

Riverside Community College District  
Citizens' Bond Oversight Committee

2023-24  
**ANNUAL REPORT**





## CITIZENS' BOND OVERSIGHT COMMITTEE

Riverside Community College District (RCCD) appreciates the community's support for students and its colleges. The passage of Measure C in March 2004 provided funding for much-needed projects to accommodate the growing number of students in the District.

Proceeds from the bond are designated to help pay for the acquisition, construction, improvement, and renovation of various college facilities as outlined in the ballot measure.

The Citizens' Bond Oversight Committee (CBOC) of appointed citizens oversees the expenditure of funds and the annual performance audit and financial audit of bond funds and projects. The CBOC, consisting of seven members, is responsible for ensuring that Measure C expenditures follow Proposition 39, and informing how Measure C proceeds are used through annual reports to the RCCD Board of Trustees and the public.

### 2023-24 CBOC Members:

Warren Avery, *Vice Chair* (Business Representative)

Monica Delgadillo (At-Large Representative)

Eva Petty (RCCD Student Representative)

Patricia Reynolds (Taxpayers Representative)

Fauzia Rizvi (At-Large Representative)

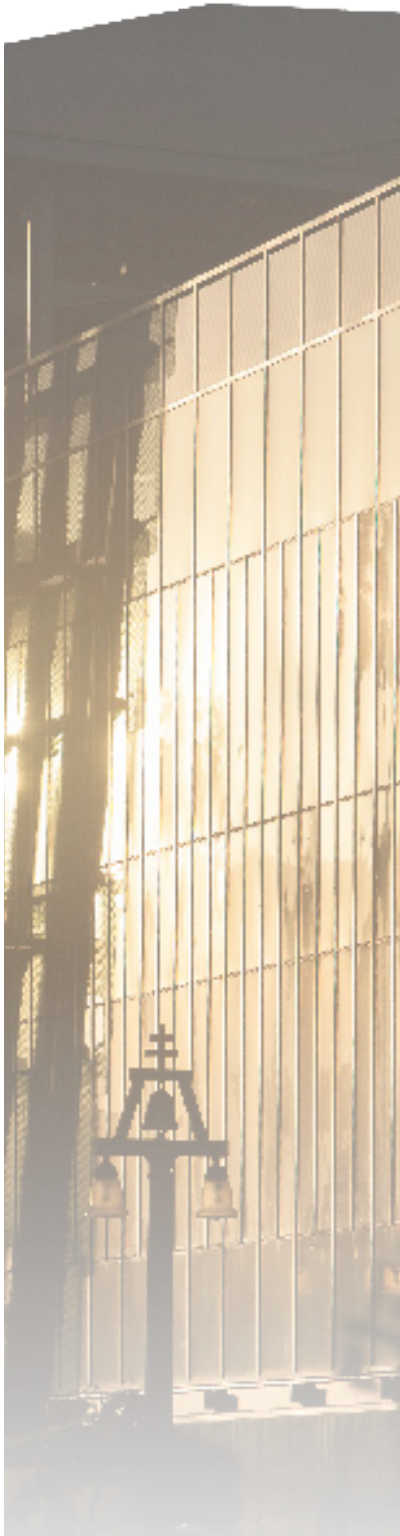
Dwight Tate (College Advisory Organization Representative)

Michael Vahl, *Chair* (Senior Citizen Organization Representative)

### Proceedings and Activities

#### Meetings of the Citizens' Bond Oversight Committee

The CBOC conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, documents, and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://rccd.edu/cboc> or by emailing the RCCD Office of Institutional Advancement & Economic Development at [CBOC@rccd.edu](mailto:CBOC@rccd.edu).





