09/16/15-06/30/16	\$12.00
Probizansky, Henry	Supplemental Instructional Leader	Grants and College Support Programs	07/01/15-06/30/16	\$12.00
Rodriguez Cerda, Erik	Tutor I	Writing and Reading Center	09/16/15-06/30/16	\$9.00
Smith, Keely	Upward Bound College Mentor	Upward Bound	09/16/15-06/30/16	\$12.00
NORCO				
Flores, Cassandra	Office Assistant III	Counseling/Career Placement Center	09/16/15-06/30/16	\$12.50
Grajeda, Daniel	Office Assistant III	Counseling	09/16/15-06/30/16	\$12.50
Hale, Shawna	Upward Bound College Mentor	TRiO Upward Bound Career and Technical	09/16/15-06/30/16	\$12.00
Jurado, Maria	Office Assistant IV	Education	06/29/15-06/30/15	\$14.00
Kaan, Brandon	Grant Facilitator	TRiO Upward Bound	08/19/15-06/30/16	\$40.00

*Correction to date

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO (Continued)				
Leavey, Erin	Grant Facilitator	TRiO Upward Bound	08/19/15-06/30/16	\$40.00
Lopez-Jones, Iliana	Grant Facilitator	TRiO Upward Bound	08/19/15-06/30/16	\$40.00
	Grant Project			
Marashi, Arezoo	Technician	Title III/V STEM	10/01/15-06/15/16	\$20.00
RIVERSIDE				
Barry, Russell	Stage Tech IV	Landis	09/18/15-06/30/16	\$12.65
Barry, Russell	Stage Tech IV	Performance Riverside	09/18/15-06/30/16	\$12.62
		Student Financial		
Belford, Elizabeth	Office Assistant IV	Services	10/01/15-12/31/15	\$14.00
	Supplemental			
Bright, Daniel	Instructional Leader	Academic Support	08/19/15-06/30/16	\$12.00
Callow, Alanna	Stage Tech IV	Landis	09/28/15-06/30/16	\$10.65
Callow, Alanna	Stage Tech IV	Performance Riverside	09/28/15-06/30/16	\$10.65
		CTA/Faculty		
Edwards, Emily	Office Assistant II	Association	09/16/15-06/30/16	\$10.50
Hopkins, Christopher	Laboratory Aide I	Art	08/01/15-06/30/16	\$9.00
Mendoza, Jonathan	Stage Technician IV	Performance Riverside	09/28/15-06/30/16	\$10.65
Mendoza, Jonathan	Stage Technician IV	Landis	09/28/15-06/30/16	\$10.65
	Supplemental			
Murdock, Skyler	Instructional Leader	Academic Support	08/20/15-06/30/16	\$12.00
O'Neill, Ian	Stage Technician I	Performance Riverside	09/20/15-06/30/16	\$9.00
Parry, Patricia	Laboratory Aide I	Art	09/04/15-06/30/16	\$9.00
	Supplemental			
Regner, Leslie	Instructional Leader	Academic Support	09/16/15-06/30/15	\$12.00
	Stage Master	Fine and Performing		
Rupe, Jason	Carpenter	Arts	08/21/15-06/30/16	\$17.00
Shelton, Scott	Stage Technician IV	Business Services	09/01/15-06/30/16	\$10.65
Smith, Erin	Grant Facilitator	Upward Bound	09/01/15-06/30/16	\$40.00
Steele, Prince	Tutor IV	Tutorial Services	09/08/15-06/30/16	\$10.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u> <u>DISTRICT FUNDS</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE				
Alonso Tapia, Kavina	Student Aide I	Food Services STEM Mobile Innovation	08/10/15	\$ 9.00
Anguiano, Anna N	Student Aide III	Center	09/04/15	\$ 11.00
Arellano, Efren	Student Aide II	Math Lab Early Childhood	08/17/15	\$ 10.00
Banuelos, Ilianne	Student Aide I	Education	08/21/15	\$ 9.50
Brumm, Leslie	Student Aide I	Food Services	08/10/15	\$ 9.00
Carr, Ross Michael Raymond	Student Aide IV	STEM	08/21/15	\$ 12.00
Clark, Aaron	Student Aide III	Tutorial Services	08/10/15	\$ 11.00
Cortez, Gabriel	Student Aide II	Math Lab Early Childhood	09/02/15	\$ 10.00
Estorga, Brittany	Student Aide I	Education	08/13/15	\$ 9.50
Garcia, Teresa	Student Aide III	Tutorial Services Early Childhood	08/21/15	\$ 11.00
Gutierrez, Meliza A	Student Aide I	Education	08/13/15	\$ 9.50
Hernandez, Jasmine	Student Aide I	Food Services	08/31/15	\$ 9.00
Johnson, Angela Marie	Student Aide IV	STEM	08/21/15	\$ 12.00
Kade, Nneka	Student Aide I	Food Services	09/04/15	\$ 9.00
Lopez, Ana	Student Aide II	Middle College Program Supplemental Instruction	08/10/15	\$ 10.25
Lopez, Esly V	Student Aide IV	Basic Skills STEM	08/27/15	\$ 12.00
Lopez Sanchez, David Y	Student Aide I	Food Services	08/19/15	\$ 9.00
Lozano Leon, Adnar	Student Aide II	Tutorial Services	08/25/15	\$ 10.00
Luevano, James	Student Aide III	Tutorial Services	08/10/15	\$ 11.00
Markel, Emily	Student Aide II	Tutorial Services	09/04/15	\$ 10.00
Martinez, Adriana	Student Aide I	Food Services	08/10/15	\$ 9.00
Munoz, Rosa	Student Aide III	Outreach Technology Support	08/28/15	\$ 11.00
Pisa, Amanda	Student Aide II	Services	08/25/15	\$ 10.00
Rosas, Mayra	Student Aide III	Middle College Program	09/02/15	\$ 11.00
Salas Lopez, Laura	Student Aide II	Outreach	08/28/15	\$ 10.00
Santos, Gregory	Student Aide II	Outreach	08/21/15	\$ 10.00
Silva, Andress	Student Aide II	Tutorial Services	09/04/15	\$ 10.00
Tiscareno Diaz, Itzel T	Student Aide III	Student Activites	09/01/15	\$ 11.00
Vann, Jasmine	Student Aide I	Food Services Supplemental Instruction	08/31/15	\$ 9.00
Vidales, Alex	Student Aide IV	STEM	08/27/15	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 15, 2015
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (continued)				
Valdovinos , Nancy	Student Aide I	Food Services Early Childhood	09/04/15	\$ 9.00
Wheeler, Shonette J	Student Aide II	Education	09/03/15	\$ 10.00
Woolfe, Hans	Student Aide II	Tutorial Services	08/31/15	\$ 10.00
Yoakum, Wayne	Student Aide I	Food Services	08/10/15	\$ 9.00
NORCO COLLEGE				
Abdulal, Miami	Student Aide III	EOPS/CARE	*07/01/15	\$ 11.00
Al Bairouti, Rawan	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Barron, Christopher	Student Aide I	Food Services	08/31/15	\$ 9.00
		Business, Engineering & Information Technology		
Boling, Justin	Student Aide II	Information Technology	09/01/15	\$ 10.00
Castillo, Christian	Student Aide II	Student Activities	08/26/15	\$ 10.00
Crawford, Edith	Student Aide II	College Safety	08/31/15	\$ 10.00
Cunningham, Christopher	Student Aide IV	STEM	09/04/15	\$ 12.00
DeGraca, Arom	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Elias, Elizabeth	Student Aide II	Tutorial Services	08/11/15	\$ 10.00
Faz-Nunez, Almendra	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Fernandez, Jordy	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
French, Carly	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Georgy, Dina	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Gillman, Brenda	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Goldberger, Brooke	Student Aide II	Student Activities	08/27/15	\$ 10.00
Gomez, Manuel	Student Aide IV	STEM	09/04/15	\$ 12.00
Hayes, Kevin	Student Aide II	Student Activities	08/27/15	\$ 10.00
Jarquín, Ethan	Student Aide IV	STEM	09/04/15	\$ 12.00
Jordan, Taylor	Student Aide II	Tutorial Services	09/01/15	\$ 10.00
Khan, Hira	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Klempner, Jaccob	Student Aide I	Disabled Resource Center	*07/01/15	\$ 9.00
Lopez, Brenda	Student Aide IV	STEM	09/04/15	\$ 12.00
Murawski, Mateusz	Student Aide IV	STEM	09/04/15	\$ 12.00
Nabors, Sinester	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Norris, Quila	Student Aide I	Disabled Resource Center	*07/01/15	\$ 9.00
Pacillo, Collin	Student Aide II	Student Activities	08/27/15	\$ 10.00
Pawling, Rand	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Pen, Phanna Lisa	Student Aide I	Food Services	*07/01/15	\$ 9.00
Ponce, Isaias	Student Aide I	Food Services	08/31/15	\$ 9.00
Rainbolt, Nicholas	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Rainbolt, Nicholas	Student Aide II	Tutorial Services	08/27/15	\$ 10.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 15, 2015
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (continued)				
Raza, Ali	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Sandoval, Maria	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Shafi, Daniyal	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Sharma, Sandhya	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Sheren, Salama	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Soto, Jake	Student Aide IV	STEM	09/04/15	\$ 12.00
Stefanous, Marianne	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Walid, Ahmad	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Wheatley, Brian	Student Aide IV	STEM	09/04/15	\$ 12.00
Yim, Tony	Student Aide II	Tutorial Services	08/27/15	\$ 10.00
Zamora, Jason	Student Aide II	Student Activities	08/20/15	\$ 10.00
RIVERSIDE CITY COLLEGE				
Abella, Marissa	Student Aide I	Transfer Center	08/17/15	\$ 9.00
Akins, Michelle	Student Aide I	Instructional Media Ctr	08/17/15	\$ 9.00
Alifah, Ghina	Student Aide II	International Student Ctr	08/17/15	\$ 10.00
Allen, Christina	Student Aide IV	Homeroom / Ujima	08/18/15	\$ 12.75
Alvarez, Martin	Student Aide IV	Academic Support	08/24/15	\$ 12.00
Amaya, Rene	Student Aide I	Outreach	08/21/15	\$ 9.00
Anderson, Lauren	Student Aide I	Food Services	08/21/15	\$ 9.00
Avila Vidal, Cynthia	Student Aide II	Counseling	08/20/15	\$ 10.00
Banuelos, Jordan	Student Aide I	Assessment Center Center for Communication	08/25/15	\$ 9.00
Baty, Sydney	Student Aide I	Excellence	08/21/15	\$ 9.00
Bhakta, Nimmi	Student Aide IV	Academic Support	08/18/15	\$ 12.00
Boban, Lawrence	Student Aide II	International Student Ctr	07/21/15	\$ 10.00
Bonavita-Goldbaum, Evan	Student Aide I	Outreach	08/27/15	\$ 9.00
Bucayu, Patricia	Student Aide II	Tutorial Services	08/19/15	\$ 10.00
Castillo, Lorenzo	Student Aide I	Health Services	08/25/15	\$ 9.00
Castro, Keyla	Student Aide I	Food Services	08/17/15	\$ 9.00
Chan, Jimmy	Student Aide II	Math Learning Center Kinesiology / Riverside	08/25/15	\$ 10.50
Chang, Kayla	Student Aide I	Aquatics Center	08/17/15	\$ 9.00
Colmenero-Vela, Sasha	Student Aide II	Writing and Reading Ctr Career and Technical	08/20/15	\$ 10.00
Cordero, Christina	Student Aide IV	Education / Cosmotology	07/01/15	\$ 12.50
Cortez, Adrian	Student Aide IV	Math Learning Center	08/18/15	\$ 12.50
Covington, Jonathan	Student Aide I	Food Services	08/21/15	\$ 9.00
Cox, Katie	Student Aide II	Counseling	07/01/15	\$ 10.00
Crossley, Crystal	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Davies, Michael	Student Aide IV	Academic Support	08/17/15	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 15, 2015
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Diaz, Ignacio	Student Aide I	Outreach	08/21/15	\$ 9.00
Duncan, Shelly	Student Aide I	Performing Arts / Theatre	08/17/15	\$ 9.00
Esparza Partinico, Perla	Student Aide I	Early Childhood Educ.	08/25/15	\$ 9.00
Espinoza, Bianca	Student Aide II	Writing and Reading Ctr Center for Communication	08/17/15	\$10.00
Evans, Brittany	Student Aide I	Excellence Extended Opportunity	08/18/15	\$ 9.00
Flores, Donna	Student Aide I	Programs and Services	08/17/15	\$ 9.25
Flores, Lizbett	Student Aide I	Instructional Media Ctr	08/19/15	\$ 9.00
Ford, Devinee	Student Aide III	Math Learning Center	08/17/15	\$11.00
Garcia, Jonathan	Student Aide II	Writing and Reading Ctr	08/17/15	\$10.00
Gonzales, Justin	Student Aide II	Tutorial Services	08/17/15	\$10.00
Gonzalez, Stefany	Student Aide IV	Academic Support	08/25/15	\$12.00
Gray, Chelsea	Student Aide I	Performing Arts / Theatre	08/17/15	\$ 9.00
Gutierrez, Anthony	Student Aide I	Outreach	08/18/15	\$ 9.00
Hernandez, Rosalina	Student Aide II	Transfer Center	07/01/15	\$10.00
Herrera, Noe	Student Aide II	Tutorial Services	08/17/15	\$10.50
Hidalgo, Adriana	Student Aide I	Food Services	08/21/15	\$ 9.00
Higuera-Castillo, Jennifer	Student Aide II	Tutorial Services	08/19/15	\$10.00
Hinojos, Manuel	Student Aide I	Library	08/17/15	\$ 9.00
Huynh, Ngoc	Student Aide II	International Student Ctr	07/15/15	\$10.00
Jenkins, Charles	Student Aide I	Performing Arts/Theatre	07/01/15	\$ 9.00
Jimenez, Sherlock	Student Aide I	Instructional Media Ctr	08/25/15	\$ 9.00
Jones, Elliot	Student Aide I	Communication Center for Communication	08/17/15	\$ 9.00
Jordan, Amanda	Student Aide I	Excellence	08/17/15	\$ 9.00
Jue-Kamoto, Gina	Student Aide II	Disability Resource Ctr Center for Communication	07/28/15	\$10.00
Kareemzadeh, Elnaz	Student Aide I	Excellence	08/17/15	\$ 9.00
Kelly, Jesse	Student Aide I	Library	08/20/15	\$ 9.00
Kim, Min-Ah	Student Aide II	International Student Ctr	08/21/15	\$10.00
Lavengood-Ryan, Andrew	Student Aide IV	Academic Support	08/25/15	\$12.00
Loria, David	Student Aide III	Library	08/27/15	\$11.00
Lovekin, Katherine	Student Aide II	Tutorial Services	08/17/15	\$10.50
Macias, Alejandro	Student Aide I	Library	08/27/15	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Macomber, Charlee	Student Aide I	Performing Arts / Theatre	08/17/15	\$ 9.00
Markley, Frank	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Martinez Bertrand, Ana	Student Aide II	International Student Ctr	08/17/15	\$ 10.00
Martinez Bertrand, Andrea	Student Aide II	International Student Ctr	08/17/15	\$ 10.00
Mbengue, Fatou	Student Aide II	Counseling Center for Communication Excellence	08/17/15	\$ 10.00
McCarty, Dorothy	Student Aide I	Excellence	08/21/15	\$ 9.00
Membreno, Daniel	Student Aide I	Performing Arts/Theatre	08/26/15	\$ 9.00
Mendez, Angel	Student Aide II	Tutorial Services	09/01/15	\$ 10.00
Mendoza, Osvaldo	Student Aide I	Performing Arts / Theatre	08/17/15	\$ 9.00
Miller, Sean	Student Aide II	Tutorial Services	08/20/15	\$ 10.00
Minyard, Kaitlin	Student Aide III	Math Learning Center	08/17/15	\$ 11.00
Miranda, Alejandra	Student Aide I	Library	08/27/15	\$ 9.00
Moline, Jonathan	Student Aide II	Applied Tech / Film and Television	09/01/15	\$ 10.00
Morales, Felix	Student Aide I	Food Services	08/21/15	\$ 9.00
Morrow, Zachary	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Muro, Samantha	Student Aide I	Assessment Center	08/17/15	\$ 9.50
Mwamba, Christine	Student Aide II	Writing and Reading Ctr	08/17/15	\$ 10.00
Myrick, Maxwell	Student Aide II	Performing Arts/Music	08/26/15	\$ 10.00
Najjuma, Nuriat	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Navarro, Juan	Student Aide II	Applied Tech / Film and Television	08/17/15	\$ 10.00
Nevin, Steven	Student Aide II	Applied Tech / Film and Television	08/17/15	\$ 10.00
Nguyen The, Linh	Student Aide II	International Student Ctr	08/21/15	\$ 10.00
Nichols, Michelle	Student Aide I	Performing Arts / Dance	08/31/15	\$ 9.75
Nilaad, Sedtavut	Student Aide II	Tutorial Services	08/20/15	\$ 10.00
Olivieri, Melissa	Student Aide II	Math Learning Center	08/12/15	\$ 10.00
Paluzzi, Jessica	Student Aide IV	Academic Support	08/17/15	\$ 12.00
Patrick, David	Student Aide III	Library	08/25/15	\$ 11.00
Precie, Alexandria	Student Aide IV	Writing and Reading Ctr	08/17/15	\$ 12.00
Ramirez, Alexis	Student Aide I	Early Childhood Educ.	08/17/15	\$ 9.00
Ramirez, Bianca	Student Aide IV	Academic Support	08/24/15	\$ 12.00
Reed, Raymond	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Reyes, Samantha	Student Aide II	Tutorial Services	08/17/15	\$ 10.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Rhodes, Salihah	Student Aide I	College Safety and Police	*07/01/15	\$ 9.00
Rodriguez, Sergio	Student Aide IV	Academic Support Center for Communication Excellence	08/25/15	\$ 12.00
Rudolph, Ryan	Student Aide I	Food Services	08/21/15	\$ 9.00
Ruelas, Christina	Student Aide I	Tutorial Services	08/21/15	\$ 9.00
Ruiz, Megan	Student Aide II	Tutorial Services	08/17/15	\$ 10.00
Santiago Ballesteros, Leonard	Student Aide IV	Academic Support	07/01/15	\$ 12.00
Singh, Guneet	Student Aide II	Writing and Reading Ctr	08/24/15	\$ 10.00
Smith, Patrice	Student Aide II	Tutorial Services English and Media Studies	08/19/15	\$ 10.00
Sohail, Huma	Student Aide I	Performing Arts / Music Center for Communication Excellence	08/17/15	\$ 9.00
Soltys, Alexandra	Student Aide II	Performing Arts / Music Center for Communication Excellence	08/17/15	\$ 10.00
Stroud, Daniele	Student Aide III	Performing Arts / Music	08/17/15	\$ 11.50
Terrell, Savannah	Student Aide I	International Student Ctr	09/01/15	\$ 9.00
Tomita, Yuiko	Student Aide II	Outreach	07/01/15	\$ 10.00
Townsel, Julian	Student Aide I	Outreach	08/17/15	\$ 9.00
Tran, Thao	Student Aide IV	Academic Support Applied Tech / Film and Television	08/17/15	\$ 12.00
Trinh, Tammy	Student Aide II	Disability Resource Ctr	09/01/15	\$ 10.00
Uribe, Marta	Student Aide III	Disability Resource Ctr	*07/01/15	\$ 11.00
Valdivias, Juanita	Student Aide I	Instructional Media Ctr	08/17/15	\$ 9.00
Valenzuela, Frank	Student Aide II	Performing Arts / Music	08/17/15	\$ 10.00
Vang, Tuoc	Student Aide II	Printing and Graphics	09/01/15	\$ 10.00
Vazquez, Andres	Student Aide II	Tutorial Services	08/25/15	\$ 10.00
Veloz, Emalay	Student Aide I	Tutorial Services	08/17/15	\$ 10.00
Velo, Emalay	Student Aide I	Food Services	08/24/15	\$ 9.00
Vito Jr., Ronald	Student Aide II	Outreach Extended Opportunity Programs and Services	08/18/15	\$ 10.75
Vu, Phuong	Student Aide I	Writing and Reading Ctr	08/17/15	\$ 9.00
Wei, Wanting	Student Aide II	Writing and Reading Ctr	08/17/15	\$ 10.00
Williams, Felecity	Student Aide I	Food Services	08/21/15	\$ 9.00

