

## CITIZENS' BOND OVERSIGHT COMMITTEE

Riverside Community College District  
RCCD District Offices  
3801 Market Street, Riverside, CA 92501  
Executive Conference Room #309  
4 p.m. – April 21, 2016

### AGENDA

- I. Call to Order  
Morrie Barembaum, *Vice Chair*
  
- II. Approval of Minutes  
a. Minutes from January 21, 2016  
*Recommended Action: Approval*  
Morrie Barembaum, *Vice Chair*
  
- III. Nomination and Election of Officers  
*Recommended Action: Approval*  
Peggy Cartwright, *Associate Vice Chancellor, Strategic Communications & Institutional Advancement*
  
- IV. Measure C Financial Update  
- Project Commitments Summary  
Series A, Series B, Series A Refunding  
Series 2007 C, Series 2010 D, Series 2015 E  
*Information Only*  
Aaron Brown, *Vice Chancellor, Business & Financial Services*
  
- V. Measure C Projects Update  
- January through March Board Reports  
*Information Only*  
- April 2016 Project Report  
*Information Only*  
Chris Carlson, *Chief of Staff and Facilities Development*
  
- VI. New Committee Member Applications  
*Information Only*  
Peggy Cartwright, *Associate Vice Chancellor, Strategic Communications & Institutional Advancement*
  
- VII. Centennial Plaza Update  
*Information Only*  
Chris Carlson, *Chief of Staff and Facilities Development*
  
- VIII. Business from Committee Members  
a. 2016 Meeting Locations  
Morrie Barembaum, *Vice Chair*
  
- IX. Public Comment
  
- X. Adjournment

Minutes of the Citizens' Bond Oversight Committee Meeting  
Riverside Community College District  
3801 Market Street, Riverside, CA 92501  
Executive Conference Room #309  
4 p.m. – April 21, 2016

**Members Present:**

Morrie Barembaum  
Susan Cash  
Jeff Kraus (arrived at 4:20 pm)  
Tyrone Macedon, Sr.

**Staff/Guests:**

Majd Askar, *Director of Business Services*  
Chris Carlson, *Chief of Staff and Director of Facilities Development*  
Peggy Cartwright, *Associate Vice Chancellor, Strategic Communications & Institutional Adv.*  
Bianca Vidales, *Administrative Assistant IV, Strategic Communications*

**Members Absent:**

James Cuevas

**Call to Order: 4:11 p.m.****Measure C Financial Update**

*Project Commitments Summary Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E*

Director of Business Services, Majd Askar, provided the Measure C Financial Update and shared the financial changes that have occurred over the last quarter. To-date there is approximately \$40 million in issuances, Measure C has \$17,168,614 cash on hand. She provided committee members the financial information on Measure C projects.

**Measure C Project Update**

Chief of Staff and Director of Facilities Development, Chris Carlson delivered the Measure C project update.

Board Reports for January 2016 through March 2016

*Agenda Item (VI-B-5-a) 1/19/16*

Bid Award for Piano and Piano Lab Instruments for the Coil School for the Arts. The Board approved the bid for award the Piano and Piano Lab Instruments in the total amount of \$223,292.40 to SoCal Pianos for the purchase of pianos.

*Agenda Item (VI-B-5-b) 1/19/16*

Bid Award for Tile Replacement for Buildings A & C Project. The Board approved the award tile replacement for Buildings A & C at Norco College in the total amount of \$129,520 to Best Contracting Services, Inc.

*Agenda Item (VIII-D-1) 1/19/16*

Budget Augmentation for Construction, FFE and Management Services for the Culinary Arts Academy and District Offices Project. The augmentation of \$1,853,515 is for construction,

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

furniture, fixtures, equipment, and management services for the Culinary Arts Academy and District Office projects. Budget was approved June 26, 2012, as the project progressed additional expenses arose.

*Question - Cash:* What funds are used?

*Answer - Carlson:* District Centrally Controlled Measure C and Redevelopment Pass-Through Funds

*Agenda Item (VIII-E-1) 1/19/16*

Change Order No. 2 for Culinary Arts Academy and District Office Building with Kamran and Co., Inc. The change order is for food services at the Culinary Arts Academy and District Offices. Changes were made at the request of the College and the culinary arts faculty.

*Agenda Item (VIII-E-2) 1/19/16*

Agreement for Ben Clark Training Center Preliminary Site Analysis with Holt Architecture. The Board approved the agreement with Holt Architecture for a preliminary site analysis for a new classroom building at the Ben Clark Training Center.

