

Riverside Community College District
Citizens' Bond Oversight Committee

2020-21
ANNUAL REPORT





Citizens' Bond Oversight Committee

Riverside Community College District (RCCD) appreciates the community's support for students and its colleges. The passage of Measure C in March 2004 provided funding for much-needed projects to accommodate the growing number of students in the District.

Proceeds from the bond are designated to help pay for the acquisition, construction, improvement, and renovation of various college facilities as outlined in the ballot measure.

The Citizens' Bond Oversight Committee (CBOC) of appointed citizens oversees the expenditure of funds and the annual performance audit and financial audit of bond funds and projects. The CBOC, consisting of seven members, is responsible for ensuring that Measure C expenditures follow Proposition 39, and informing how Measure C proceeds are used through annual reports to the RCCD Board of Trustees and the public.

2020-21 CBOC Members:

Warren Avery (*Business Representative*)

Monica Delgadillo (*At-Large Representative*)

Eva Petty (*RCCD Student Representative*)

Patricia Reynolds (*Taxpayers Representative*)

Fauzia Rizvi (*At-Large Representative*)

Dwight Tate (*College Advisory Organization Representative*)

Michael Vahl (*Senior Citizen Organization Representative*)

Proceedings and Activities

Meetings of the Citizens' Bond Oversight Committee

The CBOC conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, documents, and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://rccd.edu/cboc> or by emailing the RCCD Office of Institutional Advancement & Economic Development at CBOC@rccd.edu.

MEETING: JULY 16, 2020

Riverside Community College District
Virtual Meeting via Zoom

Introduction of New Members

Vice Chancellor, Rebecca Goldware introduced the new members: Dwight Tate, College Advisory Organization; Eva Petty, Student Representative; Fauzia Rizvi, Community Member-at-Large; Patricia Reynolds, Tax-Payer Association; and Warren Avery, Business Community. Vice Chancellor Goldware thanked Jason Hunter on behalf of the administration and Trustees for fulfilling two years of service on this committee upon completion of his term in August.

Committee Organization - Selection of Chair and Vice Chair

Member Jason Hunter was selected as CBOC chair and Member Eva Petty was nominated as vice chair.

Comments from the Public

Discussion about comments from the public took place and it was requested public comments be held at the beginning of the meeting.

Measure C Financial Update

Project Commitments Summary Report - April 2020 through June 2020

Majd Askar, Director, Business and Financial Services presented the Measure C Financial Update.

Capital Program Executive Summary Report (CPES)

Capital Program Executive Summary Report - April 2020 through June 2020

Majd Askar, Director, Business and Financial Services gave an update on the Capital Project Executive Summary Report.

Measure C Projects Update

Board Reports - April 2020 through June 2020

Hussain Agah, Associate Vice Chancellor, Facilities and Planning gave an update on Board Reports from April 2020 through June 2020 that addressed Measure C funding.

Business from Committee Members

The CBOC approved the draft 2019-20 CBOC Annual Report. Chair Hunter requested the Independent Citizens' Bond Oversight Amended and Restated Bylaws be discussed with the committee. Chair Hunter proposed three amendments to the bylaws. Member Rizvi requested to schedule tours of the college campuses to visit the Measure C sites.





MEETING: JULY 23, 2020

Riverside Community College District
Virtual Meeting via Zoom

CBOC Bylaws

Chair Hunter gave an introduction about the Bylaws and recapped about the prior July 16, 2020 CBOC meeting. Chair Hunter proposed three amendments to the Bylaws:

- 1) Add a Section 5.5.1 that states that members of the committee may be reappointed by the committee upon request subject to Section 5.4 of the Bylaws.
- 2) Section 5.6 recommend the change to read that the committee may remove any committee member for cause. A committee member shall be sufficiently noticed of the allegations and have an opportunity to respond at the next committee meeting to any such proposed removal. Upon a member's removal, his or her seat shall be declared vacant. The Board in accordance with the established appointment process, shall fill any vacancies on the committee and the District shall seek to fill vacancies within 90 days.
- 3) Section 10 proposing any amendment to these Bylaws shall be approved by the majority vote by the committee.