CATEGORICAL FUNDS

AMERICA READS PROGRAM

Ghazarian, Diana	Student Aide II	My Learning Studio-RCC	08/17/15	\$ 10.00
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FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
CALWORKS WORK STUDY				
Aguilar Sanchez, Angela	Student Aide II	Workforce Preparation - MVC	08/18/15	\$ 10.00
Espino, Cynthia	Student Aide II	Student Financial Services - RCC	08/25/15	\$ 10.00
Foster, Laura	Student Aide I	Student Services/Calworks - RCC	07/01/15	\$ 9.50
Lobato, Stacy	Student Aide II	Student Services/Calworks - RCC	07/01/15	\$ 10.00
Phillips, Irise	Student Aide III	Trax Equestrian Center - RCC	07/01/15	\$ 11.50
Rivera, Rosa	Student Aide II	School of Nursing - RCC	08/21/15	\$ 10.00
Serrato, Richard	Student Aide II	Student Services and Activities - RCC	07/01/15	\$ 10.00
Violette, Nancy	Student Aide III	STEM Mobile Innovation Center -MVC	08/18/15	\$ 11.00
Zamora Gonzalez, Sandra	Student Aide I	Academic Affairs-MVC	08/18/15	\$ 9.50
COMMUNITY SERVICE PROGRAM				
Beltran, Omar	Student Aide I	Boys and Girls Club of Perris - MVC	08/18/15	\$ 9.75
Campos Ramirez, Salvador	Student Aide II	Art Gallery -NOR	08/25/15	\$ 10.75
Mercado, Sergio	Student Aide I	Boys and Girls Club of Perris - MVC	09/02/15	\$ 9.75
Saelak, Damien	Student Aide I	Art Gallery -NOR	08/25/15	\$ 10.75
Salvatierra, Fatima	Student Aide II	Disability Support Services -MVC	09/03/15	\$ 10.00
Save, Melody	Student Aide II	Disability Support Services -MVC	09/02/15	\$ 10.00
Suarez, Juan Jesus	Student Aide II	Disability Support Services	08/27/15	\$ 10.00
Zepeda, Carisse	Student Aide II	UCR Artsblock - RCC	08/11/15	\$ 10.00
MORENO VALLEY COLLEGE				
Angeles, Jessica Anne Lou	Student Aide I	Admissions and Records	08/19/15	\$ 10.00
Arias, Annette	Student Aide I	Human Services	08/27/15	\$ 9.00
Badger, Kristie	Student Aide I	Library	08/10/15	\$ 9.00
Balajadia, Joshua	Student Aide III	Middle College Program	08/25/15	\$ 11.00
Cervantes Najera, Anell	Student Aide III	Student Success Center	08/27/15	\$ 11.00
Darling, Denise	Student Aide I	Human Services	08/21/15	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (continued)				
Davis, Chardae	Student Aide II	Outreach	09/02/15	\$ 10.00
Escalante, Anthony	Student Aide II	Student Services ACES	08/20/15	\$ 10.00
Gardner, Michele	Student Aide II	Human Services	08/21/15	\$ 10.00
Hoskin, Corey	Student Aide I	Human Services STEM Student Success	08/20/15	\$ 9.00
Howard, Zarinah Y	Student Aide III	Center	08/18/15	\$ 11.00
Hymes, Edith	Student Aide IV	Academic Senate	08/27/15	\$ 12.75
Johnson, Jason	Student Aide IV	Renaissance Scholars	08/26/15	\$ 12.75
Kinman, Dillon T	Student Aide II	Music Lab County of Riverside	08/21/15	\$ 10.00
Lomeli, Erick	Student Aide III	Workforce Development	08/27/15	\$ 11.75
Macedon, Tyrone	Student Aide III	Student Activities Center	08/21/15	\$ 11.00
Mejia, Brandon	Student Aide I	Assessment Center	08/19/15	\$ 9.75
Morris, Tanisha	Student Aide II	Student Activities Center County of Riverside	08/20/15	\$ 10.50
Munoz, Shantal	Student Aide III	Workforce Development STEM Student Success	08/27/15	\$ 11.75
Ogilvie-Vidal, Yulda C	Student Aide III	Center	08/25/15	\$ 11.00
Parias-Castillo, Jacqueline	Student Aide II	Outreach	09/02/15	\$ 10.00
Rivera, Sarah	Student Aide II	Outreach STEM Mobile Innovation	09/03/15	\$ 10.00
Rodriguez, Uriel	Student Aide III	Center	09/03/15	\$ 11.00
Salcedo, Gabriel	Student Aide II	Tutorial Services	09/03/15	\$ 10.00
Sanchez, Aileya	Student Aide I	Library	09/02/15	\$ 9.00
Yancy, Charletta	Student Aide II	Outreach	09/02/15	\$ 10.00
Yang, Yu	Student Aide II	Tutorial Services	09/03/15	\$ 10.00
NORCO COLLEGE				
Ahmu, Jill	Student Aide I	Learning Resource Center	08/26/15	\$ 10.00
Ambriz, Karina	Student Aide II	Upward Bound	08/18/15	\$ 10.00
Bob, Kennady	Student Aide I	Transfer Center	08/18/15	\$ 9.00
Estrada, Carmen	Student Aide I	Counseling	08/19/15	\$ 9.00
Galindo, Sarahi	Student Aide II	Upward Bound Student Financial	08/18/15	\$ 10.00
Galvez, Jesse	Student Aide I	Services	08/26/15	\$ 9.00
Gomez, Monica	Student Aide I	Services	08/24/15	\$ 9.00
Layton, Breanna	Student Aide II	Student Activities	08/19/15	\$ 10.00
Lopez, Julian	Student Aide I	Services	08/24/15	\$ 9.00

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Miranda, Delia	Student Aide II	Writing Lab	09/01/15	\$ 10.00
Mora, Jazmine	Student Aide I	Veteran's Office	08/21/15	\$ 9.00
Muller, Azul	Student Aide I	Admissions and Records	08/11/15	\$ 9.00
Ortega, Andrew	Student Aide I	Library	08/25/15	\$ 9.00
Perez, Adam	Student Aide I	Transfer Center	08/18/15	\$ 9.00
Pratt, Marco	Student Aide I	Library	09/01/15	\$ 9.00
Rodriguez, Talia	Student Aide I	Library	08/19/15	\$ 9.00
Walcott, Mark	Student Aide I	Library	09/01/15	\$ 9.00
RIVERSIDE CITY COLLEGE				
Adriano, Katarina	Student Aide I	Performing Arts / Theatre Kinesiology /	08/25/15	\$ 9.00
Brooks, Ashton	Student Aide I	Athletic Training	08/17/15	\$ 9.00
Cisneros, Monica	Student Aide I	Fine and Performing Arts Kinesiology /	08/26/15	\$ 10.00
Cleaves II, Andy	Student Aide I	Men's Basketball	08/17/15	\$ 9.00
Clemons, Tonya	Student Aide IV	Auxiliary Business Svcs.	*07/01/15	\$ 12.00
Cronk, Christian	Student Aide I	Kinesiology / Football Kinesiology /	08/17/15	\$ 9.00
Darnell, Chelsea	Student Aide I	Women's Basketball Student Services and	08/26/15	\$ 10.00
De La Torre-Lomax, Ivy	Student Aide II	Activities	08/26/15	\$ 10.00
Diaz Solorio, Jose	Student Aide II	Transfer Center	08/17/15	\$ 10.00
Gonzaga, Sabrina	Student Aide I	Kinesiology / Volleyball Kinesiology /	08/26/15	\$ 9.75
Halloway, Rován	Student Aide I	Men's Basketball Kinesiology /	08/26/15	\$ 9.00
High, Cameron	Student Aide I	Men's Basketball	09/02/15	\$ 9.00
Hotchkins, Ariel	Student Aide I	Kinesiology / Football	08/17/15	\$ 9.00
Kodua, Kennedy	Student Aide I	Kinesiology / Football Risk Management and	08/17/15	\$ 9.00
Larney, Jana	Student Aide II	Legal Kinesiology /	08/31/15	\$ 10.00
Lister II, Alton	Student Aide I	Men's Basketball	08/25/15	\$ 9.00
Martinez, Christina	Student Aide I	Performing Arts / Theatre	08/17/15	\$ 9.50
Miller, Geneva	Student Aide I	Art Gallery	08/17/15	\$ 9.00
Muir, Ryan	Student Aide I	Kinesiology/Men's Track	08/25/15	\$ 9.00

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RIVERSIDE CITY COLLEGE (continued)				
Nguyenm, Phuonghuyen	Student Aide II	Academic Support Kinesiology /	08/31/15	\$ 10.00
Parks, Samuel	Student Aide I	Men's Basketball	08/12/15	\$ 9.00
Parry, Patricia	Student Aide II	Art Gallery Kinesiology /	08/12/15	\$ 10.00
Rappuhn, Alyssa	Student Aide I	Women's Basketball Kinesiology /	08/21/15	\$ 9.00
Reed, Jessica	Student Aide I	Women's Basketball Kinesiology /	08/21/15	\$ 9.00
Reed, Shannika	Student Aide I	Women's Basketball	08/17/15	\$ 9.00
Ruiz Garcia, Miriam	Student Aide I	Art Gallery Kinesiology /	08/17/15	\$ 9.00
Thomas, Mailani	Student Aide II	Women's Track	08/17/15	\$ 10.00
Wallace, Dwayne	Student Aide I	Kinesiology / Football Kinesiology /	08/11/15	\$ 9.00
Williams, Octavia	Student Aide I	Women's Basketball	08/17/15	\$ 9.00

*Revised

Agenda Item (VI-B-1)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$5,281,225 and District Warrant Claims totaling \$5,976,338.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$5,281,225 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 243251 – 244232) totaling \$5,976,338, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[09152015_Contracts and Purchase Orders Over \\$86,000 Report \(August\)](#)

Report of Purchases-All District Resources
Purchases Over \$86,000
8/01/15 thru 8/31/15

PO#	Department	Vendor Name	Description	Amount
B0014309	EOPS - Riverside	Barnes & Noble College Booksellers, LLC	Book Vouchers RFP Agreement	\$ 140,000
C0005043	Facilities Planning & Development	Doosan Fuel Cell America, Inc.	Fuel Cell Installation (formerly ClearEdge Power, Inc.)	722,164
C0005047	Facilities Planning & Development	Western Paving Contractors, Inc.	Bid Award for CAADO/CSA Traffic Signal Site	169,500
C0005048	Facilities Planning & Development	Flatiron Electric Group, Inc.	Bid Award for CAADO/CSA Traffic Signal Electrical	481,987
C0005064	Performance Riverside	OD Music, Inc	Paymaster Services	140,000
C0005083	Information Services	Secure Content Solutions, Inc.	Security Solutions Licensing NCPA Agreement	162,862
P0048810	Information Services	Nexus IS, Inc	Cisco Equipment & Software CMAS Agreement	217,066
P0048812	Information Services	Vology Inc	APC UPS Maintenance CMAS Agreement	87,196
<u>Additions to Approved/Ratify Purchase Orders of \$86,000 and Over</u>				
C0004299	Risk Management	Southern California Schools Risk Management	Liability Insurance	884,377
C0004909	CTE Projects	Barstow Community College	Amend.#1/Extends Term & Adds Funds	126,689
C0004913	CTE Projects	San Bernardino Community College District	Amend.#1/Extends Term & Adds Funds	89,289
			Total	<u>\$ 3,221,130</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 8/1/15 - 8/31/15</u>				
			Contracts C5043 - C5083 and Contract Additions C4122 - C4945	\$ 328,428
			Purchase Orders P48429 - P48991 and Purchase Order Additions P44418 - P48423	1,352,470
			Blanket Purchase Orders B14177 - B14320 and Blanket Purchase Order Additions B13658 - B14159	379,197
			Total	<u>\$ 2,060,095</u>
			Grand Total	<u><u>\$ 5,281,225</u></u>

Agenda Item (VI-B-5-a)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for the LED Lighting Retrofit Project
College/District	Riverside
Funding	Proposition 39 Energy Efficiency
Recommended Action	It is recommended that the Board of Trustees award Bid Number 2015/16-02, LED Lighting Retrofit Project in the total amount of \$420,216 to J. Kim Electric, Inc.

Background Narrative:

On August 20, 2015, the District received bids in response to an Invitation for Bid solicitation for the LED Lighting Retrofit Project at Riverside City College. The project consists of replacement of parking lot light fixtures in multiple lots, walkway light fixtures, exterior wall lighting for multiple buildings and interior lighting for the Maintenance/Operations Building.

See the attached Lowest Responsive and Responsible Bidders summary, exercising Additive Alternate #2, for the removal and replacement of wall pack light fixtures in the Administration building.

References for J. Kim Electric, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations
Majd Askar, Director of Business Services

Attachments:

[09152015_Lowest Responsive and Responsible Bidders Summary](#)

Lowest Responsive and Responsible Bidders LED Lighting Retrofit Project at Riverside City College

<u>Contractor</u>	<u>Location</u>	<u>Base Bid</u>	+	<u>Add/Alt #2</u>	=	<u>Total Bid</u>	<u>Add/Alt #1</u>	<u>Add/Alt #3</u>
J. Kim Electric, Inc.	Fullerton	\$ 188,424		\$ 231,792		\$ 420,216	\$ 25,842	\$ 31,400
Shanks Electric Corporation	Helendale	\$ 217,545		\$ 236,819		\$ 454,364	\$ 25,036	\$ 36,722
Advanced Electrical Technologies	Murrieta	\$ 207,000		\$ 256,000		\$ 463,000	\$ 27,000	\$ 39,000
RIS Electrical Contractors, Inc.	Riverside	\$ 229,000		\$ 244,000		\$ 473,000	\$ 26,000	\$ 46,000
Energy Retrofit Co.	Temecula	\$ 241,306		\$ 239,997		\$ 481,303	\$ 30,386	\$ 40,661
Jackson Electric Enterprises, Inc.	Rancho Mirage	\$ 255,842		\$ 271,972		\$ 527,814	\$ 29,922	\$ 43,746
Construction Electric, Inc.	Riverside	\$ 216,853		\$ 324,085		\$ 540,938	\$ 27,778	\$ 37,285
VT Electric, Inc.	Ontario	\$ 261,960		\$ 285,890		\$ 547,850	\$ 30,180	\$ 46,800
California Professional Engineering, Inc.	La Puente	\$ 243,000		\$ 342,376		\$ 585,376	\$ 30,789	\$ 68,988

Agenda Item (VI-B-6-a)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$86,000 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$328,428 for the period of August 1, 2015 through August 31, 2015.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$86,000. The attached listing of contracts and agreements under \$86,000 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[09152015_Contracts and Agreements Less than \\$86,000 Report \(August\)](#)

Contracts and Agreements Report-All District Resources
\$86,000 and Under
8/01/15 thru 8/31/15

PO#	Department	Vendor Name	Business Location	Description	Amount
C0005044	Health, Human & Public Services - Moreno Valley	Adame, James	Yucaipa	Consultants	\$ 48,000
C0005045	Student Services - Moreno Valley	Palamesa Resort	Fallbrook	Meeting Expenses	4,424
C0005046	Information Services	Black Box Network Services	Los Angeles	Repairs - Service	53,062
C0005049	Campus Student Services - Norco	Peninsula Tour	San Francisco	Other Travel Expenses	3,411
C0005050	Student Services - Riverside	Chancellor's Office of the California Community	Sacramento	Professional Services	23,400
C0005051	Campus Student Services - Norco	Certified Transportation Services, Inc	Santa Ana	Transportation Contracts	1,230
C0005052	Open Campus - Riverside	JS MCA Hunter Park LP	Riverside	Rents and Leases	3,083
C0005053	Business Operations - Norco	Card Integrators	Los Alamitos	Repairs - Service	1,790
C0005054	College Relations / Special Projects	Museum of Teaching and Learning	Fullerton	Rents and Leases	1,800
C0005055	Facilities Planning & Development	Orkin, Inc.	Atlanta, GA	Pest Control Services	612
C0005056	College Relations / Special Projects	Orkin, Inc.	Atlanta, GA	Pest Control Services	708
C0005057	Facilities - Riverside	Orkin, Inc.	Atlanta, GA	Pest Control Services	10,800
C0005058	Facilities - Riverside	Orkin, Inc.	Atlanta, GA	Pest Control Services	888
C0005059	Facilities - Riverside	Orkin, Inc.	Atlanta, GA	Pest Control Services	348
C0005060	Academy / Criminal Services	The Grove Community Church	Riverside	Rents and Leases	550
C0005061	Food Services - Norco	Oracle America Inc	Redwood Shores	Repairs - Service	1,122
C0005062	Food Services - Riverside	Oracle America Inc	Redwood Shores	Repairs - Service	2,351
C0005063	Community & Economic Development	Neal, Scott	Fullerton	Consultants	2,400
C0005065	Campus Student Services - Norco	Oi School House Class of Oh Oh LLC	Los Angeles	Consultants	15,500
C0005066	Academic Affairs - Riverside	RISE - ASL Interpreters	Hemet	Interpreting Services	10,000
C0005067	Facilities - Riverside	Parking Company of America/CA	Anaheim Hills	Rents and Leases	4,000
C0005068	CTE Projects	Canyon Crest Country Club	Riverside	Meeting Expenses	2,058
C0005069	Performing Arts - Riverside	OD Music, Inc	Woodland Hills	Professional Services	8,000
C0005070	Workforce Preparation - Riverside	Friend, Cherie L	Murrieta	Professional Services	2,400
C0005071	Workforce Preparation - Riverside	Williams, Michelle	Moreno Valley	Professional Services	1,225
C0005072	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Professional Services	2,050
C0005073	Workforce Preparation - Riverside	Lappin, Amber	Menifee	Professional Services	2,800
C0005074	Workforce Preparation - Riverside	Inman, Tracy	San Bernardino	Professional Services	600
C0005075	Workforce Preparation - Riverside	Hauptert, Susan Lorraine	Corona	Professional Services	1,400
C0005076	Workforce Preparation - Riverside	Frontino, Erica	Riverside	Professional Services	700
C0005077	Institutional Effectiveness - Norco	The RP Group	Sacramento	Consultants	9,500
C0005078	Career and Technical Ed - Norco	Symplcity Corporation	Arlington, VA	Computer Software Maint/Lic	4,250
C0005079	Academy / Criminal Services	Foster, Zeke W.	Temecula	Emergency Medical Services Consultant	24,245
C0005080	Science & Physical Ed - Moreno Valley	Steris Corporation	Mentor, OH	Repairs - Service	20,122
C0005081	Grants & Contract Services	Applied Development Resources	Corona	Consultants	10,000
C0005082	Matriculation - Norco	Elite Deals	Memphis, TN	Equip Additional \$200-\$4999	10,470
N/A	Workforce Preparation	Persistence Plus, LLC	Cambridge, MA	Electronic Notifications	No Cost
N/A	Nursing	Kaplan Test Prep	New York, NY	NCLEX Review Course	No Cost
N/A	Risk Management	City of Riverside Office of Emergency	Riverside	Urban Area Security Initiative	No Cost
N/A	Institutional Effectiveness	Santa Clarita Community College District	Santa Clarita	Participant Expense	No Cost
N/A	Student Employment	Trax Equestrian Center	Riverside	Allows Students to Work for Community Service	No Cost
N/A	President's Office - Moreno Valley	CBU's Divisional Online & Professional Studies	Riverside	Enrollment for Students	No Cost
N/A	Upward Bound - Moreno Valley	Moreno Valley Unified School District	Moreno Valley	STEM Ed. Success & College/Career Preparedness	No Cost
N/A	Workforce Preparation	California Community Colleges Chancellor's Office	Sacramento	C15-0042 Program Support Funds Fiscal Agent	No Cost
N/A	Workforce Preparation	California Community Colleges Chancellor's Office	Sacramento	C15-0043 Program Support Funds Fiscal Agent	No Cost
Additions to Approved/Ratify Contracts of \$86,000 and Under					
C0004122	Dean of Instruction - Norco	Canon Financial Services, Inc.	Carol Stream, IL	Repairs - Service	1,916
C0004622	Food Services - Norco	Orkin, Inc.	Riverside	Amends/Adds Funds for Pest Control Services	550

Contracts and Agreements Report-All District Resources
\$86,000 and Under
8/01/15 thru 8/31/15

PO#	Department	Vendor Name	Business Location	Description	Amount
C0004674	Administrative Support Center	Sharp Electronics Corp.	Pasadena	Repairs - Service	18,611
C0004697	Learning Resource Center - Moreno Valley	Acorn Technology Corporation	Riverside	Managed IT Services	10,500
C0004902	Business & Financial Services	Riverside County Office of Education	Riverside	Information Systems Support Services for Galaxy	2,877
C0004945	Performance Riverside	ZFX, Inc.	Huntington Beach	Rents and Leases	4,675
N/A	Nursing	California State University, Fullerton	Fullerton	2nd Amend./Extends Term	No Cost
N/A	Business & Financial Services	Orrock, Popka, Fortino, Tucker & Dolen	Riverside	Reduction of Sept. Rent	No Cost
				Total	<u>\$ 328,428</u>

Agenda Item (VI-B-6-b)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Subcontracts between California Career Pathways Trust Partners and Riverside Community College District on behalf of Norco College
College/District	Norco
Funding	California Career Pathways Trust Grant
Recommended Action	It is recommended that the Board of Trustees approve the subcontracts between Career Pathways Trust Partners and Riverside Community College District on behalf of Norco College through the California Career Pathways Trust (CCPT).

Background Narrative:

The California Department of Education (CDE) is investing funds targeted in a K-14 career pathway programs that provides students with a sequenced pathway of integrated academic and career-based education and training, aligned to current or emerging regional economic needs. Career pathway programs are designed to lead students to a postsecondary degree or certification in a high-skill, high-wage, and high-growth field. The overarching goal of the California Career Pathways Trust (CCPT) program is to build robust partnerships between employers, schools, and community colleges in order to better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment.

Riverside Community College District serves as the lead on this regional consortium grant providing leadership to 11 unified school districts, 28 high schools, 1 middle school, 2 community college districts, 4 community colleges, the Riverside County Office of Education (RCOE), RCOE's CTE/ROP division, the Riverside County Workforce Investment Board, 3 adult and alternative learning centers, our region's Virtual High School, and many industry partners. We received \$12,860,892 and we pledged \$59,017,762 in match as a regional consortium.

Through Project CREST, proven educational structures will result in the development and delivery of 18 new CTE pathways across vitally important industry sectors: (1) Information and Communication Technologies, (2) Manufacturing and Product Development/ Advanced Manufacturing, and (3) Health Science and Medical Technology. Each pathway begins with formal and specific course requirement in grades 8-12 and continues through grades 13-14 (and beyond for those with 4-year+ career options).

Attached for the Board's approval are sixteen subcontracts between partner agencies and RCCD on behalf of Norco College for the period of September 16, 2015 through June 30, 2019.

