

**Downtown Riverside District Offices, Room 334A  
November 28, 2016, 3:00-5:00 PM**

- 3:00 I. Call to Order**
- II. Approval of the Agenda**
- III. Approval of the Minutes: October 24, 2016**
- 3:10 IV. Chancellor's Report**
- 3:20 V. Committee and Liaison Reports**
- A. Associate Faculty
  - B. Curriculum (Burchett or designee)
  - C. District Program Review (Gray or designee)
  - D. PG&SL (Brockenbrough or designee)
- 3:45 VI. Ongoing Business**
- A. Discussion of Board Policies and Administrative Procedures  
The senate presidents will discuss which policies have passed, which haven't and where we are in the process
- 4:10 VII. New Business**
- A. Study Abroad Workgroup Presentation (Campo or designee)  
The Study Abroad Workgroup will present an update on Study Abroad
  - B. Extra-Institutional Learning (Campo or designee)  
Norco College will present an information item on extra-institutional learning.
- 4:35 VIII. College and Liaison Reports**
- a. Moreno Valley College
  - b. Norco College
  - c. Riverside City College
  - d. RCCD Faculty Association
  - e. District Administration
- 4:50 VIII. Open Hearing**
- 5:00 IX. Adjourn**

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from the Office of Diversity, Equity, & Compliance at 951-222-8039 by a minimum of one week before the event. Requests received after this time period will be honored whenever possible.

## Riverside Community College District Academic Senate

Minutes for Monday, November 28, 2016

3-5pm

RCCD, DO-209

- I. Call to Order: by Mark Sellick at 3:06p.m.
- II. Approval of the Agenda: Mark moved to approve agenda. No changes.
- III. Approval of the Minutes: Mark moved to postpone approval of the October 24, 2016 minutes until next meeting. Peggy seconded all were in favor.
- IV. Chancellor's Report: Finalizing Norco President's search. Vice Chancellor of Educational Services interviews are set for December 6, 2016. Search for Moreno Valley President has been launched. Setting up for public forums. As of November 23, 2016 Dennis Anderson is no longer working for us due to hours he can't exceed. He may be able to come back in July 2017 to help us out for any other positions we have.
- V. **Committee and Liaison Reports**
  - A. Curriculum: (Greg Burchett) Pleased we have a functioning curriculum. Transition to the new Meda system was delayed for a while. It is launched to keep up with curriculum but the program proposal side is still in progress. Curriculum is user friendly. New courses are coming through. 3,500 courses over all. Mark would like to meet with Greg. If anyone has any questions please contact Greg or anyone at the college's that handle curriculum. Mark has Greg's cell phone number if anyone may need to contact him. Question from Peggy, When is the last Tech Review meeting this year? Which would be the deadline to get items into the catalog. Greg answers, deadlines have already passed. Peggy requested to look into the DAS funding to attend the next conference which is June 12, 2017 at the Riverside Convention Center. Dr. Burke suggest sending Heather. Mark will look into finding the funds to send a team.
  - B. PG&SL: – (Celia Brockenbrough) their last meeting was November 3, 2016. The agenda had 1 salary reclassification. The main item was to have the web pages corrected, names of individuals on committee, contract/sections. Which is a district website for Professional growth and sabbatical leave. Any request need to go through an administrative co-chair, updates will be send to Dr. Burke to forward the updates. Mark Knight will be contacted to make the corrections. Final meeting will be Friday, December 2, 2016. Discussion will be looking at 17 applicants for full time professors, 5 from Moreno Valley, 2 from Norco and 10 from Riverside. Scott Hernandez has replaced Susan St. Peters. The spring meeting will be held on March 2<sup>nd</sup> in which Carol Miter will replace Celia Brockbrough as co-chair. Peggy asked what the deadline to submit sabbatical request is. Celia maybe February. Peggy request the PG&SL make the decision on the most worthy.
- VI. **Ongoing Business**
  - A. AP/BP4100: Residency – Mark motion to accept, Peggy moved, Tanya 2<sup>nd</sup> , all in favor
  - B. 7120A: Classified and Educational Administrators/Hiring – Peggy moved to approve, Tanya 2<sup>nd</sup>, all in favor.
  - C. AP5050: Waiving the OAC for Apprentices- DNP (Re-address Language)

- D. AP4000- College or District based – Motion to accept will stay the same, will remain a district based emeritus decision. Peggy moved, LaTonya 2<sup>nd</sup>, all in favor.
- E. 7120B- more discussion – re-address job description

## **VI. New Business**

- A. Study Abroad – Study Abroad mission statement was handed out. It is treated as an academic program. Term plans are to run Florence in the spring 2017 and Shang Hi Spring 2018. Short term goals are not to change due to time. CAPA is to send estimates for the next trips. Peggy states looking into new places.
- B. Extra-Institutional Learning (Campos or designee) Norco College will present an information item on extra-institutional learning. Information item only shows up in minutes Peggy did show members. Greg asked what the maximum units is, Peggy answers no max units but there is a limit of units you can bring into the program.

## **VII. College and Liaison Reports**

- A. Moreno Valley College: LaTonya Last meeting is November 5<sup>th</sup>, they have endorsed the strong workforce local share plan and are reviewing the Leadership and governance hand book. Held an awesome diversity summit. Selected Five to thrive presenter who is Professor Banks.
- B. Riverside City College: Mark states Riverside will be having the 57<sup>th</sup> faculty lecture which will be presented by Jo Scott-Coe. Motion to have Dr. Coe's lecture to be held at the home college and district. LaTonya 2<sup>nd</sup> all in favor. Make sure the lecture be streamed live at other colleges. Mark will contact Robert Schmitt.
- C. Norco College: Peggy states they have been working on their completion initiative, rebranding there website to facilitate student success by grouping programs and schools. Schools will be approved next Monday and they will then create pathways for different degrees. A team will be attending the State Pathway conference on January 26-27, 2017. Medi Majors has been changed to schools. There are 6 schools and 1 undecided. Last academic senate meeting students are fearful of election. Peggy is trying to have an immigration lawyer to come out to talk to the students. Dr. Burke is drafting up a letter to send out to all students. Peggy will be sending out a letter to all students. Mark will be sending out an e-mail to students Associated Student Body. The Norco academic senate wanted to inform the group that they were upset about the strong workforce budget was distributed. Peggy will follow up with her senate.
- D. RCCDFA/CCA/CTA/NEA: No report.
- E. District Administration: No Report

## **VIII. Open Hearing**

Mark states the Leadership Council will be meeting tomorrow and will ask question about the prioritization, hiring, resource development, strategic Planning, Academic Programs, Space

allocation.