Committee Member Vahl redefined the motion as 1) tabling the item; 2) formation of an Ad Hoc committee and to meet with four committee members after Labor Day and 3) changes be suggested as appropriate to the Bylaws. Motion tabled and passed.

MEETING: OCTOBER 15, 2020

Riverside Community College District
Virtual Meeting via Zoom

Committee Organization - Selection Of Chair And Vice Chair

Member Warren Avery was selected at CBOC chair.

Welcome From BOT President Figueroa

Board of Trustees President Figueroa welcomed and thanked the CBOC members. Mary provided a brief historical overview about the CBOC.

Bylaws - Staff Presentation

Vice Chancellor, Rebecca Goldware provided an introduction about the RCCD Bond Council, David Casnocha who was asked to discuss the CBOC Bylaws and how RCCD staff are here to support the CBOC.

Bylaws - Formation of Ad Hoc Committee

Member Fauzia Rizvi, Member Michael Vahl and Chair Warren Avery are confirmed for the Ad Hoc committee to avoid any Brown Act violations. Motion passed to review the CBOC Bylaws and provide recommendations to the CBOC at a future meeting with the new Ad Hoc committee.

OCTOBER 15, 2020 (CONTINUED)

Measure C Financial Update - Report on Proposition 39 Funding, Financial and Performance Audit, and Letter

RCCD Controller John Geraghty provided an introduction to the firm Clifton Larson Allen (CLA) LLP that conducted the audit. Heather McGee from CLA presented on behalf of the firm the Prop 39 audit. There were no findings from the audit conducted on Prop 39 with regard to the bond projects. The conclusion of the audit tests and expenditures stated that those expenditures were spent correctly for this fiscal year.

Measure C - Project Commitments Summary

Measure C - Project Commitments Summary Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E, Series 2019 F as of September 30, 2020
Majd Askar, Director, Business and Financial Services presented the Measure C Financial Update.

Measure C - Capital Program Executive Summary Report (CPES)

Capital Program Executive Summary Report - July 2020 through September 2020

Majd Askar, Director, Business and Financial Services gave an update on the Capital Project Executive Summary Report.

Measure C Projects Update

Board Reports - August 2020 through September 2020 that addressed Measure C Funding

Hussain Agah, Associate Vice Chancellor, Facilities and Planning gave an update on Board Reports from August 2020 through September 2020 that addressed Measure C funding.

Business from Committee Members

Chair Avery requested to address scheduling tours of the college campuses at the next CBOC meeting. CBOC meetings were adjusted to the second Thursday of the month.

MEETING: JANUARY 14, 2021

Riverside Community College District
Virtual Meeting via Zoom

Announcement to CBOC Members

It was announced that Member Philip Falcone had resigned from the CBOC.

Measure C - Project Commitments Summary

Measure C - Project Commitments Summary Report as of December 31, 2020

Vice Chancellor, Aaron Brown informed the CBOC that Director, Majd Askar will be transitioning to Moreno Valley College as Vice President, Business and Financial Services and Misty Griffin will be filling the District Interim Director, Business and Financial Services role. Majd Askar, Director, Business and Financial Services presented the Measure C Financial Update.

Measure C - Capital Program Executive Summary Report (CPES)

Capital Program Executive Summary Report - October 2020 through December 2020

Majd Askar, Director, Business and Financial Services gave an update on the Capital Project Executive Summary Report.

Measure C Projects Update

Board Reports - November 2020 through December 2020 that addressed Measure C Funding

Hussain Agah, Associate Vice Chancellor, Facilities and Planning gave an update on Board Reports from November 2020 through December 2020 that addressed Measure C funding.

Business from Committee Members - Bylaws Ad Hoc Committee

CBOC accepted all three proposed changes to sections 5.5, 5.6 and 6.1 suggested by the Ad Hoc committee. Chair Avery will work with Vice Chancellor Goldware to submit the next steps to the Board of Trustees.