Prepared By: Paul Parnell, President, Norco College
Kevin Fleming, Dean of Instruction, CTE Programs and Grants

Attachments:

[Alvord USD](#)
[California Centers of Excellence](#)
[Corona-Norco USD](#)

Inland Coalition
Jurupa USD
Lake Elsinore USD
Moreno Valley USD
Mt San Jacinto College
Murrieta Valley USD
Perris USD
RCOE Alt. Ed.
RCOE
Riverside County WIB
Riverside USD
San Jacinto USD
Val Verde USD

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
ALVORD UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER:

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Alvord Unified School District, (AVUSD) on September 16, 2015. Up to \$730,000 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any AVUSD expenditures are found to be unallowable, AVUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities (attached hereto as Exhibit "A").
2. AVUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. AVUSD shall notify NC of changes in key personnel.
4. NC shall notify AVUSD of any changes in key personnel.
5. NC shall notify AVUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse AVUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$730,000.00 and not to exceed 50% of their total allocation in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal to year four fiscal can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. AVUSD shall submit a written request to NC no later than May 1 of the each year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) AVUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) AVUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. AVUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$523,200.00
Year 2-	\$473,200.00
Year 3-	\$558,200.00
Year 4-	<u>\$558,200.00</u>
Total	\$2,112,800.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by AVUSD must be approved by NC's Project Director.
- b.) AVUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) AVUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of AVUSD, shall be submitted to NC along with a copy of AVUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.

- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until AVUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to AVUSD from NC will be sent within 30 days of the receipt of all required reports from AVUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by AVUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

1. In accordance with the terms and conditions of the grant and state and federal requirements, AVUSD must maintain records regarding the use of grant funds and progress toward grant objectives. AVUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. AVUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
2. AVUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. AVUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by AVUSD.

E. EQUIPMENT

1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in AVUSD at the end of the grant.
2. In order to be in compliance with federal requirements, AVUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

AVUSD shall communicate with the grant-funding agency (California Department of Education) through NC. AVUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

AVUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

- 1st Quarter- July, August, September
- 2nd Quarter-October, November, December
- 3rd Quarter- January, February, March
- 4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

AVUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

AVUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to AVUSD. Causes for termination include non-performance on the part of AVUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by AVUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

AVUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Alvord Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Ami Shackelford
Chief Financial Officer

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Alvord Unified School District

CCPT funding of \$730,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sector:

Health Science and Medical Technology

Budget 2015-2019

Agency Name: Alvord Unified School District	
Amount Requested: \$730,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$110,000
2000 Classified Salaries	\$4000
3000 Employee Benefits	\$21,000
4000 Books and Supplies	\$540000
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$35,000
5200 Travel and conferences	\$20,000
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$730,000

Budget narrative as provided by the District:

- The grant will be used for certificated salaries for substitutes, summer work, extra time for counselors to schedule students, summer professional development for teachers, guidance counselors and administrators or other support staff, program set up, planning time, advisory meetings and tutoring.
- CCPT funds will be used for classified salaries for clerical support.
- The employee benefits at 18% for certificated and 8% classified will be provided by the grant funds.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- CCPT funds for books and supplies of which the bulk will go to startup costs of the new classes (breakdown as follows):
 - to purchase new curriculum for 10 new courses, textbooks.
 - for consumables including specimens and chemicals.
 - for lab equipment including data collection technology.
 - for technology including computers, software and data analysis tools.
 - for two SIM men and one SIM baby and computer and service programs.
 - for training materials specific to the pathway including medical instruments/supplies and training materials, anatomical models, mannequins, electronic urinalysis machines, autoclaves, hospital beds and training tables, first responder and EMT training materials including an ambulance mock up, CPR equipment, etc.
 Funds will be needed from the Career Pathway Program for consumables including specimens and chemicals and medical training instruments/equipment. \$5,000 from the grant (operating expenditures) will be used for maintenance/service of technology.
- The grant (operating expenditures) will be used for remodeling or updating of facilities directly related to accessibility to the Healthcare pathway including installment of sinks with warm water in a designated lab room/medical training facility provided by the district.
- Funds will be used from the grant to pay for travel and conferences to annual conferences specific to the Health Care Occupations Pathway, subject-specific conferences, and trainings specific to technology and study trips.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
CALIFORNIA CENTERS OF EXCELLENCE
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and California Centers of Excellence (COE) on September 16, 2015. Up to \$60,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any COE expenditures are found to be unallowable, COE agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. COE shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. COE shall notify NC of changes in key personnel.
4. NC shall notify COE of any changes in key personnel.
5. NC shall notify COE of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse COE for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$60,000.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. COE shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) COE shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) COE shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. COE actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$0.00
Year 2-	\$0.00
Year 3-	\$30,000.00
Year 4-	<u>\$30,000.00</u>
Total	\$60,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by COE must be approved by NC's Project Director.
- b.) COE's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) COE may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of COE, shall be submitted to NC along with a copy of COE's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.

- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until COE provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to COE from NC will be sent within 30 days of the receipt of all required reports from COE and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by COE for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, COE must maintain records regarding the use of grant funds and progress toward grant objectives. COE will maintain appropriate financial records in accordance with generally accepted accounting practices. COE will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. COE shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. COE shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by COE.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in COE at the end of the grant.
- 2. In order to be in compliance with federal requirements, COE shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

COE shall communicate with the grant-funding agency (California Department of Education) through NC. COE has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

COE must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1st Quarter- July, August, September
2nd Quarter- October, November, December
3rd Quarter- January, February, March
4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

COE may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

COE shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to COE. Causes for termination include non-performance on the part of COE.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by COE for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

COE, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of COE, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

COE shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. COE understands that harassment of any student or employee of COE or RCCD/NC with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. COE shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. COE is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, COE shall also provide evidence of Workers' compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
 Norco College
 2001 Third Street
 Norco, CA 92860

COE: California Centers of Excellence
 1126 W. Foothill Blvd. Suite 150
 Upland, CA 91786

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

California Centers of Excellence

Aaron S. Brown
Vice Chancellor, Business and Financial Services

California Centers of
Excellence

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

California Centers of Excellence

CCPT funding of \$60,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: California Centers of Excellence	
Amount Requested: \$60,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$0
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$0
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$0
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$60,000

Budget narrative as provided by the California Centers of Excellence:

The California Centers of Excellence is a contracted service to provide the following:

California Centers of Excellence will conduct research and provide data to ensure that all pathway implementation is industry-driven and relevant. These services will be provided for the grant consortium during the four year duration of the grant.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
CORONA-NORCO UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Corona-Norco Unified School District, (CNUSD) on September 16, 2015. Up to \$2,233,326 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any CNUSD expenditures are found to be unallowable, CNUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. CNUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. CNUSD shall notify NC of changes in key personnel.
4. NC shall notify CNUSD of any changes in key personnel.
5. NC shall notify CNUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse CNUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$2,233,326.00 and not to exceed 50% in the first year.

2. Carry Forward

a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. CNUSD shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.

b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

a.) CNUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

a.) CNUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. CNUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$4,762,628.00
Year 2-	\$13,762,128.00
Year 3-	\$6,944,025.00
Year 4-	<u>\$6,805,025.00</u>
Total	\$32,273,806.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by CNUSD must be approved by NC's Project Director.
- b.) CNUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) CNUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of CNUSD, shall be submitted to NC along with a copy of CNUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until CNUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to CNUSD from NC will be sent within 30 days of the receipt of all required reports from CNUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by CNUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, CNUSD must maintain records regarding the use of grant funds and progress toward grant objectives. CNUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. CNUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. CNUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. CNUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by CNUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in CNUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, CNUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

CNUSD shall communicate with the grant-funding agency (California Department of Education) through NC. CNUSD has no authority under this

subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

CNUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

CNUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

CNUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to CNUSD. Causes for termination include non-performance on the part of CNUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by CNUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

CNUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of the Regional Consortium.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of CNUSD, its officers,

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Corona-Norco Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Sherry Mata
Deputy Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Corona-Norco Unified School District

CCPT funding of \$2,233,326 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Corona-Norco Unified School District	
Amount Requested: \$2,233,326	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$128,114
2000 Classified Salaries	\$0
3000 Employee Benefits	\$10,250
4000 Books and Supplies	\$1,371,708
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$124,542
5200 Travel and conferences	\$112,212
6000 Capital Outlay	\$486,500
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$2,233,326

Budget narrative as provided by the District:

- Summer externships curriculum development, purchase of two prep periods, CNC/BUGIE/SCRUG/ USGBC-IE user groups, and Middle School Collaboration. Substitutes will also be paid for out of this money.
- Benefits packet for teachers on manufacturing externships.
- Curricular Learning Systems in Mechanical Systems, Mechanical Drives, Laser Shaft Alignment, Welding Technology, Air Conditioning, Environmental

Changes in activities and corresponding budgets are subject to Program director and/or California Department of Education approval.

Applications, and Mobile Technology.

- Health curriculum, basic classroom supplies, software, reprographics, industry specific equipment (medical instruments, anatomical models, mannequins, autoclaves, electronic urinalyses machines, hospital beds, training tables, First Responder and EMT training materials, and CPR equipment)
- Equipment and materials for three schools include new networked and internet connected computers, computer tables, laser printers, 3-D printers, headphones, routers, cables, wiring, crimpers, multilayer switches, miscellaneous tools, professional grade microphones, MoCap suit, green screen, Xboxes with controllers and servers. Software needed includes Unity Professional and Adobe Creative Studio. Supplemental textbooks and reference books will also be purchased for student and instructor reference. Consumable manipulatives such as cables, wiring, etc. will also be purchased.
- computers, 80 secondary monitors, 2 – B-size HP Color LaserJet Enterprise M750N,
- Laptops, Solidworks electronic curriculum, Solidworks yearly license, MasterCAM license, switches, 6 – 3D printers, and 2 – 3D scanners. Materials and supplies for this equipment will also need to be purchased.
- Student participation in HOSA, SkillsUSA, and FBLA will be used to build leadership skills and to competitively practice their skills developed during classroom instruction. Costs associated with participating with the chapter include regional, state, and national conferences and competitions. Industry recognized certification exams will be provided for the students. Three HOSA chapters and one SkillsUSA chapter will begin to work on obtaining national charters. Existing SkillsUSA, and FBLA chapters will be strengthened.
- Support for the advisory committees, industry presentations, recruitment and promotion materials, science fair projects, and required materials to start up job shadows and internships.
- Middle School Collaboration Weekend Activity supplies and awards
- California Industrial Technology Education Association State Conference, SolidworksWorld training, MasterCAM summer teacher training, and curriculum and instruction training. Student participation in SkillsUSA will be utilized to enable the leadership and the competitive edge. Costs associated with participating with the chapter include regional, state, and national conferences and competitions. Industry recognized certification exams will be provided for the students.
- Professional development for industry-specific conferences, industry certifications, etc.
- Instructor staff development, software, and CISCO training. Additional expenses will include travel, materials, meals, and conference fees.
- Professional development for industry-specific conferences, industry certifications, software training, etc.
- Three server

Changes in activities and corresponding budgets are subject to Program director and/or California Department of Education approval.

- Laser Engravers @\$15,250 each; 3 – Haas Mini Mills @ \$47,000 each; and 1 – Haas ST-10 Lathe with Tooling @\$50,000 each.
- Curricular Learning Systems in Mechanical Systems, Mechanical Drives, Laser Shaft Alignment, Welding Technology, Air Conditioning, Environmental Applications, and Mobile Technology.
- Equipment and materials for three schools include new networked and internet connected computers, computer tables, laser printers, 3-D printers, headphones, routers, cables, wiring, crimpers, multilayer switches, miscellaneous tools, professional grade microphones, MoCap suit, green screen, Xboxes with controllers and servers. Software needed includes Unity Professional and Adobe Creative Studio. Supplemental textbooks and reference books will also be purchased for student and instructor reference. Consumable manipulatives such as cables, wiring, etc. will also be purchased.
- 90 computers, 40 secondary monitors, 1 – B-size HP Color LaserJet Enterprise M750N, 1 – laptops, Solidworks electronic curriculum, Solidworks yearly license, MasterCAM licenses for two years, switches, 4 – 3D printers, 1 – 3D scanner, 10 – Haas Desktop Control Simulators, 2 – manual milling machines, 2 – manual engine lathes, 1 – drill press, 1 – lathe, tool storage cabinets, granite block and inspection tools, and injection molder. Materials and supplies for this equipment will also need to be purchased.
- Health curriculum, basic classroom supplies, software, reprographics, industry specific equipment (medical instruments, anatomical models, mannequins, autoclaves, electronic urinalyses machines, hospital beds, training tables, First Responder and EMT training materials, and CPR equipment)
- Student participation in HOSA, SkillsUSA, and FBLA will be used to build leadership skills and to competitively practice their skills developed during classroom instruction. Costs associated with participating with the chapter include regional, state, and national conferences and competitions. Industry recognized certification exams will be provided for the students. Three HOSA chapters and one SkillsUSA chapter will receive their national charters. Existing SkillsUSA, and FBLA chapters will be strengthened.
- Support for the advisory committees, industry presentations, recruitment and promotion materials, science fair projects, and required materials to start up job shadows and internships.
- Middle School Collaboration Weekend Activity supplies and awards.
- California Industrial Technology Education Association State Conference, SolidworksWorld training, MasterCAM summer teacher training, and curriculum and instruction training. Student participation in SkillsUSA will be utilized to enable the leadership and the competitive edge. Costs associated with participating with the chapter include regional, state, and national conferences and competitions. Industry recognized certification exams will be provided for the students.
- Networking instructor staff development, software, and CISCO training. Additional expenses will include travel, materials, meals, and conference fees.
- Professional development for industry-specific conferences, industry

Changes in activities and corresponding budgets are subject to Program director and/or California Department of Education approval.

certifications, etc.

- Laser Engravers @\$15,250 each;
- 3 – Haas Mini Mills and 1 – Haas ST-10 Lathe with Tooling.

Changes in activities and corresponding budgets are subject to Program director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
INLAND COALITION
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and INLAND COALITION on September 16, 2015. Up to \$198,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any INLAND COALITION expenditures are found to be unallowable, INLAND COALITION agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. INLAND COALITION shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. INLAND COALITION shall notify NC of changes in key personnel.
4. NC shall notify INLAND COALITION of any changes in key personnel.
5. NC shall notify INLAND COALITION of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse INLAND COALITION for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$198,000.00 and not to exceed 50% in the first year.

2. Carry Forward

a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. INLAND COALITION shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.

b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

a.) INLAND COALITION shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) INLAND COALITION shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. INLAND COALITION actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$19,000.00
Year 2-	\$57,000.00
Year 3-	\$80,000.00
Year 4-	<u>\$80,000.00</u>
Total	\$236,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by INLAND COALITION must be approved by NC's Project Director.
- b.) INLAND COALITION's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) INLAND COALITION may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of INLAND COALITION, shall be submitted to NC along with a copy of INLAND COALITION's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until INLAND COALITION provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to INLAND COALITION from NC will be sent within 30 days of the receipt of all required reports from INLAND COALITION and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by INLAND COALITION for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

1. In accordance with the terms and conditions of the grant and state and federal requirements, INLAND COALITION must maintain records regarding the use of grant funds and progress toward grant objectives. INLAND COALITION will maintain appropriate financial records in accordance with generally accepted accounting practices. INLAND COALITION will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
2. INLAND COALITION shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. INLAND COALITION shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by INLAND COALITION.

E. EQUIPMENT

1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in INLAND COALITION at the end of the grant.
2. In order to be in compliance with federal requirements, INLAND COALITION shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

INLAND COALITION shall communicate with the grant-funding agency (California Department of Education) through NC. INLAND COALITION has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

INLAND COALITION must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

- 1st Quarter- July, August, September
- 2nd Quarter- October, November, December
- 3rd Quarter- January, February, March
- 4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

INLAND COALITION may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

INLAND COALITION shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to INLAND COALITION. Causes for termination include non-performance on the part of INLAND COALITION.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by INLAND COALITION for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

INLAND COALITION, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of INLAND COALITION, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

INLAND COALITION shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. INLAND COALITION understands that harassment of any student or employee of INLAND COALITION or RCCD/NC with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. INLAND COALITION shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. INLAND COALITION is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, INLAND COALITION shall also provide evidence of

workers 'compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
 Norco College
 2001 Third Street
 Norco, CA 92860

INLAND COALITION: Carol Allbaugh
 1126 W. Foothill Blvd. Suite 150
 Upland, CA 91786

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Inland Coalition

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Diana Fox
Director

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Inland Coalition

CCPT funding of \$198,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Inland Coalition	
Amount Requested: \$198,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$0
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$0
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$198,000

Budget narrative as provided by the Inland Coalition:

Inland Coalition is a contracted service to provide the following:

Director

- Director will oversee the full scope of the project, and provide supervision to the Outreach Specialist. Director will have active involvement in developing and implementing all components of this grant.

Health Sector Outreach Specialist

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Develop Riverside County Resources, including recruitment of new business to participate in Work Based Learning locations, externship preceptors, and assistance with Inland Coalition events and meetings that further the goals of this grant

Program Assistant

- Supports all grant activities and staff. Facilitates work on the Health Professions Conference, coordinates all WBL communication to health Industry partners and WBL activities

Benefits

- Includes all fringe benefits, workers compensation, and taxes

Externship stipends for 10 teachers

TB tests and live scan/ fingerprinting for interns

Printing

- Employer brochures, outreach materials, resource guides, meeting materials, WBL and mock interview materials

Office Supplies & Equipment

- Paper, toner, materials, office equipment and electronics

Health Professions Conference

- Venue, printing, and promotional materials for the 2016 Student Health Professions Conference

Mileage and travel expenses

Meeting Expenses

Rent

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
JURUPA UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Jurupa Unified School District, (JUSD) on September 16, 2015. Up to \$276,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any JUSD expenditures are found to be unallowable, JUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. JUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. JUSD shall notify NC of changes in key personnel.
4. NC shall notify JUSD of any changes in key personnel.
5. NC shall notify JUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse JUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$276,000.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. JUSD shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) JUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) JUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. JUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$48,000.00
Year 2-	\$18,000.00
Year 3-	\$110,000.00
Year 4-	<u>\$110,000.00</u>
Total	\$286,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by JUSD must be approved by NC's Project Director.
- b.) JUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) JUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of JUSD, shall be submitted to NC along with a copy of JUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.

- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until JUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to JUSD from NC will be sent within 30 days of the receipt of all required reports from JUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by JUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, JUSD must maintain records regarding the use of grant funds and progress toward grant objectives. JUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. JUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. JUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. JUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by JUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in JUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, JUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

JUSD shall communicate with the grant-funding agency (California Department of Education) through NC. JUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

JUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1st Quarter- July, August, September
2nd Quarter- October, November, December
3rd Quarter- January, February, March
4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

JUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

JUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written

notice to JUSD. Causes for termination include non-performance on the part of JUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by JUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

JUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and

related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of JUSD, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

JUSD shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. JUSD understands that harassment of any student or employee of JUSD or RCCD/NC with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. JUSD shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. JUSD is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, JUSD shall also provide evidence of workers' compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
 Norco College
 2001 Third Street
 Norco, CA 92860

JUSD: Paula Ford
 4850 Pedley Road
 Jurupa, CA 92509

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Jurupa Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Paula Ford
Assistant Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Jurupa Unified School District

CCPT funding of \$ 276,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sector:

Health Science and Medical Technology

Budget 2015-2019

Agency Name: Jurupa Unified School District	
Amount Requested: \$ 276,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$ 120,000
2000 Classified Salaries	\$ 0
3000 Employee Benefits	\$ 16,000
4000 Books and Supplies	\$ 14,000
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$ 15,000
5200 Travel and conferences	\$ 5,000
6000 Capital Outlay	\$ 106,000
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$ 276,000

Budget narrative as provided by the District: Career Pathways Program

Salaries and Benefits:

- 80% of new ROP teacher (to be picked up by district retirement/attrition by end of grant)
- Teacher hourly pay for curriculum development, student supervision

Books and Supplies

Textbooks- Medical Terminology

- Supplies for health care pathway classes
- Medical Supplies Services
- Testing/certification cost

Travel and Conferences

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Professional development
- Travel expenses for conferences

Capital Outlay

36 computers to support instruction

Computer tables, cables, and chairs

- Health care equipment

Local Match

Salaries and Benefits:

- 20% of new teacher

Travel and Conferences

- Professional Development

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
LAKE ELSINORE UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Lake Elsinore Unified School District, (LEUSD) on September 16, 2015. Up to \$791,912.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any LEUSD expenditures are found to be unallowable, LEUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. LEUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. LEUSD shall notify NC of changes in key personnel.
4. NC shall notify LEUSD of any changes in key personnel.
5. NC shall notify LEUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse LEUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$791,912.00 and not to exceed 50% in the first year. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. LEUSD shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

2. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

3. Time and Effort

- a.) LEUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

4. Sources of Local Match

- a.) LEUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. LEUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$707,700.00
Year 2-	\$707,700.00
Year 3-	\$756,600.00
Year 4-	<u>\$756,600.00</u>
Total	\$2,928,600.00

5. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by LEUSD must be approved by NC's Project Director.
- b.) LEUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) LEUSD may not charge any indirect against grant-funded expenditures.

6. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of LEUSD, shall be submitted to NC along with a copy of LEUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until LEUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to LEUSD from NC will be sent within 30 days of the receipt of all required reports from LEUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by LEUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, LEUSD must maintain records regarding the use of grant funds and progress toward grant objectives. LEUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. LEUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. LEUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. LEUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by LEUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in LEUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, LEUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

LEUSD shall communicate with the grant-funding agency (California Department of Education) through NC. LEUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

LEUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1st Quarter- July, August, September
2nd Quarter- October, November, December
3rd Quarter- January, February, March
4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

LEUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

LEUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written

notice to LEUSD. Causes for termination include non-performance on the part of LEUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by LEUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

LEUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Lake Elsinore Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

George Landon, Ed.D.
Deputy Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Lake Elsinore Unified School District

CCPT funding of \$791,912 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Lake Elsinore Unified School District	
Amount Requested: \$791,912	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$ 0
2000 Classified Salaries	\$ 0
3000 Employee Benefits	\$ 0
4000 Books and Supplies	\$ 694,112
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$
5200 Travel and conferences	\$ 97,800
6000 Capital Outlay	\$ 0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$791,912

Budget narrative as provided by the District:

- 36 iMac lab and 1 teacher station. Students will be using state of the art lab that will prepare the students to use software that is utilized in the industry. Manfro Tripod and Jib Crane, HDMI cords and Thuderbolt cords Locking systems 1 Roland Printer, 3 Cannon DSLR cameras, 2 Sony HD Camcorder, Web server/storage Waicoms tables, 2 Camtasaia software,.
- Manufacturing Pathway, Tormach PCNC-1100 CNC milling machines education package, Miller Dynasty 200 TIG welder, Miller Dynasty trolley/cart Theses CNC milling machines will be used for students to learn CNC machine set up and operation.

Changes in activities and corresponding budgets are subject to Program director and/or California Department of Education approval.

Students will learn CNC programming in the CAD/CAM computer lab where they will program using MasterCAM software. These machines use industry standard g-code and require students to use skills that are required for several certifications and employment. The Miller Dynasty 200 will allow students to learn the GTAW welding process. This process is widely used in industry and certifications are available.

- Patient Care Pathway - Combo unit ultrasound/stim/laser, AED, Anti-gravity treadmill, HOSA student uniforms 25 male and 25 female student blazers, Skeleton model, 2 , CPR Manikins, 20, ipad cart with 40 ipads, Mac Book Pro, Lab Quest Adv. Chem, Lab Quest 2.
- Public Health Pathway - Ultrasound/stim/laser, Blood pressure kits, Life size skeleton model, Textbook Essentials of Athletic Injury Management 40 students, HOSA student uniforms 25 male and 25 female student blazers, Yamaha Rhino for injured student transportation, for student internships with athletic trainers. Grade cam, Educreations, AED trainers, CPR training manikins, Whirlpool, 50 students and 4 advisors to attend the HOSA annual conference. 38 students and 4 advisors to attend the USA skills conference. 2 teachers and 2 Career Technicians to attend the CTE WEE conference. Cannon Workshop, CIW workshop, Sterling and Ledet Training for second CTE ICT teacher in the pathway.
- 50 students and 4 advisors to attend the HOSA annual conference. 38 students and 4 advisors to attend the USA skills conference. 2 teachers and 2 Career Technicians to attend the CTE WEE conference. Cannon Workshop, CIW workshop, Sterling and Ledet Training for second CTE ICT teacher in the pathway.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
MORENO VALLEY UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Moreno Valley Unified School District, (MVUSD) on September 16, 2015. Up to \$602,184.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any MVUSD expenditures are found to be unallowable, MVUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. MVUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. MVUSD shall notify NC of changes in key personnel.
4. NC shall notify MVUSD of any changes in key personnel.
5. NC shall notify MVUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse MVUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$602,184.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. MVUSD shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) MVUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) MVUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. MVUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$631,992.00
Year 2-	\$649,221.00
Year 3-	\$863,847.00
Year 4-	<u>\$860,903.00</u>
Total	\$3,005,963.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by MVUSD must be approved by NC's Project Director.
- b.) MVUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) MVUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of MVUSD, shall be submitted to NC along with a copy of MVUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until MVUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to MVUSD from NC will be sent within 30 days of the receipt of all required reports from MVUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by MVUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

1. In accordance with the terms and conditions of the grant and state and federal requirements, MVUSD must maintain records regarding the use of grant funds and progress toward grant objectives. MVUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. MVUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
2. MVUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. MVUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by MVUSD.

E. EQUIPMENT

1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in MVUSD at the end of the grant.
2. In order to be in compliance with federal requirements, MVUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

MVUSD shall communicate with the grant-funding agency (California Department of Education) through NC. MVUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

MVUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

MVUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

MVUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written

notice to MVUSD. Causes for termination include non-performance on the part of MVUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by MVUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

MVUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Moreno Valley Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Mays Kakish
Chief Business Officer

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Moreno Valley Unified School District

CCPT funding of \$ 602,184 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Budget 2015-2019

Agency Name: Moreno Valley Unified School District	
Amount Requested: \$ 602,184	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$ 134,710
2000 Classified Salaries	\$ 0
3000 Employee Benefits	\$ 42,260
4000 Books and Supplies	\$ 203,348
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$ 221,866
5200 Travel and conferences	\$ 0
6000 Capital Outlay	\$ 0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$ 602,184

Budget narrative as provided by the District: Career Pathways Program

This Narrative is for three (3) schools and two (2) programs: Canyon Springs High School Health Academy, Valley View High School Health Academy and Information and Communications Pathway, and Vista Del Lago Health Academy.

- The grant to cover teacher salaries for professional development in the areas of technology and Common Core. This information learned is then passed on to other staff members and students to help them improve in the areas of both pathways
- The grant to cover certificated staff members employee benefits.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

Health Academy

- The grant will fund Intro to Medical Terminology Textbooks and workbooks that will be used by all three high school Health Academies to teach the sophomore and junior classes (72) from updated textbooks and will ensure that the programs offered at the three schools are more closely aligned.
- Diversified Health Occupations has gone through several editions, so need to be updated at each of the three schools in order to allow more integration of the CTE and common core Standards within the CTE courses. Each school needs 72 copies to allow for expansion of the academies for the sophomore classes.
- Each academy offers first aid, so each academy needs at least 1 updated class set of First Aid Books in order to be in certification compliance. Only 1 class goes through training at a time so only 1 class set is needed at each school.
- Each academy also offers CPR certification, so every student (approximately 72 students at each academy) is required to have CPR books and receive a certification card. As each high school needs to offer CPR/First Aid for students, the proper equipment is needed for teaching. The schools will each need 4 Preston Adult manikins, 4 infant manikins, and Canyon and Valley each need 2 resusci Annie (Jrs.) We also need 8 Infant Ambu bags, and first aid supplies.
- As students need to receive certification in both first aid and CPR, it only makes sense for 1 teacher at each site to become certified in training students.
- Introduction to Health Science Technology is a textbook needed by Canyon Springs to expand their US History offering to the UCCI Course US History and Public Health.
- Mental Health Matters is a freshman English course. In order to be able to offer it, we need to provide supplemental materials for this course at all 3 high schools. This will include class sets of mental health specific texts for students to check out of the library and further their understanding of mental health.
- The 10th and 11th grade English offered at each site are pure academy classes, so as such should include more reading material related to the medical field. Non-fiction texts that align with Common Core will need to be purchased and incorporated into these English classes.
- Applied Medical English is a senior level UCCI approved course that we want to make part of our academies so students are receiving an education across subjects that incorporated CTE and Common Core standards to further improve their understanding of the medical field. At least 3 texts will be needed for this class with approximately 80 students at each site.
- Vista Del Lago High School already uses Therapeutic Communications, so to better align the three academies, Canyon Springs needs an additional 10 copies for a class set and Valley View needs 40 copies for a class set.
- Several of the texts that we need to improve our academies are soft cover, so to ensure that they last through several years' worth of students, we will need to bind the paperback texts.
- Smartboards are needed at 2 of the schools in order to demonstrate lessons more effectively and actively engage the students in the lessons.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- A lot of Common Core is conducting research, so computer labs are needed. Instead of having stationary labs, Carts on Wheels (40 Acer: W510, cart, and portable Bluetooth printer) will allow the core classes and the CTE classes at each site to more effectively utilize the computers and will allow for students to use them to demonstrate their learning at competitions and at booths they present at during health fairs. Valley View Canyon Springs and Vista Del Lago each need one. We are going to pilot a Medical Billing course that results in national certification for students and that requires a computer lab for students every day. Therefore, we need 3 carts on wheels.
- Students need to be taken on field trips to expose them to different aspect of the health care field and the education required to obtain different types of health related careers. To ensure success of the high school academies (10th-12th), we are reaching out to 4 of the local middle schools to start HOSA JUMP groups and introduce middle school students to occupations in the health field in addition to introducing our 3 high school freshmen to opportunities within the academies. We would like to take them out of the classroom twice a year on field trips exposing them to colleges and health related fields in 7th to 9th grades.
- HOSA State Leadership Conference will allow our students to flourish and compete in competitions that showcase the skills they learn in our academies. Approximately 32 students and 6 chaperones per school will attend. The HOSA National Leadership Conference up to 10 student's means will attend.

Information and Communication Technology Pathway:

Microsoft Office Tools I and II

- The Simulation called "Excellent Adventures", A Microsoft Excel Simulation, provides students a real world hands on experience using Excel. The cost of this one time purchase the breakdown is as follows:
40 Student workbooks, 1 Instructors Workbook Solutions CD, 1 Assessment Activities/Solutions CD. This simulation combines the thrills of an amusement park with the skills of Microsoft Excel. There are 20 self-paced projects, typical of a theme park, which give students a "behind the scenes" look at the power of Excel and how it is applied to a real-world business that they will instantly relate to.
- Another simulation is called "Word It, 2E" students will learn how to use tabs, bullets, symbols, and styles, to creating tables, reports, memos, resumes, and business letters, students will work with creative and current content as they apply word processing skills necessary for success in the real world. Each activity is carefully crafted to include current data and information to make learning how to use Microsoft Word similar to real world skills. 40 "Word It!, 2E" Student workbooks, 1 Instructor's Resource.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Equipment for enhancing student hands on experiences. This includes 40 each of the following:

Arduino Starter Kits

Arduino Robots

Ultrasonic Range Finder

TTLSerial JPEG Camer with NTSC Video

Mini pan-tilt Kit with Micro Servos

Sets of Cable

Using Arduino Starter kits, student will engage in C and C++ programming by creating simulation of real world technology. Student will learn to program the Arduino microprocessor to control the physical world of sensors, LEDs, servo motors and LCDs. For example: Through the use of a document camera the teacher will demonstrate to the student how to program the Arduino to rotate through turning LED lights on and read in if a button has been pushed. Students will then use their Common Core DTK3 skillsto create a street light simulation that extends the time for pedestrians when a button is pushed. Student will expand the skills by programming the simulation to account for blind pedestrians. In a simulation, students will take the role of a programmer with a robotics company that develops emergency autonomous robots. Using the Arduino Robots, students will develop their C and C++ programming and their Common Core DTK3 skills by programming the robot to move through a maze, read the IR sensors on the robot to follow a curved line, read the distance from walls using an ultrasonic rangefinder, program servos to move the sensors and cameras view, and record all the sensors and images on an SD card. Students will use the document camera to create a presentation that demonstrate their robots capabilities to a prospect search and rescue group.

- The grant will also fund for services and other operating expenditures

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
MT. SAN JACINTO COLLEGE
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Mt. San Jacinto College, (MSJC) on September 16, 2015. Up to \$208,316.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any MSJC expenditures are found to be unallowable, MSJC agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. MSJC shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. MSJC shall notify NC of changes in key personnel.
4. NC shall notify MSJC of any changes in key personnel.
5. NC shall notify MSJC of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse MSJC for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$208,316.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. MSJC shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) MSJC shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.
- b.)

5. Sources of Local Match

- a.) MSJC shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. MSJC actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$74,616.00
Year 2-	\$76,519.00
Year 3-	\$74,445.00
Year 4-	<u>\$77,050.00</u>
Total	\$302,630.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by MSJC must be approved by NC's Project Director.
- b.) MSJC's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) MSJC may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of MSJC, shall be submitted to NC along with a copy of MSJC's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until MSJC provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to MSJC from NC will be sent within 30 days of the receipt of all required reports from MSJC and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by MSJC for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, MSJC must maintain records regarding the use of grant funds and progress toward grant objectives. MSJC will maintain appropriate financial records in accordance with generally accepted accounting practices. MSJC will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. MSJC shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. MSJC shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by MSJC.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in MSJC at the end of the grant.
- 2. In order to be in compliance with federal requirements, MSJC shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

MSJC shall communicate with the grant-funding agency (California Department of Education) through NC. MSJC has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

MSJC must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

MSJC may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

MSJC shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to MSJC. Causes for termination include non-performance on the part of MSJC.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by MSJC for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

MSJC, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of MSJC, its officers,

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Mt. San Jacinto College

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Joyce Johnson

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Mt San Jacinto College

CCPT funding of \$ 208,316 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Mt San Jacinto College	
Amount Requested: 208,316	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$ 0
2000 Classified Salaries	\$ 60,684
3000 Employee Benefits	\$ 14,391
4000 Books and Supplies	\$ 4241
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$ 11,000
5200 Travel and conferences	\$ 15,000
6000 Capital Outlay	\$ 103,000,
7000 Indirect Charges (CDE approved rates apply)	\$ 0
Totals	\$ 208,316

Budget narrative as provided by the District:

The Dean, CTE will provide administrative oversight of the CCPT project and serve as lead liaison to the Southwest Riverside County Consortium.

- Part-time CTE Job Placement Specialist
- The CTE Job Placement Specialist collaborates with the local employment community to partner in the development of career and expanded on-the-job training opportunities, internship/mentoring programs and community work study placements. Duties to include: contacting local employers to establish work study and job placement; researching job leads; accessing local EDD office job bank; acting as liaison with public and private sector to provide employment and job placement information for on-campus work-study,

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

internship, community and peer mentoring; developing job fairs in collaboration with the Career Center.

- CTE job placement specialist fixed cost benefits (with 17% increase) calculated based on the district's formula.
- Instructional software licenses for computer programming.
- Cisco Certified Network Academy Certification x 1-Instructors
- CISCO equipment bundles (\$10,300 per bundle x 5 bundles)
- Materials and supplies to promote services and activities such as orientation and assessment workshops at high schools, guides for creating an educational plan, brochures about supportive services, etc.
- Instructional software licenses for computer programming.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
MURRIETA VALLEY UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Murrieta Valley Unified School District, (MVUSD) on September 16, 2015. Up to \$687,198.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any MVUSD expenditures are found to be unallowable, MVUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. MVUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. MVUSD shall notify NC of changes in key personnel.
4. NC shall notify MVUSD of any changes in key personnel.
5. NC shall notify MVUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse MVUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$687,198.00 and not to exceed 50% of the total allocation in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal to year four fiscal can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. MVUSD shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) MVUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) MVUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. MVUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$1,168,102.00
Year 2-	\$754,125.00
Year 3-	\$900,557.00
Year 4-	<u>\$880,574.00</u>
Total	\$3,703,358.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by MVUSD must be approved by NC's Project Director.
- b.) MVUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) MVUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of MVUSD, shall be submitted to NC along with a copy of MVUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until MVUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to MVUSD from NC will be sent within 30 days of the receipt of all required reports from MVUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by MVUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, MVUSD must maintain records regarding the use of grant funds and progress toward grant objectives. MVUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. MVUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. MVUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. MVUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by MVUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in MVUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, MVUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

MVUSD shall communicate with the grant-funding agency (California Department of Education) through NC. MVUSD has no authority under this

subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

MVUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

MVUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

MVUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to MVUSD. Causes for termination include non-performance on the part of MVUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by MVUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

MVUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of MVUSD, its officers,

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Murrieta Valley Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Stacey Coleman
Assistant Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Murrieta Valley Unified School District

CCPT funding of \$ 687,198 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Murrieta Valley Unified School District	
Amount Requested: \$ 687,198	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$ 228,170
2000 Classified Salaries	\$ 0
3000 Employee Benefits	\$ 40,380
4000 Books and Supplies	\$ 345,420
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$ 23,689
5200 Travel and conferences	\$ 40,139
6000 Capital Outlay	\$ 9,400
7000 Indirect Charges (CDE approved rates apply)	\$ 0
Totals	\$ 687,198

Budget narrative as provided by the District:

- Half-time CTE Counselor
This person will be hired to develop and expand CTE pathways within the district at all high schools with the goal of offering introductory courses at all middle schools. The counselor will develop articulated and dual enrollment opportunities and agreements with area community colleges. The counselor will assist with internship opportunities for students within the pathways to allow students to obtain real-life business experience which will enhance their learning and ability to attain jobs after high school.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Half-time CTE Liaison (teacher on special assignment) to develop internships and collaborate with staff on career pathways course activities, Perkins Plan and the annual Ed Tech Fair.
- Substitute costs for VMHS to develop an engineering pathway for teacher to attend conferences and course development.
- Employee benefits based on district formula for the CTE Counselor
- Employee benefits for VMHS substitute costs.
- Provide the instructional materials for the HIGHER program for capstone pathway courses.
- The grant will fund VMHS teacher to attend engineering conferences.

Computer Programming and Video Gaming

- Substitutes to allow Teacher to attend Conferences
- Substitutes to allow for collaboration with MSJC and training
- (36) Precision T1700 Mini Tower Dell Precision with monitor
- Alienware 17 is a 17 " laptop Intel® Core™ i7-4910MQ processor (Quad Core, 8MB Cache, Overclocked up to 4.1GHz w/ Turbo Boost) NVIDIA® GeForce® GTX 880M graphics with 16 MB will allow to test games, program in java, C+ and variety other language and still and be powerful enough to run graphic design and modeling programs at the same time. A laptop is needed to be portable for all students to use plus the teacher. Mouse
- (5) Microsoft Surface Pro 3 i7 with case and keyboard
- SUS MX279H 27-Inch Screen LED-Lit LCD Monitor this will allow the teacher to provide small group instruction around teacher station with a larger monitor
- Teacher station with Preci
- 2 @ \$3600 3D Printer Air Wolf
- Robotics/kinetics parts
- (1)PowerEdge T420 Tower Server 4TB of memory used for networking and storage of curriculum and student work
- Samsung 10' tablet tab 2 32 MG with keyboard with case
- 3-D Printer Air Wolf
A class will have min of 30 students should have 2 printers
- = Wireless keyboards
- EOS Rebel SL1 EF-S 18-55mm IS STM Kit camera for document making sprites
- portfolios
- Playstation 4 system to test games
- Controllers for the system
- Stem Fuse Software licenses: Game:It ; Game:It Intermediate;
- Game:It Advanced-IT, Mobile App:IT
- Additional Teaching Supplies-
- Construct 2 Game Development by Example by John Bura
- Mobile app developer subscription OS - to the Apple Store second year.
- T1700 Mini Tower Dell Precision

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Field to Norco High Game Day
- Test video game for students competition agreed curriculum
- Field trips to local College visit local programming and gaming programs at RCC.
- Pay for travel busses and Teacher substitutes.
- Game developer conference
- Days of travel and stay
- Substitutes
- Java and C+ workshop for Pay for workshop, travel and teacher substitutes.
- Cabinet lock doors for to place the Arduino/robotics bins and various tablets containers with mounting bracketing
- 2 Anthro TAB20SS/PW 20 Unit Tablet Charging Cabinet to secure tablets wiring, electrical, floor covers for drops when desks are moved into rows to allow room for new printers for tables
- LCD project move different location, mounting TV on wall
- Mounting bracketing

Advanced Manufacturing

- Substitutes to allow (2) Pathway Teachers to attend Conferences
- Substitutes to allow for pathway planning days
- Employee benefits based on district formula
- (70) photovoltaic Systems Textbooks, James Dunlop
- MakerBot Replicator Z18 5th Generation Desktop 3D Printer
- Makerbot Filaments spools
- Digital scanner
- MSI Intel Core i5 4200H (2.80GHz) 12GB DDR3 1TB HDD 21.5"
- All-in-One PC Windows 8.1 64-Bit AG220 2PE-008US (9S6-ACB311-008) (3500 sale tax)
- 2 instructional computers for printers MSI
- Intel Core i5 4200H (2.80Hz) 12 GB DDR3
- 1TBHDD 21.5" All- in- one PC Windows 8.
- 164-Bit AG220 2PE-008US (9S6-ACB311-008) (\$200 sales tax)
- ROV submarine robotics electronic, wire,
- PVC, cameras, video screens, pneumatics, motors, joysticks
- VEX Class Robotics
- Solar panels, inverter, batteries, support structures
- Disposables, balsa wood, construction kits
- Solidworks 3 year subscription
- MasterCAM for Solidworks
- Canon DSLR Camera
- Drafting Supplies
- Ink toner
- Robotics parts and supplies
- Epilog Helix 75watt Laser Printer

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Corel design software
- Rotary Attachment Fibermark
- Exhaust fan
- (11)Lab Quest Deluxe
- College Field trips, Conference Registration
- Travel Costs
- Robotics regular registration and season competitions \$1000 - Robotics state championship (qualification dependent)
- Robotics world championship (qualification dependent)
- Conferences such as CITEA
- Secure storage units for robotics/engineering equipment/computers
- Electrical drops/computer lines changes/
- Robotics lab assistant
- Extra duty hours for robotics competitions, after school work, and planning
- 39 new CAD specific computers with dual monitors
- Drafting Supplies
- Ink toner
- Robotics parts and supplies
- Laser/3d printer/CNC Mill materials
- Middle School robotics supporting funds
- Drafting table mats for new desks
- Robotics regular registration and season competitions
- Robotics State championship (qualification dependent)
- Robotics world championship (qualification dependent)
- Conferences such as CITEA
- Intelitek Promill 8000
- 34 student drafting desks with dual monitor arms
- Power requirements, workbenches, cabinetry, and lab setup for Engineering Lab
- Vertical Bandsaw

Patient Care

- Substitutes to allow two Pathways Teachers to attend fieldtrips/conferences \$1000 – Extra duty hours for UCR Health Science Partnership meetings/HOSA events
- Employee benefits based on district formula
- (25) student lap top computers with charging/storage cart
- Class set and student copies (40) of new textbooks (Spanish for healthcare Providers), sports med/first aid training supplies, replacement manikins, gloves, CPR masks, instructional videos
- Science Technology Online Learning System for project based learning to align Common Core (6 year subscription for 200 students)
- Anatomy and Physiology DVD set, CPR manikins (adult and infant), blood pressure cuffs, stethoscopes, anatomical models, nursing/allied health DVDs
- Field trips, conference registration (HOSA State Conference), Travel costs.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
PERRIS UNION HIGH SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Perris Union High School District, (PUHSD) on September 16, 2015. Up to \$325,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any PUHSD expenditures are found to be unallowable, PUHSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. PUHSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. PUHSD shall notify NC of changes in key personnel.
4. NC shall notify PUHSD of any changes in key personnel.
5. NC shall notify PUHSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse PUHSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$325,000.00 and not to exceed 50% in the first year.