*Agenda Item (VI-B-5-a) 2/16/16*

Proposal to Award Furniture for the Riverside City College Student Services and Administration Building. The award and contract was granted to Interior Office Solutions.

*Agenda Item (VIII-E-1) 2/16/16*

Agreement Amendment No. 3 for Network Operations Center with Inland Inspections and Consulting. The Board approved the amendment as final payment to close out the NOC project at MVC.

*Agenda Item (VI-B-5-b) 3/15/16*

RFP to Award Chairs for the Riverside City College Dr. Charles A. Kane Student Services and Administration Building

*Agenda Item (VII-E-1) 3/15/16*

Land Use Covenant for the Groundwater Monitoring Wells Compliance Project with the Department of Toxic Substances Control. RCCD has worked in conjunction with DTSC, and has reviewed the Land Use Covenant (LUC). From this point forward, Norco College will be responsible for maintaining and implementing the requirements of this on-going LUC.

*Agenda Item (VIII-E-2) 3/15/16*

Agreement Amendment 1 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC. The amendment was approved in the amount not to exceed \$11,268 for extended services for the Dr. Charles A Kane Student Services and Administration Building at RCC.

#### Project Summary

##### *RCCD Centennial Plaza*

A preview opening of Centennial Plaza was held on March 13, 2016. District staff and operations have moved in. The culinary arts faculty and Culinary Academy will move in August. The Coil School for the Arts programs will move in the fall 2016.

##### *Dr. Charles A. Kane Student Services and Administration Building at RCC*

The project is close to completion, RCC will host an unveiling event for the Dr. Charles A. Kane Student Services and Administration building on Saturday, April 23<sup>rd</sup> coupled with a program for high school seniors. Move-in is scheduled for spring 2016.

*RCC 5-year Capital Improvement Plan*

RCC will update to the 5-year Capital Improvement Plan facilities master plan which includes Life Science/Physical Science Reconstruction, a new Cosmetology Building, and Business Education repurposing. A project proposal will be submitted for a state bond and will go to the Board in June.

*Moreno Valley College*

The Network Operations Center project is complete.

Student Services Remodel - An RFQ/P has been issued and eight companies were invited to interview to undertake the remodeling and development.

BCTC Center ground lease site planning agreement was awarded to Holt Architects in January 2016.

*MVC 5-year Capital Improvement Plan*

The final proposal for the Library and Learning Center was submitted to the state.

Center for Human Performance initial project proposal submitted to the state.

Natural Science Building initial project proposal submitted to the state.

Allied Health Building deferring initial project proposal submitted to the state.

An updated letter of intent for BCTC was submitted 6/30/15 to the state. With MVC

Comprehensive Master Plan approved, work is underway to design an initial facility at BCTC.

*Norco Groundwater Monitoring Wells Project completed with new Land Use Covenant*

Project completed with new Land Use Covenant entered into by RCCD and Department of Toxic Substance Control.

*Norco 5-year Capital Improvement Plan*

Multimedia and Arts Center final project proposal submitted to the state.

Center for Human Performance initial project proposal submitted to the state.

Library and Learning Resource Center initial project proposal submitted to the state.

Media Arts Center secondary effects

Student Services Remodel needs initial project proposal development.

**New Committee Member Applications**

The office of strategic communications and institutional advancement received one application for the two vacancies on the CBOC, this applicant didn't qualify due to residency. The process will be extended and staff will continue to recruit for the open positions.

**New Centennial Plaza Update**

Committee members were invited to participate in a tour of Centennial Plaza after meeting is adjourned.

**Business from Committee Members**

Nick Ferguson submitted his letter of resignation from the CBOC, therefore Peggy Cartwright led an election for the position of chairperson.

Macedon Sr. made a motion to nominate Morrie Barembaum as committee chair. The nomination was seconded by Kraus. Vote 4-0.

Barembaum was the vice chair, the committee elected to fill his seat. Kraus nominated Susan Cash to serve as vice chair. The nomination was seconded by Macedon Sr. Vote 4-0.

DRAFT

DRAFT

DRAFT

DRAFT

DRAFT

**Business from Board Members**

The 2016-17 meetings were scheduled as follows.

July 21, 2016 – Riverside City College, Dr. Charles A Kane Student Services and Administration.

October 20, 2016 – Norco College

January 19, 2017 – Moreno Valley College

**Approval of Minutes:**

Minutes from the January 21, 2016 meeting were approved with corrections. Kraus/m; Cash/s -  
Vote 4-0

**Public Comment**

Macedon Sr. expressed interest in receiving a tour of BCTC. Peggy Cartwright will follow up with BCTC dean, Art Turnier and report back to the committee.

Adjournment: 5:00pm