

**CITIZENS' BOND OVERSIGHT COMMITTEE**  
Riverside Community College District  
July 11, 2024 – 3pm  
District Office, Conference Room 309  
3801 Market Street, Riverside, California 92501

**COMMITTEE MEMBERS PRESENT**

Jessica Gallardo  
Monica Delgadillo  
Michael Vahl  
Patricia Reynolds

**ABSENT COMMITTEE MEMBERS**

Dwight Tate  
Warren Avery

**DISTRICT STAFF PRESENT**

Aaron Brown, Vice Chancellor (VC), Business & Financial Services  
Rebecca Goldware, VC, Institutional Advancement & Economic Development  
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development  
Misty Griffin, Director, Business Services  
Mark Knight, Information Architect (Participated Virtually)  
Stephen Ashby, Multi-Media Operator Specialist (Participated Virtually)  
Renee Vigil, Executive Administrative Assistant

**CALL TO ORDER**

The CBOC meeting was called to order at 3:04pm. The Pledge of Allegiance was taken. Members and District staff introductions were shared as new member Gallardo recently joined the CBOC. Members Delgadillo, Gallardo, Reynolds and Vahl attended the meeting in-person. Members Avery and Tate were not in attendance.

**APPROVAL OF MINUTES FROM JANUARY 11, 2024**

Member Reynolds motioned to approve the minutes and member Delgadillo seconded (4 Ayes).

**APPROVAL OF MINUTES FROM APRIL 11, 2024**

Member Reynolds motioned to approve the minutes and member Delgadillo seconded (4 Ayes).

**MEASURE C FINANCIAL UPDATE - PROJECT COMMITMENTS SUMMARY REPORT AS OF JUNE 30, 2024**

Director Misty Griffin presented the Project Commitments Summary Report. The report's highlighted sections reflect financial transaction changes as of June 30, 2024. The highlighted sections highlight financial transaction changes since the last CBOC meeting. The cash on hand is reduced to \$1.24M due to the expenditures related to the Moreno Valley College (MVC) Student Services Welcome Center. The Projects Commitments section has changed due to the completion of the football field and track renovation project which is a change of \$620K and the in-progress projects is due to the football completion project and the Districtwide firewall project went to the Board of Trustees in April. The Program Contingency section has experienced a decrease in \$137K due to the Districtwide firewall project budget augmentation. There were changes to non-Measure C funding due to the completion of the football field project at Riverside City College (RCC) difference in the amount of \$1.4M and there is an addition of \$600K for the

Districtwide firewall other funding. Chair Vahl inquired if the stands will be open for the fall football season. Associate Vice Chancellor (AVC) Agah and VC Brown elaborated on the football field stands at RCC.

**MEASURE C FINANCIAL UPDATE - CAPITAL PROGRAM EXECUTIVE SUMMARY (CPES) REPORT APRIL TO JUNE 2024**

The CPES Report was presented by Director Griffin and reflects budgetary changes. The remaining uncommitted fund has been reduced by \$314K due to the budget setup of the District’s firewall project. The highlighted section shows a reduction of \$1.4M non-Measure C funds due to the completion of the football field project completion. There was an increase of \$600K for the Districtwide firewall setup and these went to the April Board of Trustees. Member Reynolds inquired about donations for projects over the years and VC Brown elaborated that most of the donations were received for aquatics.

**MEASURE C PROJECTS UPDATE - BOARD REPORTS - USING MEASURE C FUNDING AS OF APRIL 16, 2024**

AVC Hussain Agah presented three Board of Trustees reports from April 16, 2024 for the Board of Trustees to approve the construction management services agreement Amendment No. 1 with C.W. Driver LLC for the not to exceed amount of \$40,774.

**MEASURE C PROJECTS UPDATE – MEASURE C PROJECT SUMMARY STATUS UPDATES AS OF JULY 11, 2024**

The Project Summary Updates Report was presented by AVC Agah. The RCC Life Science/Physical Science Reconstruction Project for Business Education + CIS project is now complete and occupied by the college. The District is in the process of finalizing a change order and completing construction closeout by the end of August. A grand opening ceremony is being planned for fall 2024. The MVC Student Service Welcome Center project is currently under construction with anticipated completion by January 30, 2025. The project architect has finalized the furniture plan and selection with the college and procurement is scheduled to begin in August.

**DRAFT 2023-24 CBOC ANNUAL REPORT**

VC Goldware presented the 2023-24 CBOC Annual Report. Annually the report is shared with the CBOC with a synopsis of the previous CBOC meeting minutes. Chair Vahl was invited to attend the September Board Committee meeting to speak about the report to the Board of Trustees. Member Delgadillo inquired about the Board of Trustees meetings moving to different locations at the District. VC Goldware shared that the annual reports are available on the CBOC website and if the Bond is successful current CBOC members might be asked to serve on two committees.

**COMMENTS FROM THE PUBLIC**

No comments received.

**BUSINESS FROM COMMITTEE MEMBERS - OTHER BUSINESS**

VC Goldware highlighted that the CBOC Bylaws only require the CBOC to meet once a year and the meeting structure might want to be changed to shift to twice a year to update the CBOC

members of activities. This will be agendaized for the next CBOC meeting for discussion to incorporate the audit and annual report (suggestion to meet mid-November and sometime in August). VC Brown will provide an update about audit timing for late November or early December.

**ADJOURN**

The CBOC meeting was adjourned at 3:30pm.