**IX. Adjournment**

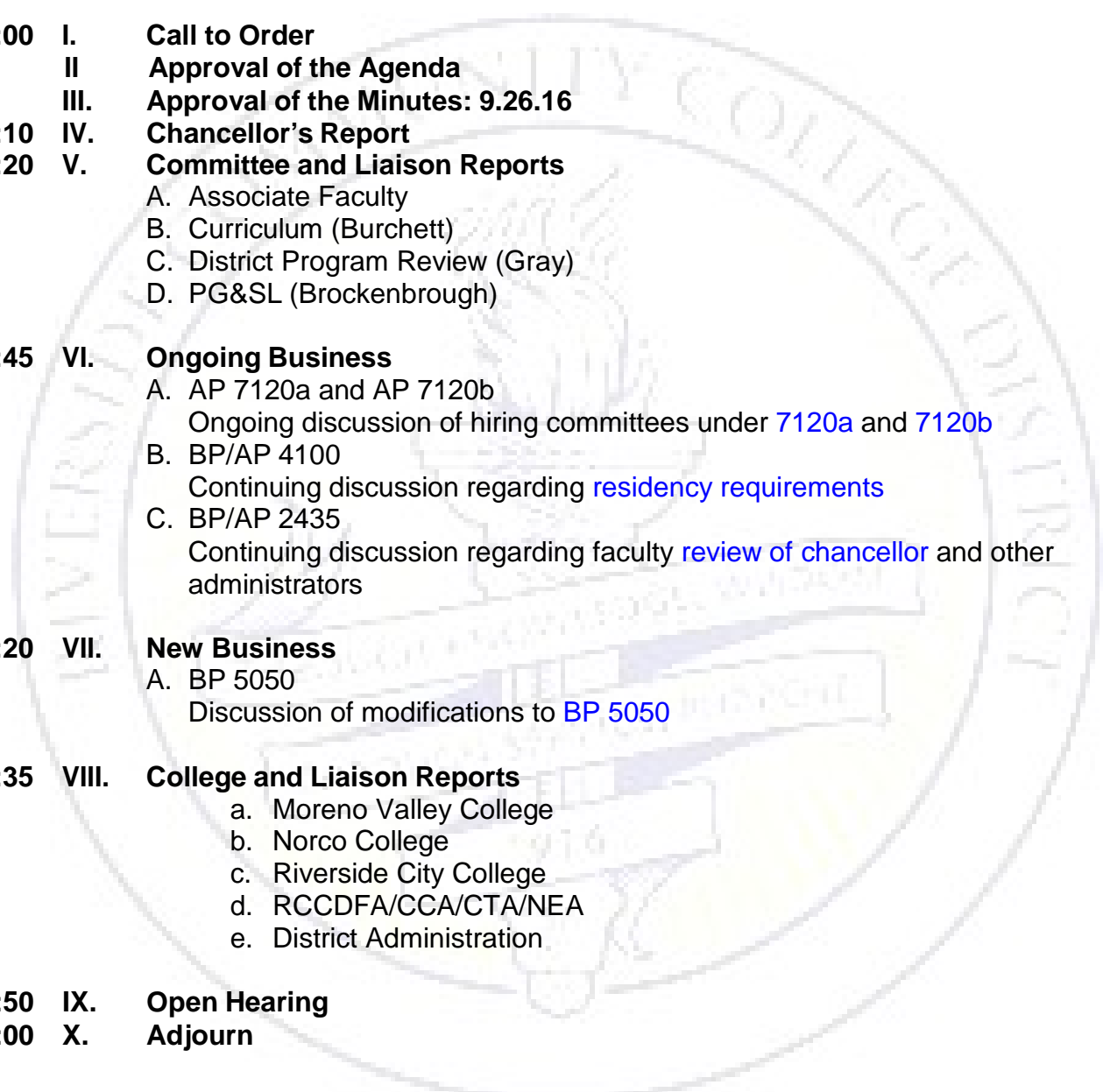
A. Adjourned at 4:33pm

Respectably Submitted,

Bianca Vidales

# Riverside Community College District District Academic Senate

Downtown Riverside District Offices, Conference Room 214,  
October 24, 2016, 3:00-5:00 PM

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- 3:00 I. Call to Order**  
**II. Approval of the Agenda**  
**III. Approval of the Minutes: 9.26.16**
- 3:10 IV. Chancellor's Report**
- 3:20 V. Committee and Liaison Reports**
- A. Associate Faculty
  - B. Curriculum (Burchett)
  - C. District Program Review (Gray)
  - D. PG&SL (Brockenbrough)
- 3:45 VI. Ongoing Business**
- A. AP 7120a and AP 7120b  
Ongoing discussion of hiring committees under [7120a](#) and [7120b](#)
  - B. BP/AP 4100  
Continuing discussion regarding [residency requirements](#)
  - C. BP/AP 2435  
Continuing discussion regarding faculty [review of chancellor](#) and other administrators
- 4:20 VII. New Business**
- A. BP 5050  
Discussion of modifications to [BP 5050](#)
- 4:35 VIII. College and Liaison Reports**
- a. Moreno Valley College
  - b. Norco College
  - c. Riverside City College
  - d. RCCDFA/CCA/CTA/NEA
  - e. District Administration
- 4:50 IX. Open Hearing**
- 5:00 X. Adjourn**

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from the Office of Diversity, Equity, & Compliance at 951-222-8039 by a minimum of one week before the event. Requests received after this time period will be honored whenever possible.

**Riverside Community College District  
Academic Senate**

October 24, 2016

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Mark Sellick at 3:15 p.m. at the RCCD District Office, Room 334A, 3801 Market Street, Riverside CA, 92501, 3:00-5:00 p.m.

**Members Present**

Dr. Mark Sellick  
Ms. Peggy Campo  
Ms. LaTonya Parker  
Ms. Celia Brockenbrough  
Ms. Heather Edberg  
Dr. Dennis Anderson  
Chancellor Burke

**Staff Present**

Heidi Gonsier

- I. Approval of the Agenda** – It was moved and seconded to approve the agenda of the RCCD Senate meeting dated October 24, 2016 as presented. Campo/Parker (3 ayes)
- II. Approval of the Minutes** – It was moved and seconded to approve the minutes of the RCCD Senate meeting dated September 26, 2016 as presented. Campo/Parker (3 ayes)

**III. Chancellor's Report**

- a. Norco President's search – interviews with three finalists in two weeks. Forums scheduled at Norco College.
- b. Vice Chancellor/Educational Services search
- c. Update on District Enrollment management committee – 17,065 applied, although did not register. Trying to determine the issues.

**IV. Committee and Liaison Reports**

- a. Associate Faculty – no report
- b. Curriculum (Burchett) – no report
- c. District Program Review (Gray) – no report
- d. PG&SL (Brockenbrough) – Received two requests for professional growth (one approved and one not approved). One request for salary reclassification. Need to update web site; correct names of members. Sabbatical leave information will be updated and name change for admin co-chair. Received two requests for full professor.

**VI. Ongoing Business**

- a. AP 7120a and AP 7120b - Ongoing discussion of hiring committees under 7120a and 7120b. L. Parker discussed language clarification for 7120a. Language in 7120b was mirrored.
- b. BP/AP 4100 - Continuing discussion regarding residency requirements  
Graduation requirements for degrees and certificates. Should be broad principles.
- c. BP/AP 2435- Continuing discussion regarding faculty review of chancellor and other administrators.

