

Riverside Community College District Academic Senate
(Fall 2011 meetings: 9/26, 10/31, & 11/28)
Agenda for November 28, 2011
3:45-5:45 P.M. (NOTE TIME CHANGE!)
D319 Spruce Street

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from Chani Beeman, Director of Diversity, Equity, & Compliance at 951-222-8039.

- I.** Call to Order
- II.** Approval of the Agenda
- III.** Approval of the Minutes, October 31, 2011

IV. Unfinished Business

- A. AP & BP 4000.
- B. DAS Bylaws & Constitution: Changes?

VI. New Business

Moving the last drop date to 65% of the semester.

Budget summit and Joint resolution.

Flex credit: Revising the process?

- D. Waitlist effectiveness, impact, and cap.
- E. Priority Registration: impact upon class enrollments.
- F. Proposed spring meeting dates: Wed., Feb. 29, 2012 (if the first College Senate meetings are on Monday, Feb. 27th), Monday March 26, April, 30th, and Wednesday, May 30th (as the 28th is a holiday).

VII. Committee Reports

District Strategic Planning Committee (DSPC)
District Academic Standards (DAS)
District Assessment Committee (DAC)
District Program Review
Curriculum
PG&SL
Associate Faculty

VIII. College and Liaison Reports

Moreno Valley College
Norco College
Riverside City College
RCCDFA/CCA/CTA/NEA
District Administration

IX. Open Hearing

X. Adjournment

RIVERSIDE COMMUNITY COLLEGE DISTRICT
District Academic Senate

Minutes

DATE: November 28, 2011

TIME: 3:45-5:45 pm

PLACE: District Office, Room 319

PRESENT: Travis Gibbs, Sharon Crasnow, Richard Mahon (Curriculum) and Lee Nelson

GUESTS: Dr. Ray Maghroori, and Mark Carpenter.

Call to Order

INFORMATION: Meeting called to order at 4:25 pm by DAS President Travis Gibbs.

ACTION: Meeting called to order at 4:25 pm by DAS President Travis Gibbs.

Approval of the Agenda

INFORMATION: Agenda was submitted by Travis Gibbs.

ACTION: M/S/C (Nelson/Gibbs) to approve the agenda.

Approval of the Minutes

INFORMATION: Minutes were not ready for approval for October 31, 2011.

ACTION: N/A

Unfinished Business

AP & BP 4000

INFORMATION: President Gibbs said there was agreement to drop the section of the policy related to the Honorary Professor rank.

ACTION: M/S/C (Crasnow/Gibbs) to approve AP 4000 and sent the reviewed policy to the 3 Senates for approval, 3 ayes, 0 noes.

DAS Bylaws & Constitution

INFORMATION: T. Gibbs suggested the officers review the DAS Bylaws & Constitution over the Winter break and bring back any suggestions for revisions in the Spring 2012 session.

ACTION: N/A

III. New Business

Moving the Last Drop Date to 65% of the Semester

INFORMATION: Norco had tabled the measure to reduce the last drop date to 65%. RCCAS has not considered the matter. Discussion ensued regarding the measure.

ACTION: The measure will be brought before RCCAS at the next

Budget Summit and Joint Resolution

INFORMATION: The resolution which was approved by RCCAS was sent to NAS and MVAS for consideration. Norco enrolment meetings discussed reducing FTEs to cut budget.

ACTION: Draft of resolution sent to NAS and MVAS for consideration.

Flex Credit: Revising the Process?

INFORMATION: Travis Gibbs discussed revising the process of giving Flex Credit on a 3 to 1 basis for those who present. Coordinators would still receive only 1:1 Flex Credit.

ACTION: Senates should check with each campus coordinator to ensure current flex credit policy is being properly followed.

Waitlist Effectiveness, Impact, and Cap

INFORMATION: Currently the cap for the wait list for each class is the class size.

ACTION: Dr. Ray Maghroori will give a report on the effectiveness of the current wait list system in place at RCCD.

