

Board of Trustees Regular Meeting (VI.V)

Meeting	February 17, 2026
Agenda Item	Other Items (VI.V)
Subject	Other Items - Resolution No. 58-25/26 - Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service
College/District	District
Funding	N/A
Recommended Action	Recommend adopting Resolution No. 58-25/26, authorizing the Chancellor, or Designee, of the District to layoff and/or reduce the hours of the classified service and send appropriate notification to the impacted employee.

Background Narrative:

NORCO COLLEGE

Financial Services: the following position will be eliminated due to lack of work/lack of funds. With the loss of work/funds, the District will be forced to reduce and/or layoff the following position:

Office Assistant, Financial Services, 0.775 FTE

Human Resources and Employee Relations will meet with the impacted employee and/or exclusive bargaining representative, if applicable, to advise them of their rights and possible re-employment opportunities.

Prepared By: Tammy Few, Vice Chancellor, Human Resources & Employee Relations

Attachment(s):

[Resolution No. 58-25/26 Layoff and/or Reduce Hours of the Classified Service](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 58-25/26

Resolution of the Board of Trustees of Riverside Community College District Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service

WHEREAS, funds and/or work load have been eliminated/reduced; and

WHEREAS, projected funding levels and/or work load for a classified position has been eliminated or reduced, the Governing Board of the Riverside Community College District ("District") hereby finds it necessary and in the best interest of the District to reduce the classified services as specified below:

<u>Position Title</u>	<u>Department</u>	<u>FTE</u>	<u>Location</u>
Office Assistant	Financial Services	0.775	Norco

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that, the classified positions specified herein shall be eliminated to the extent set forth in accordance with California Education Code §88017;

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that the Board of Trustees, Chancellor, or Designee, of the District is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative, if applicable.

ADOPTED this 17th day of February 2026.



President of the Board of Trustees

ATTEST:



Secretary, Board of Trustees