

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND THE SALARY SCHEDULE

RESOLUTION No. 51-25/26

Amend the Salary Schedule for Non-Classified Short-Term Employees

WHEREAS the State of California has increased the Hourly Minimum Wage from \$16.50 to \$16.75 for 2026;

WHEREAS the Salary Schedule for Non-Classified Short-Term Employees be amended to abolish job titles and salary rates that are no longer in use;

WHEREAS the Salary Schedule for Non-Classified Short-Term Employees be amended to include the short-term/hourly position of New Hire Activities Participant at the rate of \$81.26 per hour;

NOW, THEREFORE, BE IT RESOLVED that the Salary Schedule for Non-Classified Short-Term Employees be amended effective January 1, 2026, according to the schedule on the attached pages.



A handwritten signature in black ink, appearing to read "H. C. -".

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 Regulations for Policy 6130  
 Salary Schedule for Non-Classified Short-Term Employees  
 Effective January 1, 2026

I. RESPONSIBILITY: Human Resources & Employee Relations shall review the listed positions and salaries annually and make recommendations for change.

**II. POSITIONS AND SALARY**

898 Academic Coordinator	25.00/hour
806 Academy Coordinator	25.00/hour
807 Academy Scenario Assistant	16.75/hour
896 Activities Assistant	16.75/hour
880 Assistant Pool Manager	16.75/hour
771 Assistant Project Coordinator (Dental Hygiene)	24.00/hour
897 Athletics Team Driver	20.00/hour
805 Box Office Specialist	16.75/hour
861 Budget/Accounting Specialist	35.00/hour
788 Business Technical Assistant	24.00/hour
758 Classroom Assistant	16.75/hour
882 Clerk Trainee	16.75/hour
879 Coaches, Summer Activities	17.54/hour
833 Communication Assistant	16.75/hour
783 Community Liaison	16.75/hour
792 Conference Coordinator	24.00/hour
795 Copy Editor	17.00/hour
821 Custodial Assistant	16.75/hour
769 Dental Assistant	18.00/hour
770 Dental Health Educator	45.00/hour
752 Detective/Investigator	25.00/hour
804 Educational Assistant	16.75/hour
679 E-Text Transcriber	16.75/hour
846 Evaluator, Administration of Justice	16.75/hour
796 Executive Assistant	33.00/hour
766 Facilities ADA Accessibility Coordinator	18.00/hour
684 Facilities Assistant	18.00/hour
861 Facilities Planning and Development Assistant	18.00/hour
831 Finance Specialist	18.25/hour
816 Food Service Assistant	16.75/hour
820 Forensics Assistant	16.75/hour
791 Grant Analyst	35.00/hour
823 Grant Facilitator	40.00/hour
853 Grant Project Educational Aide II	16.75/hour
824 Grant Project Educational Trainer I	25.00/hour
892 <b><u>Grant Project Educational Trainer II</u></b>	35.00/hour
829 Grant Project Technician	20.00/hour
818 Grounds Assistant	16.75/hour
854 Health Services Facilitator	42.05/hour
847 High School Program Coordinator	50.00/class
760 IMC Assistant I	16.75/hour
761 <b><u>IMC Assistant II</u></b>	16.75/hour
763 IMC Trainee	16.75/hour
888 Instructional Aide I	16.75/hour
889 Instructional Aide II	16.75/hour
890 Instructional Aide III	16.75/hour
756 International Trade Assistant	16.75/hour
750 Interpreter Apprentice	16.75/hour

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
Regulations for Policy 6130  
Salary Schedule for Non-Classified Short-Term Employees  
Effective January 1, 2026

I. RESPONSIBILITY: Human Resources & Employee Relations shall review the listed positions and salaries annually and make recommendations for change.