Priority Registration: Impact Upon Class Enrollments

INFORMATION: The impact on classes is it appears that students are taking advantage of the system by enrolling as a special class of students in order to obtain priority registration i.e. nursing students taking advantage of DSP&S services to obtain priority registration and not use any other services from DSP&S.

ACTION: Dr. Ray Maghroori will arrange to have a report on the registration process in light of priority registration.

Proposed Spring 2012 Meeting Dates

INFORMATION: The proposed Spring 2012 meeting dates Wednesday, February 29, 2012 at 2:30-4:30 pm, Monday March 26, April 30, and Wednesday May 30.

ACTION: The DAS approved the proposed dates as suggested by T. Gibbs.

Committee Reports

District Strategic Planning Committee (DSPC)

INFORMATION: No report given.

ACTION: N/A

District Academic Standards (DAS)

INFORMATION: No report given.

ACTION:

District Assessment Committee (DAC)

INFORMATION: No report given.

ACTION: N/A

District Program Review

INFORMATION: No report given.

ACTION: N/A

Curriculum

INFORMATION: Dr. Richard Mahon, Chair of the District Curriculum Committee, indicated that the committee will be meeting this coming Friday. He said he has 6 items to report to the DAS:

Difficulty with Financial Aid: The committee had previously approved the conversion of educational paths to certificates to 60 units; however, students must choose AOE's in order to obtain financial aid. The next meeting the committee will vote to rescind the certifications in order to assist the students being able to obtain financial aid.

AOE's: The committee created 7 AOE's and they produced common stem language for degree paths for the 7 AOE's.

Prerequisites changes were not discussed by the committee.

Faculty in the following departments were working on 1440 degree pathways were Theater, Spanish, Early Childhood, Math, Poly Science, and History.

Dr. Mahon said they were about 90% completed in the creation of a curriculum handbook.

And finally Chip Herzog is retiring and he might work part-time to assist the faculty with Curinet.

ACTION: N/A

PG&SL

INFORMATION: It was reported that 20 individuals had applied for the rank of Full Professor.

ACTION: PG&SL committee will proceed with the application following the new AP 4000.

Associate Faculty

INFORMATION: No Report

ACTION: N/A

College and Liaison Reports

Moreno Valley College

INFORMATION: No Report Given.

ACTION: N/A

Norco College

INFORMATION: Reported on 4 items: 1) Norco provided the DAS regarding Gaming Program. DAS President T. Gibbs will approve the paperwork provided by NC. 2) NC gave out to the DAS the District Wide distribution of Faculty and students from Fall 2011. 3) And they continued interviewing Presidential Candidates.

ACTION: For information only.

Riverside City College

INFORMATION: The President of RCC announced that Dr. Wolde-Able Isaac is the new Vice President of Academic Affairs. L. Nelson reported to DAS about the Budget Summit with the Faculty Association.

ACTION: For information only.

CTA

INFORMATION: No Report Given

ACTION: For information only.

District Administration

INFORMATION: No report.

ACTION: N/A

Adjournment at 6 pm.

Respectfully submitted by,

Lee Nelson

Riverside Community College District Academic Senate
(Fall 2011 meetings: 9/26, 10/31, & 11/28)
Agenda for October 31, 2011
3:00-5:00 PM
D319 Spruce Street

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- I.** Call to Order
- II.** Approval of the Agenda
- III.** Approval of the Minutes, September 26, 2011
- IV.** The Future of RCCD's placement tests: Dr. Daniel Martinez

V. Unfinished Business

- A. AP 4000, Academic Rank
- B. DAS Bylaws & the charges of the Standing Committees of the DAS
- C. Distinguished Faculty Lecturer: Moving the date
- D. FW grade

VI. New Business

- A. DAS and District committee appointments of faculty.
- B. General discussion of curriculum issues – reminder of Norco request
for
electronic catalog investigation.