## MEETING: JULY 13, 2023

Riverside Community College District  
Held In-Person at the District Office

### Comments from the Public

No public comments were received

### Measure C Financial Update - Project Commitments Summary Report

#### *Project Commitments Summary Report - June 2023*

Director Misty Griffin presented the Project Commitments Summary report. The highlighted sections reflect the transaction changes as of June 30, 2023. There was a change in the of cash on hand has gone down and that is partially contributed to the expenditures for the Life and Physical Science project in the amount of \$26K. Also the feasibility, planning and staffing costs were about \$30K. The balance is made up of smaller transactions. The Project Commitments and Proposed Projects section has gone up by about \$37K due to the software used to track projects.

### Measure C Financial Update - CPES

#### *Capital Program Executive Summary Report (CPES) - April through June 2023*

The CPES report was presented by Director Griffin and reflects budget changes. The project commitments have gone by about \$37K. VC Brown shared that there are not a lot of activity on these projects and the projects are winding down.

### Measure C Projects Update - Board Reports

#### *Board Reports Using Measure C Funding - May 2023*

Associate Vice Chancellor (AVC) Hussain Agah presented two BOT reports from April and May. The April 18, 2023 BOT report was approved for approving General Contractors Prequalification List for the Moreno Valley College (MVC) Student Services Renovation Project, RFQ/P No. 28-22/23-3. The May 16, 2023 BOT report approved the new Agreement with Logic Domain in the amount of \$37,320 for the Capital Project Management System. The May 16, 2023 BOT report was approved agreement Amendment No. 2 with 19Six Architects for the Riverside City College (RCC) Life Science and Physical Science Reconstruction Project for Business Education and Computer Information Systems in the not to exceed amount of \$20,350 for a total agreement amount of \$2,350,003.

### Measure C Project Summary Status Updates

#### *Measure C Project Summary - June 2023*

The Project Summary Updates report was presented by AVC Agah. The Life Science/Physical Science Reconstruction project for Business Education + CIS at RCC is currently under construction with an anticipated delivery date of summer 2024. The RCC Football Field & Running Track Renovation project is currently under construction with a projected completion by August 31, 2023 to be ready for the first game scheduled on September 9, 2023. At MVC the Student Service Welcome Center project the District prequalified four general contractors and received two competitive bids. Both bids have exceeded the original construction allocation by over \$3M. The District is working with the architect and construction manager to analyze the difference between cost estimates and bid results. The District will be determining the next steps, including possible rebidding out the project in the fall.

### Review of Draft 2022-23 CBOC Annual Report

#### *2022-23 CBOC Annual Report*

VC Goldware presented the 2022-23 CBOC Annual report draft. This is going before the BOT as an informational item in October. The CBOC chair Delgadillo is invited to attend the BOT meeting.

### Business from Committee Members

#### *Other Business*

No business from Members.





## MEETING: OCTOBER 13, 2023

Riverside Community College District  
Held In-Person at the District Office

### Comments from the Public

No public comments were received.

### Proposition 39 - Audit Update from Eide Bailly, LLP

#### *Proposition 3 Governance Letter and Audit Report*

VC Brown introduced Controller Geraghty and Louie from Eide Bailly, LLP will present the results of the financial and performance audit ending June 30, 2023. The financial statements of Measure C are in accordance with the general accounting principles and a clean audit. Eide Bailly, LLP highlighted there were no issues or findings to report and the report conclusion was no findings.

### Measure C Financial Update - Project Commitments Summary Report

#### *Capital Program Executive Summary Report - July 2022 through September 2022*

Director Griffin presented and there has been a change of \$620K per the CPES.

### Measure C Projects Update - Board Reports

#### *Project Commitments Summary Report - September 2023*

Director Griffin presented the Project Commitments Summary report. The highlighted sections reflect the transaction changes as of September 30, 2023. There was a change in the of cash on hand is down to \$5.2-3M and that is contributed to the expenditures for the Life and Physical Science project in the amount of \$4.7M as well as the football field/running track projects at RCC in the amount of \$620K. The interest is up \$811K due to the county Treasurer's office and 23-24 budget. Investments are closer to zero. In-progress projects are up \$192K due to the staffing reconciliation at the end of the year. Contingency captures the changes throughout the report and some changes are due to the Logic Domain contract.