II. **POSITIONS AND SALARY**

835 Interpreter I	25.00/hour
836 Interpreter II	30.00/hour
837 Interpreter III	35.00/hour
861 Interpreter IV (Certified Interpreter)	40.00/hour
838 Laboratory Aide I	16.75/hour
839 Laboratory Aide II	16.75/hour
827 Lifeguard (Advanced)	16.75/hour
893 Lifeguard (Instructor)	16.75/hour
826 Lifeguard (Senior)	16.75/hour
870 Maintenance Assistant	16.75/hour
798 Marketing & Media Coordinator	18.00/hour
773 Matriculation & Educational Support Associate	20.00/hour
857 Matriculation Assistant I	16.75/hour
858 Matriculation Assistant II	16.75/hour
859 Matriculation Assistant III	16.75/hour
899 New Hire Activities Participant	81.26/hour
865 Nurse Practitioner	60.00/hour
849 <i>Office Assistant I</i>	16.75/hour
851 <i>Office Assistant II</i>	16.75/hour
860 <i>Office Assistant III</i>	16.75/hour
864 <i>Office Assistant IV</i>	16.75/hour
872 Photographer I (Intern)	20.50/hour
878 Photographer II	25.00/hour
852 Photographer III	16.75/hour
841 Production Printer II	16.75/hour
765 Production Technician Assistant I	16.75/hour
786 Proofreader	25.00/hour
793 Public Safety Coordinator (Title V)	25.00/hour
886 Publicist Trainee	16.75/hour
764 Puente Assistant	16.75/hour
881 Registered Nurse I	35.00/hour
863 Registered Nurse II	37.00/hour
891 Registered Nurse III	40.00/hour
785 Research Assistant	16.75/hour
894 Research Intern	16.75/hour
850 Reserve College Police Officer	16.75/hour
845 Role Player	16.75/hour
789 Scanner	16.75/hour
689 <del>Soccer Certified</del> Athletic Trainer	36.00/hour
883 Sports Publicist	16.75/hour
874 Stage Hand	16.75/hour
759 Stage Master Carpenter	17.00/hour
832 Stage Master Electrician	17.00/hour
875 <i>Stage Technician I</i>	16.75/hour
780 <i>Stage Technician II</i>	16.75/hour
781 <i>Stage Technician III</i>	16.75/hour
782 <i>Stage Technician IV</i>	16.75/hour
783 <i>Stage Technician V</i>	16.75/hour

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
Regulations for Policy 6130  
Salary Schedule for Non-Classified Short-Term Employees  
Effective January 1, 2026

I. RESPONSIBILITY: Human Resources & Employee Relations shall review the listed positions and salaries annually and make recommendations for change.

II. **POSITIONS AND SALARY**

784 Stage Technician VI	16.75/hour
790 STEM Activities Coordinator	25.00/hour
779 STEM Mentor	16.75/hour
848 Student Activities Advisor	16.75/hour
811 Student Activities Assistant	16.75/hour
691 Student Health Specialist	30.00/hour
799 Student Support Services University Mentor	16.75/hour
757 Study Group Leader	16.75/hour
787 Summer Bridge Coordinator	20.00/hour
776 Summer Youth Worker	16.75/hour
822 Supplemental Instructional Leader	16.75/hour
794 Survey Analyst	35.00/hour
753 Technical Business Advisor	55.00/hour
856 Theater Sound Technician	16.75/hour
777 Tri-Tech Business Associate	24.00/hour
813 <i>Tutor I</i>	16.75/hour
814 <i>Tutor II</i>	16.75/hour
871 <i>Tutor III</i>	16.75/hour
885 <i>Tutor IV</i>	16.75/hour
772 Upward Bound College Mentor	16.75/hour
877 <i>Video Technician, Football Games</i>	135.00/game
767 Web Accessibility Technician	16.75/hour

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
Regulations for Policy 6130  
Salary Schedule for Non-Classified Short-Term Employees  
Effective January 1, 2026

I. RESPONSIBILITY: Human Resources & Employee Relations shall review the listed positions and salaries annually and make recommendations for change.

**II. POSITIONS AND SALARY**

898 Academic Coordinator	25.00/hour
806 Academy Coordinator	25.00/hour
897 Athletics Team Driver	20.00/hour
805 Box Office Specialist	16.75/hour
788 Business Technical Assistant	24.00/hour
758 Classroom Assistant	16.75/hour
864 Clerical Assistant	16.75/hour
879 Coaches, Summer Activities	17.54/hour
783 Community Liaison	16.75/hour
792 Conference Coordinator	24.00/hour
752 Detective/Investigator	25.00/hour
804 Educational Assistant	16.75/hour
796 Executive Assistant	33.00/hour
684 Facilities Assistant	18.00/hour
831 Finance Specialist	18.25/hour
877 Football Video Technician	135.00/game
823 Grant Facilitator	40.00/hour
892 Grant Project Educational Trainer	35.00/hour
829 Grant Project Technician	20.00/hour
761 IMC Assistant	16.75/hour
750 Interpreter Apprentice	16.75/hour
835 Interpreter I	25.00/hour
836 Interpreter II	30.00/hour
837 Interpreter III	35.00/hour
861 Interpreter IV (Certified Interpreter)	40.00/hour
838 Laboratory Aide I	16.75/hour
839 Laboratory Aide II	16.75/hour
798 Marketing & Media Coordinator	18.00/hour
773 Matriculation & Educational Support Associate	20.00/hour
899 New Hire Activities Participant	81.26/hour
865 Nurse Practitioner	60.00/hour
786 Proofreader	25.00/hour
764 Puente Assistant	16.75/hour
881 Registered Nurse I	35.00/hour
863 Registered Nurse II	37.00/hour
891 Registered Nurse III	40.00/hour
785 Research Assistant	16.75/hour
894 Research Intern	16.75/hour
850 Reserve College Police Officer	16.75/hour
845 Role Player	16.75/hour
789 Scanner	16.75/hour
883 Sports Publicist	16.75/hour
759 Stage Master Carpenter	17.00/hour
832 Stage Master Electrician	17.00/hour
875 Stage Technician	16.75/hour
790 STEM Activities Coordinator	25.00/hour
779 STEM Mentor	16.75/hour
811 Student Activities Assistant	16.75/hour

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
Regulations for Policy 6130  
Salary Schedule for Non-Classified Short-Term Employees  
Effective January 1, 2026

I. RESPONSIBILITY: Human Resources & Employee Relations shall review the listed positions and salaries annually and make recommendations for change.

II. **POSITIONS AND SALARY**

691 Student Health Specialist	30.00/hour
799 Student Support Services University Mentor	16.75/hour
757 Study Group Leader	16.75/hour
787 Summer Bridge Coordinator	20.00/hour
822 Supplemental Instructional Leader	16.75/hour
753 Technical Business Advisor	55.00/hour
885 Tutor	16.75/hour
772 Upward Bound College Mentor	16.75/hour

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
NON-CLASSIFIED SHORT-TERM AND SUBSTITUTE  
TEMPORARY POSITION DESCRIPTION**

**POSITION TITLE:** New Hire Activities Participant

**DEPARTMENT/LOCATION:** Academic/Riverside, Moreno Valley, Norco and District.

**BASIC FUNCTIONS:** Under the general supervision of the area dean or the appropriate designee, collaborates with academic professionals in faculty new hire activities, including orientation, academic meetings, course preparation, and/or related functions.

**REPRESENTATIVE DUTIES:**

1. Attends orientation activities and academic meetings.
2. Collaborates with academic professionals in developing culturally responsive syllabi content.
3. Prepares single or multiple course materials based on teaching load.
4. Depending on course modality, may create accessible Canvas shells for distance learning courses and face-to-face support materials.
5. Participates in workshops, discussions, and conversations regarding academic activities, including, but not limited to, zero textbook cost course material, evaluation processes, academic and student support resources, and accommodation resources for students.
6. Performs other duties, related to the position, as assigned.

**QUALIFICATIONS:** Employee must be eligible for or received an offer of hire as a full-time faculty member at one of the RCCD colleges.

**HOURS / DAYS:** A Non-Classified Short-Term Employee is a temporary employee, exempt from the classified service, hired to perform a service that is not needed on a continuing basis and is **limited** to 160 days per fiscal year. The department budget may further limit these days.

A temporary employee can work 8 hours per day, 40 hours per week. If a temporary employee works 1 hour per day, it counts as one day towards the 160-day limit per fiscal year. Temporary employees are not exempt from overtime provisions and are entitled to overtime pay for overtime hours worked.

No temporary employee may begin to work without the authorization of Human Resources & Employee Relations.

The work location and assignment within the job classification is determined by the District and may be subject to change.

All offers of employment will be contingent upon the availability of funds and approval by the Board of Trustees.

**OTHER:** Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students, staff, and the community.