MEETING: APRIL 8, 2021

Riverside Community College District

Virtual Meeting via Zoom

Welcome to New CBOC Member

Chair Avery welcomed new CBOC Member Monica Delgadillo.

Measure C - Project Commitments Summary

Measure C - Project Commitments Summary Report as of March 31, 2021

Misty Griffin, Accounting Services Manager presented the Measure C Financial Update.

Measure C - Capital Program Executive Summary Report (CPES)

Capital Program Executive Summary Report - January 2021 through March 2021

Misty Griffin, Accounting Services Manager gave an update on the Capital Project Executive Summary Report.

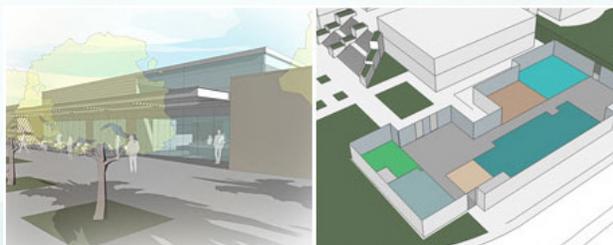
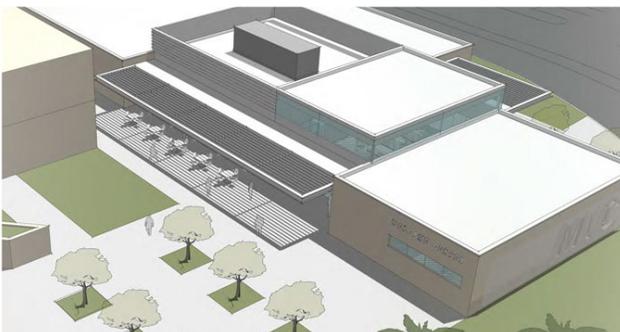
Measure C Projects Update

Board Reports - January 2021 through March 2021 that addressed Measure C Funding

Hussain Agah, Associate Vice Chancellor, Facilities and Planning gave an update on Board Reports from January 2021 through March 2021 that addressed Measure C funding.

Business from Committee Members - Bylaws Ad Hoc Committee

Chair Avery shared an update about the three Bylaws changes requested by the CBOC to the BOT. On March 16, 2021 the Board of Trustees approved changes to the CBOC Bylaws sections 5.6 and 6.1.

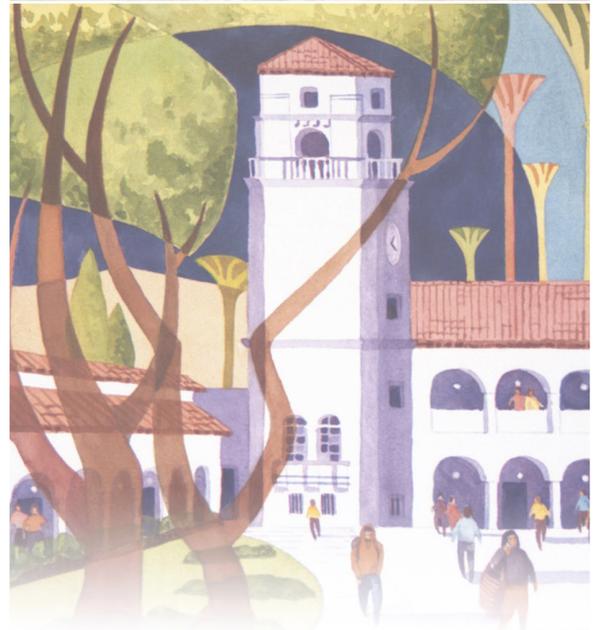


Statement of Compliance

This Annual Report is submitted to the RCCD Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted by:
Warren Avery, Chair
Citizens' Bond Oversight Committee

Date: September 21, 2021





Citizens' Bond Oversight Committee

2020-21 Annual Report

Submitted to the
Riverside Community College District Board of Trustees

September 21, 2021



<http://rccd.edu/committees/cbo>