2. Carry Forward

a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. PUHSD shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.

b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

a.) PUHSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

a.) PUHSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. PUHSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$196,139.00
Year 2-	\$196,139.00
Year 3-	\$203,239.00
Year 4-	<u>\$201,139.00</u>
Total	\$796,656.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by PUHSD must be approved by NC's Project Director.
- b.) PUHSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) PUHSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of PUHSD, shall be submitted to NC along with a copy of PUHSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until PUHSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to PUHSD from NC will be sent within 30 days of the receipt of all required reports from PUHSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by PUHSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, PUHSD must maintain records regarding the use of grant funds and progress toward grant objectives. PUHSD will maintain appropriate financial records in accordance with generally accepted accounting practices. PUHSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. PUHSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. PUHSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by PUHSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in PUHSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, PUHSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

PUHSD shall communicate with the grant-funding agency (California Department of Education) through NC. PUHSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

PUHSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1st Quarter- July, August, September
2nd Quarter- October, November, December
3rd Quarter- January, February, March
4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

PUHSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

PUHSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written

notice to PUHSD. Causes for termination include non-performance on the part of PUHSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by PUHSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

PUHSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

PUHSD:

Candace Reines
155 E. 4th Street
Perris, CA 92570

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Perris Union High School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Candace Reins
Assistant Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Perris Unified High School District

CCPT funding of \$325,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sector:

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Perris Unified High School District	
Amount Requested: \$325,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$0
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$191,230
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$120,170
5200 Travel and conferences	\$0
6000 Capital Outlay	\$13,600
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$325,000

Budget narrative as provided by the District:

- Apple MacBook Pro Laptops, 40 qty \$80,000
- Apple 21.5 iMac=1 qty
- Z18 3D Printers, 3 qty
- Digitizer Laser Scanner
- Ambient air cleaner/extractor, dust collector
- General Contractor fees: convert one classroom to a lab includes: replace carpet with industrial flooring, wiring for additional electrical outlets, remove existing countertops, resurface walls, add door in the hallway with security locks
- Design Jet Plotter

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Materials include: compressor, sanders, band saw, compound miter, laser drill press, hand tools, storage racks, storage cabinets, tool chests, misc. tools, camera, LCD projector
- CAD Autodesk Software upgrade
- Robot Arm
- CNC Milling Machine
- Desktop Vinyl Cutter

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
RIVERSIDE COUNTY OFFICE OF EDUCATION ALTERNATIVE EDUCATION
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Riverside County Office of Education Alternative Education, (RCOE ALT. ED.) on September 16, 2015. Up to \$195,764.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any RCOE ALT. ED. expenditures are found to be unallowable, RCOE ALT. ED. agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. RCOE ALT. ED. shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. RCOE ALT. ED. shall notify NC of changes in key personnel.
4. NC shall notify RCOE ALT. ED. of any changes in key personnel.
5. NC shall notify RCOE ALT. ED. of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse RCOE ALT. ED. for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$195,764.00 and not to exceed 50% in the first year

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. RCOE ALT. ED. shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) RCOE ALT. ED. shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) RCOE ALT. ED. shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. RCOE ALT. ED. actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$115,382.00
Year 2-	\$80,382.00
Year 3-	\$98,200.00
Year 4-	<u>\$103,200.00</u>
Total	\$397,164.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by RCOE ALT. ED. must be approved by NC's Project Director.
- b.) RCOE ALT. ED.'s established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) RCOE ALT. ED. may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of RCOE ALT. ED., shall be submitted to NC along with a copy of RCOE ALT. ED.'s detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until RCOE ALT. ED. provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to RCOE ALT. ED. from NC will be sent within 30 days of the receipt of all required reports from RCOE ALT. ED. and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by RCOE ALT. ED. for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, RCOE ALT. ED. must maintain records regarding the use of grant funds and progress toward grant objectives. RCOE ALT. ED. will maintain appropriate financial records in accordance with generally accepted accounting practices. RCOE ALT. ED. will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. RCOE ALT. ED. shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. RCOE ALT. ED. shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by RCOE ALT. ED..

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in RCOE ALT. ED. at the end of the grant.
- 2. In order to be in compliance with federal requirements, RCOE ALT. ED. shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College

District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.

3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

RCOE ALT. ED. shall communicate with the grant-funding agency (California Department of Education) through NC. RCOE ALT. ED. has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

RCOE ALT. ED. must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

RCOE ALT. ED. may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

RCOE ALT. ED. shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to RCOE ALT. ED.. Causes for termination include non-performance on the part of RCOE ALT. ED..

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by RCOE ALT. ED. for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

RCOE ALT. ED., and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

RCOE ALT. ED.: Charles Fischer, Ed.D.
3939 Thirteenth Street
Riverside, CA 92501

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Riverside County Office of Education
Alternative Education

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Teresa Hyden
Chief Business Official

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Riverside County Office of Education-Alternative Education

CCPT funding of \$195,764 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sector:

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Riverside County Office of Education-Alternative Education	
Amount Requested: \$195,764	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$62,500
2000 Classified Salaries	\$0
3000 Employee Benefits	\$18,000
4000 Books and Supplies	\$93564
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$2,200
6000 Capital Outlay	\$19500
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$195,764

Budget narrative as provided by the District:

The budget demonstrates the first of two years in which the RCOE Alternative Education program is committed to sharing the cost of the proposed Product Innovation and Design CTE pathway. The majority of the cost associated with this pathway is in the start-up equipment and the new addition of a Products and Innovation Design Teacher. If awarded, the budget amount requested would be used to implement a Product Innovation and Design pathway at three Riverside County Office of Education Regional Learning Centers. These centers serve nearly 100% free and/or reduced lunch populations, students who have been expelled from local school districts, foster youth, and traditionally disadvantaged students. The 2015-16 school year budget includes a Product Innovation and Design Teacher salary. The Product Innovation and Design teacher benefits. As mentioned earlier, the larger expenses incurred in this new pathway is the equipment cost. The majority of the equipment cost associated to launch this pathway will be split up into the first two years and matched by district funds. An estimated break-down requested through the grant opportunity are listed below:

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- 45 Dell Optiplex 7010
- 3 Dell I7 Optiplex (teacher)
- 3 Dell I7 Alienware Gaming Laptop (teacher)
- 55 Tetrax Education Base Robot Kits
- 45 Office 2013 Licenses
- 45 Mindstorm NXT Robotics Software
- Miscellaneous tools, equipment, supplies, electronics, products, controls, etc.

These equipment and supplies will be divided into three emerging robotics labs across three Regional Learning Centers. Start-up equipment and supplies represents the majority of the initial year and second year of the requested CCPT funds. These Product Innovation and Design labs represent the majority of the first and second year requested funds. An additional is being requested for capital outlay. These expenses include networking, cabling, and physical lab set up. Each Regional Learning Center will ensure connectivity, work benches, robotics battle arenas and other shop related equipment allowing all students access to state of the art manufacturing/robotics labs. The Product Innovations and Design teacher to be employed through the award of this grant will be a roving teacher moving to and from all three schools on a daily basis in order to maximize the number of students served. Travel and professional development are being grant funded.

The majority of the second school year costs are incurred through necessary equipment needed to operate the Product Innovations and Development pathway at full capacity. Again, RCOE commits to splitting the requested amount by 50% totaling \$46,782. The requested CCPT amount is \$46,782 and can be justified through the itemized list below:

- • 45 Dell Optiplex 7010 X \$862 each = \$38,790
- • 55 Tetrax Education Base Robot Kits X \$599.95 = \$32,997
- • 45 Office 2013 Licenses X\$62=\$2,790
- • 45 Mindstorm NXT Robotics Software \$79.95 X 96 = \$3,598
- • Miscellaneous tools, equipment, supplies, electronics, products, controls, etc. \$15,389

The proposed equipment list will allow the pathway to be completely built out in the second year of the program implementation. As the Product Innovations and Design program is introduced during the 2015-16 school year and popularity increases at all three Regional Learning Centers, the increase in equipment and supplies will be critical to continuing adding students to this unique and one-of-a-kind pathway that is not available at any other Regional Learning Center. This list of itemized equipment is similar to the list included in Form F although it eliminates the teacher computer stations because those will be purchased in the 2015-16 school year. Furthermore, the itemized budget allows for more money allocated for miscellaneous tools, equipment, supplies, electronics, products, and controls in order to allow increased flexibility for instructor purchases. The reasoning for this increase is to allow for the second year Product Innovation and Design teacher to have greater flexibility and creativity to purchase the equipment and supplies he/she needs to ensure the proposed pathway is the most innovative program possible.

The four year budget outlook is designed to place the burden of implementation on the first two years of pathway development. In the subsequent years, the budget is absorbed by RCOE Alternative Education

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

during the 2017-18 and 2018-19 school years. The budget is then absorbed by in-kind or matched funds demonstrating long term sustainability.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
RIVERSIDE COUNTY OFFICE OF EDUCATION
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Riverside County Office of Education (RCOE) on September 16, 2015. Up to \$200,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any RCOE expenditures are found to be unallowable, RCOE agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. RCOE shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. RCOE shall notify NC of changes in key personnel.
4. NC shall notify RCOE of any changes in key personnel.
5. NC shall notify RCOE of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse RCOE for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$200,000.00 and not to exceed 50% in the first year.

2. Carry Forward

a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. RCOE shall submit a written request to NC no later than May 1 of every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.

b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

a.) RCOE shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

a.) RCOE shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. RCOE actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$0.00
Year 2-	\$0.00
Year 3-	\$100,000.00
Year 4-	<u>\$100,000.00</u>
Total	\$200,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by RCOE must be approved by NC's Project Director.
- b.) RCOE's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) RCOE may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of RCOE, shall be submitted to NC along with a copy of RCOE's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until RCOE provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to RCOE from NC will be sent within 30 days of the receipt of all required reports from RCOE and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by RCOE for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, RCOE must maintain records regarding the use of grant funds and progress toward grant objectives. RCOE will maintain appropriate financial records in accordance with generally accepted accounting practices. RCOE will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. RCOE shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. RCOE shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by RCOE.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in RCOE at the end of the grant.
- 2. In order to be in compliance with federal requirements, RCOE shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

RCOE shall communicate with the grant-funding agency (California Department of Education) through NC. RCOE has no authority under this subcontract to

communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

RCOE must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

- 1st Quarter- July, August, September
- 2nd Quarter- October, November, December
- 3rd Quarter- January, February, March
- 4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

RCOE may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

RCOE shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to RCOE. Causes for termination include non-performance on the part of RCOE.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by RCOE for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

RCOE, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of RCOE, its officers,

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Riverside County Office of
Education

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Teresa Hyden
Chief Business Official

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Riverside County Office of Education

CCPT funding of \$200,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Riverside County Office of Education	
Amount Requested: \$200,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$200,000
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$0
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$0
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$200,000

Budget narrative as provided by the District:

Riverside County Office of Education is a contracted service to provide the following:

Riverside County Office of Education will provide data collection services for the grant consortium during the four year duration of the grant.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD on September 16, 2015. Up to \$90,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD expenditures are found to be unallowable, RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (attached hereto as Exhibit "A")
2. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall notify NC of changes in key personnel.

4. NC shall notify RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD of any changes in key personnel.
5. NC shall notify RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$90,000.00 and not to exceed 50% in the first year:

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall submit a written request to NC no later than May 1 of each year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$98,000.00
Year 2-	\$98,000.00
Year 3-	\$82,000.00
Year 4-	<u>\$82,000.00</u>
Total	\$360,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD must be approved by NC's Project Director.
- b.) RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD, shall be submitted to NC along with a copy of RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a

match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD from NC will be sent within 30 days of the receipt of all required reports from RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

1. In accordance with the terms and conditions of the grant and state and federal requirements, RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD must maintain records regarding the use of grant funds and progress toward grant objectives. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD will maintain appropriate financial records in accordance with generally accepted accounting practices. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
2. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall retain these records for five years after

the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD.

E. EQUIPMENT

1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD at the end of the grant.
2. In order to be in compliance with federal requirements, RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall communicate with the grant-funding agency (California Department of Education) through NC. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

- 1st Quarter- July, August, September
- 2nd Quarter- October, November, December
- 3rd Quarter- January, February, March
- 4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD. Causes for termination include non-performance on the part of RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD understands that harassment of any student or employee of RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD or RCCD/NC with

regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD shall also provide evidence of workers' compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
 Norco College
 2001 Third Street
 Norco, CA 92860

RIVERSIDE COUNTY EDA WORKFORCE INVESTMENT BOARD:
 T. Kim Pham
 1325 Spruce Street, Suite 110
 Riverside, CA 92507

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Riverside County EDA Workforce
Investment Board

Aaron S. Brown
Vice Chancellor, Business and Financial Services

T. Kim Pham
Assistant Manager
Community Partnerships

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Riverside County EDA Workforce Investment Board

CCPT funding of \$90,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Riverside County EDA Workforce Investment Board	
Amount Requested: \$90,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$0
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$0
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$0
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$90,000

Budget narrative as provided by the Riverside County EDA Workforce Investment Board:

Riverside County EDA Workforce Investment Board is a contracted service to provide the following:

The Riverside County EDA Workforce Investment Board will provide work that the Industry Liaison will do in support of the consortia's work. This work includes collecting, analyzing and sharing labor market information; engaging employers, facilitating sector partnerships; and outreach to community stakeholders, including employers, to build support for the Career Pathways program initiatives.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
RIVERSIDE UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Riverside Unified School District, (RUSD) on September 16, 2015. Up to \$1,821,208.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any RUSD expenditures are found to be unallowable, RUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (attached hereto as Exhibit "A")
2. RUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. RUSD shall notify NC of changes in key personnel.
4. NC shall notify RUSD of any changes in key personnel.
5. NC shall notify RUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse RUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of 1,821,208.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. RUSD shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) RUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) RUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quarterly report. RUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$1,143,340.00
Year 2-	\$1,226,774.00
Year 3-	\$1,635,265.00
Year 4-	<u>\$1,712,237.00</u>
Total	\$5,717,616 .00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by RUSD must be approved by NC's Project Director.
- b.) RUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) RUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of RUSD, shall be submitted to NC along with a copy of RUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.
- e.) Payment of costs questioned by NC may be withheld until RUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to RUSD from NC will be sent within 30 days of the receipt of all required reports from RUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by RUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

1. In accordance with the terms and conditions of the grant and state and federal requirements, RUSD must maintain records regarding the use of grant funds and progress toward grant objectives. RUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. RUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
2. RUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. RUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by RUSD.

E. EQUIPMENT

1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in RUSD at the end of the grant.
2. In order to be in compliance with federal requirements, RUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.

3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

RUSD shall communicate with the grant-funding agency (California Department of Education) through NC. RUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

RUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

RUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

RUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to RUSD. Causes for termination include non-performance on the part of RUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by RUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

RUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of RUSD, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

RUSD shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. RUSD understands that harassment of any student or employee of RUSD or RCCD/NC with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. RUSD shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. RUSD is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, RUSD shall also provide evidence of workers' compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
Norco College
2001 Third Street
Norco, CA 92860

RUSD:

Michael Fine
3380 14th Street
Riverside, CA 92501

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Riverside Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Michael Fine
Deputy Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Riverside Unified School District

CCPT funding of \$1,821,208 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health Science and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Riverside Unified School District	
Amount Requested: \$1,821,208	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$435,082
2000 Classified Salaries	\$75,000
3000 Employee Benefits	\$162,391
4000 Books and Supplies	\$766,235
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$158,000
5200 Travel and conferences	\$135,500
6000 Capital Outlay	\$89,000
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$1,821,208

Budget narrative as provided by the District:

Riverside Unified School District - Arlington High School

- Substitute teachers for planning, conference attendance, site visits.
- Additional hours for planning, partner outreach
- 10% administrator salary for facilitation, planning, partner outreach, consortium meeting attendance.
- 25% district CTE coordinator to assist with all aspects.
- Clerical support (20% of administrative secretary
- Subs, Timecards, Administrator Coordinator
- Project Lead the Way materials:

Core Classroom Inventory Phase 1

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Laptop and software (2) for PLTW teachers -

UCR School of Medicine (SOM) Health Science Partnership (HSP)

- Provide advice and expertise during planning year regarding school to business aspect of pathway
- UCR SOM HSP representative attend monthly Advisory Committee meetings

Parkview Hospital

- Provide advice and expertise during planning year regarding school to business aspect of pathway
- Parkview representative attend monthly Advisory Committee meetings
- Printing and media for recruitment purposes

CTE Conferences –

- Administrator, two teachers, advisors from UCR and Parkview

PLTW Conference / Professional Development –

- Administrator and two teachers

Science classroom upgrade, Phase 1 – procure and install new secured storage separate from science department general supplies

Riverside Unified School District - King High School

- Teacher Salary
- Benefits
- Additional Hours
 - 16 Hours – this time will be used for administration of the pathway, planning, tutoring, and promoting the pathway.
 - 16 Hours– this time will be used for planning and conducting Business Partnership Committee Meetings.
 - 16 Hours– this time will be used after school to assist and help students who need additional time or assistance on their projects.
 - 16 Hours– this time will be used by clerical or uncertificated staff to help and assist with the operation of the pathway.

- Technical Support by

NIS Hardware

- Computers – IBM compatible w/ Win 8.1, 500 GB, 8GB RAM, and 19” monitor -
- Microsoft Surface Pro 3 Tablet
- Samsung Galaxy Tab S Wi-Fi Tablet
- Elmo 1341 model TT-12i Interactive Document Camera
- IMac Computers
- Anti-Theft LockVersaCamm SP540i Printer
- Cannon T5i Camera Body
- Cannon EfS 17-55 MM USM
Lens Cannon EFS 55-250
MM IS 2 Lens Phottix Scott

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

Kelby
Mitros+ ttl Kit

- Chief KitPS003 Universal Ceiling Projector Mount
- Epson Powerlite 17776W WXGA Multimedia Projector

Software

- Microsoft Visual Studio 2013 Professional
Finale 2015 sound/music editing
software SchoolVue Classroom
Management Software Supplemental
textbooks
- Starting Out w/ Visual C# 2012 (with CD-Rom), 3rd Edition, Gaddis, Addison-
Wesley, Starting Out w/ Visual Basic 2012 (with CD-Rom), 6th Edition, Gaddis,
Addison- Wesley Starting Out w/ App Inventor for Android, 1st Edition, Gaddis,
Addison-
Wesley
- Core HTML5 2D Game Programming, 1st Edition, Geary, Prentice Hall
- Web Development and Design Foundations w/ HTML5, 7th Edition,
Felke- Morris, Addison-Wesley
- Fundamentals of Java: AP Computer Science Essentials, Lambert and Osborne
- Adobe CS6 Design software

Travel and Conference

- CALCP-CAROC Career Technical Education Conference: This event occurs
annually in November and is located at various sites in California. Travel, meals and
hotel will
be an additional dollars.