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RIVERSIDE COMMUNITY COLLEGE DISTRICT
District Academic Senate

Minutes

DATE: October 31, 2011

TIME: 3-5 pm

PLACE: District Office, Room 319

PRESENT: Travis Gibbs, Sharon Crasnow, Richard Mahon (Curriculum) and Lee Nelson

GUESTS: Dr. Ray Maghroori, Dr. Sylvia Thomas, Daniel Martinez

Call to Order

INFORMATION: Meeting called to order at 3:05 pm by DAS President Travis Gibbs.

ACTION: Meeting called to order at 3:05 pm by DAS President Travis Gibbs.

Approval of the Agenda

INFORMATION: Agenda was submitted by Travis Gibbs.

ACTION: M/S/C (Nelson/Gibbs) to approve the agenda.

Approval of the Minutes from September 26, 2011

INFORMATION: Minutes from September 26, 2011 were presented to the DAS for approval

ACTION: M/S/C (Nelson/Gibbs) approved with possible changes by Sharon Crasnow by a vote of 2 yeas, 0 no, 1 abstention.

The Future of RCCD's Placement Tests (Dr. Daniel Martinez)

INFORMATION: Dr. Martinez wants the faculty to address the issue of how will the colleges engage in student assessment by the Fall of 2012. This represents the testing of English, math and reading competencies. Dr. Martinez stated that there are various alternatives for assessment testing: Directed self placement, having home grown tests by our colleges, or purchase an exam. Dr. Maghroori stated we have assessment testing paid for until Winter 2013 and that the state may provide a free assessment exam.

ACTION: The Senate Presidents will email the 3 Disciplines (English, Math and Reading) that their needs to be resolution to the assessment issue by Spring 2012. Dr. Martinez will send the Presidents a draft letter to email to the faculty of the three disciplines.

Old Business

AP 4000

INFORMATION: Objections regarding the AP 4000 were discussed from L. Nelson (RCC) i.e. in regards with the Honory and Distinguished Professors.

ACTION: M/S/C (Crasnow/Gibbs) 2 yeas, 1 no and 0 abstains.

B. DAS Bylaws and the Carges of the Standing Committees of the DAS

INFORMATION: Tabled until the next DAS meeting.

ACTION: For information only.

C. Distinguished Faculty Lecturer

INFORMATION: T. Gibbs discussed the option of moving the Distinguished Faculty Lecturer (DFL) presentation to the February Flex Day in order to improve attendance and participation by the academic community. The Norco College Senate did not like making the move as there would be limited student participation and suggested that the DFL should be associated with convocation. MVCAS was in favor of moving DFL; however, was not completely satisfied that there would be no student participation.

ACTION: DAS President wanted to extend an invitation to the Chancellor to attend the DFL in the future. Also he desired to place the issue of a single District DFL on the next DAS agenda.

D. FW Grade

INFORMATION: The local senates approved the use of the FW grade.

ACTION: M/S/C for approval of the use of the FW grade by the district, 3 ayes, 0 noes and 0 abstains. A letter will be sent to the faculty by the senate presidents explaining the use of the FW grade. Dr. DiThomas will place the information about the FW grade on Web Advisor.

III. New Business

Appointment of District Senate Officers

INFORMATION: Travis Gibbs has been nominated to serve as DAS President (Crasnow/Nelson), Sharon Crasnow has been nominated to serve as DAS Vice President (Gibbs/Nelson), and Lee Nelson has been nominated to serve as DAS Secretary/Treasurer (Crasnow/Gibbs).

ACTION: The above motions were all M/S/C by unanimous vote of the DAS.

Enrollment Management

INFORMATION: Discussion of the need for enrollment management in light of shrinking budgets and class cuts took place. Discussion occurred regarding the need for having efficiency study of how funds would be allocated to the colleges and how those funds would be used.

ACTION: The DAS decided that recommending this study to be done during the next meeting with the Chancellor.

Review of DAS Constitution and Bylaws

INFORMATION: Travis Gibbs and Sharon Crasnow discussed the need to review the DAS Constitution and Bylaws for currency and up-dates.

ACTION: Sharon Crasnow volunteered to divide the Constitution and Bylaws for review by Richard Mahon, and the DAS officers.

INFORMATION: The officers discussed the need to have a Distance Education/online Committee on the District level.