**VII. New Business**

- a. BP 5050 - Discussion of modifications to BP 5050

**VIII. College and Liaison Reports**

- a. Moreno Valley College – new Vice President of Academic Senate is Sal Soto. Diversity Summit is scheduled for November 18. Approved expenditure report - AP 20a and 24- 4026
- b. Norco College – Approved divided student success committee. Attending October 29 meeting; plenary session and mid-term report
- c. Riverside City College – Meeting on Wednesdays with Dr. Isaac and Susan Mills with ACCJC. Attended retreat on strategic planning. Went over accreditation steering report. Signed BSI report. Looking at various AP and BP policies. Discussion about pointing faculty to committees.
- d. RCCDFA/CCA/CTA/NEA
- e. District Administration

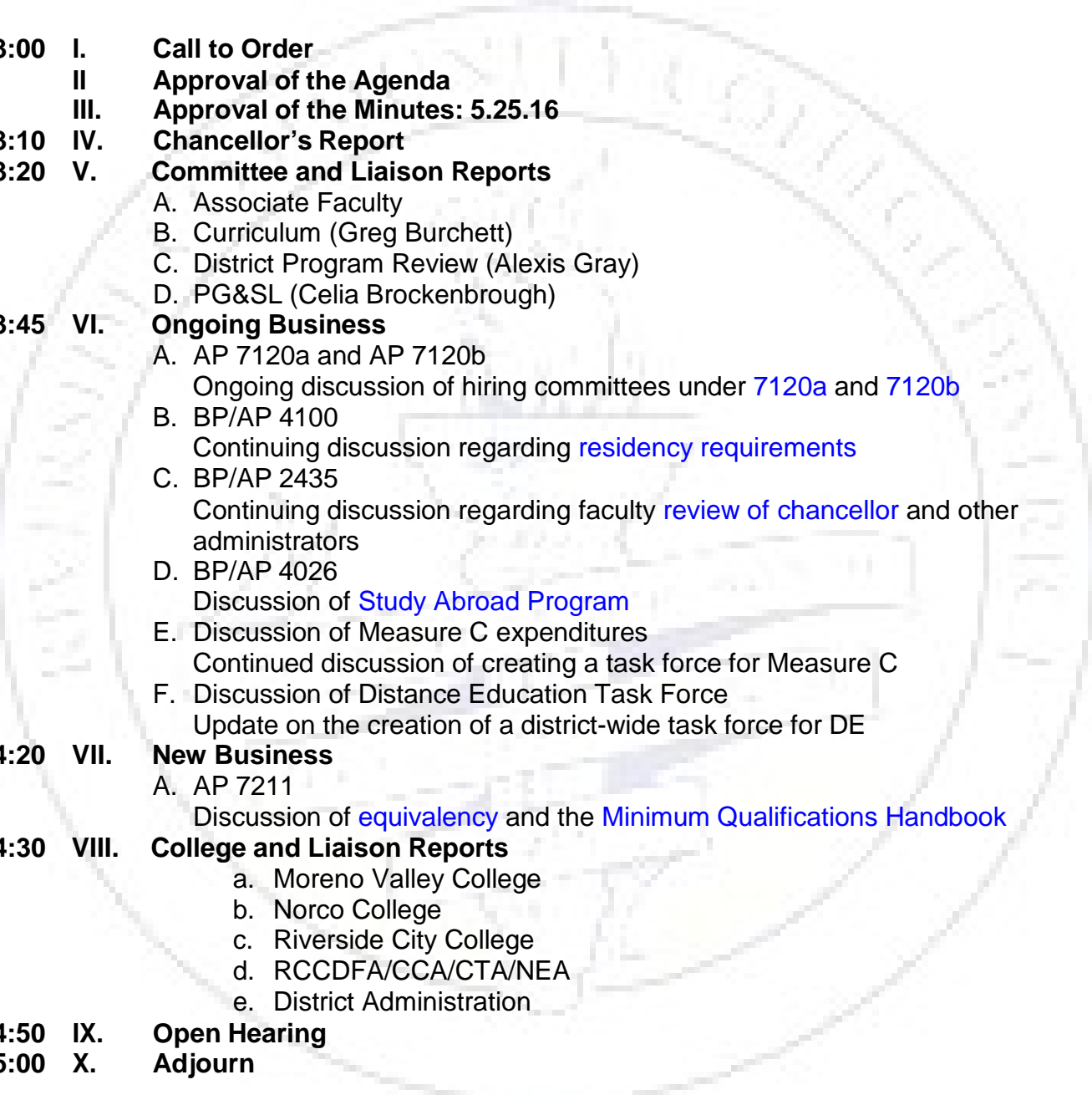
**IX. Open Hearing**

**X. Adjourned**

# Riverside Community College District District Academic Senate

Agenda for Monday, September 9, 2016

Downtown Riverside District Offices, Conference Room 334, 3:00-5:00 PM

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- 3:00 I. Call to Order**  
**II Approval of the Agenda**  
**III. Approval of the Minutes: 5.25.16**
- 3:10 IV. Chancellor's Report**
- 3:20 V. Committee and Liaison Reports**  
A. Associate Faculty  
B. Curriculum (Greg Burchett)  
C. District Program Review (Alexis Gray)  
D. PG&SL (Celia Brockenbrough)
- 3:45 VI. Ongoing Business**  
A. AP 7120a and AP 7120b  
Ongoing discussion of hiring committees under [7120a](#) and [7120b](#)  
B. BP/AP 4100  
Continuing discussion regarding [residency requirements](#)  
C. BP/AP 2435  
Continuing discussion regarding faculty [review of chancellor](#) and other administrators  
D. BP/AP 4026  
Discussion of [Study Abroad Program](#)  
E. Discussion of Measure C expenditures  
Continued discussion of creating a task force for Measure C  
F. Discussion of Distance Education Task Force  
Update on the creation of a district-wide task force for DE
- 4:20 VII. New Business**  
A. AP 7211  
Discussion of [equivalency](#) and the [Minimum Qualifications Handbook](#)
- 4:30 VIII. College and Liaison Reports**  
a. Moreno Valley College  
b. Norco College  
c. Riverside City College  
d. RCCDFA/CCA/CTA/NEA  
e. District Administration
- 4:50 IX. Open Hearing**  
**5:00 X. Adjourn**

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**Riverside Community College District District  
Academic Senate**

**September 26, 2016**

**MINUTES**

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Dr. Mark Sellick at 3:00 p.m. at the RCCD Office, Room 334, 3801 Market Street, Riverside, CA 92501, 3:00 – 5:00 p.m.

**Members Present**

Dr. Mark Sellick  
Ms. Peggy Campo  
Ms. LaTonya Parker  
Mr. Patrick Pyle  
Mr. Brian Johnson  
Mr. Mark Carpenter  
Ms. Celia Brockenbrough  
Ms. Heather Edberg  
Mr. Mike Haley  
Dr. Dennis Anderson  
Chancellor Burke

**Staff Present**

Heidi Gonsier

- I. **Approval of the Agenda** – It was moved and seconded to approve the agenda of the RCCD Senate meeting dated September 26, 2016 as presented. Campo/Parker (3 ayes)
- II. **Approval of the Minutes** – It was moved and seconded to approve the minutes of the RCCD Senate meeting dated May 25, 2016 as presented. Campo/Parker (3 ayes)

**III. Chancellor's Report**

Provided an update on new hires for the following departments:

Dr. Dennis Anderson, Interim Vice Chancellor, Educational Services and Strategic Planning  
Heather Edberg, Instructional Support Coordinator  
Launa Wilson, Foundation Director  
Dr. Rolando Regino, Director, Open Campus

**IV. Committee and Liaison Reports**

- a. **Associate Faculty** – P. Campo provided information on the Norco Associate Faculty report; requesting that the following statement be added to the minutes:  
“I have been told from some Associate Faculty, that a problem is the Entrance/Exit for those teaching between 9:30-1:00 pm and parking. It was difficult being able to park, get to class in time, etc. until somewhat recently. I am also aware that the same kinds of issues may apply for full-time faculty, but it is especially damaging to the associate faculty I have spoken to that may have to travel to various colleges as well and attempting to exit has made them also miss time getting to their next destination. From how it is characterized to me, some feel that if they are contractually given classes that get out at certain times to allow for the scheduling of classes elsewhere, then the college should give multiple points of access to leave from the campus in a timely fashion as the delays come off as Norco's not being fair in their contractual obligations to them.”

No report from Moreno Valley or Riverside.

- b. Curriculum (Greg Burchett) - no report
- c. District Program Review – no report. Dr. Gray said DAS meeting conflicted with one of her classes. District Program Review has not met in over one year.
- d. PG&SL (Celia Brockenbrough) – M. Sellick thanked C. Brockenbrough assisting faculty requests for reclassification.

