

CITIZENS' BOND OVERSIGHT COMMITTEE
Riverside Community College District
Riverside City College
Digital Library & Learning Resource Center, Rm. 409
4800 Magnolia Ave., Riverside, CA 92506
4 p.m. - October 11, 2012

AGENDA

- | | |
|--|---|
| I. Call to Order | Richard Chavez, <i>Chair</i> |
| II. CBOC Annual Audit Review
- Vicenti Lloyd Stutzman presentation
of the annual audit | Bill Bogle
<i>Controller</i> |
| III. Measure C Financial Update
- Review of bond expenditures and
financial commitments | Aaron Brown
<i>Assoc. Vice Chancellor, Finance</i> |
| IV. Measure C Projects Update
- Review of current status of project
commitments funded in part, or in
whole, by Measure C | Orin Williams
<i>Assoc. Vice Chancellor, Facilities
Planning & Development</i> |
| V. Business from Committee Members
- Members nearing term limits
- Meeting schedule for 2013 | |
| VI. Public Comment | |

MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

October 11, 2012

Riverside City College

Digital Library & Learning Resources Center, Rm. 409

4800 Magnolia Ave., Riverside, CA 92506

Vice Chair Allison Dale called the meeting to order at 4:00 pm.

Members Present

Mr. Richard Chavez (Chair)

Mr. David Barnhart

Ms. Allison Dale

Mr. Nicolas Ferguson

Ms. Rikki Hix

Mr. Jeff Kraus

Mr. Robert Taylor

Staff Present

Mr. Aaron Brown, Associate Vice Chancellor, Finance

Mr. Bill Bogle, District Controller

Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications
& Relations

Mr. Orin Williams, Associate Vice Chancellor, Facilities Planning, Design
& Construction

Mr. Bart Doering, Director of Construction (MVC)

Mr. John Baker, Interim Director, Construction (RCC)

Guests

Ms. Patricia Stover, Vincenti Lloyd & Stutzman

Approval of minutes – July 12, 2012

Committee voted to approve the minutes. *(M/Barnhart, S/Dale)*

APPROVAL OF
MINUTES

Outside auditor Ms. Stover presented the CBOC Measure C Audit: no material findings to report and issued an unqualified opinion—in essence a clean audit. Chair Chavez asked about audit language, including definition of “reasonable” in relation to a response timeline; Member Dale asked about any “classified salaries” paid from Measure C funds (Answer: primarily facilities staff with direct responsibility for Measure C projects); Member Barnhart asked about bond service debt related to Series A&B (Answer: RCCD is at \$17.2/\$100,000 in assessed property value, under the \$18/\$100,000 preferred target level; Mr. Brown also mentioned that there may be legislation in the future that will impact Capital Appreciation Bonds); Member Ferguson stated that RCCD’s CABs are callable and that interest rates are low.

Regarding the performance audit, Ms. Stover noted that 57% of expenditures had been audited, which is in line with industry standards, and that RCCD was found in compliance with requirements.

(Motion to accept audit made by Ferguson/seconded by Taylor.)

Mr. Brown reported that cash on hand changed by \$6.3 million, and that interest income from the County Treasurer was at a rate of .5%. Project outlays since the last financial report totaled \$10.6 million. Mr. Brown also discussed legal fees and claims outstanding related to the RCC Quad modernization/seismic retrofit project and noted RCCD's success in achieving DSA project closures. Member Barnhardt asked about costs of maintaining buildings (Answer: M/O funds are included in project estimates and the Board of Trustees approves all new projects).

MEASURE C
FINANCIAL UPDATE

Mr. Williams presented the Project Commitments Report, noting the master plan updates at Norco and Moreno Valley colleges. He also discussed the planned parking structure associated with the Coil School for the Arts/Culinary Arts/District Offices projects in downtown Riverside. He reported that secondary effects projects at Norco College were about 97% complete, mentioned the Norco Art Gallery opening, and discussed energy self-generation planning at the colleges, including the new fuel cell project at Norco.

MEASURE C
PROJECT UPDATE

Mr. Doering updated the Committee on AV lighting at Moreno Valley College, the new emergency phone/light system, and the 34% completion mark for the Student Academic Services Building, scheduled to open in September 2013.

Mr. Baker discussed the ADA transition plan, future plans for the financial aid/admissions building at RCC, and improvements to Food Services, including establishment of a site in the breezeway of the Digital Library & Learning Resources Center. Member Kraus asked about construction during the summer, which was done to minimize disruption to instructional activities.

The Lovekin Portable areas were discussed, which includes relocation of the tennis courts now located on top of the parking structure, and converting the parking structure courts to additional parking. Also discussed was the conversion of Quad 144 to theater space.

Member Hix inquired about the timing of the CSA and Culinary Arts Academy construction, noting that CSA was scheduled a year later. (Answer: Those construction schedules are anticipated to occur in tandem, with completion in 2016.)

Chair Chavez discussed the appointment terms of current members. Members Ferguson, Kraus and Hix, whose first terms end in February 2013, requested to serve a second term. Committee voted unanimous support of request, *with motion by Barnhart and second by Taylor*. The Committee’s recommendation will be forwarded to the Board of Trustees for approval.

BUSINESS FROM
COMMITTEE
MEMBERS

The Committee determined the meeting schedule for 2013 as shown below:

January 10, 2013	4 p.m.	Moreno Valley College
April 11, 2013	4 p.m.	Norco College
July 11, 2013	4 p.m.	Riverside City College
October 10, 2013	4 p.m.	Riverside City College

(M/Ferguson S/Barhardt)

Meeting was adjourned at 5:10 pm.

ADJOURNMENT