ACTION: The DAS officers agreed to review the need to have a Distance Education/online Committee on the District level during the review of the constitution and bylaw.

Comprehensive Program Review Changes

INFORMATION: The DAS officers agreed that a letter is to be sent to the faculty regarding the importance of Comprehensive Program Review completions. Dr. Maghroori stated that the comprehensive program review is being done every 4 years and should be done every 5 years to correspond with the accreditation cycle. He also indicated that the district looked into having a district employee to review Program Review submissions and there is still some thought that Program Review should continue being a District committee vs. a committee of each individual college. DAS discussed having each College Senate review the Program Review Process. Travis Gibbs suggested that the process need to be streamlined and that the timeline for the new accreditation cycle begins in February 2012.

ACTION: M/S/C Nelson/Crasnow, The letter was approved to be sent to all faculty which will include Dr. Sylvia Thomas as a signatory on the letter.

Role and relationship of DAS and DSPC

INFORMATION: Travis Gibbs discussed the role and relationship of DAS and DSPC i.e. in relation as part of review of the constitution and bylaws of DAS. DSPC is still meeting and will meet next Friday, September 30, 2011.

ACTION: For information only.

Title 5 Changes: Prerequisites

INFORMATION: Title 5 has changed the manner in which content review can be used to approve prerequisites for a class without statistical. The Board of Trustees must approve any process instituted to approve any new prerequisites for college courses. Dr. R. Mahon, Chairman of the District Curriculum Committee, described several examples of how prerequisites could be used for determining enrolment for classes. The colleges/disciplines would need to create a structure or process to develop these prerequisites. Dr. S. Thomas said all Academic Senates to review Title 5 and determine how to include the Title 5 changes into the approval of new prerequisites for course. Daniel Martinez suggested using data as a continuing measure to approve prerequisites for all courses.

ACTION: M/S/C (Gibbs/Crasnow) The District and College Curriculum committees are charged to develop a proposal for the development of an approval process for prerequisites for courses in light of Title 5 Changes which include content reviews as a means to establishing prerequisites for classes. 3 votes yes, 0 votes no, 0 abstain.

Distinguished Faculty Lecturer: Moving the Date

INFORMATION: Travis Gibbs discussed moving the date to hold the Distinguished Faculty Lecturer (DGL) to a Flex Education day in order to increase attendance of the lecture. He proposes to change the date from May each year to February.

ACTION: This proposal has been referred to the local Senates for review and possible approval. Part of the proposed change would also be to hold the election for the DGL in the Fall of the academic year. Travis Gibbs stated that he is in favor of beginning the change in 2013.

Committee Reports

DSPC

INFORMATION: None of the presidents of the local Senate are able to attend the DSPC meeting on Friday, September 30, 2011.

ACTION: For information only.

DAS

INFORMATION: Dr. Sylvia Thomas informed the DAS that the second DAS representative from Moreno Valley will be Nick Sinigaglia. She also indicated that their next meeting the Faculty Co-Chair will be chosen by election. R. Mahon suggested that the DAS look at moving the Drop Date with a W to an earlier date on the academic calendar each semester.

ACTION: M/S/C (Gibbs/Nelson) To charge the DAS to review changing the last date to drop with a W.

DAC

INFORMATION: No Report

ACTION: N/A

Program Review

INFORMATION: Dr. Crasnow said the committee should conduct comprehensive program review; Course outlines of record and courses for programs of different colleges should not eliminate this committee, the committee should continue and this year the colleges should give feedback about the work of the committee.

ACTION: N/A

Curriculum

INFORMATION: Dr. Mahon said the issues they are looking at are: 7 areas of emphasis i.e. areas in which they made into a certificate. They approved the increase of units for 60 units to allow students to get financial aid. He said they are also working on repeatability for courses so that they meet new Title 5 regulations. Course outlines that have repeatability need to be distinct and have individual course outlines. Discussion ensued regarding the addition of prerequisites to courses. Dr. Mahon also indicated that the committee was in the process of putting together a curriculum handbook.