### Measure C Financial Update - CPES

#### *Capital Program Executive Summary Report - September 2023*

The CPES report was presented by Director Griffin and reflects budget changes. The project commitments have changed due to the Logic Domain contract.

### Measure C Projects Update - Board Reports

#### *Board Reports Using Measure C Funding - August 2023*

AVC Agah presented two BOT reports from August 15, 2023 for the BOT to approve the Materials Testing & Special Inspections Services Agreement Amendment No. 1 with GeoTek, Inc. in the not to exceed amount of \$99,854, for a total agreement amount of \$311,549. The second BOT report recommended rejecting all construction bids received on May 31, 2023 and increasing prequalified list of General Contractors for the MVC Student Services Renovation Project.

### Measure C Project Summary Status Updates

#### *Measure C Project Summary - October 2023*

The Project Summary Updates report was presented by AVC Agah. The Life Science/Physical Science Reconstruction project for Business Education + CIS at RCC The project is currently under construction with an anticipated delivery date of summer 2024. The RCC Football Field & Running Track Renovation project was completed in time for the first football game on September 9, 2023. Repair of the home grandstand has been started and is scheduled to be completed by the end of December 2023. Student Service Welcome Center Project in May 2023, the two bids received exceeded the original construction budget by over \$3M so they were rejected by the BOT. Consequently, the prequalification process was reopened with the intent to add more general contractors for the project rebid, which is scheduled for October 2023.

### Business from Committee Members

#### *Other Business*

Member Vahl will be terming out at the end of January 2024, but he has an interest to serve a third term in that role.





## MEETING: JANUARY 11, 2024

Riverside Community College District  
Held In-Person at the District Office

### Comments from the Public

No public comments received.

### Measure C Financial Update - Project Commitments Summary Report

*Project Commitments Summary Report - December 2023*

Director Griffin presented the Project Commitments Summary report. The highlighted sections reflect the transaction changes as of December 31, 2023. There was a change in the of cash on hand reduced by \$213K due to the expenditures for the Life and Physical Science project at RCC. There was a change in commitments in the amount of \$907K due to the Ben Clark Training Center (BCTC) project was closed out as a completed project and uncommitted funds being added back to MVC's funds. There is \$66K changed due to the interest reconciliation for the end of year budget. Both items went before the November BOT meeting

### Measure C Financial Update - CPES

*Capital Program Executive Summary Report - December 2023*

The CPES Report was presented by Director Griffin and reflects budget changes. The project uncommitted funds have changed about \$1.4M due to the income distribution between last year's budget of \$480K and \$964K due to the BCTC close out project and funds were returned to MVC. Both items went before the November BOT meeting.



### Measure C Projects Update - Board Reports

*Board Reports Using Measure C Funding - October 2023*

AVC Agah presented one BOT report from October 17, 2023 before the BOT to approve the Updated General Contractors Prequalification list for the MVC Student Services Reconstruction Project. AVC Agah highlighted that five bids were received since December 2023.

### Measure C Project Summary Status Updates

*Measure C Project Summary - January 2024*

The Project Summary Updates report was presented by AVC Agah. The Life Science/Physical Science Reconstruction project for Business Education + CIS at RCC project is currently under construction with an anticipated delivery date of summer 2024. The District has finalized the technology equipment package, and will start the procurement in January 2024. The RCC Football Field & Running Track Renovation project turf and track replacement was completed in time for the first football game on September 9, 2023. The home grandstand refurbishment was completed on December 8, 2023, in time for the December 9, 2023 championship game. Student Service Welcome Center Project had the District pre-qualified four additional general contractors to increase the pool to eight. The project was rebid and five competitive bids were received on December 5, 2023. As a result, the lowest responsible and responsive bidder is approximately \$1.1M lower than the previous low bid. The District will be presenting a \$2.1M budget augmentation request to the BOT and accepting the lowest bid award in January 2024.