Riverside Unified School District - Lincoln High School

Teacher sections to teach CTE courses

- Introduction to Health
- Careers Emergency
- Medical Responder
- Medical Terminology
- EKG

(1 pathway (4 courses) x 1,
teacher

Substitutes

- Substitutes for teachers attending conferences, Riverside CTE Pathway
Collaborative meetings, and site visitations
- Introduction to Health Careers
- Emergency Medical Responder
- Medical Terminology
- EKG

Classified

Salaries

Employee

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

Benefits

Books and Supplies

Introduction to Health Careers

- Introduction to Health Science and Technology textbooks Emergency Medical Responder
- American Red Cross- EMR Textbooks
- American Red Cross-EMR Workbooks
- American Red Cross-EMR DVD
- American Red Cross- EMR Instructor Manuel American Red Cross- EMR Certification Cards
- American Heart Association CPR/AED Certification Cards

Medical Equipment/ Books/Supplies

- Medstrom Nasopharyngeal Airway
- Medstrom Colored Berman Oral Airways
- Medstrom Flex Set Uncuffed ET Tube
- Medstrom Stainless Steel Laryngoscope
- Medstrom Laryngoscope
- Medstrom Yankauer Suction Tip with Tubbing
- King Lts-D Airways
- Soft Tip Suction Cather's
- Bemis System II Suction Canisters
- Mallinckrodt Easy II/Pedi-Cap
- LMA Mad Nasal
- Blub Syringes
- Laerdal Compact Suction Unit (LCSU)
- PDI Lubricating Jelly
- AMBU Res-que Pump
- Lateral Suction
- Neo Tech Meconium
- Lateral Baby Anne Infant CPR Trainer-Quad Pack
- Prestan CPR Manikin Practice Shields
- CPR Prompt CPR Manikin 5PK (5 Adult/Child) Tan
- Advanced Childbirth Trainer
- Lateral Little Anne CPR Training Manikin
- Lateral Little Family Pack
- ADC Prospyg 775 BP Cuff Adult

Career Pathway Program

- CCPT Grant funded
- Travel and conferences for teachers and administrators to gain additional health care pathway knowledge for professional development, best practices and networking

Health Patient Care Conferences

Riverside Unified School District - North High School

Additional Hours –

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Curriculum Development
- Teacher development of CTE courses, ongoing planning, partnership contact and development, A-G course approval, networking and shadowing with current pathway schools/instructors, classroom organizational development

Books and Supplies

- First Aid/Sports Medicine
- CPR in Manikins
- Game Ready Cold Compression
- Rehabilitation Equipment
- Books (4 Classes)
- Portable Taping Tables
- Stationary Whirlpool Tank
- Modular Taping Station
- These supplies will be used for instruction and demonstration purposes. Allowing the students to work hands-on and practice the skills they have learned in the class setting will allow them to become competent in not only the knowledge but also the skill itself.
- Calibration of Machines
- Student Certifications
- NATA Conference
- HOSA Conference
- Student Field Trips
- Field Transportation
- Ultrasound/E-Stim Combo Units
- Stationary Whirlpool

The Stationary Whirlpool will be installed in the classroom/lab. We will be planning for the ice machine installation and running the electrical during the first year of the grant to prepare for the installation of the ice machine. The ice machine and whirlpool will be utilized in the classroom

setting for teaching cold modalities, hydration, cryokinetics and different rehabilitation techniques. They will also allow all students and especially the capstone course lab students to work with student-athletes and apply the classroom skills they have learned in an actual real-life

settings. These items will ensure that the students are properly prepared in one of the most basic skills needed at the next level. The Combo Units will also be utilized in classroom instruction and lab setting practice for not only the capstone students but the younger students to practice with before applying on real patients. Field Transportation will be utilized to teach field set-up and patient transport from a field/classroom setting to a personal vehicle and/or the athletic training room for treatment if necessary. This aspect of sports medicine is extremely crucial in emergency settings, and this will allow students to practice in non-emergency settings, so that when an emergency does occur, the students are properly prepared and now how to use the equipment in a situation where time is of the essence.

Riverside Unified School District - Ramona High School

Sierra Middle School is implementing Personalized Learning through a Health and Human Services career pathway. Currently, 90 students in this pathway were selected based on

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

responses to a career interest survey completed prior to 7th grade registration. Students in this pathway will have greater choice and voice over their learning, as well as encouraging socially engaged contributors. In addition, they will participate in field trips to local Riverside agencies in the Health and Human Services industry sector. Our focus on Socially Engaged Contributors also means our personalized learning pathway students will be active contributors to their community, learning empathy, compassion, and patience as they involve themselves in community service. Students will participate in growth experiences specifically connected to their career pathway. In the 2014-15 school year, we accomplished this by having Health and Human Services Pathway students positively contribute in our severely handicapped (SH) classrooms. Students work and collaborate with adults and students in our severely handicapped classrooms. Whether it be to support our students as they arrive to school via school bus, to assist the Adapted Physical Education teacher, or to help SH students complete instructional activities; the Health and Human Services pathway students are learning the value of reaching out and helping those in need. In addition, experiencing the demands of the SH classroom also places our pathway students side-by-side with numerous Health and Human Services professionals. From the teacher to the instructional aide, from the school psychologist to the occupational therapists, from the speech pathologist to the district nurse; spending time in SH classrooms gives our pathway students direct and relevant contact with professionals in the career field in which they have identified an interest. We think this training is essential for our students, as members of the Riverside community, where nine of the top ten industries in the city relate to education and/or health and human services:

- County of Riverside
- UC Riverside
- Riverside USD
- Kaiser Permanente
- City of Riverside
- Riverside County Office of Education
- Community Hospital
- Alvord
- Parkview Community
- Riverside Community College
- Riverside Community College

Courtesy of City of Riverside Business Intelligence Database, Jan 23, 2014

Students in this year's Health and Human Services pathway have been provided with experiences and volunteer opportunities involving careers represented in these industries. In addition to our SH classroom programs, pathway students spend time engaging with adults at a nearby Senior Citizen Center called the Goeske Center. The Goeske center is 0.3 miles from Sierra Middle School and our partnership creates another opportunity for our students to establish positive connections with their community. To help strengthen this partnership, we wrote and received a grant to host a "Senior Prom." This spring, Health and Human Services pathway students will organize and implement a dance held at Sierra Middle School, and invite senior citizens in our community to attend. We believe this event will allow our students to spend a quality evening dining and dancing with seniors in our neighborhood; bringing two generations together for a night of fun that will promote a greater understanding

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

and acceptance of one another. It will also expose them to another important component of Health and Human Services: senior care. In the 2015-2016 school year, we plan to expand the "Senior Prom" to include Raincross at Riverside Assisted Living. We also plan to strengthen the Cal HOSA - JUMP chapter at Sierra Middle School, allowing for a seamless pathway into Ramona's HOSA chapter. JUMP students learn team-work strategies, leadership values, and positive work ethics. 9th graders would then have the option to join a Medical Pathways class. This would be a support class designed to eliminate the D's and F's typically earned in freshman academic classes and to tie these students into the Health and Bioscience Academy. Freshmen would be linked with mentors from UCR's School of Medicine, guest speakers, participate in tutoring, attend study tours, and have work-based learning experiences tied to healthcare. Our 9th graders that choose the path of AVID, performing arts, or ROTC would still have the chance to be tied in with HOSA, guest speakers, and on campus work-based activities. Students would then progress through the CPA Health and Bioscience Academy during 10th - 12th grades. As a capstone class, we plan to offer an Emergency Medical Technician course during 6th and 7th periods. This would give seniors an opportunity to continue with their necessary graduation requirements while earning an industry recognized certification/license. Students would also be earning 7 units of articulated credit through Riverside Community College, in addition to the 10 units they already acquire through the Health and Bioscience Academy classes. This pathway would also give teachers and staff a chance to collaborate on common core standards and implement CTE standards in academic classes.

- Collaboration with content teachers and CTE teachers to integrate common core with CTE content
- Sierra/HBA Pathway x 4 teachers Substitutes for collaborative planning, curriculum development, conferences, CTE collaborative meetings and site visitations
- Sierra/HBA Pathway x 4 teachers
- Emergency Medical Technician Salary
- Middle School Classified Staff - plan and coordinate middle school activities
- EMT Fixed Benefits
- EMT H&R Benefits
- Middle School Benefits
- Books and Supplies:
- EMT course start-up:
 - Teacher computer
 - Speakers
 - Teacher printer
 - LCD Projector
 - Basic Classroom Supplies
 - Textbooks
 - Reprographics
 - Materials/Supplies
 - Office Supplies
 - Laboratory Skills Supplies
 - Student Uniforms

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Services and Operating E
- Expenditures: Background Checks
- CPR Certifications
- EMT Certifications/License Exam
- Middle School Study Tours
- 9th Grade Medical Pathways Study Tours
- Guidance Counselor
- 6% Assistant Principal
- 6% Middle School Coordinator
- 6% Guidance Counselor H&R and Fixed Charges
- 6% Assistant Principal H&R and Fixed Charges
- 6% Middle School Coordinator H&R and Fixed Charges
- One Period Med Pathways H&R and Fixed Charges

Books and Supplies:

- Copies/OfficeMax provided by school
- Services and Operating
- Expenditures Middle school “senior prom”
 - Copies/OfficeMax provided by school

Riverside Unified School District - Riverside Virtual School

Teacher section funded as Extended Day

- Curriculum Development hours – build the four courses, including to obtain UC a-g course approval, work on school board approval, articulation agreements, RVS course integration (online). Work to begin July 1 and continue through June 30 – including some days/afternoons during the school year
 - Teacher Training Summer 2015 - with industry partners
 - Additional hours for observation and planning
 - Substitute teachers for conference attendance and planning
- Benefits Teacher extended day benefits
- Teacher additional hours

Substitutes

Books and Supplies

- Apple Lab - iMac computers (includes Windows 7 and dual monitors)
- Books and materials
- HP printers
- PC Lab - 15 PCs (includes Windows 7 and dual monitors), tablets and stylus
- Books and materials
- PC Laptops - 20 PCs (includes Windows 7)
- Books and materials
- 35 computers
- Instructional software, books and materials
- 4 printers

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Materials for printers and recruitment
- Start-up costs includes Industry specific equipment, consumable instructional supplies, uniforms
- Software and licenses- includes - Adobe Cloud Suite - monthly subscription fee and
- Final Cut Pro

Travel and Conferences

- CTE conference attendance/pathway professional development/visitation to other pathway sites for best practices
- Professional development through UCR
- Field-trips for students

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
SAN JACINTO UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and San Jacinto Unified School District, (SJUSD) on September 16, 2015. Up to \$209,200.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any SJUSD expenditures are found to be unallowable, SJUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. SJUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. SJUSD shall notify NC of changes in key personnel.
4. NC shall notify SJUSD of any changes in key personnel.
5. NC shall notify SJUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse SJUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$209,200.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. SJUSD shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) SJUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) SJUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. SJUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$55,000.00
Year 2-	\$50,000.00
Year 3-	\$133,000.00
Year 4-	<u>\$139,000.00</u>
Total	\$377,000.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by SJUSD must be approved by NC's Project Director.
- b.) SJUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) SJUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of SJUSD, shall be submitted to NC along with a copy of SJUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until SJUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to SJUSD from NC will be sent within 30 days of the receipt of all required reports from SJUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by SJUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, SJUSD must maintain records regarding the use of grant funds and progress toward grant objectives. SJUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. SJUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. SJUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. SJUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by SJUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in SJUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, SJUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

SJUSD shall communicate with the grant-funding agency (California Department of Education) through NC. SJUSD has no authority under this subcontract to

communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

SJUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

- 1st Quarter- July, August, September
- 2nd Quarter- October, November, December
- 3rd Quarter- January, February, March
- 4th Quarter- April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

SJUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

SJUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to SJUSD. Causes for termination include non-performance on the part of SJUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by SJUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

SJUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of SJUSD, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

San Jacinto Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Sherry Smith
Assistant Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

San Jacinto Unified School District

CCPT funding of \$209,200 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sector:

Health Science and Medical Technology

Budget 2015-2019

Agency Name: San Jacinto Unified School District	
Amount Requested: \$209,200	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$183,000
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$25,200
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$0
5200 Travel and conferences	\$1,000
6000 Capital Outlay	\$0
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$209,200

Budget narrative as provided by the District:

- San Jacinto Unified will use the certificated salary to provide for a full-time CNA instructor who will teach two periods of introductory health courses at San Jacinto High School and then travel to the Betty Gibbel Learning Center to instruct three additional periods within the Certificated Nursing Program. Furthermore, in this first year, we do not foresee the need to fund classified support salaries. These will be budgeted in future years as the pathway grows and expands.
- Blood Pressure Cuffs \$800.00
- Medical Skeleton \$800.00
- Student Uniforms \$3,500.00
- Textbooks \$8,000.00
- Gloves, Masks, Syringes \$1,000.00
- DVD's for training \$900.00

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

- Grant funding allocated on the spreadsheet for travel and conferences will be used to pay for student field trips/activities such as, but not limited to UCR Medical facilities, Loma Linda University Medical Center, etc.
- In this second year of implementation, San Jacinto Unified will begin shifting some of the teacher salary costs.
- Although it is no longer a start-up year, there are still major equipment and supplemental materials needs: gloves, masks, training syringes, bandages, lab jackets, stethoscopes, uniforms, etc. are some of the items that will be purchased in the second year. Ongoing software and hardware needs will be purchased as well using the remaining grant allocation. Grant funding will also be used to move from the 2:1 computer ratio to a 1:1 ratio.
- Students will continue to be exposed to health and medical related field trips. These fieldtrips, however, will now be the sole responsibility of the school district and our community partners to fund.

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

A SUBCONTRACT
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE
(Fiscal Agent)
AND
VAL VERDE UNIFIED SCHOOL DISTRICT
(Subawardee)
Resulting from a Career Pathways Trust Grant Award between
The California Department of Education
And Riverside Community College District (RCCD)

AWARD NUMBER: 6722

This Memorandum of Understanding constitutes the subcontract entered into between Riverside Community College District, on behalf of Norco College (NC) and Val Verde Unified School District, (VVUSD) on September 16, 2015. Up to \$636,000.00 in state funding, unless otherwise determined by the California Department of Education, will be utilized in accordance with the terms and conditions of this subcontract, including the attached budget and all applicable sections of the grant agreement between RCCD/NC. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the California Department of Education (CDE). However, any impact on services as a result of any reduction will be discussed, agreed upon and approved by the NC Project Director. If during an audit, any VVUSD expenditures are found to be unallowable, VVUSD agrees to return funding to RCCD/NC in an amount commensurate with the total of the unallowable expenditures.

The term of this agreement shall be July 1, 2015 through June 30, 2019, unless this term is amended by the CDE.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, and Activities. (Attached hereto as Exhibit A)
2. VVUSD shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification; such deviation must be approved by NC prior to the change being implemented.
3. VVUSD shall notify NC of changes in key personnel.
4. NC shall notify VVUSD of any changes in key personnel.
5. NC shall notify VVUSD of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Project Director of the grant.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse VVUSD for actual direct costs incurred in the performance of the subcontract to a maximum amount of \$636,000.00 and not to exceed 50% in the first year.

2. Carry Forward

- a.) Carry forward of funds from year one fiscal year to year four fiscal year can only be allowed if approved by NC's Project Director and if unspent funds are made available to NC by the California Department of Education. VVUSD shall submit a written request to NC no later than May 1 of the every year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the fourth grant year. (June 30, 2019).

3. Capital Outlay

- a.) Funding requests for purchases over \$5,000 in Capital Outlay, Category 6000, require NC and CDE prior approval.

4. Time and Effort

- a.) VVUSD shall provide a detailed time sheet for all personnel (monthly) for allowable costs determined by cost categories established by approved budget in the grant.

5. Sources of Local Match

- a.) VVUSD shall provide a detailed statement of actual Sources of Local Match by major category to be included in their quartley report. VVUSD actual Sources of Local Match to a minimum amount of the following as listed:

Year 1-	\$274,700.00
Year 2-	\$549,000.00
Year 3-	\$629,000.00
Year 4-	<u>\$629,000.00</u>
Total	\$2,081,700.00

6. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this subcontract pursuant to the California Career Pathways Trust re-budgeting authority. Re-budgeting by VVUSD must be approved by NC's Project Director.
- b.) VVUSD's established cost policies, which are in compliance with those required by the California Department of Education for the California Career Pathways Trust Program.
- c.) VVUSD may not charge any indirect against grant-funded expenditures.

7. Payment Procedures

- a) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b) Two copies of the statement and invoice, signed by the appropriate financial officer of VVUSD, shall be submitted to NC along with a copy of VVUSD's detailed general ledger trial balance, a detailed progress report as specified by the Project Director and a match contribution report covering the very same time period. The materials shall be mailed to:

Maureen Sinclair, Ed.D.
Project Director
Norco College
2001 Third Street
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the subcontract shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect during the period of this subcontract.

- e.) Payment of costs questioned by NC may be withheld until VVUSD provides adequate documentation to substantiate the costs as allowable, allocable and reasonable under the terms of the grant and this subcontract.
- f.) Payment to VVUSD from NC will be sent within 30 days of the receipt of all required reports from VVUSD and approval for payment by the Project Director.
- g.) The final Accounting of Funds invoice for each fiscal year must be submitted no later than July 15 of the subsequent year and must be marked "Final" by VVUSD for inclusion in NC's annual performance report to the California Department of Education.

D. RECORDS/AUDITS

- 1. In accordance with the terms and conditions of the grant and state and federal requirements, VVUSD must maintain records regarding the use of grant funds and progress toward grant objectives. VVUSD will maintain appropriate financial records in accordance with generally accepted accounting practices. VVUSD will make available to RCCD/NC upon request, backup financial documentation that clearly describe the nature of each expense, as authorized in the approved budget.
- 2. VVUSD shall preserve and, with advance notification, make available all records related to this subcontract agreement for examination by Riverside Community College District and the California Department of Education and/or their duly authorized representative. VVUSD shall retain these records for five years after the completion of the grant program. The retention period begins on the date the grant ends or the date the last report is submitted, whichever occurs later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims or in the case that none exist, will be refunded to RCCD/NC by VVUSD.

E. EQUIPMENT

- 1. Title to equipment, reimbursed as a direct item of cost under this MOU, shall vest in VVUSD at the end of the grant.
- 2. In order to be in compliance with federal requirements, VVUSD shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Project Director, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the California Department of Education.
- 3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal and state regulations.

F. COMMUNICATION WITH FUNDING AGENCY

VVUSD shall communicate with the grant-funding agency (California Department of Education) through NC. VVUSD has no authority under this subcontract to communicate directly with the funding agency regarding the work funded by this agreement.

G. PROGRESS REPORTS

VVUSD must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter, for the duration of the four-year grant period. For this agreement, quarter periods are defined as follows:

1 st Quarter-	July, August, September
2 nd Quarter-	October, November, December
3 rd Quarter-	January, February, March
4 th Quarter-	April, May, June

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Project Director NOT LATER THAN fifteen (15) days after subcontract end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

VVUSD may not subcontract any portion of the work to be performed under this subcontract agreement without prior written approval of NC.

I. ASSIGNMENT

VVUSD shall not assign or transfer any interest in the subcontract or assign any claims for money due or to become due under this subcontract without the prior written approval of NC.

J. MODIFICATION

This subcontract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this subcontract agreement shall be in writing and agreed to by both parties.

K. TERMINATION OF AGREEMENT

Notwithstanding any other provision of this subcontract agreement, RCCD/NC may terminate this subcontract agreement with cause by giving 30 days written notice to VVUSD. Causes for termination include non-performance on the part of VVUSD.

L. GENERAL PROVISIONS

1. ENTIRE AGREEMENT OF THE PARTIES

This subcontract agreement supersedes any and all agreements, either oral or

written, between the parties hereto with respect to the rendering of services by VVUSD for RCCD/NC and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing, signed by the party to be charged.

2. GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of California.

3. INDEPENDENT CONTRACTOR

VVUSD, and its officers, employees, and agents, shall act in an independent capacity during the term of this subcontract agreement and not as officers, employees or agents of RCCD/NC.

4. INTELLECTUAL PROPERTY

All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this subcontract agreement, shall be the property of RCCD/NC.

5. USE OF PROJECT DELIVERABLES

All project deliverables become the property of RCCD/NC upon termination of this Agreement, and as such may be used at will by RCCD/NC at any or all of its sites, for purposes determined by RCCD/NC.

6. INDEMNIFICATION AND HOLD HARMLESS

During the term of this subcontract agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of VVUSD, its officers, directors, agents, affiliates and employees, arising out of the performance of this subcontract agreement.

7. NON-DISCRIMINATION

VVUSD shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. VVUSD understands that harassment of any student or employee of VVUSD or RCCD/NC with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

8. VVUSD shall provide RCCD/NC with a certificate of insurance, evidencing general liability coverage in the minimum amount of \$1,000,000 per incident and \$2,000,000 in the aggregate. VVUSD is to name the Riverside Community College District as an additional insured on the Certificate of Insurance. In addition, VVUSD shall also provide evidence of workers' compensation coverage to RCCD/NC.

M. NOTICES

All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College: Maureen Sinclair, Ed.D
Norco College
2001 Third Street
Norco, CA 92860

VVUSD: Darrin Watters
975 West Morgan Street
Perris, CA 92571

All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization

Riverside Community College District
On behalf of Norco College

Val Verde Unified School District

Aaron S. Brown
Vice Chancellor, Business and Financial Services

Darrin Watters
Assistant Superintendent

Date

Date

Exhibit A

California Career Pathways Trust Grant (CCPT)

Val Verde Unified School District

CCPT funding of \$636,000 as allocated below is to carry out goals, objectives and activities in order to implement and/or expand career pathways in the following sectors:

Health and Medical Technology

Information and Communication Technology

Manufacturing and Product Development

Budget 2015-2019

Agency Name: Val Verde Unified School District	
Amount Requested: \$636,000	
Expenditure Codes	Career Pathway Program (Dollar Value)
1000 Certificated Salaries	\$0
2000 Classified Salaries	\$0
3000 Employee Benefits	\$0
4000 Books and Supplies	\$516,000
5000 Services and Other Operating Expenditures (Other than travel expenditures)	\$40,000
5200 Travel and conferences	\$20,000
6000 Capital Outlay	\$60,000
7000 Indirect Charges (CDE approved rates apply)	\$0
Totals	\$636,000

Budget narrative as provided by the District:

Funds will be used to develop new courses in the following pathways that will lead to pathway/Industry certification. Work experience will be integrated into each pathway.

Logistics and Operations:

- Books/References
- Materials
- Equipment

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

Information Support and Services:

- Books/References
- Materials
- Equipment

Patient Care:

- Books/References
- Materials
- Equipment

Graphic Production Technology:

- Books/References
- Materials
- Equipment

Machining and Forming Technologies

- Books/References
- Materials
- Equipment

Product Innovation and Design (Engineering)

- Books/References
- Materials -
- Equipment

CCPT funds will be used to fund the following areas across all pathways and school sites:

- Instruction (Including CTE Student Organizations)
- Professional Development
- Student Field Trips/Activities

Changes in activities and corresponding budgets are subject to Program Director and/or California Department of Education approval.

Agenda Item (VI-B-7)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Executive Administrative Assistant

Attachments:

[Out of State Travel_091515](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 15, 2015

It is recommended that out-of-state travel be granted to:

Revision:

- 1) Mr. Nathaniel Finney, application support technician, student services, to travel to New Orleans, Louisiana, April 11-15, 2015, to attend the Ellucian Live 2015 Conference. Estimated cost: \$2,556.30. Funding source: Admissions & Records general fund. (The estimated cost of travel increased from \$2,556.30 to \$3,124.48 due to an increase in airfare, parking and car rental cost.)