ACTION: N/A

PGS&L

INFORMATION: The deadline for Full Professor is approaching.

ACTION: T. Gibbs will send out the DAS Approved AP 4000 to the faculty.

College and Liaison Reports

Moreno Valley College

INFORMATION: T. Gibbs wants a college wide discussion regarding the charge of the enrolment management committee. He also had question regarding the budget i.e. in relation to release time.

ACTION: For information only.

Norco College

INFORMATION: Dr. Crasnow said Norco had reorganized the SPC and AS approved changes. The new SPC is now called ISPC.

ACTION: For information only.

Riverside City College

INFORMATION: RCCAS approved a resolution supporting and issuing a letter of recommendation for Dr. R. Mahon for the appointment to an open position of the Board of Governors. RCCAS was continuing to work on mid-term accreditation,

ACTION: M/S/C Crasnow/Nelson Extension of the meeting 10 minutes.

CTA

INFORMATION: No Report

ACTION: N/A

District Administration

INFORMATION: No report.

ACTION: N/A

Open Hearing

Dr. Mahon discussed the need to continue further discussion regarding the implementation of 1440.

Adjournment at 5:05 pm.

Respectfully submitted by,

Lee Nelson

Riverside Community College District Academic Senate
(Fall 2011 meetings: 9/26, 10/31, & 11/28)
Agenda for September 26, 2011
3:00-5:00 PM
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- I.** Call to Order
- II.** Approval of the Agenda
- III.** Approval of the Minutes, May 23, 2011

V. Unfinished Business

- A. AP 4000, Academic Rank
- B. Term lengths for College Senate Presidents
- C. Educational Assistants: Bud Tedesco

IV. New Business

- A. Appointment of District Senate Officers
- B. Enrollment management: The shrinking budget and class cuts
- C. Review of DAS Constitution and Bylaws
- D. Distance education/online committee: DAS standing committee?
- E. Comprehensive Program Review Changes
- F. Role and relationship of DAS and DSPC
- G. Title 5 - Pre-requisites through content review
- H. Distinguished Faculty Lecturer: Moving the date

VI. Committee Reports

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VII. College and Liaison Reports

Moreno Valley College
Norco College
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District Administration

VIII. Open Hearing

IX. Adjournment

RIVERSIDE COMMUNITY COLLEGE DISTRICT
District Academic Senate

Minutes

DATE: September 26, 2011

TIME: 3-5 pm

PLACE: District Office, Room 319

PRESENT: Travis Gibbs, Sharon Crasnow, and Lee Nelson

GUESTS: Richard Mahon (Curriculum), Dr. Ray Maghroori, Dr. Sylvia Thomas, Daniel Martinez

Call to Order

INFORMATION: Meeting called to order at 3 pm by DAS President Travis Gibbs.

ACTION: Meeting called to order at 3 pm by DAS President Travis Gibbs.

Approval of the Agenda

INFORMATION: Agenda was submitted by Travis Gibbs.

ACTION: M/S/C to approve the agenda with changes.

Approval of the Minutes from May 23, 2011

INFORMATION: Minutes from May 23, 2011 were presented to the DAS for approval.

ACTION: M/S/C (Crasnow/Nelson) approved with changes/exception by a vote of 2 yea, 0 no, 1 abstention.

Old Business

AP 4000

INFORMATION: Norco has passed the policy with new provisions to clarify 2F minimum criteria, bullet point years of service “years of service.” RCC’s senate the policy is still pending. Also discussion ensued regarding ‘Honorary Professor.’ The DAS discussed whether this rank should be included in AP 4000.

ACTION: The revised policy will be considered at MVAS and RCCAS that was approved by NAS.

B. Term Length of College Presidents

INFORMATION: It has been suggested that the term of the President of the Academic Senate be changed to a 3 year term.

ACTION: RCC will approach the issue with the RCC Senate.

C. Educational Assistant: Bud Tedesco

INFORMATION: An additional Educational Assistant application by Bud Tedesco was submitted before the application deadline.

ACTION: A motion was made to approve this application for an educational assistant for Bud Tedesco M/S/C (Crasnow/Nelson).