### Business from Committee Members

*Election of Chair and Vice Chair*

Chair Delgadillo called for nominations for the 2024 CBOC chair role. Member Reynolds motioned for member Vahl be elected to serve as the 2024 CBOC chair and member Tate seconded the motion (4 Ayes). Chair Delgadillo called for nominations for the 2024 CBOC vice-chair role. Member Reynolds motioned for member Avery be elected to serve as the 2024 CBOC vice-chair role and member Tate seconded the motion (4 Ayes).

### Other Business

*2025-2027 CBOC Meeting Calendar*

Chair Vahl asked the committee if they want to keep the current structure of conducting CBOC meetings every three months on Thursdays at 3pm. Member Tate motioned to keep the quarterly CBOC meeting structure for 2025 through 2027 and member Reynolds seconded (4 Ayes).

## MEETING: APRIL 11, 2024

Riverside Community College District  
Held In-Person at the District Office

### Comments from the Public

No public comments received.

### Measure C Financial Update - Project Commitments Summary Report

#### *Project Commitments Summary Report - March 2024*

Director Griffin presented the Project Commitments Summary report. The highlighted sections reflect financial transaction changes as of March 31, 2024. There was a change in the of cash on hand is down to \$159K due to the expenditures related to the Life Science and Physical Science construction projects. The in-progress reports have gone up by \$1.95M and the program reserve in contingencies have gone down by about \$214K. As a result the project commitments have gone up by \$1.7M and the contingency accounts have gone down by the same amount due to the MVC Welcome Center project augmentation that went to the BOT in January. Changes were highlighted related to non-Measure C items.

### Measure C Financial Update - CPES

#### *Capital Program Executive Summary Report - March 2024*

The CPES report was presented by Director Griffin and reflects budgetary changes. The remaining uncommitted fund has gone down by about \$1.95M due to the MVC Welcome Center project that went before the January BOT. The MVC Welcome center project was re-bid twice due to cost increases. The highlighted section shows the \$300K that was augmented to the Life Science/Physical Science Remodel project per the January BOT out of non-Measure C funds.

### Measure C Projects Update - Board Reports

#### *Board Reports Using Measure C Funding - January 2024*

AVC Agah presented three BOT reports from January 23, 2024 for the BOT to approve the RCC Life Science and Physical Science Reconstruction, Construction Management Services agreement Amendment No. 1 with Kitchell/CEM, Inc. for the MVC Student Services Project and Bid Award for the MVC Student Services Renovation Project.

### Measure C Project Summary Status Updates

#### *Measure C Project Summary - April 2024*

The Project Summary Updates report was presented by AVC Agah. The RCC Life Science/Physical Science Reconstruction Project for Business Education + CIS is currently under construction with an anticipated completion date of April 30, 2024. The grand opening ceremony has been scheduled for June 20, 2024. A RCC Football Field & Running Track Renovation Project closeout report will be presented to the BOT on April 16, 2024. On January 23, 2024, the BOT approved a project budget augmentation of \$2,100,000 and a construction contract with Harik Construction, Inc for the Student Service Welcome Center. The project is currently under construction with an anticipated completion date of January 30, 2025.

### Business from Committee Members

#### *Other Business*

VC Goldware highlighted that the CBOC Bylaws only require the CBOC meet once a year and the meeting structure may shift to twice a year to update the CBOC members of activities. October for audit and April or July for CBOC annual report. This will be agendaized for the next CBOC meeting for discussion.

Resignation has been received from student representative, Eva Petty. The deadline to submit CBOC applications is by April 24, 2024 to CBOC@rccd.edu. Three applications have been received thus far and VC Goldware has asked District leadership to provide student applicants.





## Statement of Compliance

This Annual Report is submitted to the RCCD Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted by:

Michael Vahl, Chair

Citizens' Bond Oversight Committee

Date: September 17, 2024





## 2023-24 Annual Report

Submitted to the  
Riverside Community College District Board of Trustees

Date: September 17, 2024



*<http://rccd.edu/committees/cbo>*