## V. Ongoing Business

### A. AP 7120a and AP 7120b – administrative procedures for hiring administrators.

Policy gives broad discretion. Faculty Association and Senate would like a clear direction of nature of positions in the district. M. Sellick asked P. Pyle to work on best practices. Pyle sent an email offering proposed revisions. Dr. Burke discussed the revisions, including Dr. Sellick's suggestions.

Pyle had a few questions regarding how HR director would handle. "Director of HR discretion to approve?" Dr. Sellick requested that questions would like questions sent to committee members for review; ongoing discussion of hiring committees under 7120a and 7120b

- A. BP/AP 4100 – Residency requirements. P. Campo said there are issues with the interpretation of this policy. For the associate degree transfer; students are required to have 12 units of residency. The Standards Committee was assigned to review this. Standards committee recommendation was to reduce units for adt. We have always had above minimum. Dr. Sellick will bring up discussion at \_\_\_\_\_.  
Dr. Burke – students that have bachelor's degrees.  
If 60 credits are required, who decides what is home campus. Met requirement at all 3?

Continuing discussion regarding residency requirements

- B. BP/AP 2435  
Continuing discussion regarding faculty review of chancellor and other administrators – Board procedure is BOT handles the Chancellor. Stake holders may want further discussion. Peggy said BOT should allow stake holders to have some input on the policy and evaluation. Peggy suggested taking this to Pat – do other colleges supply, what is environment.
- C. BP/AP 4026  
Discussion of Study Abroad Program – process of evaluation. 2 Senate president's to review program. Update board policy. Interim director of Study abroad contract was up. Now gone. Extend contract to the end of the year? HR said CSEA needs to get involved. (staff employee)
- D. Discussion of Measure C expenditures – how to proceed. Now at the end of measure c monies and allocation for bldgs. in this district. Where are plans in existing bldgs. (re-purposing). Senate president's will meet to discuss.  
Continued discussion of creating a task force for Measure C – Actual functioning of the bldgs.. and assessment.
- E. Discussion of Distance Education Task Force - Dr Sellick will be working with Dr. Regino on this.

Update on the creation of a district-wide task force for DE

## 4:20 VII. New Business

- A. AP 7211 -

Discussion of [equivalency](#) and the [Minimum Qualifications Handbook](#) – granted for 3 colleges, not for a single class

**4:30 VIII. College and Liaison Reports**

- a. Moreno Valley College – made minor revisions to AP 4000. Rank of Emeritus. We do not evaluate.
- b. Norco College – New faculty retreat at Temecula Creek Inn. Training as future leaders. Will be holding vote of no confidence for Trustee Miller on Monday, Oct. 3.min. Will be bringing to District Senate. Add to next Senate agenda.

Motion to adjourn in 10 min. Campo/Parker

- c. Riverside City College – Brief change of bylaws. Change from Performing Arts, Theatre and Dance. Clarified faculty development committee (dept. structure). Also vote of no confidence in Trustee Miller. Attended special board mtg. today.
- d. RCCDFA/CCA/CTA/NEA – no report
- e. District Administration – working with faculty assoc on 2017-18 academic calendar.

**4:50 IX. Open Hearing**

**5:00 X. Adjourned –**

**5:06 Campo/Parker**

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Moreno Valley College  
16130 Lasselle Street  
Moreno Valley, CA 92551

Norco College  
2001 Third Street  
Norco, CA 92860

Riverside City  
4800 Magnolia  
Riverside, CA

## Riverside Community College District Academic Senate

Agenda for Wednesday, May 25 2016

RCCD District Office, Room 209A, 3801 Market St., Riverside CA, 92501 3-5 pm

Persons requiring a disability-related accommodation to participate in the District Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951 222-8039.

- I. Call to Order
- II. Approval of the Agenda
- III. Approval of the Minutes, April 25, 2016
- IV. Chancellor's Report
- V. Committee and Liaison Reports
  - A. Academic Standards
  - B. Associate Faculty
  - C. Curriculum (Brian Johnson)
  - D. District Program Review (Alexis Gray)
  - E. PG&SL (Cynthia Gobatie)
- VI. Ongoing Business
  - A. Educational Assistants-Action item
  - B. [BP/AP7120a](#) Academic and Classified Administrators Recruitment and Hiring-Action item
- VII. New Business
  - A. [ADT Reciprocity Statement](#)-Action item
  - B. [BP/AP4100 Graduation Requirement for Degrees and Certificates](#)-Action item
  - C. [BP/AP 2435](#) Evaluation of Chancellor and [BP 7155](#) Evaluation of President-Discussion item
  - D. [BP/AP4026](#) Philosophy and Criteria for International Education-Action item
  - E. Creation of DE Task Force-Action item
  - F. Distinguished Faculty Lecturer-Discussion item
  - G. Measure C Expenditures-Discussion item
- VIII. College and Liaison Reports
  - A. Moreno Valley College
  - B. Norco College
  - C. Riverside City College
  - D. RCCDFA/CCA/CTA/NEA
  - E. District Administration

**IX.** Open Hearing

**X.** Adjournment

**Riverside Community College District  
Academic Senate Meeting**

**May 25, 2016**

**MINUTES**

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Peggy Campo at 3:15 p.m. at the RCCD District Office, Room 334A, 3801 Market Street, Riverside CA, 92501, 3:00-5:00 p.m.

**Members Present**

Ms. Peggy Campo  
Dr. Mark Sellick  
Ms. LaTonya Parker  
Dr. Dariush Haghghat  
Mr. Patrick Pyle  
Mr. Brian Johnson  
Mr. Mark Carpenter  
Chancellor Burke

**Staff Present**

Heidi Gonsier

- I. **Approval of the Agenda** – It was moved and seconded to approve the agenda of the RCCD Senate meeting dated May 25, 2016 as presented. Parker/Sellick (3 ayes)
- II. **Approval of the Minutes** - It was moved and seconded to approve the minutes of the RCCD Senate meeting dated April 25, 2016, with one correction to Chancellor’s report. Parker/Sellick (3 ayes)
- III. **Chancellor’s Report**
  - a. Recruitment for Foundation director.
  - b. District smoking policy is being updated by District counsel, Patrick Pyle.
  - c. Working with IT on email monitoring policy.
  - d. Will participate on steering committee for the Brookings Institute regarding initiatives on June 8, 2016.
- IV. **Committee and Liaison Reports**
  - A. Academic Standards - Will discuss issues as they arise.
  - B. Associate Faculty – no report

C. Curriculum (Brian Johnson) – District curriculum committee is discussing adding back objectives to course outline of record. CurricUNET is going to be switching to META over the summer; new system of curriculum over the summer. Do not make course modifications over the summer on CurricUNET. Expect some issues transferring courses over so will need faculty to check their CORs in the fall to make certain courses were transferred over correctly. Chancellor Burke noted that Naomi Foley’s position is being prioritized for her replacement.

D. District Program Review (Alexis Gray) – no report

E. PG&SL (Cynthia Gobatie) - Four sabbaticals were approved. Mark suggested funds be sent to colleges to determine prioritization of funding for sabbaticals. District needs a clear process; removed out of general fund and brought down to the individual colleges. Peggy retrieved BP/AP7160a outlining the procedure for sabbatical leave. Dariush suggested that if funds are distributed for sabbaticals at the college level they should be honored and used for sabbaticals. Mark asked what the basis would be for determination; funding and what level? Peggy proposed that a taskforce be formed to determine sabbatical prioritization and funding of sabbaticals. Mark suggested the FA create an MOU for sabbaticals.

It was moved and seconded the District senate support the Faculty Association (CTA) president writing an MOU regarding sabbaticals for the 2016-17 school year. Sellick/Parker (3 ayes).

It was moved and seconded for the Senate to work with Faculty Association and district administration to create a process for sabbaticals moving forward. Sellick/Parker (3 ayes).

## V. Ongoing Business

A. Educational Assistants-Action item. It was moved and seconded to approve the addition of 3 educational assistants for RCC and 2 for Moreno Valley faculty who applied. Sellick/Parker (3 ayes).

It was moved and seconded to approve additional EAs: Sellick/Parker (3 ayes).

B. [BP/AP7120a](#) Academic and Classified Administrators Recruitment and Hiring-Action item. Hiring authority. Composition of hiring committee. Dariush explained hiring process and the steps followed, as well as committee composition. Will discuss the process in the fall to ensure faculty are represented in key administrative hiring positions. Patrick recommended that all future hires be forwarded to the Senate and Faculty Association for their input on what committees they would like to have faculty serve. Dariush pointed out that the percentage of faculty on committees is also a concern.



We don't want faculty as token representatives. Will write a new policy and bring forward in the fall to discuss at college senates.

## VI. New Business

[ADT Reciprocity Statement](#)-Action item. This statement is verifying that RCCD will accept courses with approved C-id numbers as equivalent to our courses with the same C-id. This is to comply with the law establishing ADT's. Would like this statement included in the upcoming 2016-2017 catalog. Do not bring back to colleges and vote directly at DAS. Sellick – concerned with making a decision without discussion with college faculty. This was unanimously approved by the District Academic Standards Committee and the Articulation officers asked for it. It was moved and seconded to approve ADT Reciprocity Statement. Parker/Sellick (3 ayes).

It was moved and seconded to approve the ADT Reciprocity Statement.  
Parker/Sellick (3 ayes)

- A. [BP/AP4100 Graduation Requirement for Degrees and Certificates](#)-Action item  
Distributed an updated version of this AP that takes into account three issues:  
-Already approved at all three colleges the removal of Additional Degree Requirements.  
-Already approved by the District Academic Standards the recommendation to reduce the residency requirement from the current 15 units to 12. This has to be done for ADT's to remain compliant with the law; need to discuss to reduce residency requirement for all other degrees awarded by the colleges. Title 5 language states that 12 units are the minimum for residency requirement.

Reduce the current requirement of 18 units to participate in graduation ceremony to 12 units to be in alignment with the reduced residency requirement.

This revised policy needs to be approved at the individual senates and brought later back to the DAS for approval in the fall. No vote taken.

- B. [BP/AP 2435](#) Evaluation of Chancellor and [BP 7155](#) Evaluation of President-Discussion item. Requested by faculty association to work together. Involve faculty in evaluation, much like administrators are included in faculty evaluations. Will work with the FA in the fall to see how to include an opportunity for faculty input in evaluation process.
- C. [BP/AP4026](#) Philosophy and Criteria for International Education-Action item  
Propose the creation of a Study Abroad task force to assess the alignment of the Study Abroad Program with the district's and colleges' mission as well as update BP/AP4026 to resolve current issues with the program, update the program's goals, and articulating procedures.

It was moved and seconded to approve the creation of a Study Abroad Task Force.  
Sellick/Parker (3 ayes)

- D. Creation of DE Task Force-Action item – need two faculty from each college as well as members from IT and Open Campus to look into possible changes to LMS (i.e. Blackboard) and to consider training and support for faculty. As well as the idea of low cost textbooks. Patrick offered to serve on this committee and the Study Abroad task force. Patrick has experience with OER's; how to incorporate into the district. It was moved and seconded to approve the creation of a DE Task Force. Sellick/Parker (3 ayes)
- E. Distinguished Faculty Lecturer-Discussion item – Should continue to do series. Feedback from Jan Muto. Rewarding experience. Suggestion of live-streaming to other colleges, instead of each college. Mark suggested the lecture/presentation be done here at the District office. Perhaps a luncheon at the culinary academy. Administrative procedure for this? Will discuss with colleges in the fall. In bylaws. Bring back to colleges. One at colleges and one at district.
- F. Measure C Expenditures-Discussion item – brought forward from Faculty Association. Dariush suggested Senate form a taskforce to review the following:
- Want to see how measure C has been allocated.
  - May not have faculty offices
  - Issues have been brought to the FA regarding misuse of the funds for district offices
  - How is this being allocated?
  - What was the plan in using these funds?

Mark said Measure C was supposed to be used for the sole purpose of culinary use. Work with faculty association to create a taskforce regarding Measure C. Would like to see initial bids and final costs. Assessing how Measure C funds can fulfill needs at campuses and utilize funds in the future.

It was moved and seconded to approve a Measure C Task Force (Parker/Sellick) 3 ayes

It was moved and seconded to extend meeting for five minutes. (Sellick/Parker) 3 ayes

### College and Liaison Reports

- G. Moreno Valley College – Award
- H. Norco College – Approved senate bylaws, created teaching and learning committee. Are holding elections for senate officers.
- I. Riverside City College - Passed the constitution and by-laws. In the midst of division elections. Should be finished on June 3. Will ratify election results on June 6,
- J. RCCDFA/CCA/CTA/NEA – Dariush said he reached an agreement with the Chancellor to hire temporary/part-time staff to assist with hiring for fall. Faculty Association dinner

at Mission Inn, June 16 at 6:00 p.m. Celebrate the school year. Send RSVP to Shari Yates.

K. District Administration

VII. Open Hearing

VIII. Adjournment - 5:10 p.m.

**Riverside Community College District Academic Senate**

**Agenda for Monday, April 25 2016**

**RCCD District Office, Room 209A, 3801 Market St., Riverside CA, 92501 3-5 pm**

**District Senate meetings for 2015-2016 (last Monday of the month): 5/25/16 (Wed. due to Memorial Day)**

**Persons requiring a disability-related accommodation to participate in the District Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951 222-8039.**

- Call to Order
- Approval of the Agenda
- Approval of the Minutes, March 11, 2016
  
- Chancellor's Report
  
- Committee and Liaison Reports
  - Academic Standards
  - Associate Faculty
  - Curriculum (Brian Johnson)
  - District Program Review (Alexis Gray)
  - PG&SL (Cynthia Gobatie)
  
- Ongoing Business
  - AP4070- Course Auditing and Auditing Fees-Action item
  - Educational Assistants-Action item
  - Request from CTA for faculty to serve on the District Data Access and Security Taskforce-Discussion item
  - Policy for Acceptance of Upper Division Credits-Action item
  
- New Business
  - Proposed AP- Preferred Names and Gender-Discussion item
  - Continuance of District Program Review Committee-Action item
  - Approval of Faculty Emerita status-Action item
  
- College and Liaison Reports
  - Moreno Valley College
  - Norco College
  - Riverside City College
  - RCCDFA/CCA/CTA/NEA

- District Administration

- Open Hearing

- Adjournment

**Riverside Community College District  
Academic Senate Meeting**

**April 25, 2016**

**MINUTES**

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Peggy Campo at 3:10 p.m. at Riverside City College, Room AD 109A, 4800 Magnolia Avenue, Riverside, CA 92507

**Members Present**

Dr. Peggy Campo  
Dr. Mark Sellick  
Ms. LaTonya Parker  
Mr. Patrick Pyle  
Mr. Brian Feeney  
Mr. Cameron Young  
Chancellor Burke

**Staff Present**

Heidi Gonsier

- **Approval of the Agenda** – It was moved and seconded to approve the agenda of the RCCD Senate meeting dated April 25, 2016 as presented. Parker/Sellick (3 ayes)
  
- **Approval of the Minutes** - It was moved and seconded to approve the minutes of the RCCD Senate meeting dated April 25, 2016. Parker/Sellick (3 ayes)

Peggy will include report from program review (email from Dr. Gray)

- **Committee and Liaison Reports**

- Academic Standards – no report

- Associate Faculty - Elections are being done. Declarations of candidacy

close at 5.

- Curriculum (Brian Johnson) absent – no report

- District Program Review (Alexis Gray) – no report
- PG&SL – Applications received for sabbaticals (two for each campus) will be vetted today. If all applicants meet qualifications for sabbatical, how is criteria determined?

- **Chancellor**

- Updated smoking policy – definitions not defined. Looking at policy to apply to new Centennial plaza.

- Prepared name for unofficial documents. Peggy will send information from LGBT group.

- Working with Mark on hiring policy. Mark suggested a philosophical approach to hiring.

- Content filtering related to District email. The District is not monitoring based on target words. All software has the capability for monitoring content. We have not used that function.

- Current recruitments

- Foundation director
    - AVC Information Technology
    - Norco College President
    - Vice Chancellor, Strategic Planning and Educational Services

- Ongoing Business

- AP4070- Course Auditing and Auditing Fees-Action item. It was moved and seconded to approve the Course Auditing and Auditing and Fees policy. Parker/Sellick (3 ayes). Mark said RCC approved at last meeting. Peggy said for Norco, A& R on the records would have to show that they are auditing and will have a code.
- Educational Assistants - Action item – It was moved and seconded to approve the nomination list for Educational Assistants. Sellick/Parker (3 ayes)

RCC & MVC did not have any. Norco had five.

- Request from CTA for faculty to serve on the District Data Access and Security Taskforce-Discussion item. No names from the campuses. Dariush will try to recruit faculty to serve. Mark will serve on this committee.
- Policy for Acceptance of Upper Division Credits-Action item. Mark said RCC faculty did not vote, felt it was already imbedded. LaTonya said Moreno Valley faculty did not vote. Peggy said the articulation officers have already been doing this. No written policy of how they are supposed to act; how to figure out gpa's. Sent to standards committee. Put on paper so they have a policy. Composed like our constitution states. Mark said they are codifying a practice that's already been ongoing. Mark asked Patrick if it should be a board policy or administrative procedure. Peggy is looking what board policy would be most applicable for this. "Discipline faculty" have input over whether it should be reviewed. Perhaps review CLC policy; articulation issue. Board policy 40-50.

- New Business

- Proposed AP- Preferred Names and Gender-Discussion item. Peggy will provide suggestions from Norco College, i.e. legal name, gender identity. She will send suggestions to Patrick.
- Continuance of District Program Review Committee – Action Item. Mark said RCC has no position has no interest in eliminating this committee. Also no discussion from Moreno Valley faculty. It was moved and seconded by Sellick/Parker (2 ayes, 1 nay) to continue district program review committee. Needs to be restructured. For further discussion with committees.
- Approval of Faculty Emerita status – Action item. It was moved and seconded to approve



faculty retirements and recognized as emeritus status. Parker/Sellick (3 ayes). Faculty have submitted retirement packets to Human Resources. Peggy will forward names to Chancellor and Human Resources. Any packets submitted will be approved for Emeritus status.

- College and Liaison Reports
  - Moreno Valley College – remaining hiring policies/recommendations, April 4 – approval for Student success and equity committee. Faculty selected commencement speaker. A faculty recognition event is scheduled on May 1. Employee service awards ceremony scheduled. Will use m-map for next year.
  - Norco College – Working on updating by-laws. Representation on Senate and committee structure. New student portal. M-map in the fall. All faculty meeting scheduled for April 26.
  - Riverside City College – Passed constitution by-laws. A rough draft of transfer pathway plan was prepared. Working on planning documents. Faculty association president – no report
  - RCCDFA/CSEA/CTA/NEA
  - District Administration
- Open Hearing
- Adjournment – 5:01p.m.

**Riverside Community College District Academic Senate**

**Agenda for Monday, March 28 2016**

**Centennial Plaza, District Offices, Conference room 214 3-5 pm**

**District Senate meetings for 2015-2016 (last Monday of the month): 4/25/16; 5/25/16 (Wed. due to Memorial Day)**

**Persons requiring a disability-related accommodation to participate in the District Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951 222-8039.**

- Call to Order
- Approval of the Agenda
- Approval of the Minutes, March 11, 2016
  
- Chancellor's Report
  
- Committee and Liaison Reports
  - Academic Standards
  - Associate Faculty
  - Curriculum (Brian Johnson)
  - District Program Review (Alexis Gray)
  - PG&SL (Cynthia Gobatie)
  
- Ongoing Business
  - AP4070-Course Auditing and Auditing Fees-action item
  
- New Business
  - Educational Assistants applications due Friday April 22-discussion item
  - District hiring practices for full-time faculty-discussion item
  - Request from CTA for faculty to serve on the District Data Access and Security Taskforce-discussion item
  
- College and Liaison Reports
  - Moreno Valley College
  - Norco College
  - Riverside City College
  - RCCDFA/CCA/CTA/NEA
  - District Administration

- Open Hearing

- Adjournment

# Riverside Community College District Academic

## Senate

### Academic Senate Meeting

March 28, 2016

#### MINUTES

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Peggy Campo at 3:00 p.m. at Riverside Community College District Office, Room 209A, 3801 Market Street, Riverside, 92501

#### **Members Present**

Ms. Peggy Campo  
Dr. Mark Sellick  
Ms. LaTonya Parker

#### **Staff Present**

Heidi Gonsier

#### **Guests Present**

Mr. Brian Johnson  
Mr. Mark Carpenter  
Mr. Brian Feeney  
Mr. Cameron Young  
Chancellor Burke

**Approval of the Agenda:** It was moved and seconded to approve the agenda of the RCCD Senate meeting dated March 28, 2016 as presented Parker/Sellick (3 ayes)

**Approval of the Minutes:** It was moved and seconded to approve the minutes of the RCCD Senate meeting dated March 11, 2016 – Sellick/Parker

#### **Committee and Liaison Reports**

District Academic Standards Committee report – Peggy stated that the committee has been discussing policies via email. The committee has 6 members, the articulation officers of all three colleges and one additional faculty member from each college. They have already discussed the policy regarding acceptance of upper division credits and will tackle the additional policies assigned to review as time allows.

Associate Faculty report– Three associate faculty members were in attendance and stated they were concerned with the widening pay gap. Associate faculty need a negotiation in the contract as well as hiring more faculty. The associate faculty present said they would like to see an increase in the percentage of full time faculty and keep class size small. Concerns include pay and equity problems, space issues, and growth money. Chancellor said the goal is to achieve 60% of classes being taught by full-time faculty by 2020. Chancellor said growth money is based on instruction. The pay gap of associate faculty is systemic problem. Chancellor agreed and said he would like more full time faculty. Mark Sellick said that the per student funding is not there. Chancellor said a FON – Faculty obligation number is being re-set; trying to reach 50% faculty load.