III. New Business

Appointment of District Senate Officers

INFORMATION: Travis Gibbs has been nominated to serve as DAS President (Crasnow/Nelson), Sharon Crasnow has been nominated to serve as DAS Vice President (Gibbs/Nelson), and Lee Nelson has been nominated to serve as DAS Secretary/Treasurer (Crasnow/Gibbs).

ACTION: The above motions were all M/S/C by unanimous vote of the DAS.

Enrollment Management

INFORMATION: Discussion of the need for enrollment management in light of shrinking budgets and class cuts took place. Discussion occurred regarding the need for having efficiency study of how funds would be allocated to the colleges and how those funds would be used.

ACTION: The DAS decided that recommending this study to be done during the next meeting with the Chancellor.

Review of DAS Constitution and Bylaws

INFORMATION: Travis Gibbs and Sharon Crasnow discussed the need to review the DAS Constitution and Bylaws for currency and up-dates.

ACTION: Sharon Crasnow volunteered to divide the Constitution and Bylaws for review by Richard Mahon, and the DAS officers.

Distance Education/online Committee

INFORMATION: The officers discussed the need to have a Distance Education/online Committee on the District level.

ACTION: The DAS officers agreed to review the need to have a Distance Education/online Committee on the District level during the review of the constitution and bylaw.

Comprehensive Program Review Changes

INFORMATION: The DAS officers agreed that a letter is to be sent to the faculty regarding the importance of Comprehensive Program Review completions. Dr. Maghroori stated that the comprehensive program review is being done every 4 years and should be done every 5 years to correspond with the accreditation cycle. He also indicated that the district looked into having a district employee to review Program Review submissions and there is still some thought that Program Review should continue being a District committee vs. a committee of each individual college. DAS discussed having each College Senate review the Program Review Process. Travis Gibbs suggested that the process need to be streamlined and that the timeline for the new accreditation cycle begins in February 2012.

ACTION: M/S/C Nelson/Crasnow, The letter was approved to be sent to all faculty which will include Dr. Sylvia Thomas as a signatory on the letter.

Role and relationship of DAS and DSPC

INFORMATION: Travis Gibbs discussed the role and relationship of DAS and DSPC i.e. in relation as part of review of the constitution and bylaws of DAS. DSPC is still meeting and will meet next Friday, September 30, 2011.

ACTION: For information only.

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ACTION: M/S/C (Gibbs/Crasnow) The District and College Curriculum committees are charged to develop a proposal for the development of an approval process for prerequisites for courses in light of Title 5 Changes which include content reviews as a means to establishing prerequisites for classes. 3 votes yes, 0 votes no, 0 abstain.

Distinguished Faculty Lecturer: Moving the Date

INFORMATION: Travis Gibbs discussed moving the date to hold the Distinguished Faculty Lecturer (DGL) to a Flex Education day in order to increase attendance of the lecture. He proposes to change the date from May each year to February.

ACTION: This proposal has been referred to the local Senates for review and possible approval. Part of the proposed change would also be to hold the election for the DGL in the Fall of the academic year. Travis Gibbs stated that he is in favor of beginning the change in 2013.

Committee Reports

DSPC

INFORMATION: None of the presidents of the local Senate are able to attend the DSPC meeting on Friday, September 30, 2011.

ACTION: For information only.

DAS

INFORMATION: Dr. DiThomas informed the DAS that the second DAS representative from Moreno Valley will be Rich Sigalli. She also indicated that their next meeting the Faculty Co-Chair will be chosen by election. R. Mahon suggested that the DAS look at moving the Drop Date with a W to an earlier date on the academic calendar each semester.

ACTION: M/S/C (Gibbs/Nelson) To charge the DAS to review changing the last date to drop with a W.

DAC

INFORMATION: No Report

ACTION: N/A

College and Liaison Reports

Moreno Valley College

INFORMATION: Moreno Valley College has signed up for the Fall Plenary in San Diego and Travis Gibbs has asked that all of the Presidents sign up as well. He also indicated that he was going to invite the BOT to attend.