Current:

Moreno Valley College:

- 1) Ms. Debbie Moon, assistant professor, health, human and public services, to travel to Albuquerque, New Mexico, September 29 – October 2, 2015, to attend the Dental Public Health Educators: Network with the Educators Conference. Estimated cost: \$1,261.43. Funding source: Perkins Grant funding.
- 2) Ms. Frankie L. Moore, coordinator, student activities, to travel to Miami Beach, Florida, October 9-13, 2015, to accompany nine (9) students to the Hispanic Association of Colleges and Universities Annual Conference. Estimated cost: \$17, 623.72. Funding source: Associated Students Moreno Valley College fund.

Norco College:

- 1) Ms. Colleen Molko, executive director, career technical education, to travel to Washington D.C., October 20-23, 2015, to attend the 2015 Advanced Technical Education Principal Investigators Conference. Estimated cost: \$1,764.03. Funding source: National Science Foundation Supply Chain Technology Grant fund.
- 2) Ms. Elena Santa Cruz, grant administrative specialist, career technical education, to travel to Washington D.C., October 20-23, 2015, to attend the 2015 Advanced Technical Education Principal Investigators Conference. Estimated cost: \$1,764.03. Funding source: National Science Foundation Supply Chain Technology Grant fund.
- 3) Ms. Maureen Sinclair, project supervisor, career technical education, to travel to Dallas, Texas, October 27-30, 2015, to attend the National Career Pathways Network Annual Conference. Estimated cost: \$2,249.71. Funding source: California Career Pathways Trust Grant.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 15, 2015

Riverside City College:

- 1) Dr. Scott Brown, associate professor, counseling/disability resource center, to travel to Orlando, Florida, January 6-11, 2016, to attend the Student Veterans of America 8th National Conference. Estimated cost: \$3,011.85. Funding source: Student Success & Support Program Grant fund.
- 2) Mr. Steve Gomez, director, pathways to excellence, to travel to New Orleans, Louisiana, October 1-4, 2015, to attend the Teaching Professor Technology Conference. Estimated cost: \$1,212.56. Funding source: Title V Pathways to Excellence Grant fund.
- 3) Dr. Dariush Haghghat, model united nations advisor/ professor, political science, to travel to Prague, Czech Republic, November 20-30, 2015, to accompany eight (8) students to the National Model United Nations Europe. Estimated cost: \$26,886.67. Funding source: \$26,691.67 from General Fund Riverside City College and \$195.00 from Model United Nations Trust fund.
- 4) Mr. Michael Haley, assistant dean, center for international students & programs, to travel to Ho Chi Minh, Vietnam; Can Tho, Vietnam; Da Nang, Vietnam; Jiangmen, China; and Seoul, Korea, October 4-15, 2015, to attend the Education USA (Vietnam), ESL Vietnam and Educational Fairs for student recruitment in five (5) cities. Estimated cost: \$8,104.05. Funding Source: Riverside City College general fund.
- 5) Mr. Michael Haley, assistant dean, center for international students & programs, to travel to Honolulu, Hawaii, October 25-31, 2015, to attend the Association of International Educators (National Association of Foreign Student Advisors) Region XII Conference. Estimated cost: \$2,740.50. Funding source: Riverside City College general fund.
- 6) Dr. Estrella (Star) Romero, associate professor, communication studies, to travel to New Orleans, Louisiana, October 1-4, 2015, to attend the Teaching Professor Technology Conference. Estimated cost: \$1,627.56. Funding source: Title V Pathways to Excellence Grant fund.
- 7) Mr. Garth Schultz, assistant professor, counseling, to travel to Orlando, Florida, January 6-11, 2016, to accompany two (2) students to the Student's Veterans of America 8th National Conference. Estimated cost: \$8,696.45. Funding source: Student Success & Support Program Grant fund.
- 8) Mr. Ervin Slavick, trainer, model united nations/political science, to travel to Prague, Czech Republic, November 20-30, 2015, to attend the National Model United Nations Europe. Estimated cost: \$4,121.35. Funding source: Riverside City College general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 15, 2015

- 9) Ms. Joy Wells, specialist, center for international students and programs, to travel to Jiangnan, China; Gangnam, South Korea; Nagoya, Japan; and Tokyo, Japan, October 6-16, 2015, to attend the Sister Cities (Jiangnan & Gangnam) ELS (American Education Centers) Agent Training. Estimated cost: \$6,596.33. Funding source: Riverside City College general fund.
- 10) Ms. Lara Zhang, specialist, center for international students & programs, to travel to Xiamen, Shanghai, Wuhan, Zhangzhou, China, October 10-23, 2015, to attend ELS Education USA Fair China. Estimated cost: \$7,503.80. Funding source: Riverside City College general fund.

Riverside Community College District:

- 1) Ms. Julie Ann Padilla, director, procurement assistant center, to travel to Washington D.C., November 8-13, 2015, to attend Association of Procurement Technical Assistance Centers Fall 2015 Training Event. Estimated cost: \$4,094.66. Funding source: Procurement Assistant Center Grant funds.

Agenda Item (VI-B-8-a)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachments are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations
Majd Askar, Director of Business Services

Attachments:

[09152015_Notices of Completion](#)

COMPLETED PROJECTS
September 15, 2015

Project

RCC Early Childhood Education Center ADA Upgrade
RCC Athletic Director's Office Remodel

Contractor

Marjani Builders, Inc.
R Dependable Construction, Inc.

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Name
Business and Financial Services
Street
Address
City &
State

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is _____
- The full address of the owner is _____

- The nature of the interest or estate of the owner is in fee.

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

- A work of improvement on the property hereinafter described was completed on _____ . The work done was:

- The name of the contractor, if any, for such work of improvement was _____

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

- The property on which said work of improvement was completed is in the city of _____ ,
County of _____ , State of California, and is described as follows: _____

- The street address of said property is _____

(If no street address has been officially assigned, insert "none")

Dated: _____

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the _____ the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ , 20 _____ , at _____ , California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 1533 Spruce Street, Riverside, CA 92507
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/15/2015. The work done was:
RCC Athletic Director's Office Remodel
- The name of the contractor, if any, for such work of improvement was R Dependable Construction, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Ave., Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 09/15/2015

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

Agenda Item (VI-B-8-b)

Meeting	9/15/2015 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[09152015_SurplusPropertyList](#)

**SURPLUS EQUIPMENT
SEPTEMBER 15, 2015**

QUANTITY	BRAND	DESCRIPTION	MODEL	SERIAL #	ASSET TAG#
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4G7L	030045
1	DELL	Desktop	OPTIPLEX GX280	604YN71	030152
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4GKL	030014
1	DELL	Desktop	OPTIPLEX GX280	GY3YN71	030123
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-22KL	030016
1	DELL	Desktop	OPTIPLEX GX280	BV3VN71	031309
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4FPL	030017
1	DELL	Desktop	OPTIPLEX GX280	114YN71	030109
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-26CL	030018
1	DELL	Desktop	OPTIPLEX GX280	904YN71	030117
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-3VVL	030020
1	DELL	Desktop	OPTIPLEX GX280	4y3yn71	030135
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-256L	030011
1	DELL	Desktop	OPTIPLEX GX280	G04YN71	030112
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54Q-OGNL	026635
1	DELL	Desktop	OPTIPLEX GX280	6Z3YN71	030114
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-26DL	030023
1	DELL	Desktop	OPTIPLEX GX280	J04YN71	030110
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-254L	030033
1	DELL	Desktop	OPTIPLEX GX280	704YN71	030116
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-266L	030025
1	DELL	Desktop	OPTIPLEX GX280	BY8RM71	030178
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-3T7L	030027
1	DELL	Desktop	OPTIPLEX GX280	RZ3YN71	NONE
1	DELL	Monitor	E173FPB	CN-0D5428-72872-54S-6LUL	031136
1	DELL	Desktop	OPTIPLEX GX280	104YN71	030119
1	DELL	Monitor	E173FPB	CN-0U4931-46633-54M-OH2T	026634
1	DELL	Desktop	OPTIPLEX GX280	314YN71	030120
1	ACER	Monitor	V173 B	ETLE10D0929520CEB28503	NONE
1	DELL	Desktop	OPTIPLEX GX280	C04YN71	030129
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4FKL	030003
1	DELL	Desktop	OPTIPLEX GX280	1Z3YN71	030122
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54Q-1VAL	026458
1	DELL	Desktop	OPTIPLEX GX280	FM6YN71	026600
1	DELL	Monitor	E173FPB	CN-0U4931-46633-54S-4FWL	030002
1	DELL	Desktop	OPTIPLEX GX280	6Y3YN71	030124
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4G8L	030015
1	DELL	Desktop	OPTIPLEX GX280	FY3YN71	030145
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-251L	030030
1	DELL	Desktop	OPTIPLEX GX280	31MZN71	030337
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54Q-10RL	NONE
1	DELL	Desktop	OPTIPLEX GX280	6K0YN71	026592
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54R-0y0L	026633
1	DELL	Desktop	OPTIPLEX GX280	214YN71	030128
1	DELL	Monitor	E173FPF	CN-0D5428-72872-544-71cs	030815
1	DELL	Desktop	OPTIPLEX GX280	5C0RJ71	031120
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-6K4L	031128

**SURPLUS EQUIPMENT
SEPTEMBER 15, 2015**

QUANTITY	BRAND	DESCRIPTION	MODEL	SERIAL #	ASSET TAG#
1	DELL	Desktop	OPTIPLEX GX280	8Z3YN71	030130
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-3UUL	030035
1	DELL	Desktop	OPTIPLEX GX280	GB0RJ71	031119
1	DELL	Monitor	E173FPb	CN-0u4931-4663354s-25rl	030029
1	DELL	Desktop	OPTIPLEX GX280	4Z3YN71	030132
1	DELL	Monitor	E173FPb	CN-OU4931-46633-54M-1Y3T	026632
1	DELL	Desktop	OPTIPLEX GX280	2Z3YN71	030133
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4GFL	030028
1	DELL	Desktop	OPTIPLEX GX280	3Z3YN71	030134
1	DELL	Monitor	E173FPb	CN-0D5428-72872-544-88WS	NONE
1	DELL	Desktop	OPTIPLEX GX280	BZ3YN71	030139
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-246L	030013
1	DELL	Desktop	OPTIPLEX GX280	DV8RM71	030166
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54Q-2MDL	026457
1	DELL	Desktop	OPTIPLEX GX280	54MK661	031128
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-255L	030012
1	DELL	Desktop	OPTIPLEX GX280	JZ3YN71	030138
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4FNL	030026
1	DELL	Desktop	OPTIPLEX GX280	7VT2P71	031314
1	DELL	Monitor	E173FPb	CN-0u4931-4663354s-257l	030000
1	DELL	Desktop	OPTIPLEX GX280	714YN71	030140
1	DELL	Monitor	E173FPc	CN-0fj181-64180-67k-00lc	NONE
1	DELL	Desktop	OPTIPLEX GX280	DZ3YN71	030141
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-267l	030008
1	DELL	Desktop	OPTIPLEX GX280	814YN71	030142
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54M-09YT	026454
1	DELL	Desktop	OPTIPLEX GX280	5Z3YN71	030143
1	DELL	Monitor	E177FPb	CN-OUH572-46633-726-4P9L	NONE
1	DELL	Desktop	OPTIPLEX GX280	2Y3YN71	030144
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54Q-1MVL	026642
1	DELL	Desktop	OPTIPLEX GX280	5H0RJ71	026307
1	DELL	Monitor	E177FPB	CN-0UH57246633726-4R1L	NONE
1	DELL	Desktop	OPTIPLEX GX280	5F6YN71	026585
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-26AL	030019
1	DELL	Desktop	OPTIPLEX GX280	6M6YN71	026606
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4GUL	030005
1	DELL	Desktop	OPTIPLEX GX280	1H6YN71	026597
1	DELL	Monitor	E173FPb	CN-0D5428-72872-54S-6CAL	026179
1	DELL	Desktop	OPTIPLEX GX280	C33YN71	026612
1	DELL	Monitor	E173FPF	CN-0D5428-72872-54S-689L	NONE
1	DELL	Desktop	OPTIPLEX GX280	3YMK661	024991
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-4G4L	030024
1	DELL	Desktop	OPTIPLEX GX280	F33YN71	026614
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-253L	030034
1	DELL	Desktop	OPTIPLEX GX280	2P6YN71	026608
1	DELL	Monitor	E173FPb	CN-0U4931-46633-54S-3VUL	030036
1	DELL	Desktop	OPTIPLEX GX280	6P6YN71	026609
1	GATEWAY	LAPTOP	M460E	0035437240	026927
1	GATEWAY	LAPTOP	M460E	0035437244	026928

**SURPLUS EQUIPMENT
SEPTEMBER 15, 2015**

QUANTITY	BRAND	DESCRIPTION	MODEL	SERIAL #	ASSET TAG#
1	GATEWAY	LAPTOP	M460E	0035437217	026929
1	GATEWAY	LAPTOP	M460E	0035437237	026930
1	GATEWAY	LAPTOP	M460E	0035437246	026931
1	GATEWAY	LAPTOP	M460E	0035437242	026932
1	GATEWAY	LAPTOP	M460E	0035437211	026933
1	GATEWAY	LAPTOP	M460E	0035437222	026935
1	GATEWAY	LAPTOP	M460E	0035437225	026936
1	GATEWAY	LAPTOP	M460E	0035437247	026937
1	GATEWAY	LAPTOP	M460E	0035437238	026939
1	GATEWAY	LAPTOP	M460E	0035437255	026940
1	GATEWAY	LAPTOP	M460E	0035437223	026945
1	GATEWAY	LAPTOP	M460E	0035437241	026946
1	GATEWAY	LAPTOP	M460E	0035437243	026947
1	GATEWAY	LAPTOP	M460E	0035437220	026948
1	GATEWAY	LAPTOP	M460E	0035437234	026949
1	GATEWAY	LAPTOP	M460E	0035437232	026953
1	GATEWAY	LAPTOP	M460E	0035437214	026956
1	GATEWAY	LAPTOP	M460E	0035437256	026966
1	GATEWAY	LAPTOP	M460E	0035437239	026968
1	GATEWAY	LAPTOP	M460E	0035437227	026934
1	GATEWAY	LAPTOP	M460E	0035437210	026938
1	GATEWAY	LAPTOP	M460E	0035437219	026941
1	GATEWAY	LAPTOP	M460E	0035437226	026942
1	GATEWAY	LAPTOP	M460E	0035437257	026943
1	GATEWAY	LAPTOP	M460E	0035437231	026944
1	GATEWAY	LAPTOP	M460E	0035437245	026950
1	GATEWAY	LAPTOP	M460E	0035437249	026951
1	GATEWAY	LAPTOP	M460E	0035437233	026952
1	GATEWAY	LAPTOP	M460E	0035437254	026954
1	GATEWAY	LAPTOP	M460E	0035437224	026955
1	GATEWAY	LAPTOP	M460E	0035437252	026957
1	GATEWAY	LAPTOP	M460E	0035437251	026958
1	GATEWAY	LAPTOP	M460E	0035437213	026959
1	GATEWAY	LAPTOP	M460E	0035437221	026960
1	GATEWAY	LAPTOP	M460E	0035437248	026961
1	GATEWAY	LAPTOP	M460E	0035437228	026962
1	GATEWAY	LAPTOP	M460E	0035437216	026963
1	GATEWAY	LAPTOP	M460E	0035437215	026964
1	GATEWAY	LAPTOP	M460E	0035437229	026965
1	GATEWAY	LAPTOP	M460E	0035437236	026967
1	GATEWAY	LAPTOP	M460E	0035437253	026969
1	GATEWAY	LAPTOP	M460E	0035437235	026970
1	GATEWAY	LAPTOP	M460E	0035437230	026971
1	GATEWAY	LAPTOP	M460E	0035437218	026972
1	GATEWAY	LAPTOP	M460E	0035437212	026973
1	GATEWAY	LAPTOP	M460E	0035437250	026974

Agenda Item (VII-A)

Meeting 9/15/2015 - Regular

Agenda Item Consent Agenda Information (VII-A)

Subject CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter Ended June 30, 2015

College/District District

Information Only

Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter ended June 30, 2015.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[09152015_ CCFS-311Q \(4th Quarter\)](#)

CCFS-311Q – Quarterly Financial Status Report Background Narrative
June 30, 2015

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However, the cash balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

- Resource 1000 – General Unrestricted
- Resource 1080 – Community Education
- Resource 1090 – Performance Riverside
- Resource 1110 – Bookstore (Contractor Operated)
- Resource 1170 – Customized Solutions

Fund 12 – Restricted

- Resource 1050 – Parking
- Resource 1070 – Student Health
- Resource 1120 – Center for Social Justice and Civil Liberties
- Resource 1180 – Redevelopment Pass-Through
- Resource 1190 – Grants and Categorical Programs

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2014-2015

Quarter Ended: (Q4) Jun 30, 2015

District: (960) RIVERSIDE

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Aaron S. Brown

CBO Phone: 951-222-8789

CBO Signature: 

Date Signed: 8-25-15

Chief Executive Officer Name: Michael L. Burke, Ph.D.

CEO Signature: 

Date Signed: 8-25-15

Electronic Cert Date: 08/25/2015

District Contact Person

Name: Bill J. Bogle, Jr.

Title: Controller

Telephone: 951-222-8041

Fax: 951-222-8021

E-Mail: Bill.Bogle@rccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-31 IQ

VIEW QUARTERLY DATA

CHANGE THE PERIOD 

Fiscal Year: 2014-2015

District: (960) RIVERSIDE

Quarter Ended: (Q4) Jun 30, 2015

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	130,719,885	136,633,788	142,471,581	152,045,455
A.2	Other Financing Sources (Object 8900)	-176,023	272,935	-1,360,199	-734,910
A.3	Total Unrestricted Revenue (A.1 + A.2)	130,543,862	136,906,723	141,111,382	151,310,545
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	135,251,667	130,689,682	137,015,538	147,166,124
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,251,129	1,941,414	3,288,493	1,626,406
B.3	Total Unrestricted Expenditures (B.1 + B.2)	136,502,796	132,631,096	140,304,031	148,792,530
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-5,958,934	4,275,627	807,351	2,518,015
D.	Fund Balance, Beginning	12,450,649	6,616,950	10,926,707	11,734,056
D.1	Prior Year Adjustments + (-)	125,235	34,130	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,575,884	6,651,080	10,926,707	11,734,056
E.	Fund Balance, Ending (C. + D.2)	6,616,950	10,926,707	11,734,058	14,252,071
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	4.8%	8.2%	8.4%	9.6%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	25,858	25,119	26,400	27,660
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year			
2011-12	2012-13	2013-14	2014-2015

H.1	Cash, excluding borrowed funds		-5,732,392	9,160,196	31,232,164
H.2	Cash, borrowed funds only		19,456,678	4,384,684	0
H.3	Total Cash (H.1+ H.2)	5,050,878	13,724,286	13,544,880	31,232,164

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	148,983,527	149,750,093	152,045,455	101.5%
I.2	Other Financing Sources (Object 8900)	-1,099,593	-1,099,593	-734,910	66.8%
I.3	Total Unrestricted Revenue (I.1 + I.2)	147,883,934	148,650,500	151,310,545	101.8%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	151,102,917	151,869,483	147,166,124	96.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,626,406	1,626,406	1,626,406	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	152,729,323	153,495,889	148,792,530	96.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,845,389	-4,845,389	2,518,015	
L	Adjusted Fund Balance, Beginning	11,734,056	11,734,056	11,734,056	
L.1	Fund Balance, Ending (C. + L.2)	6,888,667	6,888,667	14,252,071	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	4.5%	4.5%		

V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1: 2015-16		3%		4%				
Year 2: 2016-17		2%		2.5%				

Year 3: 2017-18		2%		2.5%			
b. BENEFITS:							
Year 1: 2015-16							
Year 2: 2016-17							
Year 3: 2017-18							

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

Management - Contract Settlement Terms Revenue Source - Growth and Funded COLA

2015/16 - 3% plus 1.02% Funded COLA increase

2016/17 - 2% plus Funded COLA increase

2017/18 - 2% plus Funded COLA increase

CTA Full-Time Faculty - Contract Settlement Terms Revenue Source - Growth and Funded COLA

2015/16 - 3% plus 1.02% Funded COLA increase

2016/17 - 2% plus Funded COLA increase

2017/18 - 2% plus Funded COLA increase

CTA Part-Time Faculty - Contract Settlement Terms Revenue Source - Growth and Funded COLA

2015/16 - 4% plus 1.02% Funded COLA increase

2016/17 - 2.5% plus Funded COLA increase

2017/18 - 2.5% plus Funded COLA increase

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?

NO

Next year?

NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL FUND REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDED JUNE 30, 2015**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2014	\$ 13,544,880
Net Change in Accounts Receivables	11,291,886
Net Change in Accounts Payables	2,828,880
Revenue and Other Financial Sources	187,612,345
Expenditures and Other Outgo	(184,045,827)
Ending Cash, June 30, 2015	\$ 31,232,164

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 188,321	\$ 188,321	\$ 251,533
State	103,900,716	103,900,716	102,856,450
Local	44,894,490	45,661,056	48,937,472
Total Revenues	148,983,527	149,750,093	152,045,455
Other Financing Sources	(1,099,593)	(1,099,593)	(734,910)
Total Revenues	147,883,934	148,650,500	151,310,545
Expenditures			
Academic Salaries	\$ 66,615,853	\$ 65,949,050	\$ 67,836,490
Classified Salaries	29,812,887	29,366,515	28,577,456
Employee Benefits	31,985,385	32,025,801	30,932,956
Materials & Supplies	2,361,966	2,266,259	1,724,940
Services	19,119,765	19,090,005	15,782,997
Capital Outlay	1,207,061	3,171,853	2,311,285
Total Expenditures	151,102,917	151,869,483	147,166,124
Other Outgo - Objects	1,626,406	1,626,406	1,626,406
Total Expenditures and Other Outgo	152,729,323	153,495,889	148,792,530
Revenues Over (Under)			
Expenditures	\$ (4,845,389)	\$ (4,845,389)	\$ 2,518,015
Beginning Fund Balances	11,734,056	11,734,056	11,734,056
Ending Fund Balances	\$ 6,888,667	\$ 6,888,667	\$ 14,252,071
Contingency			
Unrestricted	\$ 5,988,667	\$ 5,988,667	\$ 13,352,071
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 6,888,667	\$ 6,888,667	\$ 14,252,071

Agenda Item (VIII-A-1)

Meeting	9/15/2015 - Regular
Agenda Item	Committee - Governance (VIII-A-1)
Subject	Board Policies for Second Reading and Approval
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees Approve Board Policies 2315, 2330, 3225, 4225, 5140, and 5500.

Background Narrative:

The Board Policies listed below are presented to the Board for second reading and approval:

Board of Trustees

Board Policy 2315 Closed Session – Revision to the Policy originally adopted on September 16, 2008.

Board Policy 2330 Quorum and Voting - Revision to the Policy originally adopted on September 16, 2008.

General Information

Board Policy 3225 Institutional Effectiveness – New policy legally advised by the CCLC.

Academic Affairs

Board Policy 4225 Course Repetition - Revision to the Policy originally adopted on December 9, 2008.

Student Services

Board Policy 5140 Disabled Student Programs and Services – Revision to the Policy last revised on September 18, 2012.

Board Policy 5500 Standards of Student Conduct – Revision to the Policy last revised on August 20, 2013.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[09152015_Board Policies - Second Reading](#)

Riverside Community College District Policy

No. 2315

Board of Trustees
DRAFT – CCLC UPDATE

BP 2315 CLOSED SESSIONS

References:

Education Code Section 72122;
The Brown Act - Government Code Sections 54956.8, 54956.9, 54957, 54957.6;
and Government Code Section 11125.4

Closed sessions of the Board of Trustees shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
- advice of counsel on pending litigation, as defined by law;
- consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling;
- real property transactions;
- threats to public security;
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees;
- consideration of gifts from a donor who wishes to remain anonymous;
- to consider its response to a confidential final draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board of Trustees shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote **or abstention** of every member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall

remain confidential unless and until required to be disclosed by action of the Board of Trustees or by law.

Date Adopted: September 16, 2008

Revised:

(Replaces, in part, Policy 1010)

Riverside Community College District Policy

No. 2330

**Board of Trustees
DRAFT – CCLC Update**

BP 2330 QUORUM AND VOTING

References:

Education Code Sections 70902(b)(13), 72000(d)(3), 81310 et seq., 81365, 81379, 81430-81433, 81470-81474, 81510 and 81511;
Government Code Section 53094, **54950, et seq.**;
Code of Civil Procedure Section 1245.240
Title 5, Section 58307

A quorum of the Board shall consist of a simple majority of the members.

All motions will be passed by majority vote of all the membership constituting the governing board, except as noted below.

No action shall be taken by secret ballot. ***The Board will publicly report any action taken in open session and the vote or abstention of each individual member present.***

The following actions require a two-thirds majority vote of all members of the Board of Trustees:

- Resolution of intention to sell or lease real property (except where a unanimous vote is required);
- Resolution of intention to dedicate or convey an easement;
- Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
- Transfer of District funds from reserve for contingencies to any expenditure classification.
- Lease of District real property for a term not exceeding three months having a residence thereon, which cannot be developed for District purposes because of the unavailability of funds.
- Resolution of intention to exchange District real property for the real property of another person or private business.
- Resolution to condemn real property.
- As may be otherwise required by law.

The following actions require a unanimous vote of all members of the Board of Trustees:

- Resolution authorizing the sale, exchange, grant or quitclaim of all or any interest in, or lease, to another public entity for a term not exceeding 99 years, of District real property not needed for classroom purposes.
- Sale of District personal property not needed for school purposes and the value of which does not exceed \$5,000.
- Exchange of District real property to settle a dispute with adjacent owner of real property.
- Resolution to enter into and be a party to a community lease for the extraction and taking of gas, not associated with oil, from real property owned by the District and other parties.
- As may be otherwise required by law.

Date Adopted: September 16, 2008

Revised:

(Replaces, in part, Policy 1010)

Riverside Community College District Policy

No. 3225

**General Institution
DRAFT - CCLC New Policy**

BP 3225 INSTITUTIONAL EFFECTIVENESS

References

Education Code Sections 78210 et seq. and 84754.6;
ACCJC Accreditation Standard I.B.5-9

Note: *This policy is legally advised for those districts that receive funds under the Seymour-Campbell Student Success Act of 2012, Education Code Sections 78210 et seq.*

The Board is committed to developing goals that measure the ongoing condition of the District's operational environment. The Board regularly assesses the District's institutional effectiveness.

Date Adopted:

(New Policy for the District)

Riverside Community College District Policy

**No. 4225
Academic Affairs**

BP 4225 COURSE REPETITION

Reference:

Title 5 Sections 55040-55046, 55253 and 56029

Students may repeat both Non-Repeatable and Repeatable courses that are current courses within the district, according to Administrative Procedures 4225, 4227, 4228 and 4229.

Courses may be repeated after a significant lapse of time, which is defined as ***no less than 36 months since the most recent grade was obtained*** ~~five (5) or more years~~.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history. The most recent grade earned shall be used to compute the GPA.

Date Adopted: December 9, 2008

Revised: May 18, 2010

Revised:

Riverside Community College District Policy

**No. 5140
Student Services**

CCLC Update

BP 5140 DISABLED STUDENT PROGRAMS AND SERVICES

References:

Education Code Sections 67310 and 84850;
Title 5 Sections 56000 et seq. and 56027

The District is committed to the full inclusion of and effective communication with individuals with disabilities.

Students with disabilities shall be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.

Disabled Student Programs and Services (DSP&S) shall be the primary provider of reasonable accommodations, academic adjustments, adaptive equipment, rehabilitation counseling and academic counseling to students with qualifying documented disabilities who request these services.

DSP&S services shall be available to students with verified disabilities. The services to be provided include, but are not limited to, reasonable accommodations, academic adjustments, **technology accessibility**, accessible facilities, equipment, instructional programs, rehabilitation counseling and academic counseling.

Procedures that specify the standards for publication of alternative formats and guidelines for designing, creating, purchasing, and disseminating materials utilized in communicating to the community we serve will be revised and updated as appropriate.

No student with disabilities is required to participate in Disabled Students Programs and Services Program.

The District/College shall respond in a timely manner to accommodation requests involving academic adjustments. The Chancellor shall establish a procedure to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.

The Chancellor shall assure that the Offices of DSP&S conform to all requirements established by the relevant laws and regulations.

Date Adopted: November 18, 2008

Revised: September 18, 2012

Revised:

Riverside Community College District Policy

No. 5500
Student Services
DRAFT

BP 5500 STANDARDS OF STUDENT CONDUCT

References:

Ed Code Section 66300, 66301, 76033;
ACCJC Accreditation Standards I.C.8 and 10 (formerly II.A.7.b)
Health and Safety Code Section 11362.79
34 C.F.R. Part 86, et seq.

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog(s) and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student.

1. Causing, attempting to cause, implying, or threatening to cause, harm to another person whether or not the threat is ***in writing, by electronic means (including social media) or*** in person. ***Harm is*** defined as, but not limited to, physical harm, harm to profession (defamation) or psychological harm.

Threats of any kind directed at anyone on District property or one of its approved educational sites will not be tolerated. District Police shall be called by the receiver of the threat or anyone on behalf of the receiver.

2. Possessing, selling or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred by the Chancellor.
3. Possessing, using, selling, offering to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5. It is also unlawful under federal law, to possess, use, sell, offer to sell, furnish, or be under the influence of, any controlled substance, including medical marijuana.
4. Committing or attempting to commit robbery, bribery, or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willfully or persistently smoking, **including e-cigarettes and vapor devices** in any area where smoking has been prohibited by law or by policy or procedure of the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior toward an individual or group based on ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race **or ethnicity**, color, ancestry, genetic information, sexual orientation, physical or mental disability, **pregnancy, military or veteran status**, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of section 422.6 of the Penal Code, or any other status protected by law.
10. Engaging in **negligent and/or** willful misconduct which results in injury or death to a student or to District personnel or which results in cutting,

defacing, or other injury to any real or personal property owned by the District or on campus.

11. Engaging in disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
12. Engaging in dishonesty

Forms of Dishonesty include, but are not limited to:
 - a. Plagiarism, defined as presenting another person's language (spoken or written), ideas, artistic works or thoughts, as if they were one's own;
 - b. Cheating, defined as the use of information not authorized by the Instructor for the purpose of obtaining a grade. Examples include, but are not limited to, notes, recordings, internet resources and other students' work;
 - c. Furnishing false information to the District for purposes such as admission, enrollment, financial assistance, athletic eligibility, transfer, or alteration of official documents;
 - d. Forging, altering or misusing District or College documents, keys (including electronic key cards), or other identification instruments.
 - e. Attempting to bribe, threaten or extort a faculty member or other employee for a better grade;
 - f. Buying or selling authorization codes for course **registration access**.
13. Entering or using District facilities without authorization.
14. Engaging in lewd, indecent or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
15. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
16. Engaging in persistent, serious misconduct where other means of

correction have failed to bring about proper conduct.

17. Preparing, giving, selling, transferring, distributing, or publishing, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure without authorization.
18. Using, possessing, distributing or being under the influence of alcoholic beverages, controlled substance(s), or poison(s) classified as such by Schedule D, Section 4160 of the Business and Professions Code, while at any District location, any District off-site class, or during any District sponsored activity, trip or competition.
 - a. In accordance with Section 67385.7 of the Education Code and in an effort to encourage victims to report assaults, the following exception will be made: The victim of a sexual assault will not be disciplined for the use, possession, or being under the influence of alcoholic beverages or controlled substances at the time of the incident if the assault occurred on District property or during any of the aforementioned District activities.
19. Violating the District's Computer and Network Use Policy and Procedure No. 3720 in regard to their use of any, or all, of the District's Information Technology resources.
20. Using electronic recording or any other communications devices (such as MP3 players, cell phones, pagers, recording devices, etc.) in the classroom without the permission of the instructor.
21. Eating (except for food that may be necessary for a verifiable medical Condition) or drinking (except for water) in classrooms.
22. Gambling, of any type, on District property.
23. Bringing pets (with the exception of service animals) on District property.
24. Distributing printed materials without the prior approval of the Student Activities Office. Flyers or any other literature may not be placed on vehicles parked on District property.

25. Riding/using bicycles, motorcycles, or motorized vehicles (except for authorized police bicycles or motorized vehicles) outside of paved streets or thoroughfares normally used for vehicular traffic.
26. Riding/using any and all types of skates, skateboards, scooters, or other such conveyances is prohibited on District property, without prior approval.
27. Attending classrooms or laboratories (except for those individuals who are providing accommodations to students with disabilities) when not officially enrolled in the class or laboratories and without the approval of the faculty member.
28. Engaging in intimidating conduct or bullying against another person through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; **doxing** and cyberbullying.
29. Abuse of process, defined as the submission of malicious or frivolous complaints.
30. Violating any District Board Policy or Administrative Procedure not mentioned above.

Responsibility

- A. The Chancellor is responsible for establishing appropriate procedures for the administration of disciplinary actions. In this regard, please refer to Administrative Procedure 5520, which deal with matters of student discipline and student grievance.
- B. The Vice President of Student Services of each College will be responsible for the overall implementation of the procedures which are specifically related to all nonacademic, student related matters contained in Administrative Procedure 5520.
- C. The Vice President of Academic Affairs of each College will be responsible for the overall implementation of the procedures which are specifically related to class activities or academic matters contained in Administrative Procedure 5522.
- D. For matters involving the prohibition of discrimination and harassment, the concern should be referred to the District's Diversity, Equity and Compliance Office.

- E. The definitions of cheating and plagiarism and the penalties for violating standards of student conduct pertaining to cheating and plagiarism will be **included** published in all schedules of classes, the college catalog, the student handbook, and the faculty handbook, **all of which are produced and posted to the college websites.** Faculty members are encouraged to include the definitions and penalties in their course syllabi.

Date Adopted: May 15, 2007
(Replaces the Standards of Student
Conduct portion of Policy 6080)
Revised: May 17, 2011
Revised: August 20, 2013
Revised:

Agenda Item (VIII-E-1)

Meeting	9/15/2015 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Agreement Amendment 4 for Network Operations Center with Higginson + Cartozian Architects, Inc.
College/District	Moreno Valley
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment 4 with Higginson + Cartozian Architects, Inc. in the amount of \$56,775 for additional construction administration services for the Network Operations Center at Moreno Valley College.

Background Narrative:

On April 17, 2007, the Board of Trustees approved the agreement with Higginson + Cartozian, Inc. (HCA), to prepare plans, designs, engineering specifications, bid documents, and construction contracts for the Network operations Center (NOC) project located at the Moreno Valley College in the amount of \$69,275. Afterwards, this project generated two previous amendments for date extensions only and one for I.T. Revisions and Design Upgrades to the project plans.

Due to continued project delays by the contractor, the project timeline has been extended. At this time, it is requested that the Board of Trustees approve Agreement Amendment 4 with HCA for additional construction administration services in the amount of \$56,775. These costs will be charged back to the contractor as a deductive change order. With amendment 4 this brings the agreement total to \$202,050.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Amendment 4_HCA](#)

FOURTH (4) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
HIGGINSON + CARTOZIAN ARCHITECTS, INC.
(Network Operations Center – Moreno Valley College)

This document amends the original agreement between the Riverside Community College District and Higginson + Cartozian Architects, Inc., which was originally approved by the Board of Trustees on April 17, 2007.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$56,775, including reimbursable expenses, totaling agreement to \$202,050. The term of this agreement shall be from the original agreement date of April 18, 2007, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

HIGGINSON + CARTOZIAN
ARCHITECTS, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Darryl Cartozian
CFO
1455 Park Avenue
Redlands, CA 92373

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

Higginson + Cartozian Architects, Inc.
1455 Park Avenue
Redlands, CA 92373



June 23, 2015

PROPOSAL / CONTRACT TO PROVIDE "Extra Services"

Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508

Attn: Calvin Belcher, Project Manager

Re: Moreno Valley Campus: Network Operating Center (Extra Services)

Calvin,

As requested this proposal / agreement is to amend our original contract for additional construction administration services as of March 10, 2015 (Original completion date). Our fee is fixed and will expire on July 31, 2015 (New construction completion date) in the amount of fifty six thousand seven hundred seventy five dollars (\$56,775.00). I have attached our current invoice for thirty five thousand seventy five dollars for processing (\$35,075.00).

It is our understanding that this agreement is to be invoiced to Riverside Community College District attention Calvin Belcher. If you have any questions feel free to contact me at your earliest convenience.

TERMINATION OF AGREEMENT:

1. This agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
2. On the event of termination due to the fault of parties other than the architect, the architect shall be paid his compensation for services performed to termination date, including reimbursable expenses due and all termination expenses.
3. Termination expenses are defined as reimbursable expenses directly attributed to termination, plus an amount computed as a percentage of the total compensation earned to the time of termination.

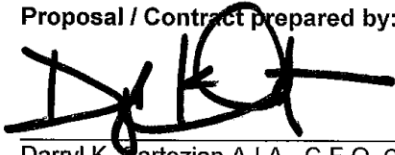
Phone: 909.793.3100 • Facsimile: 909.793.3140

Extent of Agreement:

This agreement represents the entire and integrated agreement between the client and the architect and supersedes all prior negotiation, representation or agreement, either written or oral. This agreement may be amended only by written instrument signed by both parties.

If you have any further questions feel free to call me at your earliest convenience.

Proposal / Contract prepared by:



Darryl K. Cartozian A.I.A., C.F.O. C32543
Higginson + Cartozian Architects, Inc.
1455 West Park Avenue
Redlands, California 92373
Ph. (909) 793-3100 Fax (909) 793-3140



David Higginson A.I.A., C.E.O.

Proposal/Contract accepted by:

R.C.C.D. Representative

Date

Actual hours worked 3/10-6/10

Principal:	2.00 hrs.	\$190/hr.	\$ 380.00
Project Manager:	344.75 hrs.	\$100/hr.	\$34,475.00
Senior Draftsman:	7.00 hrs.	\$80/hr.	\$ 560.00
Const. Admin	12.00 hrs.	\$55/hr.	\$ 660.00
Sub Total			\$35,075.00

Projected Hours 6/11-7/31 (7wks@31 hrs./wk.)

Project Manager	217 hrs.	\$100/hr.	\$21,700.00
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Total Amount of Additional Services **\$56,775.00**

L:Proposals / 10284 / Moreno Valley Network Operating Center Extra Services 2.doc



**HOURLY RATE FEE SCHEDULE
EXTRA SERVICES
HIGGINSON + CARTOZIAN ARCHITECTS
Rates Effective January 1, 2015**

Corporate Officer	Hourly Rate: \$190.00
Architect	Hourly Rate: \$175.00
Senior Associate	Hourly Rate: \$145.00
Associate	Hourly Rate: \$120.00
Project Manager	Hourly Rate: \$100.00
Senior CADD Operator	Hourly Rate: \$ 80.00
CADD Operator:	Hourly Rate: \$ 65.00
Administrative/Clerical:	Hourly Rate: \$ 55.00

**REIMBURSABLE FEE SCHEDULE
HIGGINSON + CARTOZIAN ARCHITECTS
Rates Effective January 1, 2015**

Printing: Cost plus Fifteen Percent
Plotting: \$4.00 per sheet
Mileage: No Charge
Phone / Fax: No Charge

Agenda Item (VIII-E-2)

Meeting	9/15/2015 - Regular
Agenda Item	Committee - Facilities (VIII-E-2)
Subject	Agreement Amendment No. 2 for Network Operations Center with Inland Inspections and Consulting
College/District	Moreno Valley
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment No. 2 for the Network Operations Center Project at Moreno Valley College for additional Inspection Services with Inland Inspections and Consulting in the amount not to exceed \$4,480.

Background Narrative:

On September 15, 2014, the District entered into an agreement with Inland Inspections & Consulting in the amount of \$62,000 for the Network Operations Center (NOC) project at Moreno Valley College. The original contract was for anticipated project duration of 6 months. Due to project delays by the contractor the project timeline was extended four months and an amendment in the amount of \$61,840 was approved to cover Inland Inspections and Consulting's services for the extended four month duration, with the costs being charged back to the contractor.

Due to further project delays by the contractor, it is requested that the Board of Trustees approve Agreement Amendment No. 2 in the amount not to exceed \$4,480 for additional inspections services with Inland Inspections and Consulting for the NOC at Moreno Valley College bringing their contract total to \$128,320 and extending the period of their contract to September 30, 2015; to coincide with project schedule completion. This additional cost will be charged back to the contractor as a deductive change order.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Amendment 2_Inland Inspections and Consulting](#)

SECOND (2) AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
INLAND INSPECTIONS & CONSULTING
(Network Operations Center – Moreno Valley College)

This document amends the original agreement between the Riverside Community College District and Inland Inspections and Consulting, which was ratified by the Board of Trustees on October 21, 2014.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$4,480, including reimbursable expenses, now totaling agreement to \$128,320. The term of this agreement shall be from the original agreement date of September 15, 2014, to the extended amended date of September 30, 2015.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

INLAND INSPECTIONS & CONSULTING

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

By: _____

Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd., Ste.4
Riverside, CA 92508

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

Revised August 19, 2015
August 12, 2015

Mr. Calvin Belcher
Project Manager
Facilities Planning and Development
Riverside Community College District
450 E Alessandro Blvd.
Riverside, CA 92508

Calvin:

EMAILED TO: calvin.belcher@rccd.edu

RE: Moreno Valley College Network Operating Center
DSA Application Number 04-113253, File Number 33-C1
Request for Increase to Contract Number C-0004744

Per your request I am sending this request for increase to the referenced Contract. This request is based on the inspector working two days a week four hours per day through **September 30, 2015** as well as two additional meeting times. Our estimated request for increase is:

DSA Class 1 Project Inspector	
56 hours @ \$80.00 per hour	\$4,480.00

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday
Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday,
excluding any Holiday
Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Schumacher', written over a light blue horizontal line.

Robert E. Schumacher
Director of Operations

Agenda Item (XII-A)

Meeting 9/15/2015 - Regular
Agenda Item Business From Board Members (XII-A)
Subject Update from Members of the Board of Trustees on Business of the Board.
College/District District
Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

- Association of Community College Trustees (ACCT)
- Association of Governing Board of Universities and Colleges (AGB)
- California Community College Trustees and Legislative Network (CCCT)
- Community College League of California (CCLC)
- Latino Trustees Association
- Inland Valleys Trustees and CEO Association
- African-American Organizations Liaison Riverside Branch - NAACP
- Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside
- Chambers of Commerce: Corona, Moreno Valley, Norco and Riverside
- Riverside County School Board Association
- Riverside County Committee on School District Organization
- Alvord Unified School District Ad-Hoc Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

Agenda Item (XIII-A)

Meeting	9/15/2015 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (XIII-B)

Meeting	9/15/2015 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Conference with Labor Negotiators Pursuant to Government Code Section 54957.6, District Representatives: Bradley Neufeld of Gresham Savage, Employee Organization: California School Employees Association
College/District	District
Funding	
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments: