

CITIZENS' BOND OVERSIGHT COMMITTEE
Riverside Community College District
January 11, 2024 – 3pm
District Office, Conference Room 309
3801 Market Street, Riverside, California 92501

COMMITTEE MEMBERS PRESENT

Monica Delgadillo
Patricia Reynolds

Dwight Tate
Michael Vahl

ABSENT COMMITTEE MEMBERS

Warren Avery
Eva Petty

Fauzia Rizvi

DISTRICT STAFF PRESENT

Vice Chancellor, Institutional Advancement & Economic Development, Rebeccah Goldware
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development
Misty Griffin, Director, Business Services
Mark Knight, Information Architect (Participated Virtually)
Stephen Ashby, Multi-Media Operator Specialist (Participated Virtually)
Renee Vigil, Executive Administrative Assistant

CALL TO ORDER

The CBOC meeting was called to order at 3:03pm. The Pledge of Allegiance was taken. Members Delgadillo, Reynolds and Tate attended in-person and member Vahl was running late/expected to arrive at 3:15pm due to traffic. Members Petty, Rizvi and Avery were not in attendance. The CBOC moved forward to hear the informational items from the District staff and would wait to take action once quorum was met (with member Vahl's arrival).

COMMENTS FROM THE PUBLIC

No comments received.

MEASURE C FINANCIAL UPDATE - PROJECT COMMITMENTS SUMMARY REPORT AS OF DECEMBER 31, 2023

Director Misty Griffin presented the Project Commitments Summary Report. The highlighted sections reflect the transaction changes as of December 31, 2023. There was a change in the of cash on hand reduced by \$213,000 due to the expenditures for the Life and Physical Science project at Riverside City College (RCC). There was a change in commitments in the amount of \$907,000 due to the Ben Clark Training Center (BCTC) project was closed out as a completed project and uncommitted funds being added back to Moreno Valley College's (MVC) funds. There is \$66,000 changed due to the interest reconciliation for the end of year budget. Both items went before the November Board of Trustees (BOT) meeting. No questions were received for this item.

MEASURE C FINANCIAL UPDATE - CAPITAL PROGRAM EXECUTIVE SUMMARY (CPES) REPORT OCTOBER 31 TO DECEMBER 31, 2023

The CPES Report was presented by Director Griffin and reflects budget changes. The project uncommitted funds have changed about \$1.4 million due to the income distribution between last year's budget of \$480,000 and \$964,000 due to the BCTC close out project and funds were returned to MVC. Both items went before the November BOT meeting. No questions were

received.

MEASURE C PROJECTS UPDATE - BOARD REPORTS - USING MEASURE C FUNDING AS OF OCTOBER 17, 2023

Associated Vice Chancellor (AVC) Hussain Agah presented one BOT report from October 17, 2023 before the BOT to approve the Updated General Contractors Prequalification List for the MVC Student Services Reconstruction Project. A question was received from Chair Delgadillo about bids being over budget and AVC Agah explained that bids in the summer were higher/summer is not great climate due to lack of competition. Member Reynolds inquired if any of the business who bid were women-owned businesses and AVC Agah shared he would need to review the proposals for specifics. Member Tate asked when new bids would be received and AVC Agah highlighted that five bids were received since December 2023.

MEASURE C PROJECTS UPDATE – MEASURE C PROJECT SUMMARY STATUS UPDATES AS OF JANUARY 11, 2024

The Project Summary Updates Report was presented by AVC Agah. The Life Science/Physical Science Reconstruction project for Business Education + CIS at RCC project is currently under construction with an anticipated delivery date of summer 2024. The District has finalized the technology equipment package, and will start the procurement in January 2024. The RCC Football Field & Running Track Renovation project turf and track replacement was completed in time for the first football game on September 9, 2023. The home grandstand refurbishment was completed on December 8, 2023, in time for the December 9, 2023 championship game. Student Service Welcome Center Project had the District pre-qualified four additional General Contractors to increase the pool to eight. The project was rebid and five competitive bids were received on December 5, 2023. As a result, the lowest responsible and responsive bidder is approximately \$1.1 million lower than the previous low bid. The District will be presenting a \$2.1 million budget augmentation request to the BOT and accepting the lowest bid award in January 2024. Members were curious about the football field updates and the turf has been finished but the grandstands are almost completed in time for the championship game.

BUSINESS FROM COMMITTEE MEMBERS - OTHER BUSINESS

Vice Chancellor (VC) Goldware updated the CBOC that member Vahl's application to serve a third term went before the BOT Committee at the January 9, 2024 meeting and the application would be approved at the BOT Regular January 23, 2024 meeting. VC Goldware shared that several members would be terming out of their second two-year terms. Members can apply to serve a third two-year term and the District would be sending out reminders about the member terms/expected vacancies. Member Vahl arrived at 3:15pm and quorum was met.

ELECTION OF CHAIR AND VICE-CHAIR

Chair Delgadillo called for nominations for the 2024 CBOC Chair role. Member Reynolds motioned for member Vahl be elected to serve as the 2024 CBOC Chair and member Tate seconded the motion (4 Ayes).

Chair Delgadillo called for nominations for the 2024 CBOC Vice-Chair role. Member Reynolds motioned for member Avery be elected to serve as the 2024 CBOC Vice-Chair role and member Tate seconded the motion (4 Ayes).

APPROVAL OF MINUTES FROM OCTOBER 12, 2023

Member Delgadillo motioned to approve the minutes and member Tate seconded (4 Ayes).

2025-2027 CBOC MEETING CALENDAR

Chair Vahl asked the committee wants to keep the current structure of conducting CBOC meetings every three months on Thursdays at 3pm. Member Tate motioned to keep the quarterly CBOC meeting structure for 2025 through 2027 and member Reynolds seconded (4 Ayes).

ADJOURN

The CBOC meeting was adjourned at 3:23pm.