ACTION: For information only.

Norco College

INFORMATION: They are currently working on a change in the Strategic Planning Process. Sharon Crasnow has heard some concerns from other faculty from other colleges that they have been unable to hire adjunct faculty.

ACTION: For information only.

Riverside City College

INFORMATION: Riverside Senate has voted to change the Assessment committee expanding the membership to represent every department at RCC. In addition, AP 4000 was voted down by the Senate.

ACTION: For information only.

CTA

INFORMATION: The CTA has obtained a rollover of the current contract for 1 more year.

ACTION: For information only.

District Administration

INFORMATION: No report.

ACTION: N/A

Adjournment at 5 pm.

Respectfully submitted by,

Lee Nelson

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC SENATE

APRIL 25, 2011, SPRUCE, 3-5PM, RM. 319

Call to Order

Approval of Agenda

Approval of Minutes
March 14, 2011

College President Reports
Moreno Valley
Norco
Riverside City

Business

Approve Retreat Rights
Update of AP for BP4000 Distinguished Professor
Residency Requirements
Registration Deadlines- Ray Maghroori
Norco Textbook Reserve Resolution

Standing Committee Reports

a. Curriculum
b. Academic Standards
c. PG and SL
Review Board Policy 4000-Academic Rank

Open Hearing

Adjourn

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC SENATE MINUTES

APRIL 25, 2011, SPRUCE, 3-5PM, RM. 319

Attending: Sharon Crasnow, Richard Davin, Travis Gibbs, Ray Maghroori, Sylvia Thomas
Guests: Raj Bajaj, Gwen Yount, Michael Cluff, Tammy Di Benedetto

The meeting was called to order 3:05

Sharon moved to approve the agenda and Travis seconded. The agenda was approved.

Travis moved approval of minutes for March 14, 2011; Sharon seconded. The minutes were corrected to clarify the discussion about the AP for BP4000 (we are not recommended that the AP include that any particular individual receive the rank of Distinguished Professor but rather that the AP for the rank be created). The minutes were also revised to clarify the difference between Richard Davin and Richard Mahon (Richard M. and Richard D.) The minutes were approved as amended.

College President Reports

Moreno Valley – The MVCAS approved BP 7250; they have added a staff liaison to the senate; MVC math discipline supported the proposed EAP pilot, but English did not; the change in the residency will be on next agenda.

Norco – NAS passed a resolution in support of continuing the textbook reserve program and urging that the District negotiate one copy for textbook reserve as part of the new contract with whichever bookseller we have that contract with; the APC passed a resolution urging the Chancellor to leave local budget matters in the hands of Norco (including enrollment management particularly); NAS also passed BP 7250.

Riverside City – RCAS also passed BP 7250; APC is considering short term and long term plan charge for instructional cuts – one year plan for 11-12 is in place: disciplines/department that had not cut in previous years would be the first to cut. Second, those disciplines-departments that have no part-timers or overloads would be exempt for 11-12 cuts; finally nature of program would be considered. Second part of charge for long term planning remains.

Richard D. mentioned that a further 5 million or more in cuts is likely to have to be being covered that because of an all cut budget from the state. Richard D. had discussed with the Chancellor the importance of making sure that all faculty groups (particularly the senate) get this information.

Business

Approve Retreat Rights BP 7250 – Travis moved; Sharon seconded – policy passed April 25, 2011.

Update of AP for BP4000 Distinguished Professor – Travis had called for a meeting. Travis is raising the question of why we seem to be stalled in moving the two professors under former policy into Distinguished Professor. Travis expressed the view that this was primarily a faculty matter and not one that should be managed by the BOT.

Sharon moved that the title Distinguished Professor be used only for those at our institution who had previously reached the rank of Professor and recommend an alternative title, such as “honorary professor” for honoring special members of the community or other such honors.

Travis moved that Ron Pardee and Jan Schall shall be moved forward to the BOT for rank of Distinguished Professor as soon as possible. Travis moved; Sharon seconded – passed. It was again noted that until we had a policy that had been adopted this might not be possible.