Curriculum (Brian Johnson). District curriculum is discussing the possible change of units in residency from 15 to 12. This is due to the fact that ADT degrees are designed with 12 units in residency for a degree to be granted by a college and the district's 15 units would be a local requirement and not allowed under the SB1440 legislation for ADT's. Also, the idea of adding course objectives back into course outlines of record is being discussed. In the past, course outlines had course objectives due to Title 5 requirements. Accreditation standards established the

addition of SLO's to COR's as well. RCCD changed course objectives to SLO's so now all COR's do not have objectives. The current version of CurricuNet does not allow the addition of another field, so waiting on the updated version of CurricuNet, META. There will be a training on META (upgraded version of CurricUNET) soon. Brian was not sure of when training will occur. Extra institutional learning credit has also been discussed at district curriculum. Rex Beck, at last Norco Curriculum Committee, suggested that this is an issue that should go to faculty association. Dr Burke shared that he had previous experience with CALE. Mark Sellick provided clarification; CALE is "Credit for Alternative Learning Experience."

Brian and Peggy attended the GE workgroup. Each department should look at the General education pattern; most of the discussion was related to assessment. Need to keep stressing that the GE workgroup needs to focus on the curricular aspects of GE such as which courses should be included or taken out of the GE pathway. Some disciplines include all their courses in GE. Is this appropriate? Peggy mentioned knowing of three GE work groups. Initially their purpose was to find a way to facilitate a GE program for Transfer; this problem was solved with the advent of ADT's. Then the work group worked on assessment of GE's. Assessments of general education is an activity for this committee. Mark asked if we want to create a district assessment committee? Is there a charge/duty for curriculum? Is work of GE workgroup getting completed? What is a consistent course outline? Course rational needs to align with outcomes. Department's should look at general education courses to see what they have.

District Program Review (Alexis Gray) – Alexis emailed her report to Peggy, who read the following:

The district meeting has not met since last year because of the change in two of the three college's cycles. The next meeting is expected to be very busy though, as Riverside is expected to produce comprehensive program reviews for every discipline at the same time instead of the staggered dozen or so a year we usually do.

We at the District Program review would like to express our thanks to Sylvia Thomas for her leadership and we are unclear of how our committee could or should function without her support as we will also be losing her administrative staff to retirement and phasing out of her position as well.

As the program review District chair, I do not believe that we will continue as a functioning unit and I recommend disbanding of the District level program review, particularly in light of the way the three colleges have decided their own future and use of comprehensive program review.

This concludes my report.

PG&SL (Cynthia Gobatie) - no report

Ongoing Business

AP4070-Course Auditing and Auditing Fees-action item – Peggy asked to be postponed due to first reading at Norco. Mark moved to postpone. Sellick/Parker (3 ayes)

New Business

Educational Assistants applications due Friday April 22; discussion item. Peggy said to send out a reminder and to attach the application form. DAS will discuss and award the EA's at its next meeting. Students who previously passed class can work as an EA. 15 EA positions are available districtwide.

District hiring practices for full-time faculty; discussion item. Peggy said several faculty members at Norco had requested to have this discussed at NAS. The notification regarding full-time faculty are delayed; not finding out until Winter. This is a poor timing of faculty hires; most other colleges in the area are done with hires in the fall. Therefore the applicant pools in the spring

are bad and the good applicants have already been hired at other colleges. Mark said prioritization should be for a one year temporary hire. Perhaps do one year temporary hires to meet faculty need. Peggy said she will discuss with department chairs.

Request from CTA for faculty to serve on the District Data Access and Security Taskforce-discussion item. Peggy said this important committee is short on faculty. Peggy asked Mark and LaTonya to go back to their colleges to find faculty willing to volunteer.

#### College and Liaison Reports

Moreno Valley College. LaTonya said AP 4070 was already discussed. MVC approved the ESL certificate (completion). Hiring prioritization. Not hiring after retirement, position stays in discipline. President honoring list.

Norco College. Working on new bylaws and committee structure. Peggy asked if other campuses have Committee of Committees? Assign individuals to a committee. Peggy apologized for not being able to visit each college senate. Mark previously suggested that it would be a good idea for the District Senate president to visit each campus. Peggy agreed, but could not find the time this semester to do so.

Riverside City College. Constitution passed. Three-year terms for presidents. Working on by laws. Brought back associate faculty committee. Still have associate faculty senator. Process of how to change committee structures with divisions. Each division has a dean. Looking to finalize constitution bylaws – leadership councils. Hope to be finished in next couple meetings.

RCCDFA/CCA/CTA/NEA

District Administration

Open Hearing

Adjournment at 4:50 pm

**Riverside Community College District Academic Senate**

**Agenda for Friday, March 11, 2016**

**Riverside City College, Room AD109, 12-2 pm**

**District Senate meetings for 2015-2016 (last Monday of the month): 3/28/16; 4/25/16; 5/25/16 (Wed. due to Memorial Day)**

**Persons requiring a disability-related accommodation to participate in the District Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951 222-8039.**

- Call to Order
- Approval of the Agenda
- Approval of the Minutes, Dec 11, 2015
  
- Chancellor's Report
  
- Committee and Liaison Reports
  - Associate Faculty
  - Curriculum (Brian Johnson)
  - District Program Review (Alexis Gray)
  - PG&SL (Cynthia Gobatie)
  
- Ongoing Business
  - In-class Student Code of Conduct
  - AP4070-Course Auditing and Auditing Fees
  - Question to re-convene the District Standards committee to discuss:
    - Creation of policy regarding use of upper division units towards degree completion.
    - Calculation of GPAs from external transcripts that use + and – grades.
  - Extra-institutional learning credit.
  
- New Business
  - Discuss units of residency necessary for completion of a degree.
  - Curriculum task force
  - Provide GE Task Force with a clear purpose
  
- College and Liaison Reports
  - Moreno Valley College
  - Norco College
  - Riverside City College
  - RCCDFA/CCA/CTA/NEA

- District Administration

- Open Hearing
- Adjournment



**Riverside Community College District**  
**Academic Senate Meeting**  
**March 11, 2016**  
**MINUTES**

The meeting of the Riverside Community College District Academic Senate was called to order by Senate member, Dr. Peggy Campo at 12:05 p.m. at Riverside Community College, Room AD 109, 4800 Magnolia Avenue, Riverside, 92501

**Members Present**

Dr. Peggy Campo

Dr. Mark Sellick

Ms. LaTonya Parker

Mr. George Gage (for 10 minutes)

Mr. Brian Johnson

Chancellor Burke

**Staff Present**

Heidi Gonsier

- **Approval of the Agenda:** It was moved and seconded to approve the agenda of the RCCD Senate meeting dated March 11, 2016 as presented. Sellick/Parker (3 ayes)
  
- **Approval of the Minutes:** It was moved and seconded to approve the minutes of the RCCD Senate meeting dated December 11, 2015 as presented. Sellick/Parker (3 ayes)
  
- **Chancellor's Report:**
  - Chancellor presented an update on the search for Vice Chancellor Educational Services and Strategic Planning position. Position will close mid-April (not expecting a large pool). Educational Leadership Services (ELS) and outside company will conduct the search.
  - Search for President of Norco College is going on; also conducted by ELS. Hope for January 2017 hire date. Dr. Hendrick will serve as interim until someone is hired.
  - There are several deadlines in early retirement initiatives. Will begin succession planning with College President's. There is also a back-log of recruitment for faculty. Will get started with replacements. Human Resources has hired temporary recruiters to assist with faculty recruitment.
  - Going to meet with Dr. Isaac next week for transition of Center for Social Justice, tying it to RCC, not the District, to have an academic programs associated with the Center. Would like to continue connectivity with the community; bringing in programs for students to the Center. Would like a bigger vision for the Center; to curate the art collection.
  - The District Safety Taskforce and list of matrix of police initiatives. Emergency plan will be reviewed, as well as list of challenges in order of priority.
  - Hired new general counsel – Patrick Pyle. Start date of March 21. Ms. Campo asked if Mr. Pyle had experience working in education. Ms. Campo asked what will occur when administrative procedures/policies come to the Senate; some issues need to be reviewed, others do not. How will Administrative procedures be changed? What is the clear policy? Ms. Campo requested that Mr. Pyle come to District Senate meeting to discuss what policies should go to senate and which do not. Dr. Burke agreed to invite him to come to next District Senate meeting. Dr. Sellick asked about the organizational chart, and reporting. The position of General Counsel will report to governing body (not Vice chancellor of finance).

