

Minutes of the Measure C Citizens' Bond Oversight Committee Meeting
Ben Clark Training Center
16902 Bundy Avenue, Riverside, CA 92518
Cal Fire Executive Conference Room
3 p.m. - April 26, 2018

Members Present:

Susan Cash
James Cuevas
Clark DuPont
Jeanette Hazelwood
Raymond Hicks

Members Absent:

Morrie Barembaum
MaryAnn Bowman

Staff/Guests:

Wolde-Ab Isaac, *Chancellor*
Aaron Brown, *Vice Chancellor, Business and Financial Services*
Majd Askar, *Director, Business Services*
Peggy Cartwright, *Associate Vice Chancellor, Strategic Communications & Institutional Advancement*
Bart Doering, *Director, Facilities Development*
Art Turnier, *Dean, Instruction Public Safety Education and Training*
Julie Perez, *Administrative Assistant, Public Safety Education and Training*

Call to Order: 3:15 pm

Vice Chair Susan Cash called the meeting to order.

Approval of Minutes

Approved Cuevas /m Dupont/s vote: 5-0,

Tour of Ben Clark Training Center

Ray Hicks made a motion, seconded by Cuevas to move item V. Ben Clark Training Center Update and Facility Tour up on the agenda.

CBOC members participated in a tour of the Ben Clark Training Center led by Dean of Instruction Public Safety Education and Training Arthur Turnier.

Introduction of New Committee Member

Vice Chair Susan Cash introduced Jeanette Hazelwood, student representative.

Chancellor Welcome and RCCD Update

Chancellor Isaac provided an RCCD update. He thanked the members for their contributions to the District and colleges through service on the CBOC. He shared that the District is engaged in the development of a strategic plan that governs the District as a unit, the goal is to complete the plan this summer. Once the strategic plan is completed, the District will embark on the development of a long range District educational master plan which will provide a clear vision of where RCCD is going. We want to create better opportunities, serve as an economic engine, provide social and economic mobility and contribute meaningfully to our communities. He also shared that he is hosting monthly open forums at the colleges to meet with and talk to staff, faculty and students. Ray Hicks shared that he had the opportunity to visit Norco College with Chancellor Isaac and was impressed with his interactions with students, faculty and staff.

Q: Cash - Who are the participants in the strategic planning?

A: Isaac - Representatives from each of the colleges, District and the Foundation.

Update and Tour of Ben Clark Training Center

Dean, Arthur Turnier provided an update on Measure C projects occurring at the Ben Clark Training Center (BCTC). MVC is beginning the development of Phase I, a 17,000 square foot facility at BCTC that will include classrooms, offices and student support services. He explained that this project offers MVC the opportunity to consolidate on-site services and open partnership opportunities with other agencies.

Q: Hicks – Most of the buildings on site are modular, is there a reason why nothing has been constructed?

A: Turnier – The buildings you are referring to are owned by the county, this is the first building to be constructed at this location.

Q: Hazelwood – Will Phase 1 only include offices?

A: Turnier – It will include all student support services including admissions and records, assessment, counseling, as well as offices for faculty and administration. Now everything will all be housed in one building and not at various locations. In addition, the facility includes 2,500 square feet of classroom space.

Q: Hazelwood – Will this be a one-story building?

A: Turnier – Yes

Measure C Financial Update

Project Commitments Summary Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E as of March 31, 2018

Vice Chancellor of Business and Financial Services Aaron Brown provided the Measure C Project Commitments Summary. Committee members received the financial report with the summary of activities from the past report. The change in cash on hand in the amount of about \$460,000 is primarily related to two projects, the Nobel Building demolition at RCC and IT upgrades. The change for in-progress projects now reflects donations that had not been updated recently and now includes an \$825,000 audit adjustment that occurred a few years ago that was not reversed out and now has been corrected. Projects that have had significant change include a \$12.7 million adjustment to the in-progress projects which is primarily related to an update for facility planning and staffing and the bulk of it is the MVC Student Services project which will start soon.

Q: Hicks – Please explain the contingency account, it is \$22 million compared to cash on hand.

A: Brown – We track projects that we have commitments for, the amount of projected Measure C money and what has actually been issued to date. We still have \$40 million to issue, we have not fully issued the full amount of the bonds yet, but we have projects that are in the planning stages. We monitor this closely so we don't overcommit.

Q: Hicks – Do we have \$47.9 million?

A: Brown – We have \$40,183,000 authorized, unissued.

Q: Hicks – And we have \$7.8 million on hand, is that committed?

A: Brown – Yes, it is all committed.

Q: Hicks – Are there projects in the pipeline for the \$40 million?

A: Brown – Yes, one is the BCTC Phase I just presented by Dean Turnier, \$11 million is committed for the MVC Student Services project, other projects at RCC are in the planning phase.

A: Isaac- To clarify, we have 40% that has not been issued of the \$40 million, \$22 million is the commitment of the project planning and the difference is around \$18 million, the question is are there any plans for the \$18 million?

A: Brown – Yes, one of the projects is the BCTC project and the others mentioned.

Q: Cuevas – Once the \$40 million is spent, is there a sunset process to close out the Citizens' Bond Oversight Committee?

A: Brown – The committee stays in tact until all expenditures are made of bond funds.

Q: Cuevas – Are you projecting this to be five years out?

A: Brown – That would be my projection.

A discussion followed about a future bond.

Measure C Projects Update

Director of Facilities Development Bart Doering provided the Measure C projects update.

Doering also discussed the following Board reports using Measure C funds were approved by the Board of Trustees:

Agenda Item (IV-E-1) 10/3/17 Presentation on Measure C

Agenda Item (VIII-C-1) 12/12/17 Amendment to Comprehensive Master Plan, Project Budget Allocation and Project Approval for the Development of the Student Services Project

Agenda Item (VIII-C-2) 12/12/17 Agreement for Updating Initial Project Proposals with Gensler

Agenda Item (VIII-E-1) 12/12/17 Agreement Amendment 1 for the O.W. Noble Administration Building Demolition and Parking Lot Construction Project with GHD Inc.

Agenda Item (IV-C-3) 1/9/18 Funding Allocation and Agreement for Riverside City College Facilities Master Plan Update with Gensler

Agenda Item (VIII-C-2) 1/16/18 Ground Lease for Educational Center at Ben Clark Public Safety Training Center with County of Riverside

Agenda Item (VIII-E-1) 1/16/18 Special Inspection and Material Testing Agreement for the O.W. Noble Administration Building Demolition & Parking Lot Construction Ph.I & Ph.II Project with Koury Engineering & Testing, Inc.

Agenda Item (VI-B-6-d) 4/17/18 Capital Project Management System Agreement with Logic Domain

Business from Committee Members

CBOC member Clark Dupont reported that he attended the October 19, 2017 Board of Trustees meeting on behalf of the committee to present the 2016-17 Citizens' Bond Oversight Committee Annual Report.

Public Comment

None

Adjourn - 5:42 pm