The recommended changes in the Residency Requirements were discussed. Some of the concerns seemed to center around who grants the degree – the college or the district. MVC had concerns about people who were coming from other institutions and might have extenuating circumstances and so might not be able to meet residency requirements.

Application Deadlines (not “Registration” as it appeared on agenda) – Raj Bajaj

Raj presented data that suggests that there be a deadline for applications. Students who apply are still processed and this is time consuming and not an efficient use of staff. The deadline would be two weeks before the term in order to limit resources that would be used at student services. This would be a budget cutting measure, but also accepting applications creates false expectations for students; the vast majority of these students will not be able to get into classes (as they are mostly filled). Richard noted that local senates would need to look at this. Raj brought the idea to DAS just to vet it prior to taking it to Executive Council.

Norco Textbook Reserve Resolution – covered in the NAS report earlier.

Standing Committee Reports

a. Curriculum - see Richard M.’ s report

Sharon noted that she hadn’t yet received the policy – Sharon will contact Richard M. Norco hasn’t seen the new curriculum handbook either.

The Transfer degrees have not been approved. When reviewed something has been wrong with each of them – the problems are with elective component and changes are being made. (They have been approved through all internal processes.)

Travis raised an issue about the sample assignments on the CORs. There is some confusion about the fact that the directions say that the field is required and whether this means that specific assignments are required. Sylvia will work on the nomenclature that says that the assignments are required because of this confusion. (The field is required not any particular assignments.)

b. Academic Standards has devised guidelines for including new courses into the existing AOE’s. These will be forwarded to the Academic Senate. The Curriculum Committee has adopting Guidelines that are very similar to these and they will be reconciled.

c. PG and SL

Review Administrative Procedure 4000-Academic Rank - PG and SL is looking for a feedback loop.

Richard pointed out that the DAS had asked that there be specific feedback wherever an applicant was turned down. PG and SL had given feedback but no one else had and so far administration (Ray) is saying that there was no appeal procedure and so no one needs to respond. There was a detailed discussion about the need to both re-craft the AP, problems of interpretation of the current procedure, and the issue of finding out what specifically had happened with the faculty who were recommended by the Ad Hoc Committee. All three senate presidents will work on rewriting the AP clarifying some of the issues and with assistance from PG & SL.

Gwen Yount attended the meeting and asked that the Senate appeal on her behalf.

Open Hearing – Richard D. had a request from Beverly Buckley. There seems to be no money for Faculty Lecturer gifts and luncheon. It seems that the District Senate should pay for this. Richard will request a budget transfer to cover it. It still seems that the lecture is not being advertised broadly enough.

Sharon mentioned that the Educational Assistant applications are available online and a reminder should be sent by each senate president to everyone at his or her college.

Adjourn – Sharon moved to adjourn at 5:10.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC SENATE

MARCH 14, 2011, SPRUCE, 3-5PM, RM. 319

Call to Order

Approval of Agenda

Approval of Minutes
February 14, 2011

Presidents' Report
 Moreno Valley
 Norco
 Riverside
 District

Business

 Jim Elton Assessment
 Retreat Rights- Travis
 Review retreat rights - RCC
 Update of AP for BP4000 Distinguished Professor
 Electronic Catalog/Curriculum - Sharon

Standing Committee Reports

 a. Curriculum
 b. Academic Standards
 1) Approval of residency requirements

Open Hearing

Adjourn

RIVERSIDE COMMUNITY COLLEGE DISTRICT

ACADEMIC SENATE AGENDA

DATE: 2/14/11

PLACE: District Offices, Spruce St., Riverside, Room 319

TIME: 3:00 – 5:00 PM

- Approval of Agenda

- Approval of Minutes, December 2010

- District President's Report

- College Presidents' Reports
 - Moreno Valley
 - Norco
 - Riverside City

- Old Business

- New Business

- 2011-12 Budget (Discussion)
- Position Paper on COTF Resolution (Approval)

- Open Hearing

- Standing Committee Reports

XI. Adjourn