- Move completed to Centennial Plaza.

- **Committee and Liaison reports**

- Associate Faculty – Ms. Campo asked associate faculty at her campus if they would like to attend senate meetings to provide input. Ms. Parker asked if RCC has a “Senator at large.”

Ms. Campo said she would bring up the issue of compensation for part-time associate faculty at the next CTA meeting.

- Curriculum (Brian Johnson) – will discuss curriculum related topics later in the meeting
- District Program Review (Alexis Gray) - no report
- PG&SL (Cynthia Gobatie) – no report. Ms. Campo said there are deadlines for sabbaticals. Dr. Sellick said deadline is March 15 for fall. Not sure of how many applicants for sabbaticals.

- **Ongoing Business**

- In-class Student Code of Conduct – Three college campus senates reviewed In-Class Student Code of Conduct. Ms. Campo wants to make certain it is added online before students enroll. Will ask Dr. Biancardi who will add to District web site (faculty association). It was moved and seconded to approve the in-class code of conduct. Sellick/Parker (3 ayes)
- AP4070 Course Auditing and Auditing Fees – Course auditing fees and policy. Brought to senate last spring. Strike one or two provisions of AP. Section II.B. should be removed (striked). Dr. Sellick also suggested Section H. be removed (taking course for credit and audit). II.B. is currently listed that student can add class anytime in the semester as an audit. Leave in “if student is not enrolled in course for credit.” Dr. Sellick suggested striking the whole section. Dr. Sellick will re-write (word smith), return to senates for review and approval. Will discuss/approve at next meeting.
- Question to re-convene the District Standards committee to discuss:
- Creation of policy regarding use of upper division units towards degree

Completion.

Ms. Campo said an email was sent from Nick Franco (Norco articulation officer), will be reviewed by Campus Senates for approval. No District standards committee, for inclusion in college catalog. Ms. Campo read email from Nick; articulation officers worked on policy to be reviewed by Academic Senate; reflects current practice to be included in catalog. Mark said issue with standards was one of professor’s in early childhood education, students were not honest in using one assignment for multiple classes. Is this a violation of standards? Self-plagiarism? Ms. Campo

suggested this is a faculty issue. Should be left up to faculty. Should it be applied to college or individual faculty. Dr. Sellick said policy statement should be in student handbook. Articulation officers should be involved. What is the process going forward? Senates should review. Should go to college standards.

- Calculation of GPA's from external transcripts that use + and – grades. Ms. Campo asked how are they calculated when we do not have those standards? How do we deal as an institution? Reconvene the District standards? Not using + and – now. We need a policy that addresses this. Evaluators at each campus determine this. They are calling for direction on this issue. Ms. Campo said Senate should reconvene; come up with plus/minus policy, and self-plagiarism policy. Need committee. What is the composition of the committee? Articulation officers? Standards committee at campuses? Standards are addressed directly at the Senate. Allow committee to designate a chair. Should be composed of three articulation officers, one representative from the senate, academic standards from each college will select chair. Committee will need to create a policy of calculation of GPA's from external transcripts that use plus and minus grades, to discuss policy regarding self-plagiarism; creation of policy regarding use of upper division units toward degree completion.
- Extra-institutional learning credit – Dr. Johnson said Rex Beck at Norco has chosen to do this. Not sure of other colleges. Where do we go from here? Ms. Parker asked what this is? A student that has military or job experience, (prior learning). Mark said they can test out of. Same for languages. Ms. Parker said if they do not pass the test, they get an F; punitive (failed class if test not passed). For “learning credit” there is a matrix. Dr. Sellick asked Ms. Parker asked for a copy of the policy. Is course waived? Dr. Johnson and Ms. Parker asked for clarity on this policy. Does this only apply to Norco exclusively; life experience credit? Ms. Parker asked if these units are applicable for the associate's degree (CTE, non-transferrable courses). Dr. Johnson will discuss with Rex for clarification. Perhaps go to Academic Standards committee?

- **New Business**

- Discuss units of residency necessary for completion of a degree; Ms. Campo read email from Sylvia Thomas. Currently 15 units at one of the colleges (in the District), in-residency requirement for completion of degrees. Brian asked if College specific? Should it be changed for ADT's? Associate degrees for transfers. ADT's have limit of 60 units. Dr. Johnson said there was an unusual circumstance for a transfer student. What is the education code? Ms. Campo said each of the campus curriculum committees will discuss, and bring to campus senate. Bring back to District senate for final vote.
- Curriculum task force to streamline curriculum procedures. Dr. Johnson said the process is reviewed; discipline and department approval for a course. Then it goes to curriculum committee for faculty review for ten days. Discipline facilitator and department chair review and approve. Then it goes to tech review and college committee. Dr. Johnson said the tech review consists of three chairs. Ms. Parker asked if there is a visual copy of the process. Dr. Johnson said process is outlined in curriculum handbook. Ms. Campo asked if there is no purpose for curriculum taskforce. Dr. Johnson said no reason to streamline process or continue with curriculum taskforce to streamline the curriculum approval process, because there really is not much that can be done to change it.

- Ms. Campo went to the General Education taskforce meeting last Friday. General Education Taskforce does not have a clear purpose or charge. Degree requirements need to be discussed. Dr. Johnson said they need to look at each area; sociology courses need to be reviewed, as well as new courses. Also, additional graduation requirements need to be reviewed. Dr. Johnson said there may be Title V regulation what should be in general education. Are we in compliance? How District should look at them? What courses are specific to general education areas; program level outcomes. Dr. Sellick asked why general education is taken out of curriculum issues? Curriculum committee shouldn't set up a work group; Carolyn Quinn volunteered to chair taskforce. Dr. Sellick about the need for the taskforce. General Education Taskforce should continue with clear purpose; refer to each college's degree requirements, assess program level outcomes. Refer to the District curriculum committee for guidance on clear purpose of taskforce.
- **College and Liaison Reports**
- **Moreno Valley College** – Ms. Parker said there was a meeting on February 29. Will meet on March 7. Celebrated 25<sup>th</sup> anniversary. Tree planting for associate faculty. Five new hires. Model for distributing the hires throughout the District. What is the process for the distribution of the twenty new hires District-wide? Ms. Parker asked if Senate was given a voice in these hires. Senate was not part of decision. How are we planning for growth?
- **Riverside City College** – Dr. Sellick said we need a metric for determination related to faculty hires. We need a clear, coherent District plan. Losing faculty with golden-handshake. Constitution will be out next Thursday for ratification; committee structure. Passed Resolution 1601 to have the Center for Social Justice to be under RCC. Also, there is a new hire in Human Resources; Compliance Officer, that did not include the faculty. Issue with faculty association, there should have been faculty representation. District is working on a policy of getting the committees aligned with getting faculty representation related to new hires.
- **Norco** – Ms. Campo said Norco is updating bylaws and senate representation.
- RCCDFA/CCA/CTA/NEA
- District Administration

- **Open Hearing**

**X. Adjournment**– 2:00 pm